

msd METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205 222-3671

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

AUGUST 27, 1976
2:00 P.M.

A G E N D A

76-642
76-643

MINUTES
PUBLIC COMMUNICATIONS

ADMINISTRATION

76-644
76-645
76-646

CASH DISBURSEMENTS
EMPLOYEE HEALTH & WELFARE COVERAGE
STATE INVESTMENT POOL MEMBERSHIP

SOLID WASTE PROGRAM

76-647

PORTLAND RECYCLING TEAM REPORT
RECOMMENDATIONS

ZOO PROGRAM

76-648
76-649
76-650

CONTRACT 76-014 - LABOR UNION 483
ZOO GRANT BUDGET
CONTRACT 76-023 - THE FILM LOFT

OTHER BUSINESS

76-651

PRESENTATION BY TRI-COUNTY LOCAL
GOVERNMENT COMMISSION - 3:30 P.M.

EXECUTIVE SESSION

76-652

LABOR NEGOTIATIONS

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

AUGUST 27, 1976
2:00 P.M.

ACTION AGENDA

PAGE	ACTION RECORD No.	
1	76-642	MINUTES Action - <u>Approve</u> the minutes of August 13, 1976
8	76-643	PUBLIC COMMUNICATIONS Action - <u>Receive</u> comments from the public on matters not listed on the meeting agenda
9	76-644	CASH DISBURSEMENTS Action - <u>Approve</u> Check Nos. 1412 through 1479 in the total amount of \$15,727.64, for payment
10	76-645	EMPLOYEE HEALTH & WELFARE COVERAGE Action - <u>Approve</u> staff recommendation
12	76-646	STATE INVESTMENT POOL MEMBERSHIP Action - <u>Approve</u> staff recommendation

<u>PAGE</u>	<u>ACTION RECORD</u> <u>No.</u>	
20	76-647	<p>PORTLAND RECYCLING TEAM REPORT RECOMMENDATIONS</p> <p>Action - <u>Approve</u> staff report and recommendations</p>
24	76-648	<p>CONTRACT 76-014 - LABOR UNION 483</p> <p>Action - <u>Approve</u> contract 76-014</p>
25	76-649	<p>ZOO GRANT BUDGET</p> <p>Action - <u>Set over</u> to September 10, 1976</p>
26	76-650	<p>CONTRACT 76-023 - THE FILM LOFT</p> <p>Action - <u>Approval</u> of Contract 76-023 for the Chairman's signature and initial payment of \$1,733.33</p>
31	76-651	<p>PRESENTATION BY TRI-COUNTY LOCAL GOVERNMENT COMMISSION - 3:30 P.M.</p> <p>Action - <u>No action required</u></p>
	76-652	<p>EXECUTIVE SESSION - LABOR NEGOTIATIONS ORS 192.660 (3)</p>

76-642 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES FOR THE AUGUST 13,
1976, BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE BOARD MINUTES.

76-643 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO HEAR COMMENTS ON MATTERS NOT LISTED ON THE MEETING AGENDA.

76-644 CASH DISBURSEMENTS

CHECKS DISBURSED BETWEEN REPORTS:

CHECKS No. 1412 THROUGH 1421 \$ 5,323.72

CHECKS TO BE RELEASED AUGUST 27, 1976

CHECKS No. 1422 THROUGH 1479 10,403.92

TOTAL \$15,727.64

THE STAFF RECOMMENDS THAT A TOTAL OF \$15,727.64 FOR CHECKS No. 1412 THROUGH 1479 BE APPROVED BY THE MSD BOARD.

SOME MAJOR EXPENDITURES CONTAINED IN THIS REQUEST INCLUDE:

OREGON LABORERS EMPLOYERS TRUST (HEALTH & WELFARE)	\$4,093.05
HILLS RIVIANI (FROZEN FELINE & BIRD FOOD)	2,125.20
PRIOR YEARS LIABILITIES (INCLUDES PEPSI SYRUP & PRAIRIE DOG CAGE)	1,487.00

ALL EXPENDITURES LISTED FOR CHECKS No. 1412 THROUGH 1479 ARE IN ACCORDANCE WITH THE ADOPTED MSD BUDGET FOR FY 76-77.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-644 DATE 8-27-76
YES NO ABST.

BECKER			
DURIS	/		
GORDON	/		
McCREADY	/		
ROBNETT			
SCHUMACHER			
MILLER, CHAIRMAN	/		

Jean McCreedy
Clerk of the Board

76-645 EMPLOYEE HEALTH & WELFARE COVERAGE

AT THE PRESENT TIME, WHEN A NEW MSD EMPLOYEE IS HIRED, THE MSD DOES NOT BEGIN HEALTH AND WELFARE PREMIUM PAYMENTS FOR AT LEAST FOUR MONTHS. PREMIUMS ARE PAYED FOR TWO MONTHS BEFORE THE EMPLOYEE RECEIVES BENEFITS. THIS REQUIRES THAT NEW EMPLOYEES MUST WAIT A MINIMUM OF SIX MONTHS BEFORE MEDICAL BENEFITS ARE AVAILABLE AND AN ADDITIONAL TWO MONTHS BEFORE VISION AND DENTAL BENEFITS BEGIN. WHEN EMPLOYEES ARE TERMINATED, BENEFITS ARE PROVIDED FOR TWO MONTHS AFTER THE LAST PAYMENT IS MADE. THIS ARRANGEMENT WAS ESTABLISHED BY THE UNION CONTRACT TO ALLOW FOR THE 90 WORKING DAY PROBATIONARY PERIOD FOR NEW UNION EMPLOYEES. HOWEVER, THE SITUATION MAKES IT DIFFICULT TO ATTRACT PROFESSIONAL PEOPLE FOR STAFF POSITIONS. FEDERAL GRANTS OFTEN ARE FOR ONE YEAR PERIODS, REQUIRING THAT GRANT EMPLOYEES ARE NOT COVERED FOR ONE-HALF THEIR TERM. THIS WAITING PERIOD IS NOT COMPARABLE TO PLANS OFFERED BY OTHER EMPLOYERS WHICH OFTEN REQUIRE ONLY A 30 OR 60 DAY WAITING PERIOD BEFORE BENEFITS ARE AVAILABLE.

THE ECONOMIC IMPACT ON THE BUDGET IS AS FOLLOWS:

1. THIS BENEFIT IS ALREADY BUDGETED TO BE PAID FOR EVERY POSITION EACH MONTH AND WOULD NOT BE AFFECTED BY CHANGE IN POLICY.
2. FOR EACH CHANGE IN PERSONNEL THERE WILL BE AN ADDITIONAL COST IN PREMIUMS OF \$252.
3. DURING THE LAST FOUR YEARS, THE AVERAGE NUMBER OF CHANGES IN NON-UNION STAFF POSITIONS ANNUALLY HAS BEEN ABOUT THREE. BASED UPON THE CURRENT PREMIUM COSTS THERE WOULD BE AN ADDITIONAL COST TO MSD OF APPROXIMATELY \$756.00 ANNUALLY.

THE STAFF RECOMMENDS FOR NON-UNION, FULL-TIME POSITIONS, EMPLOYEES WHO START WORK ON OR BEFORE THE 15TH, PREMIUMS BE PAID FOR THAT MONTH; EMPLOYEES WHO START AFTER THE 15TH, PREMIUMS BE STARTED FROM THE FIRST OF THE NEXT MONTH. THIS POLICY WOULD MEAN THAT THE WAITING PERIOD BEFORE ANY BENEFITS START WOULD BE FROM 45 DAYS TO 75 DAYS, DEPENDING UPON A PERSON'S HIRE DATE.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-645 DATE 8-27-76
YES NO ADST

	YES	NO	ADST
BECKER			
DURIS			
GORDON			
McCREADY			
ROBNETT			
SCHUMACHER			
MILLER, CHAIRMAN			

Jean M. Wood
Clerk of the Board

76-646 STATE INVESTMENT POOL MEMBERSHIP

THE ATTACHED REPORT OUTLINES THE FUNCTION OF THE LOCAL GOVERNMENT INVESTMENT POOL. AS INDICATED IN THE REPORT, THE AVERAGE DAILY EARNINGS DURING THE FIRST SIX MONTHS OF 1976 HAS BEEN APPROXIMATELY 6.2%. BEFORE AN ACCOUNT CAN BE ESTABLISHED CONSENT OF THE MSD BOARD IS REQUIRED.

IT IS THE STAFF'S RECOMMENDATION THAT THE MSD BOARD AUTHORIZE THE ESTABLISHMENT OF AN ACCOUNT WITH THE LOCAL GOVERNMENT INVESTMENT POOL. FURTHER, THAT THE MSD BOARD AUTHORIZE MR. CHARLES KEMPER, MR. WARREN ILIFF AND MR. MERLE IRVINE TO TRANSFER AND WITHDRAW FUNDS FROM THIS ACCOUNT.

RECOMMENDATION AMENDED TO INCLUDE: "DIRECTION TO THE STAFF TO INVESTIGATE THE LOCAL ENTITIES FOR POSSIBLE INVESTMENT OF FUNDS."

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-646 DATE 8-27-76

	YES	NO	ABST.
BECKER	<input checked="" type="checkbox"/>		
DURIS	<input checked="" type="checkbox"/>		
GORDON	<input checked="" type="checkbox"/>		
McCREADY	<input checked="" type="checkbox"/>		
ROBNETT			
SCHUMACHER			
MILLER, CHAIRMAN	<input checked="" type="checkbox"/>		

Leann Wood
Clerk of the Board

OREGON'S LOCAL GOVERNMENT INVESTMENT POOL

Oregon's Local Government Investment Pool was conceived at a meeting of County Treasurers in the fall of 1972, when someone asked State Treasurer Jim Redden: "How can we invest in the same things your office does?" That question was answered in the 1972 Legislative Session with the passage of enabling legislation (ORS 294.805) which was sponsored by the State Treasurer.

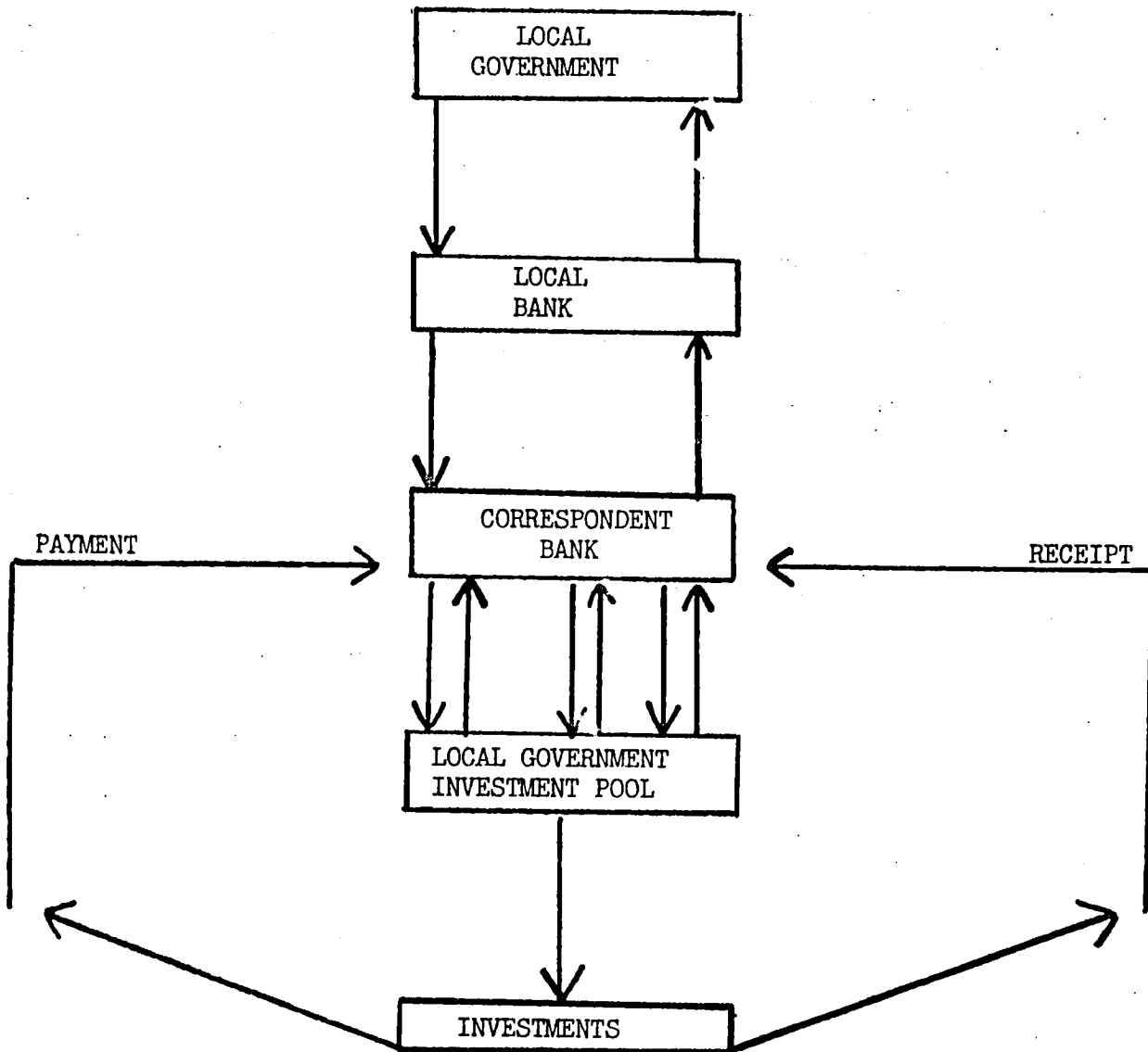
Briefly, the Act directs the State Treasurer, as Chief Investment Officer for the State, to invest monies of Local Government units who choose to pool their monies for the purpose of investment. In addition, the Treasurer may make long-term investments on behalf of municipalities or municipal corporations separately from the Pool. The Act also authorized the formation of a Local Government Investment Board which advises the State Treasurer and the Oregon Investment Council regarding management of the Investment Pool. The Board consists of five members: The State Treasurer, one public member and three finance officers of Local Government units. The public member is appointed by the Treasurer and the three other members are appointed by the Governor upon recommendation by the Association of Oregon Counties, the League of Oregon Cities and the Oregon School Board Association, respectively. Members serve four-year terms.

In late 1973, an Ad Hoc Committee was appointed by State Treasurer Jim Redden to determine exactly what services the Pool should provide and how, within the law, the Pool would operate. This Committee was composed of bankers and Local Government finance officials.

Following their discussions and completion of computerization of investment accounting in the State Treasury Department, the Pool became operative in November of 1974. The Pool has grown steadily and now has over 200 participants. The Pool exceeded \$300 million at the end of its first year and currently is about \$260 million in size.

There are in excess of 1,600 Local Government units within the State of Oregon. The amount of funds available for investment on a daily basis by the aggregate of these units is staggering, as is the amount that is not efficiently invested.

TRANSMITTAL OF FUNDS



Although we do not have exact figures on average daily balances held in demand accounts or in very low yield investments, we can guess that these balances were very large prior to the availability of the Pool. One guesstimate indicates that there was in excess of \$100 million in idle cash that could have been invested by Local Governments.

The Pool is a readily available investment for any amount of funds for any length of time. The only requirement is that the amount of money invested and the length of the investment in the Pool should simply be economic; for instance, a \$5,000 investment for three days will cost the Pool more to process than the return would be more reasonable, as would be a \$1,000,000 over-night investment.

The transfer of funds to the Pool involves almost no loss of time. We can make all transfers from any bank in the State by correspondent bank transfer. If the Local Government unit directs its bank to transfer funds to either U.S. National Bank of Oregon, First National Bank of Oregon, the Oregon Bank or the Bank of California, all in Portland, we can invest the funds the same day. Transfers or withdrawals should be made as early as possible in the morning and must be made no later than 10:30 a.m.

Later deposits or withdrawals may be refused but Local Governments are encouraged to call as late as noon. If the Pool's investments have not been completed, the deposit or withdrawal will still be accepted.

The withdrawal of funds is simply a reverse transfer to the Local Government unit's account and is effected on a same-day basis, if needed; however, advance notice to the Pool for sizable withdrawals is very much appreciated and one day's notice for withdrawals of \$1,000,000 or more is required.

ACCOUNTING AND REPORTING

The accounting system is twofold: One system deals with transactions within the Pool and the other deals with transactions to and from the Pool with Local Governments. Within the Pool, a daily accrual method of accounting for earnings is used. The earnings are then set aside in an accrued earnings account for monthly credit to the Local Government's principal accounts. At the same time, the Pool deducts up to one per cent of the earnings as a fee to recover expenses. If expenses are less than one per cent of the earnings, a correspondingly less amount is deducted.

Each month, Local Governments receive a statement that specifies deposits, withdrawals and earnings distributed to each individual account. If distributed earnings are not withdrawn from the principal account, then a compounding of interest and other income on a monthly basis results.

Portfolio gains and losses are distributed over a moving twelve-month period. Each month is a new accounting period; accordingly, the Pool takes very little interest rate risk and maintains a high degree of liquidity.

INVESTMENTS

In order that a high degree of liquidity and proper diversification can be maintained, certain guidelines are observed. The Pool cannot invest in common stocks but does invest in a variety of instruments which offer a high return with the lowest risk factors, in keeping with prudent judgment. It is this "Prudent Man Rule" that gives the Pool a 15-25% higher return than Local Governments can earn investing their own funds. Local Governments in Oregon may only invest in U.S. Government and U.S. Government Agency issues and collateralized Certificates of Deposit (C.D.'s) in Oregon banks. The Pool purchases Commercial Paper, negotiable C.D.'s, Bankers' Acceptances, Corporate Bonds with near maturities, U.S. Government and U.S. Government Agency Debt, and some longer-term investments.

The Local Government Investment Board and the Oregon Investment Council set the guidelines as to which of these items, and how much of them, is prudent. Presently, the Pool may not invest more than 10% of the assets in any given "A-1" rated Commercial Paper name; no more than 5% of the assets in any given "A-2" rated Commercial Paper name which has been approved by the Oregon Investment Council; and no more than 15% of the Pool assets may be invested in "A-2" Commercial Paper collectively.

The performance of the Pool (daily average for each month) has been:

(Please see next page)

AVERAGE DAILY EARNINGS

December-----1974-----	9.5846
January-----1975-----	9.0014
February-----1975-----	7.9120
March-----1975-----	7.8834
April-----1975-----	7.1744
May-----1975-----	6.5976
June-----1975-----	7.0204
July-----1975-----	6.9979
August-----1975-----	6.7565
September-----1975-----	6.9070
October-----1975-----	7.8655
November-----1975-----	6.5187
December-----1975-----	6.6672
January-----1976-----	6.7121
February-----1976-----	6.1944
March-----1976-----	5.9271
April-----1976-----	6.4502
May-----1976-----	5.8544
June-----1976-----	6.2476
July-----1976-----	
August-----1976-----	
September-----1976-----	
October-----1976-----	
November-----1976-----	
December-----1976-----	

LONG-TERM INVESTMENTS

In addition to the above investments within the Pool, the enabling Legislation made provision for accounts separate from the Pool for Local Governments that have long-term funds to invest. This effectively allows Local Governments to work with the Treasurer's office in planning suitable long-term investments in such instruments as corporate bonds.

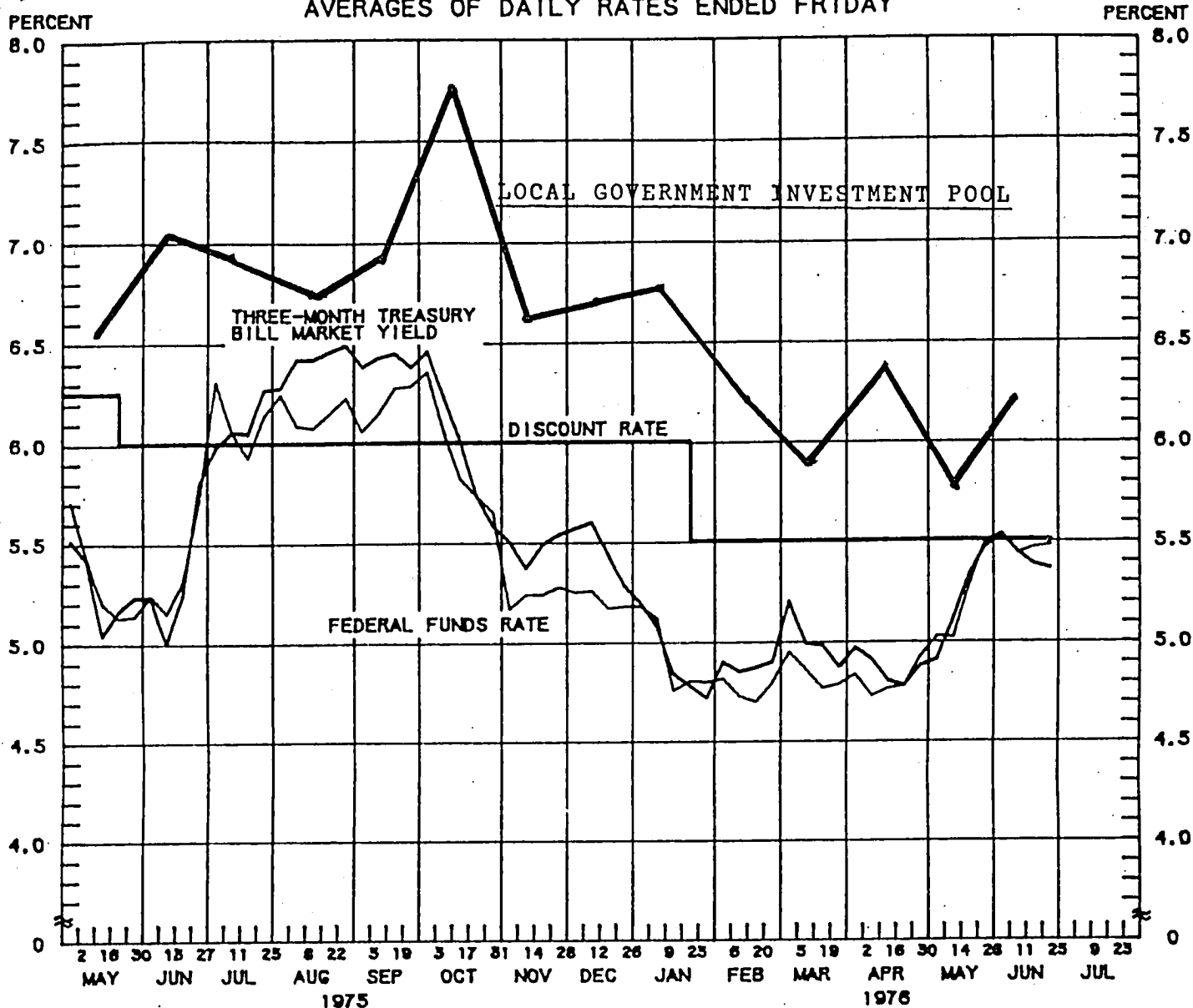
SETTING UP AN ACCOUNT

Before Local Governments may use the Local Government Pool, they must obtain the consent of the governing body by resolution, ordinance or other appropriate means. Next, they call the Pool and obtain an account number; then all that is needed is to wire the money to the Pool, send a written confirmation (sample attached/please xerox your

own copies from the masters) to the Bank and a copy to the Pool, and call the Pool to inform the Investment Officer that the money is going to be transferred or withdrawn.

SELECTED SHORT-TERM INTEREST RATES

AVERAGES OF DAILY RATES ENDED FRIDAY



LATEST DATA PLOTTED ARE AVERAGES OF RATES AVAILABLE FOR THE WEEK ENDING: JUNE 25, 1976

1976	FEDERAL FUNDS RATE	3-MONTH TREASURY BILLS	1-YEAR TREASURY BILL	3-5 YEAR GOVERNMENT SECURITIES	LONG-TERM GOVERNMENT SECURITIES
MAY 7	5.03	4.91	5.68	7.11	7.79
14	5.02	5.11	5.89	7.29	7.93
21	5.28	5.33	6.11	7.46	7.95
28	5.50	5.47	6.26	7.56	7.97
JUNE 4	5.54	5.53	6.27	7.52	7.89
11	5.44	5.44	6.11	7.42	7.86
18	5.47	5.38	6.07	7.37	7.86
25 *	5.48	5.36	6.06	7.31	7.84
JULY 2					
9					
16					
23					
30					

* AVERAGES OF RATES AVAILABLE.

** SEVEN-DAY AVERAGES FOR WEEK ENDING WEDNESDAY TWO DAYS EARLIER THAN DATE SHOWN.

CURRENT DATA APPEAR IN THE BOARD OF GOVERNORS' H.9 RELEASE.

RATES ON LONG-TERM GOVERNMENT SECURITIES ARE COMPUTED BY THE FEDERAL RESERVE BANK OF ST. LOUIS.

PREPARED BY FEDERAL RESERVE BANK OF ST. LOUIS

NOTE: The "Repo" rate is usually 1/4% below the Federal Funds rate.

76-647 PORTLAND RECYCLING TEAM REPORT RECOMMENDATIONS

BACKGROUND

IN DECEMBER OF 1974 THE BOARD AUTHORIZED THE STAFF TO BEGIN A RECYCLING MANAGEMENT PROGRAM. THE CHAIRMAN WAS AUTHORIZED TO CONTRACT AS NECESSARY UP TO \$2,000 FOR PREPARATION OF A REPORT AND THE SOLID WASTE ADVISORY COMMITTEE WAS REQUESTED TO REVIEW THE PRODUCT AND PROVIDE RECOMMENDATIONS TO THE BOARD.

IN FEBRUARY 1975, MSD CONTRACTED WITH THE PORTLAND RECYCLING TEAM FOR PREPARATION OF THE REPORT. THE REPORT WAS COMPLETED PRIOR TO JUNE 1975.

ON SEVERAL OCCASIONS SINCE THAT TIME, THE SOLID WASTE ADVISORY COMMITTEE HAS DISCUSSED THE REPORT. AT THE AUGUST 9, 1976, SOLID WASTE COMMITTEE MEETING, RECOMMENDATIONS WERE SELECTED TO BE PRESENTED FOR BOARD ADOPTION. THE REPORT UNDER SEPARATE COVER IS ATTACHED.

SOLID WASTE COMMITTEE RECOMMENDATIONS

THE RECOMMENDATIONS OF THE SOLID WASTE COMMITTEE ARE:

"THE METROPOLITAN SERVICE DISTRICT SHOULD INVESTIGATE ALL FEASIBLE RESOURCE RECOVERY SYSTEMS AND CONSIDER THE FOLLOWING:

1. DEVELOPMENT OF AN EDUCATIONAL PROGRAM TO INFORM THE PUBLIC ON PATTERNS OF PRODUCTION, CONSUMPTION, AND RECYCLING, WITH THESE SUGGESTED DIVISIONS.
 - A) PERIODIC INFORMATION PROGRAMS - THE MSD SHOULD PERIODICALLY DISTRIBUTE INFORMATION ON THE SCOPE OF LOCAL AND NATIONAL SOLID WASTE PROBLEMS, COLLECTION AND DISPOSAL ALTERNATIVES, BASIC RECYCLING PROCESSES

AND SOURCE SEPARATION PROCEDURES, AND CONSUMER EDUCATION RELATING TO SOURCE REDUCTION OF WASTES.

B) COMMUNITY EDUCATION - THE MSD SHOULD PROVIDE QUALIFIED SPEAKERS ON SOLID WASTE MANAGEMENT AND PARTICIPATE IN MEDIA DISCUSSIONS OF WASTE MANAGEMENT ISSUES.

C) CITIZENS ADVISORY PROGRAM - THE MSD SHOULD ENCOURAGE CITIZENS TO EXPLORE AND OFFER ALTERNATIVES TO SOLID WASTE MANAGEMENT POLICIES.

2. SECURING OF COOPERATION BETWEEN LOCAL AND REGIONAL GOVERNMENTS FOR IMPLEMENTATION OF PROGRAMS FOR THE PURPOSE OF DEVELOPING A COMPOSITE WASTE MANAGEMENT SYSTEM WHICH SHALL INCLUDE BUT NOT BE LIMITED TO:
 - . SOURCE SEPARATION PROGRAM - THE MSD SHOULD ENCOURAGE A PROGRAM TO PROVIDE DATA ON RESOURCE RECOVERY POTENTIAL FOR THE FOLLOWING MATERIALS: NEWSPAPER, GLASS, ALUMINUM, AND TIN/STEEL. THIS MAY BE ACCOMPLISHED THROUGH EXISTING WASTE COLLECTION AND/OR RESOURCE RECOVERY AGENCIES.
3. AS A POLICY GOAL, THE MSD SHOULD ESTABLISH PROCEDURES FOR MONITORING RESOURCE USE AND DEPLETION, RECYCLING, REUSE, SOURCE REDUCTION POLICIES, AND ALTERNATIVE RESOURCE UTILIZATION PLANS FOR THE AREA AS A WHOLE; DEVELOPING AND ADVOCATING PLANNING GOALS FOR RESOURCE USE AND SUPPORTING LEGISLATION TO FURTHER THOSE GOALS (POLICY EXAMPLES ARE OFFERED IN THE INTRODUCTION).

4. AS A POLICY GOAL, THE INTEGRATION OF SOLID WASTE MANAGEMENT SYSTEMS WITH EDUCATIONAL, MANUFACTURING, CITIZEN INTEREST, AND ENVIRONMENTAL PROTECTION CONCERNS OF THE LARGER SOCIETY THROUGH RECYCLING OF RESOURCES, SHARING OF DATA ON RESOURCE USE, AND ENCOURAGEMENT OF CITIZEN PARTICIPATION AT ALL LEVELS."

IN SUPPORT OF THESE RECOMMENDATIONS, THE SOLID WASTE SUB-COMMITTEE FORMULATING THE RECOMMENDATIONS AS WELL AS THE SOLID WASTE ADVISORY COMMITTEE HAVE ADDED THE FOLLOWING STATEMENT:

"THIS COMMITTEE MADE NO ATTEMPT TO EITHER VERIFY OR INVALIDATE THE NUMBERS PRESENTED IN THE REPORT AND THEREFORE NEITHER ACCEPTS NOR REJECTS THE INDIVIDUAL COMPONENTS OF THE REPORT."

STAFF ANALYSIS AND DISCUSSION

ALTHOUGH THE DATA PRESENTED IN THE REPORT AND CONCLUSIONS DEVELOPED ARE WELL THOUGHT OUT, THE STAFF HAS VARIOUS RESERVATIONS ABOUT INDIVIDUAL COMPONENTS OF THE REPORT. IN MOST CASES, THE STAFF RESERVATIONS RELATE TO PHILOSOPHY DIFFERENCES AND CONFLICTING ASSUMPTIONS USED TO DEVELOP FUTURE PROJECTIONS. ALTHOUGH THESE DIFFERENCES ARE PROBABLY NOT RESOLVABLE, THE STAFF FEELS THAT THERE IS A GOOD DEAL MORE TO EFFECTIVE RESOURCE AND SOLID WASTE MANAGEMENT THAN SIMPLY A CENTRALIZED MIXED SOLID WASTE PROCESSING FACILITY. SOURCE SEPARATION AND WASTE REDUCTION MEASURES REPRESENT A LONGER RANGE AND MORE COMPREHENSIVE APPROACH TO RESOURCE MANAGEMENT.

THE STAFF FEELS THAT THE PORTLAND RECYCLING TEAM REPORT RECOMMENDATIONS REPRESENT A COMMITMENT THAT MSD SHOULD MAKE FOR LONG-RANGE MANAGEMENT GOALS. THE STAFF CONTENTS

THAT SOURCE SEPARATION, WASTE REDUCTION, AND CENTRALIZED MIXED SOLID WASTE PROCESSING ARE ALL COMPATIBLE ELEMENTS OF A COMPREHENSIVE WASTE MANAGEMENT PLAN.

STAFF RECOMMENDATION

AS PART OF A RESOURCE AND RECYCLING MANAGEMENT PROGRAM, THE BOARD SHOULD ADOPT AS GOALS, THE RECOMMENDATIONS DEVELOPED BY THE PORTLAND RECYCLING TEAM AS MODIFIED BY THE MSD SOLID WASTE ADVISORY COMMITTEE SUBJECT TO THE UNDERSTANDING THAT IDEAS AND DATA CONTAINED IN THE MAIN BODY OF THE REPORT DO NOT NECESSARILY AGREE WITH OPINIONS AND OTHER INFORMATION DEVELOPED AND ACCEPTED BY THE DISTRICT.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-647 DATE 8-27-76

	YES	NO	ABST
BECKER	<input checked="" type="checkbox"/>		
DURIS	<input checked="" type="checkbox"/>		
GORDON	<input checked="" type="checkbox"/>		
MCCREADY	<input checked="" type="checkbox"/>		
ROBNETT	<input checked="" type="checkbox"/>		
SCHUMACHER	<input checked="" type="checkbox"/>		
MILLER, CHAIRMAN	<input checked="" type="checkbox"/>		

John M. Wood
Clerk of the Board

76-648 CONTRACT 76-014 - LABOR UNION 483

STAFF HAS REACHED AN AGREEMENT WITH REPRESENTATIVES FROM THE LABORERS INTERNATIONAL UNION No. 483. THIS AGREEMENT WILL BE PRESENTED AT THE BOARD MEETING UNDER SEPARATE COVER. THE TERMS OF THE NEW AGREEMENT ARE IN KEEPING WITH THOSE REACHED BETWEEN THE UNION AND THE CITY OF PORTLAND. THEY INCLUDE SALARY INCREASES OF AN AVERAGE OF 6.6%; AN INCREASE OF SAFETY SHOE ALLOWANCES FROM \$25 TO \$30 ANNUALLY; AN EXTENSION OF HEALTH INSURANCE BENEFITS FOR THREE MONTHS AFTER THE EMPLOYEE CEASES TO RECEIVE INDUSTRIAL ACCIDENT BENEFITS; AND AN ADDITIONAL 5¢ PER HOUR SHIFT PREMIUM.

IT SHOULD BE NOTED THAT THE TERM OF THE CONTRACT HAS BEEN EXTENDED FROM JANUARY 1977 TO JULY 1977, TO COINCIDE WITH MSD'S FISCAL YEAR.

THE STAFF RECOMMENDATION IS TO APPROVE CONTRACT 76-014 AND AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-648 DATE 8-27-76

	YES	NO	ATT
BECKER	<input checked="" type="checkbox"/>		
BURIS	<input checked="" type="checkbox"/>		
GORDON	<input checked="" type="checkbox"/>		
MCCREARY	<input checked="" type="checkbox"/>		
ROBNETT	<input checked="" type="checkbox"/>		
SCHUMACHER	<input checked="" type="checkbox"/>		
MILLER CHAIRMAN	<input checked="" type="checkbox"/>		

Lea M. Wood
Clerk of the Board

76-649 ZOO GRANT BUDGET

SET OVER TO THE SEPTEMBER 10, 1976, BOARD MEETING.

76-650 CONTRACT 76-023 - THE FILM LOFT

THE ATTACHED CONTRACT WITH THE FILM LOFT IS A CONTRACT FOR PURPOSES OF PRODUCING PUBLIC SERVICE TELEVISION SPOTS FOR THE Zoo.

THE STAFF RECOMMENDS APPROVAL OF CONTRACT 76-023 AND AUTHORIZATION FOR THE CHAIRMAN'S SIGNATURE FOLLOWING REVIEW AND APPROVAL BY THE MSD LEGAL COUNSEL. FURTHER RECOMMENDATION, IS FOR IMMEDIATE APPROVAL FOR THE INITIAL PAYMENT OF \$1,733.33 (ONE-THIRD OF FULL PAYMENT) TO THE FILM LOFT.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 76-650 DATE 8-27-76

	YES	NO	ABST
BECKER	/		
DUKIS	/		
GORDON	/		
MCCREADY	/		
ROBNETT	/		
SCHUMACHER	/		
MILLER, CHAIRMAN	/		

Jean M. Miller
Clerk of the Board

MSD CONTRACT NO.

AGREEMENT FOR MOTION PICTURE
PRODUCTION & TELEVISION SPOTS

THIS AGREEMENT is made this 27th day of August, 1976, between the Metropolitan Service District, a municipal corporation (MSD), 527 S. W. Hall, Portland, Oregon 97201, and George Hood, Doug Fellman and Derek Muirden, dba The Film Loft (FILM LOFT), 1942 NW Kearney, Portland, Oregon, 97209.

RECITALS

1. This Agreement is exclusively for personal services.

AGREEMENT

2. FILM LOFT shall conceive, direct, and produce public service television spots for the Portland Zoo. The filmed spots will be used by television stations within Multnomah, Clackamas, and Washington counties, produced at intervals and in numbers specified by the zoo director.
3. FILM LOFT shall work closely with Ted Hallock Inc. in conception and execution of all phases of production. This Agreement shall be effective upon execution by both parties.
4. FILM LOFT will produce two 60 second and two 10 second TV spots before December 31, 1976. The 60 second Zoo Train spot will be produced first and will be completed on or before October 15, 1976.
5. MSD will pay the FILM LOFT for its services a fee of \$5,200.00, of which one-third (\$1,733.33) is payable immediately, the second

payment of \$1,733.33 payable September 10, with the balance of \$1,733.34 payable on completion of the production.

6. FILM LOFT is an independent contractor and assumes full responsibility for the content of their work and assumes full responsibility for all liability for bodily injury or physical damage to person or property arising out of or related to the performance of the services required by this agreement, and shall indemnify and save MSD harmless from all claims, demands, actions, and expense on account thereof.

7. This agreement may be terminated by either party upon giving the other party 30 days written notice. Work performed by FILM LOFT up to the termination date shall be paid for by MSD.

8. The parties agree that the attached Appendix A (General Conditions for Public Contract) is incorporated herein by reference as is fully set forth.

Metropolitan Service District

Date: _____

Chairman

Film Loft, a corporation,

Date: _____

President

Approved as to form
and substance:

Dean P. Gisvold of
Attorneys for MSD

2 - CONTRACT

APPENDIX A

GENERAL CONDITIONS FOR PUBLIC CONTRACTS

1. Contractor means the person, partnership, corporation or other entity entering into a public contract with the Metropolitan Service District.

2. Pursuant to ORS 279.312, the contractor shall:

a. Make payment promptly, as due, to all persons supplying to such contractor, labor or material for the prosecution of the work provided for in the public contract.

b. Pay all contributions or amounts due the Industrial Accident Fund from such contractor or sub-contractor incurred in the performance of the contract.

c. Not permit any lien or claim to be filed or prosecuted against the MSD on account of any labor or material furnished.

d. Pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.

3. Pursuant to ORS 279.314, if the contractor fails, neglects or refuses to make prompt payment of any claim for labor or services furnished to the contractor or a sub-contractor, by any person in connection with the public contract as such claim becomes due, an authorized representative of the MSD may pay such claim to the person furnishing the labor or services and charge the amount of the payment against funds due or to become due the contractor by reason of his contract. The payment of a claim in this

manner shall not relieve the contractor, or his surety, from his or its obligation with respect to any unpaid claims.

4. Pursuant to ORS 279.316, no person shall be employed for more than eight hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or where the public policy absolutely requires it, and in such cases, the laborer shall be paid at least time and a half pay for all overtime in excess of eight hours a day and for work performed on Saturday and on any legal holiday as specified in ORS 187.010, except Veterans Day.

5. Pursuant to ORS 279.320, contractor shall promptly, as due, make payment to any person, partnership, association, or corporation, furnishing medical, surgical and hospital care or other needed care and attention incident to sickness or injury, to the employees of such contractor, of all sums which the contractor agrees to pay for such services and all monies and sums which the contractor collected or deducted from the wages of his employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.

76-651 PRESENTATION BY TRI-COUNTY LOCAL GOVERNMENT COMMISSION

PRESENTATION ONLY, NO ACTION REQUIRED.

OTHER BUSINESS

76-653 CONTRACT 76-025 - PORTLAND STATE UNIVERSITY - WORK
STUDY CONTRACT

THE CURRENT AGREEMENT BETWEEN MSD AND PORTLAND STATE FOR THE
COLLEGE WORK STUDY PROGRAM EXPIRES ON SEPTEMBER 15, 1976.
TO CONTINUE UTILIZING COLLEGE STUDENTS THROUGH THE PROGRAM
A NEW AGREEMENT IS REQUIRED.

THE STAFF RECOMMENDS THAT THE BOARD APPROVE ENTERING INTO
AN AGREEMENT WITH PORTLAND STATE UNIVERSITY FOR THE COLLEGE
WORK STUDY PROGRAM DURING THE ACADEMIC YEAR 1976-77.

**METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL**

NO. 76-653 DATE 8-27-76

	YES	NO	ABST
BECKER			<input checked="" type="checkbox"/>
DURIS	<input checked="" type="checkbox"/>		
GORDON	<input checked="" type="checkbox"/>		
MCCREARY	<input checked="" type="checkbox"/>		
ROBYETT			
SCHUMACHER	<input checked="" type="checkbox"/>		
MILLER CHAIRMAN	<input checked="" type="checkbox"/>		

John M. Wood
Clerk of the Board

FRED. S. JAMES & Co. of Oregon

Insurance Brokers and Consultants Since 1858

ONE SOUTHWEST COLUMBIA • PORTLAND 97258 • (503) 248-6400

August 25, 1976

Mr. Merle Irvine
Metropolitan Service District
1220 S. W. Morrison
Portland, Oregon 97205

Dear Merle:

Re: Umbrella Excess Liability Policy

The existing Stonewall Insurance Company Policy #31000295 has an anniversary date of September 1, 1976. The present policy has a limit of \$5,000,000.00 with an interior limit of \$1,000,000.00 excess E & O coverage.

Because of problems in the Reinsurance Markets, Stonewall will only provide a limit of \$3,000,000.00 (with the \$1,000,000.00 excess E & O) as of September 1, 1976. They will provide this coverage for an annual premium of \$5,250.00 for the \$3,000,000.00 and \$500.00 for the \$1,000,000.00 E & O.

We have arranged \$2,000,000.00 excess of the \$3,000,000.00 with the Insurance Company of the State of Pennsylvania for an annual premium of \$2,000.00.

The combination of these policies will give you excess liability in the amount of \$5,000,000.00 with the same interior limit of \$1,000,000.00 E & O for a total annual premium of \$7,750.00.

I will look forward to reviewing this with you in detail.

METROPOLITAN SERVICE DISTRICT
BOARD APPROVAL

NO. 26-654 DATE 8-27-76
YES NO ABST.

WJN:hh

BECKER
DURIS
GORDON
McCREADY
ROBNETT
SCHUMACHER
MILLER, CHAIRMAN

YES	NO	ABST.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

John M. Wood
Clerk of the Board

Very truly yours,

Bill

William J. Nesbit, Jr.

PROPOSED NON-UNION
EMPLOYEE CLASSIFICATION
SALARY ADJUSTMENT

July 1, 1976

NAME	LEVEL	CURRENT ANNUAL RATE	PROPOSED ANNUAL RATE	PERCENTAGE INCREASE
<u>SOLID WASTE DIVISION</u>				
Kemper, C.	11	\$25,500	(1)	.
Ketterling, C.	9	\$19,000	20,000	5.25
Irvine, M.	8	\$17,500	18,506	5.75
Rhoten, C.	7	\$14,400	14,400	(2)
Woodman, J.	5(3)	\$11,280	12,000	6.40
Eliason, C.	2	\$ 7,250	7,830	8.00
<u>ZOO DIVISION</u>				
Iliff, W.	11	\$30,000	(1)	
Markowitz, H.	10	\$26,500	26,500	(4)
Schmidt, M.	9	\$19,000	20,000	5.25
Wilson, J.	9	\$19,000	20,000	5.25
Peterson, W.	8	\$16,500	17,449	5.75
Marshall, L.	8	\$16,500	17,449	5.75
Fial, R.	6	\$12,600	13,394	6.30
Lee, N.	4	\$10,600	11,289	6.50
Parr, J.	4	\$10,000	10,650	6.50
Schmidt, A.	4	\$10,600.	11,289	6.50
Cross, J.	4	\$10,600	11,289	6.50
Powell, P.	4	\$10,600	11,289	6.50
McCabe, W.	4	\$10,600	11,289	6.50
Pollach, D.	4	\$ 4,800	4,800	(2,6)
Henry, J.	4	\$10,200	10,863	6.50
Saleand, D.	3	\$ 8,200	8,774	7.00
Mink, M.	3	\$ 8,600	9,202	7.00
Brown, A.	3	\$ 9,000	9,630	7.00
Hilpman, G.	3	\$ 7,700	8,239	7.00
Gregg, J.	3	\$ 9,600	9,600	(2)
Yeutter, M.	1	\$ 6,000	6,000	(2)
Devorak, B.	0	\$ 2.50	2.75	
Barbarow, A.	0	\$ 2.50	2.75	
Barrow, B.	0	\$ 3.00	3.50	

(1) = to be set by Board

(2) = new employee

(3) = include level change from 4 to 5

(4) = top of level

(5) = part-time hourly

(6) = works ½ time

COMPARISON OF SALARY INCREASE
BY LEVEL BETWEEN
UNION AND NON-UNION EMPLOYEES

<u>LEVEL</u>	<u>AVERAGE % INCREASE UNION</u>	<u>% INCREASE NON-UNION</u>
1	8.89	8.7
2	--	8.0
3	6.98	7.0
4	6.44	6.5
5	6.44	6.4
6	6.35	6.3
7	5.99	6.0
8	5.76	5.75
9	5.26	5.25
10	5.00	5.00

MSD Board
8-27-76

NAME

REPRESENTATION

Jack Pement

Oregon Journal

JANE CEASE

DEQ Recycling office

BOB BROWN

DEQ

Terry Powell

Portland Recycling

Ron Perkins

City of Portland

John Trout

LOCAL "281"