



METROPOLITAN SERVICE DISTRICT

527 S. W. HALL, PORTLAND, OREGON 97201 222-3671

METROPOLITAN SERVICE DISTRICT

BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

NOVEMBER 14, 1975
2:00 P.M.

A G E N D A

ACTION RECORD

No.

75-413 MINUTES
75-414 PUBLIC COMMUNICATIONS

ADMINISTRATION

75-415 ACCOUNTS PAYABLE

DRAINAGE (NO BUSINESS)

SOLID WASTE PROGRAM

75-416 MSD SOLID WASTE MANAGEMENT AND OPERATION
PROGRAM RATE SCHEDULE ORDINANCE No. 33 -
SECOND PUBLIC HEARING
75-417 MSD/PARKER NORTHWEST DRAFT CONTRACT
75-418 FERROUS BYPRODUCT CONTRACT FORM
75-419 LANDFILL REPORT

ZOO PROGRAM (NO BUSINESS)

OTHER BUSINESS

EXECUTIVE SESSION



METROPOLITAN SERVICE DISTRICT

527 S. W. HALL, PORTLAND, OREGON 97201 222-3671

NOVEMBER 7, 1975

TO: MSD BOARD OF DIRECTORS

FROM: MSD STAFF

SUBJECT: STAFF REPORT FOR THE NOVEMBER 14, 1975, BOARD MEETING

PRESENTED TO THE BOARD FOR TRANSMITTAL AND RECOMMENDED ACTION,
ARE THE FOLLOWING ITEMS:

<u>PAGE</u>	<u>ACTION RECORD</u> <u>No.</u>	
1	75-413	MINUTES Action - <u>Approve</u> the minutes of October 24, 1975
11	75-414	PUBLIC COMMUNICATIONS Action - <u>Receive</u> comments from the public on items not specified on the meeting agenda
12	75-415	ACCOUNTS PAYABLE Action - <u>Approve</u> the Accounts Payable list Vouchers No. 270 through 287 in the total amount of \$11,950.67.

<u>PAGE</u>	<u>ACTION RECORD</u> <u>No.</u>	
15	75-416	MSD SOLID WASTE MANAGEMENT AND OPERATION PROGRAM RATE SCHEDULE ORDINANCE NO. 33 - SECOND PUBLIC HEARING Action - <u>Conduct</u> public hearing, <u>receive</u> testimony, and, if appropriate, <u>adopt</u> Ordinance No. 33
17	75-417	MSD/PARKER NORTHWEST DRAFT CONTRACT Action - <u>No action</u> required.
18	75-418	FERROUS BYPRODUCT CONTRACT FORM Action - <u>No action</u> required
19	75-419	LANDFILL REPORT Action - <u>Discussion</u> . <u>No action</u> required
OTHER BUSINESS		
20	75-420	COOPERS & LYBRAND AUDIT CONTRACT FOR FY 75-76 Action - <u>Approve</u> audit contract
20	75-421	LEGISLATIVE PROGRAM COORDINATOR Action - <u>Provide</u> staff direction
21	75-422	CITIZEN APPOINTMENT TO MSD SOLID WASTE COMMITTEE Action - <u>Approve</u> appointment of Bill Culham
21	75-423	RESOURCE RECOVERY BYPRODUCT EA Action - <u>Receive</u> report for action at a later date

PAGE

ACTION RECORD

No.

25

75-424

EXECUTIVE SESSION
ORS 192.660(2)(A)

75-413 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES OF THE OCTOBER 24,
1975, BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE OCTOBER 24, 1975,
BOARD MINUTES.

NAME	AFFILIATION
BOB BROWN	DEQ
Sylvia Muir	resident Clackamas Co
Margaret Hoard	EMCO-LWV
Felix Ruderman	The Oregonian
Mike Downs	Multnomah County
Hans G. Gullett	H.G. Gullett, Son
Nick Bjorvik	Sanitary Drivers Local 281
Tom Mallon	" " " "
Walt Hiltbrach	Pilon, Schmidt, Westfall Co
Margaret Koski	resident + used prop owner
Winston Kurth	Clackamas Co.
Ken Lowell	S.W.M.R.
Gene Plur	Land Reclamation Co
David H. Miller	Wash. ex advisory committee
Carl R. Miller	Local 281 San Drivers
Glenn LaVelle	LaVelle Land Fill
David T. Yett	LaVelle & Yett, Inc.
Harold G. LaVelle	Citizen
Pete Hesti	CITIZEN
Jack Parker	Parker Northwest Waste Co
Pete V. Vinars	Southeast Refuse Ser, Inc.
W. Forrest Brown	Citizen - Taxpayer
John Cooper	Coates Field Service, Inc (msd)

HAROLD LAVELLE
601 SE ST ANDREWS
PORTLAND OR 97202

November 14, 1975

To the Board of Directors
Metropolitan Service District
Portland, Oregon

Ladies and Gentlemen;

I hereby submit my written comment
pertaining to Ordinance 33, at this Public Hearing today.

I feel M.S.D. should not impose
upon the Public within this District a User Fee
which is to be spent in any way to implement or
support a Plan of which they have had no opportunity
to show evidence of support by Public vote.

Respectfully Submitted,

Harold G. Lavelle

METROPOLITAN SERVICE
DISTRICT
BOARD OF DIRECTORS
Portland Water Bureau, 1800 SW 6th
Ave., Auditorium
November 14, 1975, 2:00 P.M.
AGENDA
Action Record
No.
75-413—Minutes
75-414—Public Communications
ADMINISTRATION
75-415—Accounts Payable
DRAINAGE (No Business)
SOLID WASTE PROGRAM
75-416—MSD Solid Waste Manage-
ment and Operation Program Rate
Schedule (Ordinance No. 33) — Second
Public Hearing
75-417—MSD/Parker Northwest
Draft Contract
75-418—Ferrous Byproduct Contract
Form
75-419—Landfill Report
ZOO PROGRAM
OTHER BUSINESS
Agenda item material will be
available at the Board meeting and at
the MSD Office, 527 SW Hall Street,
Portland.
Published Nov. 7, 10 and 11, 1975.
7538-31

Hand delivered

75-414 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO RECEIVE INPUT FROM THE PUBLIC ON ITEMS NOT LISTED ON THE MEETING AGENDA.

75-415 ACCOUNTS PAYABLE

THE FOLLOWING PAGE CONTAINS THE ACCOUNTS PAYABLE, VOUCHERS
No. 270 THROUGH 287 IN THE TOTAL AMOUNT OF \$11,950.67.

THE STAFF RECOMMENDS APPROVAL OF THE ACCOUNTS PAYABLE LIST.

ACCOUNTS PAYABLE

November, 1975

- Cont. -

VOUCHER NO.	CHECK NO.	PAYABLE TO:	PURPOSE	AMOUNT	PROJECT	CODE
279	279	Daily Journal of Commerce	Notice of Board Meeting	22.40	Q401	502
280	280	Courmet Basket	Sandwiches for Meeting	8.00	Q401	515
281	281	Hallanders	Office Supplies	27.00	Q401	508
282	282	Harvard Business Review	Subscription	18.00	Q401	518
283	283	Litton Industries	Calculator Lease	46.74	Q401	521
284	284	Northwest Hardwoods	Computer Time	11.25	Q403	502
285	285	Portland Stamp & Seal	Office Supplies	82.03	Q401	508
286	286	West. Bookkeeping Ser.	October Services	30.00	Q401	531
287	287	C. C. Kemper	Travel Expense	7.80	Q401	505
TOTAL				\$11,950.67		

ACCOUNTS PAYABLE

November, 1975

VOUCHER NO.	CHECK NO.	PAYABLE TO:	PURPOSE	AMOUNT	PROJECT	CODE
270	270	Petty Cash Fund	Reimburse Fund	19.43	Q401	508
				.94	Q401	519
				6.88	Q401	506
				2.15	Q403	508
				.98	Q301	508
271	271	Wilfred N. Belanger	Oregonian Subscription	3.50	Q401	518
272	272	Bennett Sales Book	Receipt Books	195.00	Q403	508
273	273	Bicycle Boy, Inc.	Sandwiches for Meeting	19.65	Q401	515
274	274	Boise Cascade	Office Supplies	72.93	Q401	508
275	288	Coopers & Lybrands	Audit Fee	1,400.00	Q401	531
276	276	CRAG	Postage & Copies	1.20	Q301	506
				4.20	Q301	519
				44.94	Q401	506
				69.79	Q401	506
				.24	Q403	506
				6.86	Q403	519
277	277	CRAG	Rents	45.00	Q301	509
			Rent	571.66	Q401	509
			Copy machine rental	42.00	Q401	506
			Parking space	17.50	Q401	516
			Admin. Overhead	297.00	Q401	502
			Rent	50.00	Q403	509
278	278	CRAG	Salaries & Wages	973.80	Q301	501
				137.24	Q301	513
				302.62	Q301	502
				5,806.01	Q401	501
				905.71	Q401	513
				605.73	Q403	501
				94.49		513
			- Cont. -			

75-416 MSD SOLID WASTE MANAGEMENT AND OPERATION PROGRAM
RATE SCHEDULE ORDINANCE NO. 33 - SECOND PUBLIC HEARING

AN ORDINANCE ESTABLISHING A USER FEE FOR THE ADMINISTRATION, IMPLEMENTATION AND OPERATION OF THE AREAWIDE SOLID WASTE MANAGEMENT PROGRAM AND PRESCRIBING AN EFFECTIVE DATE.

AS PART OF THE DEQ BUDGET NOTE, THE LEGISLATURE STIPULATED THAT MSD MUST PROVIDE A METHOD OF FUNDING ITS ADMINISTRATIVE STAFF AND GUARANTEEING LOAN REPAYMENT TO THE STATE PRIOR TO OBTAINING MONEY FROM THE STATE POLLUTION BONDS FOR THE CONSTRUCTION OF THE SOLID WASTE PROCESSING AND DISPOSAL FACILITIES. ORDINANCE No. 33 ESTABLISHES A RATE TO BE IMPOSED FOR EACH CUBIC YARD OF SOLID WASTE DELIVERED TO A WASTE DISPOSAL SITE DURING PHASE I. THIS PHASE OF THE SOLID WASTE PROGRAM IMPLEMENTATION IS THAT PERIOD OF TIME FROM THE EFFECTIVE DATE OF THE ORDINANCE TO THE ACTIVATION OF THE FIRST PROCESSING FACILITY AND THE WASHINGTON COUNTY TRANSFER STATION. FUNDS COLLECTED DURING PHASE I WILL PAY THE MSD SOLID WASTE PROGRAM ADMINISTRATIVE COSTS AND THE DEQ LOAN REPAYMENT.

AS OF WEDNESDAY, NOVEMBER 12, 1975, NO WRITTEN COMMENTS HAVE BEEN RECEIVED FROM THE GENERAL PUBLIC OR THE SOLID WASTE INDUSTRY. THE MSD SOLID WASTE COMMITTEE RECOMMENDS ADOPTION OF ORDINANCE No. 33 AFTER CONDUCTING A THIRD PUBLIC HEARING. IT WAS THEIR CONTENTION THAT THE NOTIFICATION PROCEDURE FOLLOWED BY THE STAFF WAS NOT SUFFICIENT TO INFORM THE GENERAL PUBLIC EVEN THOUGH ALL LEGAL REQUIREMENTS WERE MET. (LEGAL NOTICES WERE PUBLISHED IN THE DAILY JOURNAL OF COMMERCE ON NOVEMBER 7, 10, AND 11. NOTICES WERE ALSO SENT TO 13 LOCAL NEWSPAPERS.) IN RESPONSE TO THEIR REQUEST, PUBLIC NOTICES OF THE HEARING WILL BE PUBLISHED IN THE OREGON JOURNAL AND THE OREGONIAN ON NOVEMBER 12 AND NOVEMBER 13, 1975, STATING THE AMOUNT OF THE USER FEE AND THE IMPACT ON THE RESIDENTIAL COLLECTION CHARGE.

IN ADDITION, A NEWS RELEASE WAS SENT TO 13 LOCAL NEWSPAPERS REVIEWING ORDINANCE No. 33 AND ITS INITIAL AFFECT ON THE RESIDENTIAL COLLECTION RATES AS WELL AS A PROJECTED INCREASE IN 1980.

IT IS THE STAFF'S RECOMMENDATION THAT THE BOARD ADOPT ORDINANCE No. 33 AFTER CONDUCTING THE SECOND PUBLIC HEARING, OR IF A THIRD PUBLIC HEARING IS DESIRED, THAT IT BE SCHEDULED FOR FRIDAY, NOVEMBER 28, 1975, AT 2:00 P.M.

75-417 MSD/PARKER NORTHWEST DRAFT CONTRACT

THE MSD/PARKER NORTHWEST DRAFT CONTRACT WILL BE SUBMITTED UNDER SEPARATE COVER AT THE MSD BOARD MEETING. THIS DRAFT CONTRACT IS AN AGREEMENT FOR PARKER TO DESIGN, CONSTRUCT AND OPERATE THE OREGON CITY TRANSFER/PROCESSING STATION AND THE WASHINGTON COUNTY TRANSFER STATION. IT SHOULD BE NOTED THAT NEITHER PARTIES HAVE AGREED TO THE COMPLETE CONTRACT. THIS DOCUMENT IS SUBMITTED AND EXPLAINED SO THAT THE BOARD CAN UNDERSTAND CONCEPTUALLY THE STAFF'S APPROACH IN DEVELOPING THIS CONTRACT.

THERE IS NO ACTION REQUIRED ON THIS MATTER, HOWEVER, REVIEW AND COMMENT BY THE BOARD WOULD BE APPRECIATED.

75-418 FERROUS BYPRODUCT CONTRACT FORM

PRESENTED UNDER SEPARATE COVER IS A DRAFT OF THE CONTRACT FORM TO BE USED IN THE SALE OF FERROUS METALS TO DETINNING FACILITIES.

STAFF RECOMMENDS REVIEW OF THE CONTRACT.

75-419 LANDFILL REPORT

SUBMITTED BY STAFF UNDER SEPARATE COVER IS A REPORT RECOMMENDING A STRATEGY FOR DEVELOPING A REGIONAL LANDFILL SITE FOR MILLED MUNICIPAL REFUSE. THIS REPORT MODIFIES AN EARLIER REPORT, DESIGNATES SPECIFIC SITES, AND RECOMMENDS EXPLICIT ENGINEERING AND PLANNING WORK.

THE STAFF RECOMMENDS REVIEW OF THE REPORT FOR ACTION AT THE DECEMBER 12, 1975, BOARD MEETING.

OTHER BUSINESS

75-420 COOPERS & LYBRAND AUDIT CONTRACT FOR FY 75-76

BEGINNING ON PAGE 22 IS A PROPOSED CONTRACT BETWEEN MSD AND COOPERS & LYBRAND FOR AUDIT WORK FY 75-76. THE CONTRACT HAS BEEN REVIEWED AND APPROVED BY THE MSD ATTORNEY.

STAFF RECOMMENDS APPROVAL OF THE MSD/COOPERS & LYBRAND AUDIT CONTRACT.

75-421 LEGISLATIVE PROGRAM COORDINATOR

THIS AGENDA ITEM WAS SET ASIDE FROM THE OCTOBER 24, 1975, BOARD MEETING FOR CONSIDERATION AT THIS TIME.

STAFF FEELS THAT IN ORDER TO PROPERLY PREPARE FOR THE EMERGENCY BOARD PRESENTATION, CERTAIN INFORMATION SHOULD BE COORDINATED AND DISSEMINATED PRECEDING OUR PRESENTATION TO THE LEGISLATORS. THREE APPARENT OPTIONS AVAILABLE WITHIN MSD'S RESOURCES ARE:

- 1) TO HIRE A PARTTIME PUBLIC INFORMATION CONSULTANT TO BE BUDGETED FROM OUR PUBLIC INFORMATION LINE ITEM.
- 2) TO SEEK A PARTTIME PERSON THAT WOULD BE PAYED THROUGH CETA II FUNDS.
- 3) TO SEEK PARTTIME SUPPORT FROM THE PRIMARY LOCAL JURISDICTIONS WITHIN THE MSD AREA.

PAGE 24 PRESENTS A LIST OF DUTIES THAT SHOULD BE ACCOMPLISHED IN ORDER TO PROPERLY PRESENT OUR POSITION TO THE LEGISLATORS.

THE STAFF WOULD REQUEST BOARD DIRECTION ON THIS MATTER.

75-422 CITIZEN APPOINTMENT TO MSD SOLID WASTE COMMITTEE

THE MSD STAFF HAS RECENTLY BEEN INFORMED THAT MR. BILL CULHAM, CURRENT CHAIRMAN OF THE SOLID WASTE ADVISORY COMMITTEE REPRESENTING THE CITY OF PORTLAND, INTENDS TO RETIRE FROM SERVICE TO THE CITY EFFECTIVE DECEMBER 24, 1975. MR. CULHAM HAS SUBSEQUENTLY RESIGNED FROM THE MSD SOLID WASTE COMMITTEE EFFECTIVE THIS SAME DATE. IT IS STAFF'S FEELING THAT THE VALUE OF MR. CULHAM'S INPUT TO THIS COMMITTEE SHOULD BE RETAINED AND COULD BE RETAINED IN THE FORM OF CITIZEN INVOLVEMENT.

IT IS STAFF'S RECOMMENDATION THAT BILL CULHAM BE APPOINTED AS A CITIZEN MEMBER OF THE MSD SOLID WASTE COMMITTEE, REPRESENTING THE CITY OF PORTLAND.

75-423 RESOURCE RECOVERY BYPRODUCT ENVIRONMENTAL ASSESSMENT

SUBMITTED BY STAFF UNDER SEPARATE COVER IS A DRAFT OF AN ENVIRONMENTAL ASSESSMENT FOR A SOLID WASTE MILLING/TRANSFER STATION AT THE RESOURCE RECOVERY BYPRODUCTS SITE. THE REPORT DEVELOPS SPECIFIC TECHNICAL DATA WHICH WOULD BE NEEDED BY THE BOARD FOR A DECISION TO USE THE RRB SITE INSTEAD OF THE NORTH PORTLAND ROAD SITE. THE DECISION TO USE THE RRB SITE INSTEAD OF THE NORTH PORTLAND ROAD SITE IS NOT AN ISSUE AT THIS TIME.

THE STAFF RECOMMENDS REVIEW OF THE REPORT FOR ACTION AT THE NOVEMBER 28, 1975, BOARD MEETING.

CONTRACT FOR AUDIT
OF OREGON MUNICIPAL CORPORATION

October 21, 1975

PARTIES:

Metropolitan Service District, a municipal corporation (MSD),
Coopers & Lybrand, a partnership (C & L).

RECITALS:

1. MSD is a municipal corporation subject to the municipal
audit law (ORS 297.610 - 740).

2. C & L are accountants authorized by the State of Oregon
to conduct municipal audits.

IT IS AGREED:

3. C & L shall conduct an audit of the accounts and fiscal
affairs of the MSD for the fiscal year beginning July 1, 1975 and
ending June 30, 1976.

4. If unusual conditions arise or are encountered during the
course of the audit whereby the services of C & L are necessarily
beyond the extent of the work contemplated, written notification
of such unusual conditions shall be delivered to MSD together with
the expected costs of performing the additional services. C & L
shall not proceed with the additional services until receiving
written approval from the MSD.

5. The audit field work shall be started as soon after this
contract is executed as is agreeable to the parties and shall be
completed on or before September 30, 1976. If for any reason the
completion date cannot be attained, written notification of the
circumstances shall be delivered to MSD, and with both parties in
agreement, the deadline may be extended. A written report shall be
rendered within a reasonable time after the close of the audit with
30 copies given to MSD. The form and content of the report shall
be in accordance with and not less than that outlined in the minimum
standards of audit reports, certificates and procedures.

6. The cost of the audit shall not exceed \$4,300 per year for performing the services required by this contract. Payment shall be made with a 1/3 retainer and be held until the final report is received.

7. This contract may be terminated by either party after giving the other party 30 days written notice of their intent to terminate. MSD shall be responsible for services performed to the date of termination.

8. The MSD hereby affirms that proper provision for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available.

DATE: _____

METROPOLITAN SERVICE DISTRICT

Robert Schumacher, Chairman

DATE: _____

COOPERS & LYBRAND

James L. Savage, Partner

OCTOBER 1975

DUTIES OF LEGISLATIVE PROGRAM COORDINATOR

1. ASSISTING IN DEVELOPING A WORKING RELATIONSHIP BETWEEN MSD AND THE PRESS.
2. ORGANIZING, WITH THE HELP OF MSD STAFF, THOSE FORCES FAVORABLE TO THE SOLID WASTE MANAGEMENT PLAN.
3. ORGANIZE AND CHANNEL INTERESTED CITIZENS GROUPS INTO THE FOLLOWING:
 - A) LETTER WRITING CAMPAIGNS;
 - B) INFORMATIONAL SPEAKERS BUREAU ON MSD SOLID WASTE PLAN; AND
 - C) PAMPHLET AND INFORMATION DISSEMINATION.
4. COORDINATE THOSE SUPPORTING GROUPS FOR INPUT TO THE LEGISLATORS.

75-424 EXECUTIVE SESSION

UNDER THE AUTHORITY OF ORS 192.660(2)(A), THE BOARD OF DIRECTORS WILL HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF REAL PROPERTY DELIBERATION FOR THE SOUTH TRANSFER/ PROCESSING STATION SITE.



METROPOLITAN SERVICE DISTRICT

527 S. W. HALL, PORTLAND, OREGON 97201 222-3671

November 10, 1975

TO: NEWS MEDIA

FROM: Merle Irvine -
Special Projects Manager

SUBJECT: N E W S R E L E A S E

On Friday, November 14, 1975, at 2:00 PM, in the Portland Water Bureau Auditorium, 1800 SW Sixth Avenue, Portland, Oregon, the Board of Directors of the Metropolitan Service District will conduct the second public hearing on Ordinance 33. This ordinance establishes the rate for the first phase of a three phase approach implementing the areawide Solid Waste Management Plan. This plan proposes a new method in the metropolitan area of handling solid waste that will result in the recovery of 70 to 75 percent of all waste generated. By 1980, 463,000 tons of light combustible material separated from solid waste will be available for use as a fuel supplement, in addition to 45,000 tons of ferrous metals.

The rate established by Ordinance 33 will be 26¢ per cubic yard of compacted solid waste and 15¢ per cubic yard of non-compacted solid waste delivered to a waste disposal site. These fees will increase the monthly residential collection rate for weekly service of one 32 gallon garbage can approximately 8¢. It is estimated that the ultimate disposal cost for the MSD Solid Waste Program will increase the monthly collection rate approximately 30¢ in 1980.

For further information, contact Merle Irvine at 222-3671.