

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

OCTOBER 24, 1975
2:00 P.M.

A G E N D A

ACTION RECORD
No.

405 MINUTES
406 PUBLIC COMMUNICATIONS

ADMINISTRATION

407 ACCOUNTS PAYABLE

DRAINAGE (NO BUSINESS)

SOLID WASTE PROGRAM

408 MSD SOLID WASTE MANAGEMENT PROGRAM ORDINANCE
No. 32 - THIRD PUBLIC HEARING
409 MSD SOLID WASTE MANAGEMENT AND OPERATION
PROGRAM RATE SCHEDULE ORDINANCE No. 33 -
FIRST PUBLIC HEARING
410 MSD MARKETING PROGRAM STATUS ACTION REPORT
OF LIGHT COMBUSTIBLE MATERIAL

ZOO PROGRAM (NO BUSINESS)

OTHER BUSINESS

OCTOBER 17, 1975

TO: MSD BOARD OF DIRECTORS
FROM: MSD STAFF
SUBJECT: STAFF REPORT FOR THE OCTOBER 24, 1975, BOARD MEETING

PRESENTED TO THE BOARD FOR TRANSMITTAL AND RECOMMENDED ACTION,
ARE THE FOLLOWING ITEMS:

<u>PAGE</u>	<u>ACTION RECORD No.</u>	
1	405	MINUTES Action - Approve the minutes of October 10, 1975
12	406	PUBLIC COMMUNICATIONS Action - <u>Receive</u> comments from the public on items not specified on the meeting agenda
13	407	ACCOUNTS PAYABLE Action - Approve the Accounts Payable list in the total amount of \$4,314.39

<u>PAGE</u>	<u>ACTION RECORD No.</u>	
15	408	MSD SOLID WASTE MANAGEMENT PROGRAM ORDINANCE NO. 32 - THIRD PUBLIC HEARING Action - <u>Conduct</u> third public hearing, <u>receive</u> testimony, and <u>adopt</u> Ordinance No. 32
20	409	MSD SOLID WASTE MANAGEMENT AND OPERATION PROGRAM RATE SCHEDULE ORDINANCE NO. 33 - FIRST PUBLIC HEARING Action - <u>Conduct</u> first public hearing, <u>receive</u> testimony, and <u>set</u> date for second hearing
23	410	MSD MARKETING PROGRAM STATUS ACTION REPORT OF LIGHT COMBUSTIBLE MATERIAL Action - <u>Approve</u> staff recommendation
		<u>OTHER BUSINESS</u>
26	411	APPOINTMENT TO SOLID WASTE COMMITTEE Action - <u>Approve</u> appointment of Midge Siegel
23	412	LEGISLATIVE PROGRAM COORDINATOR Action - <u>Provide</u> staff direction

75-405 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES OF THE OCTOBER 10,
1975 BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE MINUTES.

NAME

AFFILIATION

Bela Brown

DEQ

John M Wight

City of Portland

MIKE DOWNS

MULTNOMAH COUNTY

Sylvia Muthke

Clackamas County

Rebe Kuderna

Portland

Lyle Voth

West Lin Resident

Dale D Balan

SCA Services of Ore.

Jack Dennis

Oak Grove Disposal Co

Carl R Muller

Portland Refuse Ind.

~~Frank H Miller~~

~~Washington County Refuse Ind.~~

Bruce Nelson

Sunflow Recycling

Harold Anderson

RRB

~~Huggins~~

RRB

74-406 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO RECEIVE COMMENTS FROM THE PUBLIC ON ITEMS NOT SPECIFIED ON THE MEETING AGENDA.

75-407 ACCOUNTS PAYABLE

THE FOLLOWING PAGES CONTAIN THE ACCOUNTS PAYABLE LISTING FOR OCTOBER 1975.

THE STAFF RECOMMENDS APPROVAL OF THE ACCOUNTS PAYABLE, VOUCHERS No. 259 THROUGH 269 IN THE TOTAL AMOUNT OF \$4,314.39.

ACCOUNTS PAYABLE

October, '75

VOUCHER NO.	CHECK NO.	PAYABLE TO:	PURPOSE	AMOUNT	PROJECT	CODE
259	259	Warn Industries	Computer Time	66.50	Q403	302
260	260	Oregonian Publishing	Public Notice	15.26	Q403	330
261	261	Pacific NW Bell	Monthly Service	27.74	Q301	310
				3.16	Q403	310
				138.98	Q401	310
262	262	Hardy, Butler, Etc.	Legal Fees	3,470.00	Q401	331
				27.50	Q403	331
263	263	C. C. Kemper	Travel Expense	21.00	Q401	305
264	264	The Print Shop	Letterheads	49.80	Q401	308
265	265	Merle Irvine	Travel Expense	15.00	Q401	318
266	266	Rian's	Meeting Expense	37.00	Q401	315
267	267	Clack. Co. IED	Computer Time	417.25	Q403	302
268	268	Cascade Microfilm	Printing	6.00	Q301	306
269	269	Daily Jrnal of Comm.	Notice of Meeting	19.20	Q401	302
			Total	\$4,314.39		

- 41 -

75-408 MSD SOLID WASTE MANAGEMENT PROGRAM ORDINANCE NO. 32 -
THIRD PUBLIC HEARING

AN ORDINANCE ESTABLISHING AN AREAWIDE SOLID WASTE MANAGEMENT AND OPERATION PROGRAM; ESTABLISHING PROCEDURES FOR THE ISSUANCE OF CERTIFICATES FOR THE OPERATION OF WASTE DISPOSAL SITES; PROVIDING FOR ORDERLY AND BENEFICIAL FLOW OF SOLID WASTES; PROVIDING FOR PENALTIES AND ADMINISTRATION AND ENFORCEMENT; PROVIDING FOR COLLECTION OF FEES; REPEALING A PRIOR ORDINANCE AND PRESCRIBING AN EFFECTIVE DATE.

AMENDMENTS TO ORDINANCE No. 32 HAVE BEEN REVIEWED BY THE MSD SOLID WASTE ADVISORY COMMITTEE. THE COMMITTEE'S SUBSEQUENT RECOMMENDATIONS ARE ON THE FOLLOWING PAGES. ORDINANCE No. 32 IS UNDER SEPARATE COVER. COMMENTS HAVE NOT AS YET BEEN RECEIVED FROM THE COLLECTION INDUSTRY.

THE STAFF RECOMMENDS CONDUCTING THE THIRD PUBLIC HEARING, RECEIVING TESTIMONY, AND ADOPTING ORDINANCE No. 32.

MODIFICATIONS TO ORDINANCE 32
AS RECOMMENDED BY THE SOLID WASTE COMMITTEE

SECTION 5. DEFINITIONS.

Q. SOLID WASTE. Solid Waste means all putrescible and nonputrescible wastes, including without limitation, garbage, rubbish, refuse, ashes, paper and cardboard; vehicles or parts thereof; sewage sludge, septic tank and cesspool pumpings or other sludge; commercial, industrial, demolition and construction wastes; home and industrial appliances; provided that this definition does not include:

1. Environmentally hazardous wastes as defined in ORS 459.410(6), (1974 Replacement Part), and
2. Radioactive material produced by nuclear installations, as defined by ORS 459.410(7) (1974 Replacement Part)
3. *Sewage sludge, septic tank and cesspool pumpings or other sludge, and*
- 3.4. Materials used for fertilizer on land in agricultural operations and the growing or harvesting of crops and the raising of fowls or animals, and
- 4.5. Explosives.

T. USER FEE. User Fee means a charge for services rendered by the District in administering, implementing and operating the Program.

U.*r*. WASTE means any material considered to be useless, unwanted or discarded by the person who last used the material for its intended and original purpose.

V.*v*. WASTE DISPOSAL SITE/DISPOSAL SITE. Waste Disposal Site/Disposal Site means a disposal site, whether or not open to the public, permitted by DEQ except those sites permitted as industrial solid waste disposal sites by DEQ. This definition does not include transfer stations or processing facilities.

SECTION 8. PROHIBITED ACTIVITIES: EXEMPTIONS.

B. A person is exempt from the operation of subsections 8A(4), (5) and (6) if the solid wastes being transferred, processed or deposited:

1. are not putrescible, and
2. have been source separated by type and,
3. are not and will not be mixed with other types of solid wastes, for example glass mixed with paper, and,
4. will be reused or recycled, and
5. for a processing facility only, the processed material is used by the person operating the processing facility.

D. The Manager may exempt *an operator* a person from subsections 8A(2) *or* 8A(3) through 8A(7), according to standards of exemption approved by the Board.

SECTION 11. BOARD DECISION ON APPLICATIONS FOR DISPOSAL SITE CERTIFICATES.

B. Applications for certificates shall be reviewed by the Manager who shall make such investigation as he deems necessary and appropriate. Notice of an application shall be given in a manner designed to inform interested persons and the public. The notice shall state the name of the applicant, the type of certificate requested, the location and size of the proposed site, and that the recipient of the notice and the public shall have thirty (30) days from the date thereof to file written comments pertinent to the application and other information the Manager deems appropriate.

If the MSD does not act to grant or deny a certificate within ninety (90) days of acceptance of a complete application, the certificate shall be deemed granted for the site requested in the application unless the MSD notifies the applicant that more time is needed to review and process the application and advises the applicant how much time will be needed to complete the review. The 90 days will not begin until the MSD has accepted the application as complete and ready for processing.

SECTION 15. COLLECTION OF FEES.

B. Operators shall pay the user fees to MSD on or before the 20th day of each month following each preceding month of operation. Each month at the time of payment, the operator

must file with the Manager, a statement including without limitation the following information:

1. Name and address of the facility.
2. The operator's MSD registration number.
3. The month and year of each report.
4. The number of truckloads received daily.
5. The number of cars, pickups, trailers, and other small hauling vehicles.
6. Total number of cubic yards/tons of solid wastes received during the month, *broken down and divided* classified between compacted and noncompacted.
7. *Amount of gross cash receipts.*
7. 8. Detailed explanation of any adjustments made to the amount of fees paid in reliance on Section 15.
8. 9. Signature and title of the operator or his agent. Misrepresentation of any information required above shall be grounds for suspension, modification, revocation or refusal to renew a certificate pursuant to Section 13 of this ordinance.

MODIFICATIONS TO ORDINANCE 32

AS RECOMMENDED BY THE MSD STAFF

SECTION 8. PROHIBITED ACTIVITIES; EXEMPTIONS.

C. For the purpose of this section putrescible does not include wood or dry cardboard or paper uncontaminated by food wastes or petroleum products.

* Underlining denotes additions.

75-409 MSD SOLID WASTE MANAGEMENT AND OPERATION PROGRAM
RATE SCHEDULE ORDINANCE NO. 33 - FIRST PUBLIC HEARING

AN ORDINANCE ESTABLISHING A USER FEE FOR THE ADMINISTRATION, IMPLEMENTATION AND OPERATION OF THE AREAWIDE SOLID WASTE MANAGEMENT PROGRAM AND PRESCRIBING AN EFFECTIVE DATE.

ORDINANCE No. 33, PROVIDED UNDER SEPARATE COVER, SETS OUT THE PHASE I FEE SCHEDULE WHICH ALLOWS FOR MSD ADMINISTRATIVE COSTS AND DEQ LOAN REPAYMENT. THE FOLLOWING PAGES CONTAIN A SUMMARY OF THE PHASE I FEE REQUIREMENTS.

THE STAFF RECOMMENDS THAT THE BOARD CONDUCT THE FIRST PUBLIC HEARING, RECEIVE TESTIMONY, AND SET THE DATE OF NOVEMBER 14, 1975, FOR THE SECOND PUBLIC HEARING.

DETERMINATION OF ORDINANCE 33 RATE SCHEDULE

A. DETERMINATION OF PHASE I CAPITAL REQUIREMENTS

(Schedule of activities and expenditures)

EXPENDITURE	TOTAL	TIME PERIOD IN WHICH FUNDS REQUIRED						
		April 1 - June 30, 1976	July 1 - Sept.30, 1976	Oct 1 - Dec.31, 1976	Jan.1, 1977 - Mar.31, 1977	Apr. 1 - June 30, 1977	July 1 - Sept.30, 1977	Oct 1 - Dec.31, 1977
Land Costs	418,000	418,000						
Building & Fixed Assets	3,756,000	631,000	565,000	850,000	700,000	550,000	410,000	50,000
Design Costs	339,000	339,000						
Improvements & Scales at Existing Landfills	300,000	300,000						
Start up and Check- out Costs	100,000						60,000	40,000
TOTAL	4,913,000	1,688,000	565,000	850,000	700,000	550,000	470,000	90,000
ADVANCE PLANNING GRANT	434,175							
TOTAL PROJECT COST	5,347,175							
TOTAL LOAN REQUIREMENTS	3,743,025							
LOAN REQUIREMENTS (70%)		1,485,525*	395,500	595,000	490,000	385,000	329,000	63,000
DATE REQUIRED		April 1, 1976	July 1, 1976	Oct. 1, 1976	Jan. 1, 1977	Apr. 1, 1977	July 1, 1977	Oct. 1, 1977

* Includes loan portion of advance planning grant.

B. MSD PAYBACK SCHEDULE AND QUARTERLY EXPENSES FOR PHASE I

EXPENDITURES	TOTAL	TIME PERIOD IN WHICH PAYMENT OF EXPENSES DUE						
		April 1 - June 30, 1976	July 1 - Sept.30, 1976	Oct 1 - Dec.31, 1976	Jan.1, 1977 - Mar.31, 1977	Apr. 1 - June 30, 1977	July 1 - Sept.30, 1977	Oct 1 - Dec.31, 1977
Debt Service	504,615		124,635		70,840		309,140	Phase 2 Starts
MSD Administration & Overhead	406,840		87,315	73,465	73,465	73,465	99,130	Phase 2 Starts
TOTAL FUND REQUIREMENTS	911,455		211,950	73,465	144,305	73,465	408,270	Phase 2 Starts
Estimated Solid Waste Tonnages	892,130**	62,550**	195,610	163,765	152,465	179,340	200,950	Phase 2 Starts

** Note that the revenue derived from incoming solid waste tonnages will not be paid to MSD until the 20th of the month following the month in which the fees were collected. For this reason, the 62,550 tons are not included in the tonnage used to calculate the rate.

C. REQUIRED RATE

1) Total costs ÷ total refuse quantity = required rate

$$911,455 \div 892,130 = \underline{\underline{\$1.02167/\text{ton}}}$$

2) Rate compacted yard (assume 500 lb/yd³)

$$(\$1.02167/\text{ton}) \left(\frac{500\text{lb.}}{\text{yd}^3} \right) \left(\frac{1 \text{ ton}}{2000 \text{ lb.}} \right) = \underline{\underline{\$0.2554/\text{yd}^3}}$$

3) Rate uncompacted yard (assume 300 lb/yd³)

$$(\$1.02167/\text{ton}) \left(\frac{500\text{lb.}}{\text{yd}^3} \right) \left(\frac{1 \text{ ton}}{2000\text{lb.}} \right) = \underline{\underline{\$0.15325/\text{yd}^3}}$$

D. DETERMINE CASH SURPLUS OR DEFICIT

EXPENDITURES	July 1 - Sept.30, 1976	Oct. 1 - Dec.31, 1976	Jan. 1, 1977 - Mar. 31, 1977	Apr. 1 - June 30, 1977	July 1 - Sept.30, 1977
1. Expected Revenues (cash basis)	199,850	167,315	155,770	183,230	205,305
2. Fund Requirements	211,950	73,465	144,305	73,465	408,270
3. Surplus or (Deficit)	(12,100)	93,850	11,465	109,765	(202,965)
ACCUMULATIVE TOTAL	(12,100)	81,750	93,215	202,980	-

E. DISCUSSION OF RATE SCHEDULE ELEMENTS

- Determination of Phase I Capital Requirements - The schedule of capital items is based on negotiations currently in progress with Carter-Northwest, the MSD Request For Proposals and updated appraisals and estimates prepared by staff. Note that the actual capital program extends into Phase II. Phase I revenues begin June 1, 1976 and Phase I extends until operations commence at the site of the new station (approximately October or November, 1977).
- MSD Payback Schedule and Quarterly Expenses for Phase I - Debt service has been calculated by the Department of Environmental Quality based on capital requirements developed above. MSD administration and overhead extends the existing staff and includes the retention of a Construction Engineer or Superintendent and Technician/Draftsman. The tonnages projected to be disposed of in the MSD area are based on 85% of the most probable average developed by MSD consultants and staff subsequent to the RFP process. Due to anticipated problems in getting the program underway, and existing waste generated in the MSD area and hauled outside the District, the estimated payback schedule is justifiably conservative.
- Required Rate - The conversion factors used in transforming tonnages to yardage have historically been subject to significant inaccuracy. The factors used (500 lbs/yd³ for compacted waste and 300 lbs/yd³ for noncompacted wastes) are based on City of Portland and other utility programs. Traditionally, conversion factors which tend to substantiate the objectives of those using them are cited to be the most conservative conversion factors. Weighing is scheduled to begin early in Phase I, and staff, with Board approval, would act quickly to revise these factors if it is shown that they are inaccurate.
- Cash Surplus or Deficit - The cash surplus or deficit is computed to determine levels of operating capital required to assure that MSD can remain financially viable at all times. The \$12,100 deficit shown in the July 1, 1976 quarter is expected to be met by the existing budget year carryover.

75-410 MSD MARKETING PROGRAM STATUS ACTION REPORT OF LIGHT
COMBUSTIBLE MATERIAL

DURING THE 1975 LEGISLATIVE SESSION, THE METROPOLITAN SERVICE DISTRICT REQUESTED FUNDS FROM THE STATE OF OREGON POLLUTION CONTROL BONDS TO IMPLEMENT THE AREAWIDE SOLID WASTE MANAGEMENT PLAN. CONCERN WAS EXPRESSED BY THE LEGISLATORS THAT MSD WOULD NOT BE ABLE TO GUARANTEE REPAYMENT OF ANY LOAN FUNDS GRANTED BY THE STATE. THIS WAS A RESULT, IN PART, FROM TESTIMONY GIVEN DURING THE WAYS AND MEANS SUB-COMMITTEE'S PUBLIC HEARINGS THAT MSD WOULD NOT BE ABLE TO MARKET THE ANTICIPATED RECOVERED MATERIALS. THEREFORE, CONSTRUCTION FUNDS WERE WITHHELD BY THE STATE UNTIL MSD ACCOMPLISHED CERTAIN TASKS. AMONG THESE ARE CONTRACTS FOR THE SALE OF SECONDARY MATERIAL. ACCORDINGLY, THE MSD STAFF HAS BEEN ACTIVELY SEEKING MARKETS FOR BOTH FERROUS METALS AND THE LIGHT COMBUSTIBLE MATERIAL (FUEL FRACTION).

REGARDING THE MARKETING OF THE FUEL FRACTION, MSD HAS HAD MEETINGS WITH WEYERHAUSER COMPANY, BOISE CASCADE CORP., CROWN ZELLERBACH CORP., PUBLISHERS PAPER COMPANY, OREGON PORTLAND CEMENT COMPANY, GEORGIA PACIFIC CORP.

IN ADDITION, PGE AND P P & L ARE INTERESTED IN THE FUEL FRACTION MATERIAL AS A FUEL SOURCE. HOWEVER, BECAUSE OF GOVERNMENTAL RESTRICTIONS PLACED ON THE CONSTRUCTION OF NEW POWER GENERATING FACILITIES, THE EARLIEST THEY COULD ACCEPT THIS MATERIAL WOULD BE 1983 OR 1984. BASED ON DISCUSSIONS WITH THE PULP AND PAPER INDUSTRIES, THE STAFF HAS DETERMINED THAT PUBLISHERS PAPER COMPANY OFFERS THE GREATEST IMMEDIATE OPPORTUNITY FOR MSD TO MARKET THE FUEL FRACTION.

PUBLISHERS IS PROPOSING TO CONSTRUCT A FACILITY ADJACENT TO THE MSD OREGON CITY TRANSFER/PROCESSING STATION. THIS FACILITY WILL ACCEPT THE FUEL FRACTION THAT WILL BE PRODUCED BY MSD AND BURN IT FOR THE GENERATION OF STEAM AND POSSIBLY ELECTRICITY. THE STEAM WOULD BE PIPED APPROXIMATELY 1' MILES TO THEIR MAIN PLANT. THE QUANTITY OF FUEL FRACTION REQUIRED BY PUBLISHERS WILL BE EQUAL TO THE DESIGN PRODUCTION OF THE OREGON CITY TRANSFER/PROCESSING FACILITY, I.E. 4000 TO 4500 TONS PER WEEK. THE ACTIVATION OF PUBLISHERS FACILITY WILL COINCIDE WITH PROJECTED STARTUP OF THE OREGON CITY PROCESSING STATION. THE STAFF FEELS THAT THE PHYSICAL PROXIMITY OF THESE TWO FACILITIES COULD PRODUCE ECONOMIC ADVANTAGES TO MSD.

PUBLISHERS PAPER COMPANY HAS EVALUATED THE CONCEPT OF UTILIZING SOLID WASTE AS A FUEL AND DETERMINED IT FEASIBLE. IN ADDITION, PUBLISHERS HAS EXPRESSED A WILLINGNESS TO IMMEDIATELY ENTER INTO A LETTER OF AGREEMENT AND ULTIMATELY A CONTRACT, ACCEPTABLE TO BOTH PUBLISHERS AND MSD, TO PURCHASE THE FUEL FRACTION. THE LETTER OF AGREEMENT WOULD OUTLINE SPECIFIC ISSUES THAT MUST BE RESOLVED PRIOR TO NEGOTIATING A CONTRACT, INCLUDING THE VALUE OF THE FUEL FRACTION. BEFORE PUBLISHERS CAN ESTABLISH A VALUE FOR THE FUEL FRACTION, THEY MUST INVEST \$40,000 TO \$50,000 FOR PRELIMINARY ENGINEERING TO DETERMINE THEIR CAPITAL INVESTMENT. THIS EFFORT WILL TAKE 60 TO 90 DAYS TO COMPLETE. REPRESENTATIVES FROM PUBLISHERS HAVE EXPRESSED CONCERN FOR EXPENDING THESE FUNDS IF MSD IS NOT SINCERE IN ITS EFFORT TO CONTINUE. FURTHER, PUBLISHERS DATA RESULTING FROM THIS ENGINEERING WORK WILL NOT BE USED TO PROMOTE OTHER USERS OF THE FUEL FRACTION PRODUCED AT THE OREGON CITY PROCESSING STATION.

THEREFORE, TO ENCOURAGE PUBLISHERS PAPER TO CONTINUE THEIR EFFORTS, IT IS THE STAFF'S RECOMMENDATION THAT THE MSD BOARD EXPRESS TO PUBLISHERS THE DISTRICT'S GOOD INTENTIONS AND WILLINGNESS TO ENTER INTO A LETTER OF AGREEMENT FOR THE SALE OF 4000 TO 4500 TON PER WEEK OF THE FUEL FRACTION FROM THE OREGON CITY PROCESSING STATION.

THIS ACTION BY THE BOARD WILL NOT COMMIT MSD TO SELL THE FUEL FRACTION TO PUBLISHERS PAPER COMPANY IF A REASONABLE VALUE IS NOT REALIZED OR IF THE RESULTING CONTRACT IS NOT IN THE BEST INTEREST OF THE METROPOLITAN SERVICE DISTRICT. PUBLISHERS PAPER COMPANY WILL RESPOND TO MSD BY JANUARY 1, 1976, WITH A VALUE FOR THE LIGHT FUEL FRACTION MATERIAL IN THE INTERIM, PUBLISHERS WILL COMMENCE ON THE NECESSARY ENGINEERING DEVELOPMENT OF DEQ AIR EMISSION PERMITS, SITE ACQUISITION, AND RIGHT-OF-WAY EASEMENTS. IN ADDITION, DETAILED CONTRACT ARRANGEMENTS WILL BE PREPARED DURING THIS PERIOD BETWEEN PUBLISHERS PAPER COMPANY, PARKER NORTHWEST AND MSD.

OTHER BUSINESS

75-411 APPOINTMENT TO SOLID WASTE COMMITTEE

THE ATTACHED LETTER CONTAINS A RECOMMENDATION FROM THE WASHINGTON COUNTY COMMISSION FOR APPOINTMENT OF A MEMBER OF THE WASHINGTON COUNTY SOLID WASTE ADVISORY COMMITTEE TO THE MSD SOLID WASTE COMMITTEE. THIS WILL REPLACE THE OPEN POSITION LEFT BY THE RESIGNATION OF MARLIN NELSON.

THE STAFF WOULD RECOMMEND APPOINTMENT OF MIDGE SIEGEL TO THE MSD SOLID WASTE COMMITTEE.

WASHINGTON COUNTY

Inter-Department Correspondence

Date October 14, 1975

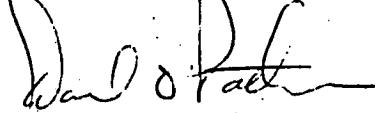
To : Washington County Board of Commissioners
From : Daniel O. Potter, County Administrative Officer
Subject : Appointment to Metropolitan Service District (MSD) Advisory Committee

Marlin Nelson has resigned as a member of the MSD Advisory Committee.

It has been suggested that a citizen member of the Washington County Solid Waste Committee be appointed to the MSD Advisory Committee. It is believed that this would provide an additional flow of information between the two committees.

The Washington County Solid Waste Advisory Committee has recommended the appointment of Midge Siegel to the MSD Advisory Committee. The Staff concurs in this recommendation.

Respectfully submitted,



Daniel O. Potter
County Administrative Officer

DOP:plh

APPROVED WASHINGTON COUNTY
BOARD OF COMMISSIONERS
MINUTE ORDER # 75-568
DATE 10-14-75
BY [Signature]
CLERK OF THE BOARD

RECEIVED
OCT 21 1975

METRO SERVICE DISTRICT

OTHER BUSINESS

75-412 LEGISLATIVE PROGRAM COORDINATOR

IN ORDER TO PROPERLY PREPARE FOR THE EMERGENCY BOARD PRESENTATION, CERTAIN INFORMATION SHOULD BE COORDINATED AND DISSEMINATED PRECEDING OUR PRESENTATION TO THE LEGISLATORS. THE EXISTING STAFF MAY NOT HAVE THE OPPORTUNITY TO PERFORM THIS WORK ADEQUATELY TO ASSURE SUCCESS.

THE ATTACHED PAGE IS A LIST OF DUTIES THAT SHOULD BE ACCOMPLISHED IN ORDER TO PROPERLY PRESENT OUR POSITION TO THE LEGISLATORS. IT WOULD APPEAR THERE ARE AT LEAST THREE OPTIONS AVAILABLE WITHIN OUR RESOURCES. THEY ARE:

- 1) TO HIRE A PARTTIME PUBLIC INFORMATION CONSULTANT TO BE BUDGETED FROM OUR PUBLIC INFORMATION LINE ITEM.
- 2) TO SEEK A PARTTIME PERSON THAT WOULD BE PAYED THROUGH CETA II FUNDS.
- 3) TO SEEK PARTTIME SUPPORT FROM THE PRIMARY LOCAL JURISDICTIONS WITHIN THE MSD AREA.

THE STAFF WOULD REQUEST BOARD DIRECTION ON THIS MATTER.

OCTOBER 1975

DUTIES OF LEGISLATIVE PROGRAM COORDINATOR

1. ASSISTING IN DEVELOPING A WORKING RELATIONSHIP BETWEEN MSD AND THE PRESS.
2. ORGANIZING, WITH THE HELP OF MSD STAFF, THOSE FORCES FAVORABLE TO THE SOLID WASTE MANAGEMENT PLAN.
3. ORGANIZE AND CHANNEL INTERESTED CITIZENS GROUPS INTO THE FOLLOWING:
 - A) LETTER WRITING CAMPAIGNS;
 - B) INFORMATIONAL SPEAKERS BUREAU ON MSD SOLID WASTE PLAN; AND
 - C) PAMPHLET AND INFORMATION DISSEMINATION.
4. COORDINATE THOSE SUPPORTING GROUPS FOR INPUT TO THE LEGISLATORS.