



METROPOLITAN SERVICE DISTRICT

NEW ADDRESS: 527 SW Hall, Portland, Oregon 97201 222-3671

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
AUDITORIUM
1800 SW 6TH AVE.

NOVEMBER 22, 1974
2:00 P.M.

A G E N D A

- I. MINUTES
- * II. ACCOUNTS PAYABLE
- III. PUBLIC INFORMATION
- * IV. REQUEST FOR PROPOSAL DOCUMENT RELEASE AUTHORIZATION
- * V. AUTHORIZATION TO DEVELOP AGREEMENTS DEFINING
MSD/COUNTY/CITY RESPONSIBILITY IN SOLID WASTE
- VI. OTHER BUSINESS
- * IMPORTANT AGENDA ITEMS



METROPOLITAN SERVICE DISTRICT

NEW ADDRESS: 527 SW Hall, Portland, Oregon 97201 222-3671

NOVEMBER 22, 1974

TO: MSD BOARD OF DIRECTORS

FROM: MSD STAFF

SUBJECT: STAFF REPORT FOR NOVEMBER 22, 1974

PRESENTED TO THE BOARD FOR TRANSMITTAL AND RECOMMENDED ACTION
ARE THE FOLLOWING ITEMS:

PAGE

- | | |
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| 1 | I. MINUTES
Action - <u>Approve</u> minutes of November 8, 1974 |
| 21 | II. ACCOUNTS PAYABLE
Action - <u>Approve</u> Accounts Payable for the
first half of November 1974 in the
total amount of \$292.12 |
| 23 | III. PUBLIC COMMUNICATION
Action - <u>Receive</u> comments from public on items
not specified on the agenda |

PAGE

- 24 IV. REQUEST FOR PROPOSAL DOCUMENT RELEASE
 AUTHORIZATION
 Action - Approve the staff to release the
 RFP Document and to hold the pre-
 bidders conference.
- 27 V. AUTHORIZATION TO DEVELOP AGREEMENTS DEFINING
 MSD/COUNTY/CITY RESPONSIBILITIES IN SOLID WASTE
 Action - Approve authorization to proceed
 with development of agreements after
 MSD Board discussion.
- 30 VI. OTHER BUSINESS
 A. CANCELLATION OF DECEMBER 27, 1974 BOARD
 OF DIRECTORS MEETING

I. MINUTES

THE FOLLOWING PAGES CONTAIN MINUTES FOR THE MSD BOARD MEETINGS OF NOVEMBER 14, 1974 AND NOVEMBER 22, 1974.

THE STAFF RECOMMENDS APPROVAL OF THE MINUTES.

II. ACCOUNTS PAYABLE

THE ATTACHED PAGE CONTAINS THE ACCOUNTS PAYABLE ITEMS REQUESTED FOR PAYMENT IN THE FIRST PART OF NOVEMBER 1974.

THE STAFF RECOMMENDS APPROVAL OF THE ACCOUNTS PAYABLE IN THE AMOUNT OF \$292.12 FOR PAYMENT.

ACCOUNTS PAYABLE

NOVEMBER 9 - NOVEMBER 18, 1974

C. C. Kemper	Travel	\$ 18.90
Hallander	Business Cards	36.50
Merle Irvine	Film Processing	11.62
Daily Journal	Public Notices	29.44
Boise Cascade	Office Supplies	22.14
Gourmet Basket	Sandwiches SWC	32.00
Anderson's Deli.	Sandwiches SWC	25.00
Rena Smith	Office Supplies	12.92
National Center for Resource Recovery	Subscription	5.00
Oregonian	Public notice of applications for scrap tire carriers	89.10
Oregon Sanitary Service Institute	Conference Registration	9.50

TOTAL

\$292.12

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-264

DATE 11-22-74

BY Jean Wood
CLERK OF THE BOARD

A RESOLUTION TRANSFERRING \$3,600 OF JOHNSON CREEK DRAINAGE
FUND MATERIALS & SERVICES TO JOHNSON CREEK DRAINAGE FUND
PERSONAL SERVICES

Activities in this area have increased enough to warrant staff charging time to this category. The intent is to allow approximately 720 man-hours work from four members of the staff. The amount of the transfer will be \$3,600 to Personal services of the \$38,089 budgeted. It should be understood by the Board that of this \$38,089, estimated revenue, only \$8,518, has been received, and that previously no time or services were charged to Johnson Creek. As so little of revenues expected from Johnson Creek have materialized only one-third of this salary figure will be charged to Johnson Creek for Materials & Services.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-264

DATE 11-22-74

BY Paul Wood
CLERK OF THE BOARD

III. PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS FOR THE MSD BOARD TO HEAR
COMMENTS FROM THE PUBLIC ON ITEMS NOT CONTAINED ON THIS
AGENDA.

IV. REQUEST FOR PROPOSAL DOCUMENT RELEASE AUTHORIZATION

THE FOLLOWING PAGE CONTAINS A STAFF REPORT CONCERNING THE STATUS OF THE RFP DOCUMENT DEVELOPMENT AND SCHEDULE. FURTHER, THE STAFF WILL PROVIDE THE BOARD WITH COPIES OF THE RFP DOCUMENT FOR REVIEW. THE PRE-BIDDERS CONFERENCE HAS BEEN SCHEDULED FOR NOVEMBER 25, 1974, AT 1:30 P.M. AT THIS TIME, THE RFP DOCUMENTS WILL BE RELEASED TO BIDDERS.

THE MSD STAFF RECOMMENDS THAT THE MSD BOARD AUTHORIZE RELEASE OF THE RFP DOCUMENT.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-266

DATE 11-22-74

BY Jean Woodman
CLERK OF THE BOARD

The request for proposal document is complete and ready for delivery Monday November 25, 1974.

1. Printing and bonding is complete today.
2. Legal review has been continuous during the formation the past several weeks.
3. DEQ review has been continuous in drafts also.
4. MSD Solid Waste Committee review was not sought because some members are potential bidders and that would be an unfair practice to allow them an early view of the document.
5. MSD Solid Waste Committee did review Monday the prints shown on the attached report. No contrary action was taken.
6. Comments from Board members were reviewed and particularly those of Mr. Robnett were incorporated.

ACTION REQUESTED: Accept the document for publication and call for proposals in accordance with the public notices given nationally and locally during the past two weeks. Bids will be opened January 17, 1975 at 2:00 P.M. PST in Conference Room C, 3rd floor, University Center Building.



METROPOLITAN SERVICE DISTRICT

6400 S.W. CANYON COURT PORTLAND, OREGON 97221 (503) 297-3726

November 11, 1974

TO: MSD Board of Directors

FROM: MSD Staff

SUBJECT: RFP PROGRESS REPORT

1. Document went to the printers this morning. It is on schedule.
2. Legal counsel has copies of typewritten masters for final comment.
3. Specific expansions of the Solid Waste Management Plan incorporated are:
 - . Ownership section: Land and fixed improvements - MSD
Operating Equipment - Contractor
Marketing of byproducts - Contractor
Percentage share of marketing
revenues - MSD
 - . Guaranteed weekly tonnage: (average of any 6 consecutive week period)
 - @ Rossman - 3,000 ton
 - @ North Portland - 2,000 ton
 - @ East Washington County - 2,500 ton
 - @ I-205 North - 2,500 ton
 - . Two sites to be bid - North Portland and Rossmans.
 - . Noise requirements less than 55 DBA at property line.

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V. AUTHORIZATION TO DEVELOP AGREEMENTS DEFINING MSD/COUNTY/
CITY RESPONSIBILITIES IN SOLID WASTE

IN ORDER TO DEVELOP THE NON-PROCESSIBLE PROGRAM AND RATE ORDINANCE, IT IS APPARENT THAT AGREEMENTS MUST BE DEVELOPED BETWEEN THE LOCAL JURISDICTIONS THAT ARE PRESENTLY REGULATING SOLID WASTE DISPOSAL, AND MSD. THEREFORE, THE FOLLOWING PAGES CONTAIN SOME ELEMENTS THAT SHOULD BE CONSIDERED BY THE MSD AND EACH LOCAL JURISDICTION WITH THEIR INDIVIDUAL CONCERNS AND RESPONSIBILITIES. THE STAFF WOULD RECOMMEND THE BOARD AUTHORIZE STAFF TO DEVELOP INDIVIDUAL AGREEMENTS FOR THE MSD BOARD REVIEW.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-267

DATE 11-22-74

BY Paul W. [Signature]
CLERK OF THE BOARD

OUTLINE FOR AGREEMENT
BETWEEN LOCAL JURISDICTIONS AND
METROPOLITAN SERVICE DISTRICT

- I. AUTHORITY OF MSD
 - 1. ORS 268 and 459
 - 2. Disposal

- II. AUTHORITY OF LOCAL JURISDICTIONS
 - 1. Collection
 - 2. Disposal

- III. SOLID WASTE MANAGEMENT PLAN
 - 1. Processible Program
 - . Economies dictates areawide approach
 - 2. Non-processible Program
 - . Economies dictate areawide approach
 - 3. Jurisdictional Support
 - . County
 - . Cities
 - . State
 - . Civic Groups

- IV. MSD RESPONSIBILITY
 - 1. Processing - transfer
 - 2. Disposal
 - . Processed material
 - . Non-processed material
 - 3. Establishing disposal rates
 - 4. Establishing landfill regulations
 - 5. Assume regulatory and management authority over all landfills with MSD on an increasing effort.

6. Develop a Non-processible Program
 - . Landfill regulations
 - . Quality of service
 - . Site selection criteria
 - . Schedule of activation of landfills
 - . Program management and enforcement
 - . Time schedule

V. LOCAL JURISDICTION RESPONSIBILITY

1. Collection authority (franchising)
2. Establishing collection rates
3. Land-use of landfill
 - . Existing
 - . Future
4. Flow control of solid waste to MSD facilities
5. Relinquish regulatory authority for disposal of solid waste to MSD

VI. RESUMPTION BY LOCAL JURISDICTION OF REGULATORY AUTHORITY FOR DISPOSAL OF SOLID WASTE IF MSD FAILS TO IMPLEMENT THE SOLID WASTE PROGRAM

1. Procedure
2. Need

VII. PURPOSE

The purpose of this agreement is to implement through close cooperation with local jurisdictions a program that will provide energy recovery from solid waste. Further, this agreement will provide for the health and welfare of the public of the entire area.

VI. OTHER BUSINESS

A. MSD BOARD MEETING SCHEDULED FOR DECEMBER 27, 1974

THE REGULARLY SCHEDULED MSD BOARD MEETING FOR
DECEMBER 1974, ARE ON DECEMBER 13 AND DECEMBER 27.

1. THE STAFF WOULD RECOMMEND THE BOARD CANCEL ITS
REGULARLY SCHEDULED MEETING FOR DECEMBER 27, 1974
DUE TO THE HOLIDAYS.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-268

DATE 11-22-74

BY Paul Wood
CLERK OF THE BOARD