

MSD BOARD OF DIRECTORS

CRAG OFFICE
527 SW HALL
CONFERENCE ROOM C

APRIL 22, 1977
2:00 P.M.

A G E N D A

77-796
77-797

MINUTES
PUBLIC COMMUNICATIONS

ADMINISTRATION

77-798
77-799

CASH DISBURSEMENTS
FY 77-78 BUDGET PRESENTATION

SOLID WASTE PROGRAM

77-800

ORDINANCE NO. 46 - PUBLIC HEARING
AN ORDINANCE AMENDING THE EFFECT-
IVE DATE OF ORDINANCE No. 32, SOLID
WASTE MANAGEMENT AND OPERATION ORDINANCE,
AND 33, SCHEDULE OF USER FEE ORDINANCE,
AS AMENDED BY ORDINANCE No. 36 AND
DECLARING AN EMERGENCY

ZOO PROGRAM

77-801

CONTRACT 77-061 - SERVICE EMPLOYEES
UNION LOCAL 49

77-802

CONTRACT 77-067 - COOPERS & LYBRAND -
CONCESSION AUDIT

77-803

CONCESSIONS CAPITAL IMPROVEMENT PLAN

OTHER BUSINESS

77-804

STATE OF OREGON GRANT/LOAN OFFER AND
ACCEPTANCE AGREEMENT

MSD BOARD OF DIRECTORS

CRAG OFFICES
527 SW HALL
CONFERENCE ROOM C

APRIL 22, 1977
2:00 P.M.

A C T I O N A G E N D A

| <u>PAGE</u> | <u>ACTION RECORD NUMBER</u> | |
|-------------|---------------------------------|---|
| 1 | 77-796 | MINUTES Action - <u>Approve</u> the minutes of April 8, 1977 |
| 10 | 77-797 | PUBLIC COMMUNICATIONS Action - <u>Receive</u> comments from the public on matters not listed on the meeting agenda |
| 12 | 77-798 | CASH DISBURSEMENTS Action - <u>Approve</u> staff recommendation |
| 13 | 77-799 | FY 77-78 BUDGET PRESENTATION Action - <u>Approve</u> FY 77-78 Budget as amended and <u>authorize</u> trans- mittal to the Tax Supervision and Conservation Commission |
| 48 | 77-800 | ORDINANCE NO. 46 - PUBLIC HEARING AN ORDINANCE AMENDING THE EFFECTIVE DATE OF ORDINANCE No. 32, SOLID WASTE MANAGEMENT AND OPERATION ORDI- |

PAGE

ACTION RECORD
NUMBER

NANCE, 33, SCHEDULE OF USER FEE
ORDINANCE, AS AMENDED BY ORDINANCE
No. 36, AND DECLARING AN EMERGENCY
Action - Conduct public hearing,
and adopt the ordinance by
unanimous vote

49 77-801

CONTRACT 77-061 - SERVICE EMPLOYEES
UNION LOCAL 49
Action - Discussion

50 77-802

CONTRACT 77-067 - COOPERS & LYBRAND
CONCESSION AUDIT
Action - Approve Contract 77-067

54 77-803

CONCESSIONS CAPITAL IMPROVEMENT PLAN
Action - Approve staff recommendation

OTHER

BUSINESS

58 77-804

STATE OF OREGON GRANT/LOAN OFFER
AND ACCEPTANCE AGREEMENT - MSD CONTRACT
No. 77-068
Action - Approve Contract 77-068

77-796 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES OF THE APRIL 8, 1977,
BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE MINUTES.

77-797 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO CONSIDER COMMENTS FROM THE PUBLIC ON MATTERS NOT LISTED ON THE MEETING AGENDA.

77-798 CASH DISBURSEMENTS

CHECKS ISSUED BETWEEN REPORTS:

CHECKS No. 3047 THROUGH 3059 \$24,158.80

MAJOR ITEMS INCLUDE:

| | |
|-------------------------|------------|
| SAIF (QUARTERLY REPORT) | \$9,685.32 |
| STATE WITHHOLDING TAX | 3,627.12 |
| FICA | 8,436.36 |

CHECKS TO BE RELEASED APRIL 22, 1977:

CHECKS No. 3060 THROUGH 3147 40,625.35

MAJOR ITEMS INCLUDE:

| | |
|--|-----------|
| NORTHERN AIR CARGO (MUSK OX) | 1,890.00 |
| CHARLES P. CHASE (ANIMAL PURCHASE) | 1,400.00 |
| HARDY BUTTLER McEWEN WEISS | 3,683.21 |
| NORTHWEST NATURAL GAS (NOTE: OUR RATE REFUND WAS \$509.97) | 4,098.42 |
| PORTLAND GENERAL ELECTRIC | 2,245.85 |
| PACIFIC DIESEL POWER (REBUILD TRAIN TRANSMISSION) | 1,996.75 |
| PACIFIC NORTHWEST BELL | 1,738.28 |
| APRIL PAYROLL TAX & WITHHOLDING | 13,910.89 |

\$64,784.15

ALL ITEMS CONTAINED HEREIN FOR PAYMENT ARE WITHIN THE ADOPTED MSD BUDGET FOR FY 76-77.

THE STAFF RECOMMENDS APPROVAL FOR PAYMENT OF CHECKS No. 3047 THROUGH 3147 IN THE TOTAL AMOUNT OF \$64,784.15.

METROPOLITAN SERVICE DISTRICT BOARD ACTION

No. 77-798 DATE 4-22-77
YES NO ABST.

BARTELS
GORDON
McCREADY
ROBNETT
SALQUIST
SCHUMACHER
MILLER, CHAIRMAN

| | | |
|-------------------------------------|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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Heidi M. U. [Signature]
Clerk of the Board

77-799 FY 77-78 BUDGET PRESENTATION

ON APRIL 8, 1977, THE MSD BOARD CONDUCTED A PUBLIC MEETING FOR THE PURPOSE OF RECEIVING THE PROPOSED BUDGET FOR FY 77-78 AND TO SOLICIT COMMENTS FROM THE PUBLIC. AT THIS MEETING, THE STAFF PROPOSED A FEW AMENDMENTS TO SPECIFIC LINE ITEMS. THESE AMENDMENTS CAN BE FOUND ON ATTACHMENT 1. IN ADDITION TO THESE AMENDMENTS, MR. ILIFF, ZOO DIVISION DIRECTOR, SUBMITTED FOR THE BOARD'S CONSIDERATION, A REORGANIZATION OF THE ZOO DIVISION WHICH DIFFERS FROM THE ORGANIZATION OUTLINED IN THE BUDGET DOCUMENT. ATTACHMENT 2 REFLECTS THE ZOO FUND BUDGET BASED ON THE REORGANIZATION AS SUBMITTED BY MR. ILIFF. THE TOTAL ZOO FUND REQUIREMENTS REMAIN THE SAME. THE AMENDMENTS PROPOSED BY ATTACHMENT 1 ARE CONTAINED IN ATTACHMENT 2.

THE MSD BUDGET SUBCOMMITTEE HAS MET ON THREE DIFFERENT OCCASIONS AND THEIR COMMENTS AND RECOMMENDATIONS CAN BE FOUND ON ATTACHMENT 3. IN ADDITION, ATTACHMENT 4 CONTAINS THE ORGANIZATIONAL CHARTS FOR THE ADMINISTRATIVE, SOLID WASTE, AND THE REORGANIZED ZOO DIVISIONS IN ADDITION TO A LIST OF ALL MSD EMPLOYEES.

IT IS THE STAFF'S RECOMMENDATION THAT THE BOARD APPROVE THE PROPOSED BUDGET WITH THE AMENDMENTS CONTAINED IN ATTACHMENT 1 AND THE REORGANIZATION OF THE ZOO FUND AS OUTLINED IN ATTACHMENT 2 AND AUTHORIZE SUBMITTAL TO THE MULTNOMAH COUNTY TAX SUPERVISION AND CONSERVATION COMMISSION FOR PUBLIC HEARING.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-799 DATE 4-22-77

| | YES | NO | ABST. |
|------------------|-----|----|-------|
| BARTELS | | | |
| GORDON | | | |
| MCCREADY | | | |
| ROBNETT | | | |
| SALQUIST | | | |
| SCHUMACHER | | | |
| MILLER, CHAIRMAN | | | |

[Signature]
Clerk of the Board

A T T A C H M E N T 1

METROPOLITAN SERVICE DISTRICT PROPOSED MODIFICATION TO FY 77/78 BUDGET

GENERAL FUND

| | | | |
|----|--------|--------------------------------|-----------|
| 1. | (PP 9) | TRANSFER FROM SOLID WASTE FUND | \$ 45,776 |
| 2. | (PP 9) | TRANSFER FROM ZOO FUND | 149,376 |

SOLID WASTE FUND

| | | | |
|----|---------|--------------------------------------|-----------|
| 1. | (PP 22) | TRANSFER TO GENERAL FUND | \$ 45,776 |
| 2. | (PP 22) | TRANSFER TO SOLID WASTE DEBT SERVICE | 358,214 |
| 3. | (PP 25) | TRANSFER TO GENERAL FUND | 45,776 |
| 4. | (PP 25) | TRANSFER TO SOLID WASTE DEBT SERVICE | 358,214 |

SOLID WASTE DEBT SERVICE FUND

| | | | |
|----|---------|--------------------------------|-----------|
| 1. | (PP 26) | TRANSFER FROM SOLID WASTE FUND | \$358,214 |
| 2. | (PP 26) | TOTAL RESOURCES | 486,014 |
| 3. | (PP 26) | INTEREST ON DEQ LOAN | 486,014 |
| 4. | (PP 26) | UNAPPROPRIATED BALANCE | 0 |
| 5. | (PP 26) | TOTAL REQUIREMENTS | 486,014 |

ZOO FUND

ADMINISTRATIVE DEPT.

| | | | |
|----|---------|----------------------------|----------------------|
| 1. | (PP 37) | TELEPHONE | \$ 17,000 (-1000) |
| 2. | (PP 37) | WATER & SEWER | 65,000 (+5000) |
| 3. | (PP 37) | GARBAGE DISPOSAL | 1,600 (+200) |
| 4. | (PP 37) | POSTAGE | 10,000 (-1200) |
| 5. | (PP 37) | MEETINGS | 750 (+750) |
| 6. | (PP 38) | PUBLIC/EMPLOYEE RELATION | 0 (-2000) |
| 7. | (PP 38) | TRAINING TUITION | 275 (+125) |
| 8. | (PP 38) | TOTAL MATERIAL & SERVICES | 214,205 (+1875) |
| 9. | (PP 39) | TOTAL ADMINISTRATIVE DEPT. | \$302,242 (+1875) |

ZOO FUND, CONT.

VISITOR SERVICE DEPT.

| | | |
|---|----------------|---------------------|
| 1. (PP 41) TRAVEL OUT OF TOWN | \$ 675 (+675) | |
| 2. (PP 41) TOTAL MATERIAL & SERVICES | 163,295 (+675) | |
| 3. (PP 41) TOTAL VISITOR SERVICES DEPT. | | \$370,584 (+675) |

| | | |
|----------------------------|--|----------------------|
| <u>CONTINGENCY</u> (PP 60) | | \$133,975 (+6591) |
|----------------------------|--|----------------------|

| | | |
|---|--|----------------------|
| <u>TRANSFER TO GENERAL FUND</u> (PP 60) | | \$149,376 (-9141) |
|---|--|----------------------|

RE-ORGANIZATION
4/8/77

Zoo

Zoo

DEPARTMENT:

ACHILLE

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

RE-ORGANIZATION
4/8/77

FUND: 200

DIVISION: 200 DEPARTMENT: _____

| Historical Data | | | Acct. No. | DEPARTMENT SUMMARY | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|----------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | ADMINISTRATIVE DEPT. | | | |
| | | 221934 | | PERSONAL SERVICES | 139743 | | |
| | | 366585 | | MATERIAL & SERVICES | 249946 | | |
| | | 5425 | | CAPITAL OUTLAY | 2175 | | |
| | | 593944 | | TOTAL ADMINISTRATIVE DEPT | 391864 | | |
| | | | | | | | |
| | | | | VISITOR SERVICES DEPT | | | |
| | | 0 | | PERSONAL SERVICES | 197694 | | |
| | | 0 | | MATERIAL & SERVICES | 163295 | | |
| | | 0 | | CAPITAL OUTLAY | 9595 | | |
| | | 0 | | TOTAL VISITOR SERVICES DEPT. | 370584 | | |
| | | | | | | | |
| | | | | EDUCATION & RESEARCH DEPT | | | |
| | | 250947 | | PERSONAL SERVICES | 174312 | | |
| | | 55367 | | MATERIAL & SERVICES | 40464 | | |
| | | 19935 | | CAPITAL OUTLAY | 13811 | | |
| | | 326249 | | TOTAL EDUCATION & RESEARCH DEPT. | 228587 | | |
| | | | | | | | |
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METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

RE-ORGANIZATION
4/8/77

DIVISION: 200

DEPARTMENT: _____

| Historical Data | | | Acct. No. | DEPT. SUMMARY CONT. | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|--------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | ANIMAL & GROUNDS DEPT. | | | |
| | | 442182 | | PERSONAL SERVICES | 483570 | | |
| | | 152966 | | MATERIAL & SERVICES | 187300 | | |
| | | 4550 | | CAPITAL OUTLAY | 7540 | | |
| | | 599698 | | TOTAL ANIMAL & GROUNDS DEPT | 678410 | | |
| | | | | | | | |
| | | | | CONSTRUCTION & MAINT. DEPT. | | | |
| | | 245199 | | PERSONAL SERVICES | 257961 | | |
| | | 81150 | | MATERIAL & SERVICES | 73828 | | |
| | | 5095 | | CAPITAL OUTLAY | 30891 | | |
| | | 331444 | | TOTAL CONST. & MAINT DEPT. | 362680 | | |
| | | | | | | | |
| | | | | EDUCATION/RESEARCH GRANTS DEPT | | | |
| | | 47280 | | PERSONAL SERVICES | 43920 | | |
| | | 4085 | | MATERIAL & SERVICES | 4044 | | |
| | | 15205 | | CAPITAL OUTLAY | 0 | | |
| | | 66570 | | EDUCATION/RESEARCH GRANTS DEPT | 47964 | | |
| | | | | | | | |
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METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

RE-ORGANIZATION
4/8/77

DIVISION: 200 DEPARTMENT: _____

| Historical Data | | | Acct. No. | DEPT. SUMMARY CONT. | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | GENERAL CAPITAL IMP. DEPT | | | |
| | | 667200 | | CAPITAL OUTLAY | 1468700 | | |
| | | 667200 | | TOTAL GENERAL CAP. IMP. DEPT | 1468700 | | |
| | | | | | | | |
| | | 56934 | | CONTINGENCY | 129535 | | |
| | | | | | | | |
| | | 54440 | | TRANSFER TO GENERAL FUNDS | 149376 | | |
| | | | | | | | |
| | | 25000 | | UNAPPROPRIATED BALANCE | 30000 | | |
| | | | | | | | |
| | | 2721479 | | TOTAL 200 FUNDS | 3857700 | | |
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METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

4/8/77

DIVISION: 200 DEPARTMENT: ADMINISTRATIVE

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|----------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| | | 30000 | | DIVISION DIRECTOR | 30000 | | |
| | | 5000 | | ASSISTANT DIRECTOR | 23700 | | |
| | | 5440 | | BUSINESS MANAGER | 0 | | |
| | | 11400 | | EXECUTIVE SECRETARY | 11400 | | |
| | | 10317 | | CLERK STENO | 10317 | | |
| | | 0 | | PUBLIC RELATIONS DIRECTOR | 13500 | | |
| | | 0 | | ASST. TO P.R. DIRECTOR | 10486 | | |
| | | 0 | | MARKETING/PROJECTS SPECIALIST | 9400 | | |
| | | 0 | | PART TIME PHOTOGRAPHER | 5927 | | |
| | | 0 | | PART TIME EMPLOYEES | 250 | | |
| | | 1264 | | BOOKKEEPER | 0 | | |
| | | 8774 | | CONCESSIONS MANAGER | 0 | | |
| | | 7800 | | CLERK | 0 | | |
| | | 3578 | | PART TIME CLERK | 0 | | |
| | | 2744 | | PART TIME GIFT SHOP | 0 | | |
| | | 15600 | | GATE & RECEPTIONISTS (2) | 0 | | |
| | | 8938 | | PART TIME GATE | 0 | | |
| | | 5940 | | PART TIME CONCESSION LEAD WK | 0 | | |
| | | 3374 | | PART TIME CONCESSION - WAREHOUSE | 0 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ADMINISTRATIVE

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|--------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | 11127 | | PART TIME RIDE OPERATORS | 0 | | |
| | | 36192 | | PART TIME CONCESSION WK. | 0 | | |
| | | 3988 | | PART TIME ANIMAL VENDING | 0 | | |
| | | 19773 | | PART TIME RAILROAD | 0 | | |
| | | 35685 | | FRINGE BENEFITS | 24763 | | |
| | | 221934 | | TOTAL PERSONAL SERVICES | 139743 | | |
| | | | | | | | |
| | | | | MATERIAL & SERVICES | | | |
| | | 12900 | S33 | TELEPHONE | 17000 | | |
| | | 25000 | S34 | ELECTRICITY | 34000 | | |
| | | 30000 | S35 | WATER & SEWER | 65000 | | |
| | | 25000 | S36 | GAS HEAT | 30000 | | |
| | | 1250 | S37 | GARBAGE DISPOSAL | 1600 | | |
| | | 750 | SS1 | LAUNDRY | 30 | | |
| | | 700 | SS2 | EQUIPMENT PARTS & REPAIR | 0 | | |
| | | 725 | S68 | OFFICE MACHINE MAINT. | 750 | | |
| | | 1300 | S71 | TICKETS | 0 | | |
| | | 6000 | S71 | GENERAL SUPPLIES | 8550 | | |
| | | 0 | S72 | PHOTOGRAPHIC SUPPLIES | 4076 | | |
| | | 5495 | S75 | POSTAGE | 10000 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ADMINISTRATIVE

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-----------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | 6725 | 576 | PRINTING | 10300 | | |
| | | 0 | 577 | BOOKS | 350 | | |
| | | 84250 | 583 | MERCHANDISE FOR RESALE | 0 | | |
| | | 12000 | 591 | CONSULTANT LEGAL | 18000 | | |
| | | 6000 | 592 | AUDIT | 0 | | |
| | | 0 | 603 | OUTSIDE EXHIBITS | 500 | | |
| | | 0 | 604 | PREVIEW EVENTS | 200 | | |
| | | 1150 | 605 | DUES & SUBSCRIPTION | 2045 | | |
| | | 0 | 606 | MEETINGS | 750 | | |
| | | 1150 | 607 | TRAVEL - LOCAL | 2150 | | |
| | | 2405 | 608 | TRAVEL - OUT OF TOWN | 2285 | | |
| | | 28200 | 610 | INSURANCE | 14500 | | |
| | | 520 | 611 | PUBLIC & EMPLOYEE RELATIONS | 100 | | |
| | | 0 | 612 | PROMOTIONAL SERVICES | 16250 | | |
| | | 0 | 613 | GROUP MARKETING | 7300 | | |
| | | 0 | 614 | CONTRACTS SERVICES | 2090 | | |
| | | 1800 | 619 | PAYROLL SERVICES | 0 | | |
| | | 40000 | 620 | COST OF ELECTION | 0 | | |
| | | 355 | 621 | CONVERGING 200 & MSD | 0 | | |
| | | 700 | 622 | LICENSES & FEES | 500 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ADMINISTRATION

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | 900 | 623 | INTEREST EXPENSE | 0 | | |
| | | 0 | 625 | TRAINING - TUITION | 470 | | |
| | | 3000 | 629 | SPOOK RIDES | 0 | | |
| | | 150 | 630 | LEGAL NOTICES | 1150 | | |
| | | 65000 | | PAYMENT FOR PRIOR LIABILITIES | 0 | | |
| | | 366585 | | TOTAL MATERIAL & SERVICES | 249946 | | |
| | | | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| | | 950 | 750 | TYPEWRITER REPLACEMENT | 1150 | | |
| | | 250 | 750 | FILING CABINETS | 565 | | |
| | | 775 | 750 | DESKS & CHAIRS | 400 | | |
| | | 0 | 750 | FOLDING TABLE | 60 | | |
| | | 1500 | 750 | ANIMAL FOOD VENDING | 0 | | |
| | | 950 | 750 | CONCESSION COOKING EQUIPMENT | 0 | | |
| | | 1000 | 750 | FOOD PREPARATION EQUIP. | 0 | | |
| | | 5425 | | TOTAL CAPITAL OUTLAY | 2175 | | |
| | | | | | | | |
| | | 593944 | | TOTAL ADMINISTRATION DEPT | 391864 | | |
| | | | | | | | |
| | | | | | | | |

**METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET**

FUND: 200

DIVISION: 200 DEPARTMENT: VISITOR SERVICES

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-------------------------------------|-----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| \$ -0- | \$ -0- | \$ -0- | 401 | Visitor Services Manager | \$ 17,700 | | |
| -0- | -0- | -0- | 401 | Concessions Supervisor | 8,774 | | |
| -0- | -0- | -0- | 401 | Gate & Receptionists (2) | 15,600 | | |
| -0- | -0- | -0- | 401 | Part Time Gate & Receptionists | 8,938 | | |
| -0- | -0- | -0- | 401 | Clerk | 7,800 | | |
| -0- | -0- | -0- | 401 | Gift Shop Clerk | 3,578 | | |
| -0- | -0- | -0- | 401 | Railroad Employee (80%) | 12,172 | | |
| -0- | -0- | -0- | 401 | Railroad Employee (40%) | 5,227 | | |
| -0- | -0- | -0- | 401 | Part Time Railroad Employees | 26,216 | | |
| -0- | -0- | -0- | 401 | Part Time Concession - Lead Workers | 5,928 | | |
| -0- | -0- | -0- | 401 | Part Time Concession - Warehouse | 2,688 | | |
| -0- | -0- | -0- | 401 | Part Time Concession - Workers | 36,192 | | |
| -0- | -0- | -0- | 401 | Part Time Ride Operators | 2,232 | | |
| -0- | -0- | -0- | 401 | Part Time Animal Vending | 3,072 | | |
| -0- | -0- | -0- | 401 | Part Time Cash Room | 2,477 | | |
| -0- | -0- | -0- | 401 | Overtime | 4,792 | | |
| -0- | -0- | -0- | 405 | Fringe Benefits | 34,308 | | |
| -0- | -0- | -0- | | TOTAL PERSONAL SERVICES | 197,694 | | |
| | | | | | | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00 DEPARTMENT: VISITOR SERVICES

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-----------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | MATERIALS & SERVICES | | | |
| \$ 0 | \$ 0 | \$ 0 | 608 | TRAVEL - OUT OF TOWN | \$ 675 | | |
| -0- | -0- | -0- | 551 | Laundry | 850 | | |
| -0- | -0- | -0- | 552 | Equipment Parts & Repair | 9,050 | | |
| -0- | -0- | -0- | 557 | Fuels | 6,000 | | |
| -0- | -0- | -0- | 571 | Tickets | 2,800 | | |
| -0- | -0- | -0- | 583 | Merchandise for Resale | 133,420 | | |
| -0- | -0- | -0- | 584 | Animal Food for Resale | 7,400 | | |
| -0- | -0- | -0- | 629 | Spook Ride | 3,500 | | |
| -0- | -0- | -0- | | TOTAL MATERIALS & SERVICES | 163,295 | | |
| | | | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| -0- | -0- | -0- | 750 | Concession Cooking Equipment | 1,700 | | |
| -0- | -0- | -0- | 750 | Concession Serving Equipment | 4,445 | | |
| -0- | -0- | -0- | 750 | Concession Heaters | 1,700 | | |
| -0- | -0- | -0- | 750 | Animal Food Vending | 1,250 | | |
| -0- | -0- | -0- | 750 | Chairs & Desks | 500 | | |
| -0- | -0- | -0- | | TOTAL CAPITAL OUTLAY | 9,595 | | |
| | | | | | | | |
| -0- | -0- | -0- | | TOTAL VISITOR SERVICES DEPARTMENT | 370,584 | | |
| | | | | | | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: EDUCATION & RESEARCH

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-------------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| | | 19035 | 401 | EDUCATION & RESEARCH DIRECTOR | 26500 | | |
| | | 11284 | 401 | VOLUNTEER COORDINATOR | 11284 | | |
| | | 13187 | 401 | CHILD. ZOO & EDUCATION KEEPER | 13187 | | |
| | | 0 | 401 | ELECTRONIC SPECIALIST | 14400 | | |
| | | 0 | 401 | ELECTRONIC MAINTENANCE | 11289 | | |
| | | 15770 | 401 | SECRETARY | 10486 | | |
| | | 5202 | 401 | SECRETARY (57%) | 5202 | | |
| | | 12000 | 401 | GRAPHICS/EXHIBITS COORDINATOR | 12000 | | |
| | | 10165 | 401 | GRAPHICS/EXHIBITS SPECIALIST | 9300 | | |
| | | 0 | 401 | RESEARCH VOLUNTEER COORDINATOR | 3276 | | |
| | | 11289 | 401 | PUBLIC INFORMATION DIRECTOR | 0 | | |
| | | 12247 | 401 | GROUP SALES & SPECIAL DAYS EMPLOYED | 0 | | |
| | | 15900 | 401 | EXHIBIT CURATOR | 0 | | |
| | | 5927 | 401 | PHOTOGRAPHER - PART TIME | 0 | | |
| | | 0 | 401 | SPECIAL EDUCATION INSTRUCTOR | 8316 | | |
| | | 0 | 401 | INSTRUCTOR/VOLUNTEER ASST | 8316 | | |
| | | 1737 | 401 | PART TIME EMPLOYEES | 5696 | | |
| | | 31455 | 401 | FRINGE BENEFITS | 35060 | | |
| | | 165198 | | TOTAL PERSONAL SERVICES | 174312 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: EDUCATION & RESEARCH

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|---------------------------|--------------|-----------------------------|----------|----------|---------|
| Second Preceding Year | First Preceding Year | Budget Current Year | | | | | |
| | | | | MATERIALS & SERVICES | | | |
| | | 0 | SS2 | EQUIPMENT REPAIR | 1925 | | |
| | | 0 | SS6 | HARDWARE | 100 | | |
| | | 0 | SS8 | SMALL TOOL & TOOL RENTAL | 825 | | |
| | | 0 | SG2 | ELECTRICIAN | 1000 | | |
| | | 450 | ST1 | GENERAL SUPPLIES | 3331 | | |
| | | 5500 | ST2 | PHOTOGRAPHIC SUPPLIES | 2530 | | |
| | | 5175 | ST3 | GRAPHIC SUPPLIES | 5475 | | |
| | | 11500 | ST6 | REPRODUCTION & PRINTING | 8660 | | |
| | | 600 | ST7 | BOOKS | 1400 | | |
| | | 0 | SG5 | STAFF JACKETS - UNIFORMS | 100 | | |
| | | 0 | SG3 | GRANT CONSULTANTS | 500 | | |
| | | 325 | 601 | FILM RENTALS | 0 | | |
| | | 6000 | 602 | EXHIBITS DESIGN & MATERIALS | 3520 | | |
| | | 600 | 603 | OUTSIDE EXHIBITS | 0 | | |
| | | 1600 | 604 | PREVIEW EVENTS | 0 | | |
| | | 525 | 605 | DUES & SUBSCRIPTIONS | 300 | | |
| | | 1482 | 607 | TRAVEL - LOCAL | 415 | | |
| | | 1235 | 608 | TRAVEL - OUT OF TOWN | 2304 | | |
| | | 12000 | 612 | PROMOTIONAL SERVICES | 0 | | |

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METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200

DEPARTMENT: EDUCATION & RESEARCH

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|--------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | 1000 | 613 | GROUP MARKETING | 0 | | |
| | | 0 | 614 | CONTRACT SERVICES | 8073 | | |
| | | 1260 | 615 | CONTRACT INSTRUCTIONS | 0 | | |
| | | 49252 | | TOTAL MATERIAL & SERVICES | 40464 | | |
| | | | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| | | 600 | 750 | SOLVENT RECYCLING UNIT | 0 | | |
| | | 400 | 750 | EXHIBIT TOOLS | 0 | | |
| | | 500 | 750 | PHOTOGRAPHIC ENLARGER | 0 | | |
| | | 125 | 750 | CAMERA ACCESSORIES | 380 | | |
| | | 0 | 750 | AUDIO VISUAL EQUIP. | 800 | | |
| | | 0 | 750 | OFFICE FURNITURE | 1290 | | |
| | | 0 | 750 | OFFICE EQUIPMENT | 1640 | | |
| | | 0 | 750 | EDUCATIONAL / TEACHING MACH | 5600 | | |
| | | 0 | 750 | ELECTRONIC TESTOR / RADIAL SAW | 300 | | |
| | | 0 | 750 | DATA RECORDING | 1650 | | |
| | | 0 | 750 | COPY BOARD | 70 | | |
| | | 0 | 750 | 35 MM CAMERA | 350 | | |
| | | 0 | 750 | SLIDE MOUNTER | 47 | | |
| | | | | | | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 600

DIVISION: 200

DEPARTMENT: EDUCATION & RESEARCH

[illegible]

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ANIMAL & GROUNDS

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|---------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| | | 22050 | 401 | GENERAL CURATOR | 18600 | | |
| | | 0 | 401 | VETERINARIAN | 20000 | | |
| | | 17449 | 401 | KEEPER FORMAN | 17449 | | |
| | | 41995 | 401 | SENIOR KEEPERS (3) | 41994 | | |
| | | 171434 | 401 | ANIMAL KEEPERS (15) | 197805 | | |
| | | 0 | 401 | VETERINARIAN TECH | 11289 | | |
| | | 0 | 401 | NUTRITIONAL TECH | 10650 | | |
| | | 13728 | 401 | GARDENER II | 13728 | | |
| | | 24669 | 401 | GARDENER I (3) | 37002 | | |
| | | 13196 | 401 | PART TIME KEEPERS | 8840 | | |
| | | 5295 | 401 | PART TIME GARDENERS | 0 | | |
| | | 0 | 401 | PART TIME ANIMAL HOSPITAL | 3604 | | |
| | | 584 | 401 | SHIFT DIFFERENTIAL | 1314 | | |
| | | 0 | 401 | OVERTIME | 2140 | | |
| | | 75783 | 405 | FRINGE BENEFITS | 99155 | | |
| | | 386183 | | TOTAL PERSONAL SERVICES | 483570 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ANIMAL & GROUNDS

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-----------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | MATERIAL & SERVICES | | | |
| | | 4800 | SS1 | LAUNDRY | 5200 | | |
| | | 200 | SS2 | EQUIPMENT REPAIR | 1000 | | |
| | | 0 | SSB | SMALL TOOL & EQUIP. RENTAL | 1600 | | |
| | | 7231 | S71 | GENERAL SUPPLIES | 17015 | | |
| | | 0 | S74 | MEDICAL SUPPLIES | 6000 | | |
| | | 0 | S77 | BOOKS | 400 | | |
| | | 8000 | S78 | ANIMAL PURCHASE & FREIGHT | 15000 | | |
| | | 4400 | S79 | STRAW SHAVINGS & SUPPLIES | 1775 | | |
| | | 7000 | S80 | PLANTINGS ROCK & MULCHES | 8700 | | |
| | | 0 | S81 | ANIMAL FOOD | 93000 | | |
| | | 0 | S82 | PEST CONTROL | 3000 | | |
| | | 725 | S85 | SAFETY SHOES & RAIN CLOTHES | 890 | | |
| | | 0 | S96 | LABORATORY SERVICES | 2500 | | |
| | | 0 | S97 | VETERINARIAN SERVICES | 300 | | |
| | | 0 | 607 | TRAVEL - LOCAL | 200 | | |
| | | 625 | 608 | TRAVEL - OUT OF TOWN | 1920 | | |
| | | 26480 | 616 | GUARD SERVICE | 28000 | | |
| | | 730 | 617 | ALARM SERVICE & FIRE EXT. | 800 | | |
| | | 60 191 | | TOTAL MATERIAL & SERVICES | 187300 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: 200

DIVISION: 200 DEPARTMENT: ANIMAL & GROUNDS

| Historical Data | | | Acct. No. | | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|--------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| | | 1300 | 750 | HAY ELEVATOR | 0 | | |
| | | 0 | 750 | ROD-TILLER | 800 | | |
| | | 0 | 750 | ARTIFICIAL INSEMINATION EQUIP | 1200 | | |
| | | 0 | 750 | POST MORTEM & QUARANTINE EQUIP | 400 | | |
| | | 0 | 750 | COMMISSARY OFFICE | 200 | | |
| | | 0 | 750 | HYDROPONICS & LIVE FOOD EQUIP | 1500 | | |
| | | 0 | 750 | HOSPITAL CAGE REPLACEMENT | 1500 | | |
| | | 0 | 750 | COMMISSARY MEAT SAW REPLACE. | 1500 | | |
| | | 0 | 750 | SURGERY LIGHT REPLACEMENT | 350 | | |
| | | 0 | 750 | MEDICATION & DIET BLENDERS | 90 | | |
| | | 1300 | | TOTAL CAPITAL OUTLAY | 7540 | | |
| | | 447674 | | TOTAL ANIMAL & GROUNDS | 678410 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |

FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00

DEPARTMENT: ~~CONSTRUCTION~~ MAINTENANCE

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|---------------------------|--------------|-----------------------------------|-----------|----------|---------|
| Second Preceding Year | First Preceding Year | Budget Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| \$ -0- | \$ -0- | \$ -0- | | CONSTRUCTION AND MAINT. | 19,035 | | |
| \$ -0- | \$ -0- | \$ 17,449 | 401 | Maintenance Foreman | \$ 17,449 | | |
| -0- | -0- | 16,910 | 401 | Master Mechanic | 16,910 | | |
| -0- | -0- | 15,142 | 401 | Mechanic (20%) | 2,970 | | |
| -0- | -0- | -0- | 401 | Maintenance Worker II (60%) | 8,501 | | |
| -0- | -0- | 54,913 | 401 | Maintenance Worker II (2) | 27,456 | | |
| -0- | -0- | 61,672 | 401 | Maintenance Worker I (8) | 98,672 | | |
| -0- | -0- | 7,276 | 401 | Track Crew - Part Time (3) | 7,275 | | |
| -0- | -0- | 17,424 | 401 | Part Time Maintenance & Custodial | -0- | | |
| -0- | -0- | 54,413 | 405 | Fringe Benefits | 58,358 | | |
| -0- | -0- | -0- | | Overtime | 1,335 | | |
| -0- | -0- | 245,199 | | TOTAL PERSONAL SERVICES | 257,961 | | |
| | | | | | | | |
| | | | | MATERIALS & SERVICES | | | |
| -0- | -0- | -0- | 551 | Laundry | 1,400 | | |
| -0- | -0- | 9,050 | 552.1 | Building Repairs | 7,400 | | |
| -0- | -0- | 7,000 | 552.2 | Railroad Repairs | -0- | | |
| -0- | -0- | 10,400 | 552.3 | Replacement & Repair | 11,200 | | |
| -0- | -0- | 1,000 | 552.3 | Refinish Benches | -0- | | |
| -0- | -0- | 4,000 | 553 | Lumber | 2,145 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00 DEPARTMENT: CONSTRUCTION & MAINTENANCE

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|---|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| \$ -0- | \$ -0- | \$ 2,000 | 554 | Plumbing | 4,325 | | |
| -0- | -0- | 1,500 | 555 | Paint | 950 | | |
| -0- | -0- | 1,500 | 556 | Hardware | 5,200 | | |
| -0- | -0- | 6,800 | 557 | Fuels & Lubricants | 3,500 | | |
| -0- | -0- | 1,750 | 558 | Tools & Tool Rentals | 2,375 | | |
| -0- | -0- | 3,800 | 559 | Auto Parts & Repairs | 3,200 | | |
| -0- | -0- | 5,800 | 561 | Painting & Sandblasting | -0- | | |
| -0- | -0- | 7,300 | 562 | Electrical | 5,600 | | |
| -0- | -0- | -0- | 563 | Plumbing & Gas Repair | 5,700 | | |
| -0- | -0- | 2,300 | 564 | Street Cleaning | 2,300 | | |
| -0- | -0- | 4,000 | 565 | Maintenance Contracts Heating & Cooling | 4,400 | | |
| -0- | -0- | 5,900 | 566 | Road Repairs | 3,000 | | |
| -0- | -0- | 900 | 568 | Relocate Phone Lines | 900 | | |
| -0- | -0- | 4,500 | 571 | Custodial Supplies | 8,200 | | |
| -0- | -0- | 650 | 571 | Garbage Can Lids | 1,000 | | |
| -0- | -0- | -0- | 585 | Employee Shoes & Clothing | 523 | | |
| -0- | -0- | 1,000 | 593 | Architectural Consultant | -0- | | |
| -0- | -0- | -0- | 622 | Licenses & Fees | 120 | | |
| -0- | -0- | -0- | 625 | Training (Tuition) | 390 | | |
| -0- | -0- | 81,150 | | TOTAL MATERIALS & SERVICES | 73,828 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00

DEPARTMENT: CONSTRUCTION & MAINTENANCE

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|-------------------------------|----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| \$ -0- | \$ -0- | \$ 1,300 | 750 | Maintenance Tools & Equipment | \$ -0- | | |
| -0- | -0- | 400 | 750 | Portable Heater | 500 | | |
| -0- | -0- | 565 | 750 | Radial Arm Saws & Chain Saw | 880 | | |
| -0- | -0- | 180 | 750 | Ladders & Scaffolds | 450 | | |
| -0- | -0- | 450 | 750 | Modify Zoomobile Wagon | -0- | | |
| -0- | -0- | -0- | 750 | Garbage Truck Replacement | 15,000 | | |
| -0- | -0- | -0- | 750 | Staff Car Replacement | 3,700 | | |
| -0- | -0- | 2,200 | 750 | Cushman Vehicle Replacement | 4,800 | | |
| -0- | -0- | -0- | 750 | Folding Chairs | 340 | | |
| -0- | -0- | -0- | 750 | Public Address Systems | 1,021 | | |
| -0- | -0- | -0- | 750 | Rebuild Commissary Compressor | 1,500 | | |
| -0- | -0- | -0- | 750 | Public Furniture | 2,700 | | |
| -0- | -0- | 5,095 | | TOTAL CAPITAL OUTLAY | 30,891 | | |
| | | | | CONSTRUCTION + | | | |
| -0- | -0- | 331,444 | | TOTAL MAINTENANCE DEPARTMENT | 362,680 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

ME POLITIAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00 DEPARTMENT: EDUCATION/RESEARCH
A GRANTS

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|----------------------------|-----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | PERSONAL SERVICES | | | |
| \$ -0- | \$ -0- | \$ 17,000 | 401 | Project Director | \$ 17,000 | | |
| -0- | -0- | 10,000 | 401 | Volunteer Coordinator | 10,000 | | |
| -0- | -0- | 5,000 | 401 | Electricial Technician | 5,000 | | |
| -0- | -0- | 4,000 | 401 | Secretary (43%) | 4,000 | | |
| -0- | -0- | 3,000 | 401 | Investigator | -0- | | |
| -0- | -0- | 8,280 | 405 | Fringe Benefits | 7,920 | | |
| -0- | -0- | 47,280 | | TOTAL PERSONAL SERVICES | 43,920 | | |
| | | | | | | | |
| | | | | MATERIALS & SERVICES | | | |
| -0- | -0- | 2,920 | 571 | Supplies - General | 3,000 | | |
| -0- | -0- | 965 | 608 | Travel - Out of Town | 1,044 | | |
| -0- | -0- | 200 | 629 | Miscellaneous | -0- | | |
| -0- | -0- | 4,085 | | TOTAL MATERIALS & SERVICES | 4,044 | | |
| | | | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| -0- | -0- | 15,205 | 750 | Equipment | -0- | | |
| -0- | -0- | 15,205 | | TOTAL CAPITAL OUTLAY | -0- | | |
| | | | | EDUCATION & RESEARCH | | | |
| -0- | -0- | 66,570 | | TOTAL GRANTS DEPARTMENT | 47,964 | | |

METROPOLITAN SERVICE DISTRICT
FISCAL YEAR 1977 - 1978 BUDGET

FUND: Z00

DIVISION: Z00 DEPARTMENT: GENERAL CAPITAL IMPROVEMENTS

| Historical Data | | | Acct. No. | REQUIREMENTS | Proposed | Approved | Adopted |
|-----------------------------|----------------------------|-----------------|--------------|------------------------------------|-----------|----------|---------|
| Actual | | Budget | | | | | |
| Second Preceding Year | First Preceding Year | Current Year | | | | | |
| | | | | CAPITAL OUTLAY | | | |
| | | | | Buildings: | | | |
| \$ -0- | \$ -0- | \$370,000 | 750 | Seal/sea Lion Exhibit Building | \$600,000 | | |
| -0- | -0- | 275,000 | 750 | Chimpanzee Exhibit Building | 755,000 | | |
| | | | | Improvements: | | | |
| -0- | -0- | 11,000 | 750 | Animal Quarantine Cages | 16,000 | | |
| -0- | -0- | 10,000 | 750 | Elephant Stockade | -0- | | |
| -0- | -0- | 1,200 | 750 | OSHA Improvements - Graphics | -0- | | |
| -0- | -0- | -0- | 750 | Concessions Improvements | 50,000 | | |
| -0- | -0- | -0- | 750 | Reptile Exhibits | 12,000 | | |
| -0- | -0- | -0- | 750 | Raptor Facility | 10,000 | | |
| -0- | -0- | -0- | 750 | Mole Hole Renovation | 3,900 | | |
| -0- | -0- | -0- | 750 | Pole Building - Maintenance | 10,800 | | |
| -0- | -0- | -0- | 750 | Education Office Space | 6,000 | | |
| -0- | -0- | -0- | 750 | Cougar Exhibit | 5,000 | | |
| -0- | -0- | 667,200 | | TOTAL CAPITAL OUTLAY | 1,468,700 | | |
| | | | | | | | |
| -0- | -0- | 667,200 | | TOTAL GENERAL CAPITAL IMPROVEMENTS | 1,468,700 | | |
| | | | | | | | |
| | | | | | | | |

FUND: Zoo

[illegible]

msd METROPOLITAN SERVICE DISTRICT

1220 S. W. MORRISON, ROOM 300, PORTLAND, OREGON 97205

(503) 222-3671

A T T A C H M E N T 3

April 8, 1977

TO: MSD BOARD

FROM: MSD BUDGET SUB-COMMITTEE - James Robnett, Miller Duris,
John Hankee, John Wight

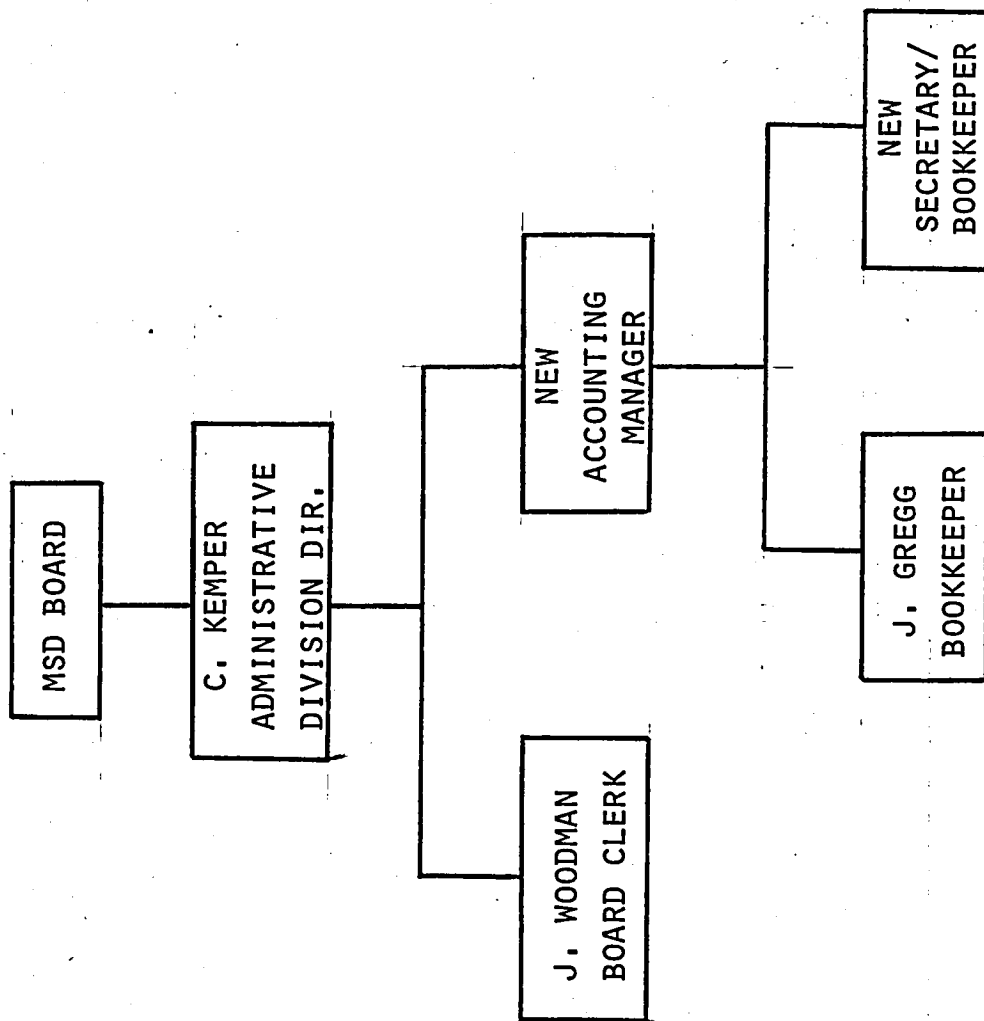
SUBJECT: COMMENTS AND RECOMMENDATIONS REGARDING FY 77-78 BUDGET

1. The proposed and adopted MSD budget should contain organization charts for each division and the names of key supervisory personnel.
2. The liability for legal fees incurred during MSD's formative years should be split between the Zoo Fund and the Solid Waste Fund. At such a time that MSD obtains a general tax base, those funds should be repaid the amount they contributed to the payment of those legal fees.
3. The Solid Waste and Zoo staff should present documentation that the purchase of vehicles (including a dump truck) is preferable to other alternatives such as automobile rental and regular garbage or drop box service.
4. The Committee did not examine all of the proposed increases in the personnel in the three divisions. Division Directors should justify increase employees requirements.
5. The Zoo Capital Improvement Fund should be renamed the City/Zoo Capital Improvement Trust Fund.
6. One of the highest priorities of the Zoo should be the development and implementation of the Capital Improvements Program. Those persons responsible for developing this program, including the Zoo Director, should be identified and held accountable for presenting to the Board a planned improvement program with alternatives and priorities listed. The Board should assure themselves that the Zoo staff is capable of implementing the program adopted by the Board including management and inspection of construction.
7. The Grants Department should be renamed the Education/Research Grants Department.
8. The Sub-Committee has reviewed the reorganization of the Zoo Division and supports the concept.

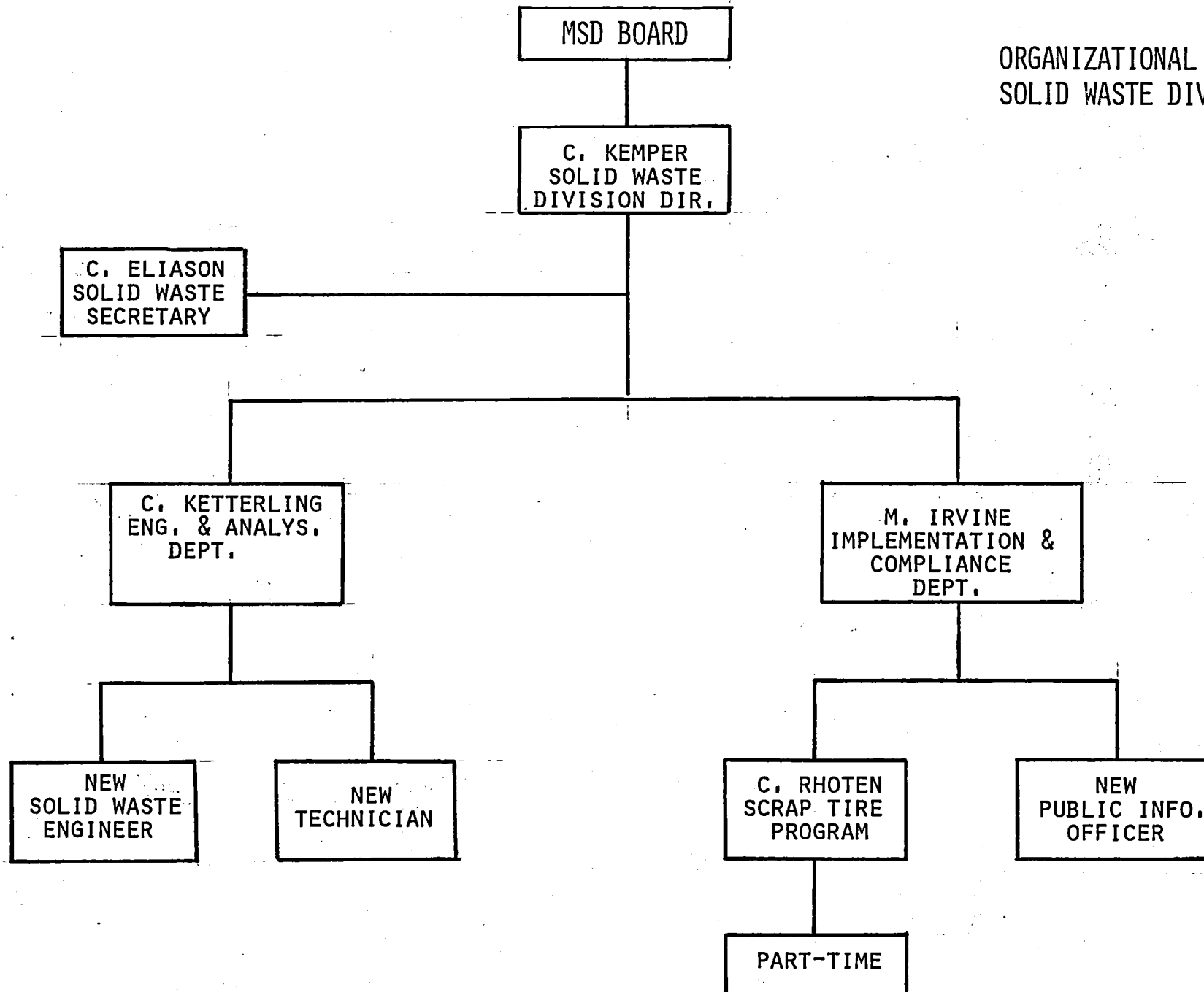
9. The Board should consider whether the Washington County transfer station should be built, and if so, when. The cost of the transfer station to the rate payer should be carefully balanced against the advantages and disadvantages of building the transfer station.
- *10. The Zoo Division should identify the free services or materials being provided outside organizations for the Management Sub-Committee. The Management Sub-Committee should make recommendations to the Board as to which services and materials the Zoo should continue to provide without compensation and those for which they should charge.
- *11. This budget does not centralize personnel activities in the Administrative Division. The Management Sub-Committee should review this situation and make a recommendation to the Board as to whether personnel activities should be centralized in the Administrative Division and identify the budgetary and management impacts of such a move.
- *12. Cost of operating vehicles should be monitored so that meaningful comparison of operating costs can be made.

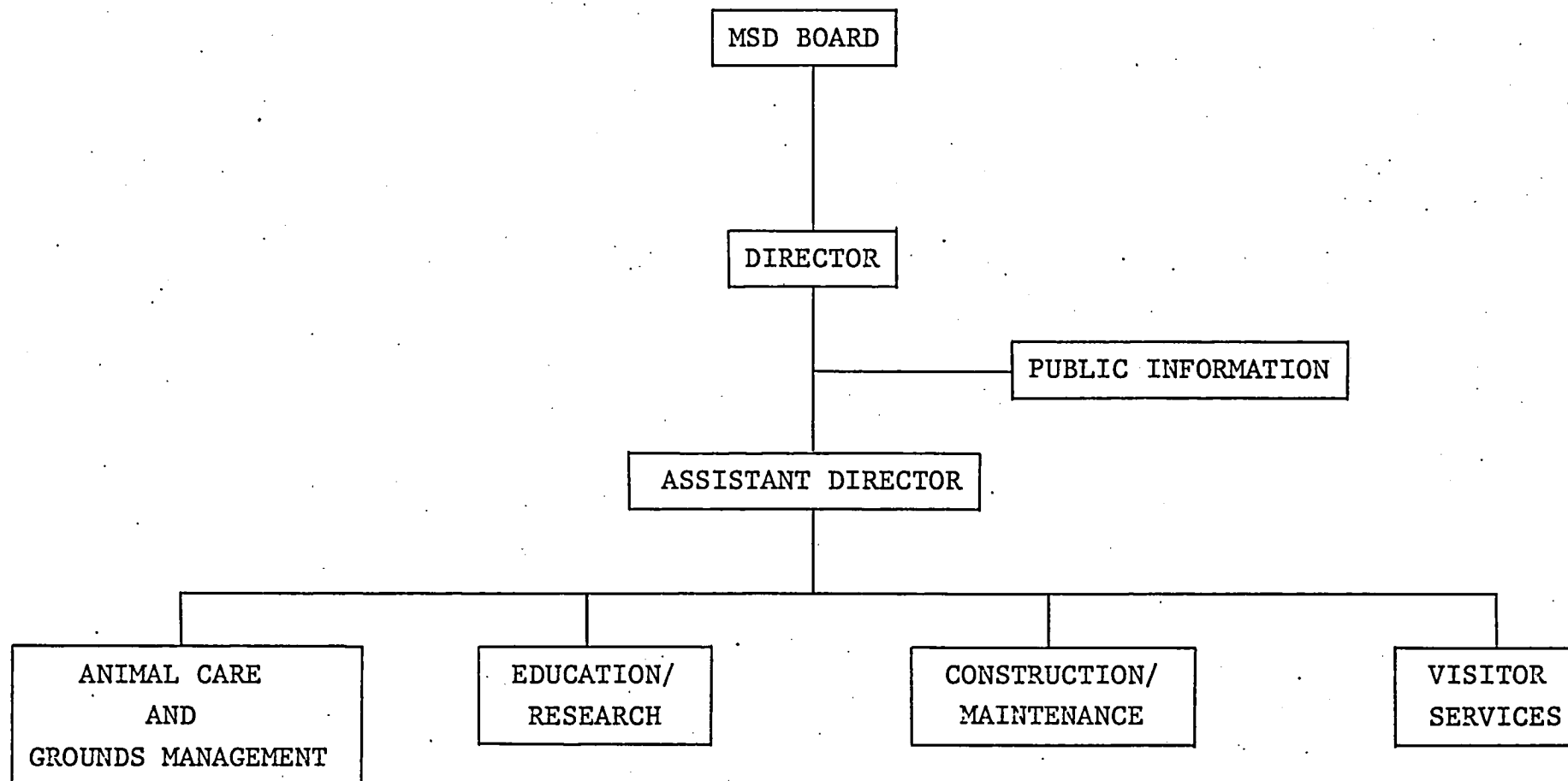
* Recommended to be referred to MSD Management Sub-Committee

ORGANIZATIONAL CHART
ADMINISTRATIVE DIVISION



ORGANIZATIONAL CHART
SOLID WASTE DIVISION





APRIL 7, 1977

METROPOLITAN SERVICE DISTRICT
EMPLOYEES BY DIVISION

GENERAL FUND

ADMINISTRATIVE DIVISION

| | |
|---------------------------|-------------------|
| DIRECTOR | C. KEMPER |
| ACCOUNTING SYSTEM MANAGER | NEW - (J. WILSON) |
| BOOKKEEPER | J. GREGG |
| CLERK OF THE BOARD | J. WOODMAN |
| SECRETARY/BOOKKEEPER | NEW |

SOLID WASTE FUND

SOLID WASTE DIVISION

| | |
|------------------------|-----------------------------------|
| DIRECTOR | C. KEMPER |
| ENGINEER MANAGER | C. KETTERLING |
| IMPLEMENTATION MANAGER | M. IRVINE |
| SCRAP TIRE OFFICER | C. RHOTEN |
| SECRETARY | C. ELIASON |
| TECHNICIAN | APPROVED FY 76-77 - NOT FILLED |
| FIELD ENGINEER | APPROVED FY 76-77 - NOT FILLED |
| PUBLIC INFORMATION | NEW |

ZOO FUND

ZOO DIVISION

ADMINISTRATIVE DEPARTMENT

| | |
|--------------------|-----------|
| DIRECTOR | W. ILIFF |
| ASSISTANT DIRECTOR | J. WILSON |

EXECUTIVE SECRETARY
CLERK/STENO
PUBLIC INFORMATION DIRECTOR
ASST. TO PUBLIC INFO. DIRECTOR
MARKET/PROJECTS SPECIALIST

J. HENRY
J. HIXSON
P. POWELL
A. BROWN
APPROVED FY 76-77 - NOT
FILLED

VISITOR SERVICES DEPARTMENT

VISITOR SERVICES MANAGER
CONCESSION SUPERVISOR
GATE & RECEPTIONIST
GATE & RECEPTIONIST
CLERK
RAILROAD EMPLOYEE (80%)
RAILROAD EMPLOYEE (20%)
GIFT SHOP CLERK

D. FLATLEY
D. SAELAND
L. RODENBAUGH
S. CROSIER
W. CULPEPPER
C. RICHTER
R. DURBIN
M. LORD

EDUCATION & RESEARCH DEPARTMENT

EDUCATION/RESEARCH DIRECTOR
VOLUNTEER COORDINATOR
CHILDREN'S ZOO & EDUCATION KEEPER
SECRETARY

H. MARKOWITZ
J. CROSS
J. WINIKE
APPROVED FY 76-77 - NOT
FILLED

SPECIAL EDUCATION INSTRUCTOR
INSTRUCTOR/VOLUNTEER ASSISTANT
ELECTRONIC SPECIALIST
ELECTRONIC MAINTENANCE
SECRETARY (57%)
RESEARCH VOLUNTEER COORDINATOR
GRAPHIC/EXHIBITS COORDINATOR
GRAPHIC/EXHIBITS SPECIALIST

M. YEUTTER
G. HILPMAN
R. FIAL
N. LEE
M. MINK
B. BARROW
W. MCCABE
J. AGNEW

CONSTRUCTION & MAINTENANCE DEPARTMENT

| | |
|------------------------------------|-------------------------|
| CONSTRUCTION & MAINTENANCE MANAGER | NEW |
| MAINTENANCE FOREMAN | L. MARSHALL |
| MASTER MECHANIC | A. RICHTER |
| MECHANIC (20%) | C. RICHTER |
| MAINTENANCE WORKER II (60%) | R. DURBIN |
| MAINTENANCE WORKER II | G. HODGIN |
| MAINTENANCE WORKER II | P. DOTY |
| MAINTENANCE WORKER I | E. MINSKER |
| MAINTENANCE WORKER I | J. WATTS |
| MAINTENANCE WORKER I | R. MILES |
| MAINTENANCE WORKER I | R. GORREMAN |
| MAINTENANCE WORKER I | M. ANDREWS |
| MAINTENANCE WORKER I | R. CHEVRETTE |
| MAINTENANCE WORKER I | P. MARTENS |
| MAINTENANCE WORKER I | NEW (L. METCALF - CETA) |
| MAINTENANCE WORKER I | NEW |

ANIMAL & GROUNDS DEPARTMENT

| | |
|-----------------|---------------|
| GENERAL CURATOR | S. McCUSKER |
| FOREMAN | W. PETERSON |
| SENIOR KEEPER | D. BROOKS |
| SENIOR KEEPER | R. HENNEOUS |
| SENIOR KEEPER | G. NOYES |
| ANIMAL KEEPER | D. THOMAS |
| ANIMAL KEEPER | J. HOUCK |
| ANIMAL KEEPER | T. GOLDSBERRY |
| ANIMAL KEEPER | D. HEATH |
| ANIMAL KEEPER | L. JENSEN |
| ANIMAL KEEPER | M. KEELE |
| ANIMAL KEEPER | R. SMITH |
| ANIMAL KEEPER | J. WILSON |
| ANIMAL KEEPER | C. LEWIS |
| ANIMAL KEEPER | W. WADMAN |

ANIMAL KEEPER
ANIMAL KEEPER
ANIMAL KEEPER
ANIMAL KEEPER
ANIMAL KEEPER
GARDENER II
GARDENER I
GARDENER I
GARDENER I
VETERINARIAN
VETERINARIAN TECHNICIAN
NUTRITIONAL TECHNICIAN

T. THOMPSON
T. BROOKS
A. PALMER
NEW
NEW
M. WATSON
W. KAUFMAN
D. LINS
NEW (S. MUNDORF - CETÁ)
M. SCHMIDT
A. SCHMIDT
J. PARR

GRANTS DEPARTMENT

PROJECT DIRECTOR
VOLUNTEER COORDINATOR
ELECTRICAL TECHNICIAN
SECRETARY (43%)

V. STEVENS
J. MELLEN
I. CURRINGTON
M. MINK

77-800 ORDINANCE NO. 46 - PUBLIC HEARING

AN ORDINANCE AMENDING THE EFFECTIVE DATE OF ORDINANCE No. 32, SOLID WASTE MANAGEMENT AND OPERATION ORDINANCE, AND 33, SCHEDULE OF USER FEE ORDINANCE, AS AMENDED BY ORDINANCE No. 36, AND DECLARING AN EMERGENCY.

WITH THE PASSAGE OF HB 2683 THE GRANT/LOAN OF \$11.391 MILLION AUTHORIZED BY THE EMERGENCY BOARD IN MAY OF 1976, WILL BECOME AVAILABLE TO THE MSD ONCE THE AGREEMENT WITH THE STATE IS APPROVED.

ORDINANCE 32, SOLID WASTE MANAGEMENT AND OPERATION ORDINANCE, AND ORDINANCE 33, SCHEDULE OF USER FEES, WILL BECOME EFFECTIVE UPON THE SIGNING OF THIS GRANT/LOAN AGREEMENT. IN ORDER TO COMMENCE WORK ON THE PHASE I ENGINEERING WITH PUBLISHERS PAPER AS SOON AS POSSIBLE, IT IS NECESSARY TO APPROVE THE GRANT/LOAN AGREEMENT AND TO RECEIVE THE FIRST PORTION OF THE \$11.391 MILLION FROM THE STATE. IN DOING SO, ORDINANCES 32 AND 33 BECOME EFFECTIVE. THEREFORE, THE STAFF IS RECOMMENDING THAT THE BOARD ADOPT EMERGENCY ORDINANCE 46 AMENDING THE EFFECTIVE DATES OF ORDINANCES 32 AND 33 TO JUNE 1, 1977. THIS WILL ALLOW THE DISTRICT TO COMMENCE WITH THE SOLID WASTE PROGRAM AND AT THE SAME TIME ALLOW FOR THE MAXIMUM NOTICE POSSIBLE OF THE IMPOSITION OF THE MSD USER FEE.

THE STAFF RECOMMENDS CONDUCTING A PUBLIC HEARING AND ADOPTING ORDINANCE No. 46 BY UNANIMOUS VOTE.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-800 DATE 4-22-77

| | YES | NO | ASST. |
|------------------|-----|----|-------|
| BARTELS | | | |
| GORDON | | | |
| McCREADY | | | |
| ROBNETT | | | |
| SALQUIST | | | |
| SCHUMACHER | | | |
| MILLER, CHAIRMAN | | | |

John M. Wood
Board

77-801 CONTRACT 77-061 - SERVICE EMPLOYEES UNION LOCAL 49

AT THE PRESENT TIME, THE ZOO DIVISION CONCESSION WORKERS ARE OPERATING UNDER CONTRACT (76-013) WITH MSD. THIS EXISTING CONTRACT IS DUE MAY 1, 1977. MEMBERS OF THE ADMINISTRATIVE DIVISION STAFF AND COUNSEL HAVE MET WITH THE UNION LOCAL 49 REPRESENTATIVE RECENTLY TO DISCUSS CHANGES TO THIS YEAR'S CONTRACT. ATTACHED IS CONTRACT 76-013 AND SUGGESTED AMENDMENTS FROM UNION LOCAL 49.

THE STAFF WILL MEET AGAIN WITH LOCAL 49 AND PRESENT THE MSD BOARD AT THIS MEETING WITH SUGGESTED STAFF CHANGES.

THE STAFF RECOMMENDS THAT THE MSD BOARD APPROVE APPROPRIATE AMENDMENTS IN CONTRACT 77-061 AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-801 D. E. 4-22-77

| | NO | ABST. |
|------------------|----|-------|
| BARTELS | | |
| GORDON | | |
| MCCREADY | | |
| ROBNETT | | |
| SALQUIST | | |
| SCHUMACHER | | |
| MILLER, CHAIRMAN | | |

John M. Wood
Clerk of the Board

77-802 CONTRACT 77-067 - COOPERS & LYBRAND CONCESSION AUDIT

ON MARCH 25, 1977, THE MSD BOARD CONSIDERED AGENDA ITEM 77-779 CONCERNING ZOO CONCESSION SERVICES. DURING THE DISCUSSION THE BOARD INSTRUCTED STAFF TO DEVELOP A CONTRACT WITH COOPERS & LYBRAND TO AUDIT THE CONCESSION OPERATIONS NOW AND IN JANUARY 1978, FOR THE PURPOSE OF DETERMINING ZOO STAFF EFFECTIVENESS IN OPERATING THE CONCESSIONS. A COPY OF THE PROPOSED CONTRACT IS ATTACHED. THE WORK SCOPE REQUIRES THAT A LETTER REPORT BE PREPARED BY THE AUDITORS FOR THE MSD BOARD THAT WOULD REVIEW THE OPERATIONS OF THE ZOO CONCESSION FROM A PROFIT/LOSS PERSPECTIVE.

THE STAFF RECOMMENDS THAT THE BOARD APPROVE CONTRACT 77-067 WITH COOPERS & LYBRAND IN AN AMOUNT NOT TO EXCEED \$1,800 PLUS \$100 OUT OF POCKET EXPENSES, AND SUBJECT TO LEGAL COUNSEL REVIEW.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-802 DATE 4-22-77

| | YES | NO | ABST. |
|------------------|-------------------------------------|----|-------|
| BARTELS | <input checked="" type="checkbox"/> | | |
| GORDON | | | |
| McCREADY | | | |
| ROBNETT | <input checked="" type="checkbox"/> | | |
| SALQUIST | <input checked="" type="checkbox"/> | | |
| SCHUMACHER | <input checked="" type="checkbox"/> | | |
| MILLER, CHAIRMAN | | | |

John M. Wood

A G R E E M E N T

This Agreement is made this 22 day of April, 1977, between the Metropolitan Service District, a municipal corporation, 1220 SW Morrison, Portland, Oregon 97205 (MSD), and Coopers & Lybrand, First National Bank Tower, Portland, Oregon 97204 (Contractor).

This Agreement is exclusively for personal services.

Contractor will perform the services described in the Scope of Work attached as Appendix B in accordance with accepted standards of quality.

The services will be performed by or under the personal supervision of James L. Savage.

The term of this Agreement is from April 22, 1977, to 30 days after applicable records, as provided in Appendix B, are ready for review.

Contractor will devote at least 52 person hours in the performance of the service required by this Agreement.

MSD will pay Contractor amounts billed upon submission and approval of periodic statements itemizing the work performed.

The maximum fee payable under this Agreement is One Thousand Eight Hundred Dollars (\$1,800).

MSD will also pay Contractor for actual out-of-pocket expenses so long as these costs do not exceed \$100.

The Contractor is an independent contractor and assumes full responsibility for the content of its work and assumes full responsibility for all liability for bodily injury or physical damage to person or property arising out of or related to this Agreement, and shall indemnify and save MSD harmless from all claims, demands, actions, and expense on account thereof.

This Agreement may be terminated by MSD upon giving the Contractor fifteen (15) days written notice. Work performed by Contractor up to the termination date shall be paid for by MSD. Termination by MSD will not waive any claims or remedies it may have against Contractor.

Appendix A (General Conditions for Public Contracts) is incorporated herein by reference as if fully set forth and Contractor will comply with all appropriate provisions.

Date: _____

METROPOLITAN SERVICE DISTRICT

Date: _____

COOPERS & LYBRAND

Approved as to form:

Dean Gisvold, MSD Legal Counsel

A P P E N D I X B

WORK SCOPE

Evaluate internal controls on food concession operations and report by May 31, 1977, any recommended control improvements.

77-803 CONCESSIONS CAPITAL IMPROVEMENT PLAN

THE PROPOSED PLAN OF THE ZOO STAFF FOR IMPROVING THE VISITOR SERVICES IS DIRECTED TOWARDS UPGRADING, ORGANIZING AND FORMALIZING PROCEDURES IN THE FOLLOWING AREAS.

1. PERSONNEL - HIRING PROCEDURES HAVE BEEN REVIEWED AND A NEW INTERVIEWING METHOD FOR THE HIRING OF SEASONAL WORKERS HAS BEEN IMPLEMENTED. RESULTS HAVE BEEN GOOD AND WE SHOULD HAVE A BRIGHT, ENTHUSIASTIC GROUP OF EMPLOYEES THIS YEAR.
2. TRAINING - A THOROUGH ORIENTATION, FAMILIARIZATION AND TRAINING PROGRAM IS BEING WORKED UP AND WILL BE USED WITH THIS GROUP. A COPY OF THE TRAINING MANUAL WILL BE MADE AVAILABLE TO THE FOOD SERVICES ADVISORY COMMITTEE FOR EXAMINATION AND SUGGESTIONS WHEN IT HAS BEEN FORMALIZED.
3. SUPERVISION - CONSTANT DIRECT SUPERVISION OF EMPLOYEES IS A MUST AND RECOMMENDATIONS WILL BE MADE ON HOW TO BEST STRUCTURE THIS SUPERVISION.
4. UNIFORMS - VARIOUS DESIGN AND COLOR COMBINATIONS OF UNIFORMS ARE BEING LOOKED INTO. OUR AIM IS TO PRESENT AN ATTRACTIVELY DRESSED EMPLOYEE TO THE PUBLIC AND INSTILL A SENSE OF PRIDE AND IDENTITY WITH THE ZOO IN THE EMPLOYEE.
5. PHILOSOPHY - THE VISITOR SERVICES STAFF WILL AIM AT INSTILLING IN ITS EMPLOYEES THE BASIC PHILOSOPHY THAT THE ZOO'S FUNCTION IS TO PROVIDE A PLEASANT ATMOSPHERE FOR PEOPLE, GIVING VALUE FOR THE DOLLAR IN ALL AREAS AND PROVIDING SOMETHING SPECIAL FOR PEOPLE. THIS IDEA SHOULD BE MARKETING TO THE PUBLIC.

THE VISITOR SERVICES AREA THAT WE ARE IMMEDIATELY FOCUSING ON IS FOOD SERVICES. WE AIM AT HAVING PHASE I IMPROVEMENTS COMPLETED BY JUNE 1 SO THAT WE WILL BE READY TO HANDLE THE SUMMER CROWDS AND PRESENT THEM WITH A QUALITY PRODUCT SERVED EFFICIENTLY AND GENERATING GOOD PROFITS.

FOOD SERVICE CAPITAL IMPROVEMENTS

1. CLEAN, PAINT AND DO GRAPHIC DESIGN IN CONCESSION STANDS No. 1, 2 AND 3. REEVALUATE EQUIPMENT NEEDS AND ALLOCATE EQUIPMENT ACCORDINGLY.
2. INCREASE OUR MERCHANDIZING CAPABILITIES BY UTILIZING VENDING CARTS (ICE CREAM AND HOT DOGS).
 - A) REQUIRE ONLY ONE PERSON TO MAN THEM.
 - B) WOULD ONLY BE USED WHEN WEATHER AND ATTENDANCE CALLED FOR THEM.
 - C) WOULD HELP HANDLE CUSTOMERS DURING RENOVATION OF No. 1.
 - D) WOULD SERVICE AREAS THAT HAVE NO FOOD SERVICE AT PRESENT AND HAVE HEAVY CUSTOMER FLOW, E.G., ELEPHANT AREA.
 - E) WOULD BE COLORFUL AND FLEXIBLE. WE HAVE BORROWED ONE ICE CREAM CART AND ARE GOING TO TEST IT APRIL 16-17 AND APRIL 23-24.
 - F) MOBILE SOUVENIR STAND WILL BE AVAILABLE AS VISITORS EXIT TO INCREASE THE PER CAPITA SALES OF THESE HIGH VOLUME ITEMS.
3. MERCHANDISE "SURVIVAL KIT" TYPE LUNCH BOX TO SCHOOLS, GROUPS, ETC.
4. CAPITAL IMPROVEMENTS - CONCESSION STANDS 1, 2, AND 3.
 - A) No. 1 - REDESIGN AND REEQUIP PER GENE BUDAY RECOMMENDATIONS.
 - B) No. 2 - ADDITION OF TWO NEW SERVING WINDOWS AND REORGANIZATION OF EXISTING EQUIPMENT.
 - C) No. 3 - TO BE MADE INTO A SPECIALTY STAND AND TO SERVE DIPPED ICE CREAM, STRAWBERRY SHORTCAKE, BELGIAN WAFFLES, FROZEN YOGURT, ETC.
5. BUDGET
 - A) No. 1 - \$35,000 - \$40,000*

| | |
|-------|--------------|
| 2,500 | FREIGHT |
| 500 | ENGINEERING |
| 7,500 | INSTALLATION |

* INCLUDES PURCHASE OF NEW EQUIPMENT AS FOLLOWS:

- . BEVERAGE AND ICE DISPENSING UNIT
- . BAGGED FRENCH FRY PICKUP UNIT

- . HOT AND COLD WRAPPED SANDWICH PICKUP UNIT,
- . PIE AND DESSERT PICKUP AREA,
- . CARTON MILK, COFFEE, ICED TEA AND OTHER BEAVERAGE PICKUP UNIT
- . TWO CASHIER STATIONS
- . TWIN FRYER PREPARATION ASSEMBLY
- . HAMBURGER HOLDING FREEZER
- . REACH-IN FREEZER (FOR FRENCH FRIES AND ONION RINGS)
- . NIECO ONE-WAY BROILER
- . MAKEUP COUNTER WITH REFRIGERATOR BELOW
- . WORK TABLE
- . SHAKE MACHINE
- . REACH-IN REFRIGERATOR
- . HOLDING CABINET (FOR HOT AND COLD WRAPPED SANDWICHES AND OTHER ITEMS FOR BACK SERVICE WINDOW)
- . DRINK DISPENSER AND ICE MAKER FOR BACK SERVICE WINDOW
- . LAY-DOWN COUNTER WITH PROVISIONS FOR ADDITIONAL EQUIPMENT
- . CLEAN-UP AREA WITH THREE COMPARTMENT SINK
- . TWO COMPARTMENT WALK-IN COOLER/FREEZER

B) No. 2 - \$1,200 FOR TWO SERVICE WINDOWS @ \$600 EACH

C) No. 3 - . EQUIPMENT \$300

. PAINTING AND REDESIGN \$700

D) ICE CREAM CARTS - \$650 FOR TWO @ \$325 EACH

E) MOBILE SOUVENIR STAND - \$1,600

F) MOBILE HOT DOG CART - \$3,600

TOTAL (MAXIMUM) \$58,500

THE SKETCHES AND PRELIMINARY DRAWINGS DONE BY GENE BUDAY HAVE BEEN MAILED FROM NEW ORLEANS MONDAY, APRIL 18, 1977, AND WILL BE PRESENTED AS A HANDOUT AT THE MSD BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE OVERALL VISITOR SERVICES IMPROVEMENT PLAN AS PRESENTED HEREIN, AND APPROVAL OF EXPENDITURES UP TO \$58,500 TO MAKE THE DESCRIBED CAPITAL IMPROVEMENTS FOR THE FOOD SERVICES. THESE EXPENDITURES WILL BE CHARGED TO ZOO DIVISION GENERAL CAPITAL IMPROVEMENTS, ACCOUNT CODE 11-750.

AMENDMENT

Motion to approve the overall Visitor Services Improvement Plan as presented in the staff report with item No. 5, engineering, increased to \$1,800, and a total expenditure of \$59,800; and direct staff to develop a contract numbered 77-072 for engineering specifications on purchase of the equipment.

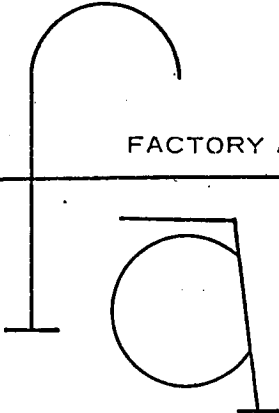
METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-803 DATE 4-22-77
YES NO ABST.

BARTELS
GORDON
McCREADY
ROBNETT
SALQUIST
SCHUMACHER
MILLER, CHAIRMAN

| | | |
|-------------------------------------|--------------------------|--------------------------|
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Jean McLeod
Clerk of the Board



FACTORY AGENTS, INCORPORATED ■

800 COMMERCE ROAD EAST ■ SUITE 203 ELMWOOD PARK
NEW ORLEANS, LOUISIANA 70123 ■ A/C 504 - 733-4714

April 18, 1977

Mr. Donald W. Flatly
Visitors Services Manager
Portland Zoological Gardens
4001 SW Canyon Road
Portland, OR 97221

SUBJECT: PRELIMINARY STUDY - FOOD SERVICE FACILITIES

Dear Donald:

Confirming our phone conversation of today's date, please find enclosed herewith floor plan and perspective sketch of the cafeteria area which suggests the type facility I feel would best serve your purpose.

Referring to the floor plan, please note that I have numbered the basic areas as follows:

- Item 1 - Beverage and Ice Dispensing Area
- Item 2 - Bagged Fry Pick-Up Area
- Item 3 - Hot and Cold Wrapped Sandwich Area
- Item 4 - Pie and Dessert Pick-Up Area
- Item 5 - Carton Milk, Coffee, Iced Tea and Other Beverages
- Item 6 - Cashier "B" NOTE: Cashier "A" would be utilized only during maximum load requirements.
- Item 7 - Cashier "A"
- Item 8 - Twin Fryer Assembly
- Item 9 - Reach-In Freezer
for french fries, onion rings; etc.

" SERVING THE FAST FOOD INDUSTRY "

Mr. Donald W. Flatly
Portland Zoological Gardens
April 18, 1977

Page Two

Item 10 - Hamburger Holding Freezer

Item 11 - Nieco "One Way" Broiler

This is a new model just developed by Nieco and which is currently available. The advantage to this unit is it loads from the front and discharges from the front.

Item 12 - Make-Up Counter
with refrigeration below

Item 13 - Work Table with space provided for additional items,
such as pizza ovens, etc.

Item 14 - Shake Machine

I am suggesting we precap shakes and keep them at the front counter.

Item 15 - Reach-In Refrigerator

Item 16 - Holding Cabinet
for hot and cold wrapped sandwiches and other items for take-out
through service window

Item 17 - Drink Dispenser and Ice Maker
for service area

Item 18 - Lay-Down Counter
with provisions for additional equipment if required

Item 19 - Clean-Up Area
including three (3) -compartment sink

Item 20 - Two (2) -Compartment Walk-In Cooler/Freezer

Item 21 - Pick-Up Area

I have reviewed all of the items indicated on your menu and with no exception they can all be easily accommodated along with other items in the basic layout provided.

A rough budget estimate of what all of the equipment would cost, FOB the plant, would be approximately \$35,000.00 to \$40,000.00. Freight would run approximately \$2500.00. I have no idea what plumbing/electrical hook-up charges would be since this would be determined by what's involved in relocating present utilities as well as the cost of labor in your area.

If the basic layout meets with your approval, we can then develop a hard specification and a larger scale drawing with some more details in order to obtain intelligent competitive bids.

1500 1,800) Ry
specs -

Mr. Donald W. Flatly
Portland Zoological Gardens
April 18, 1977

Page Three

If you have any questions, please give me a call.

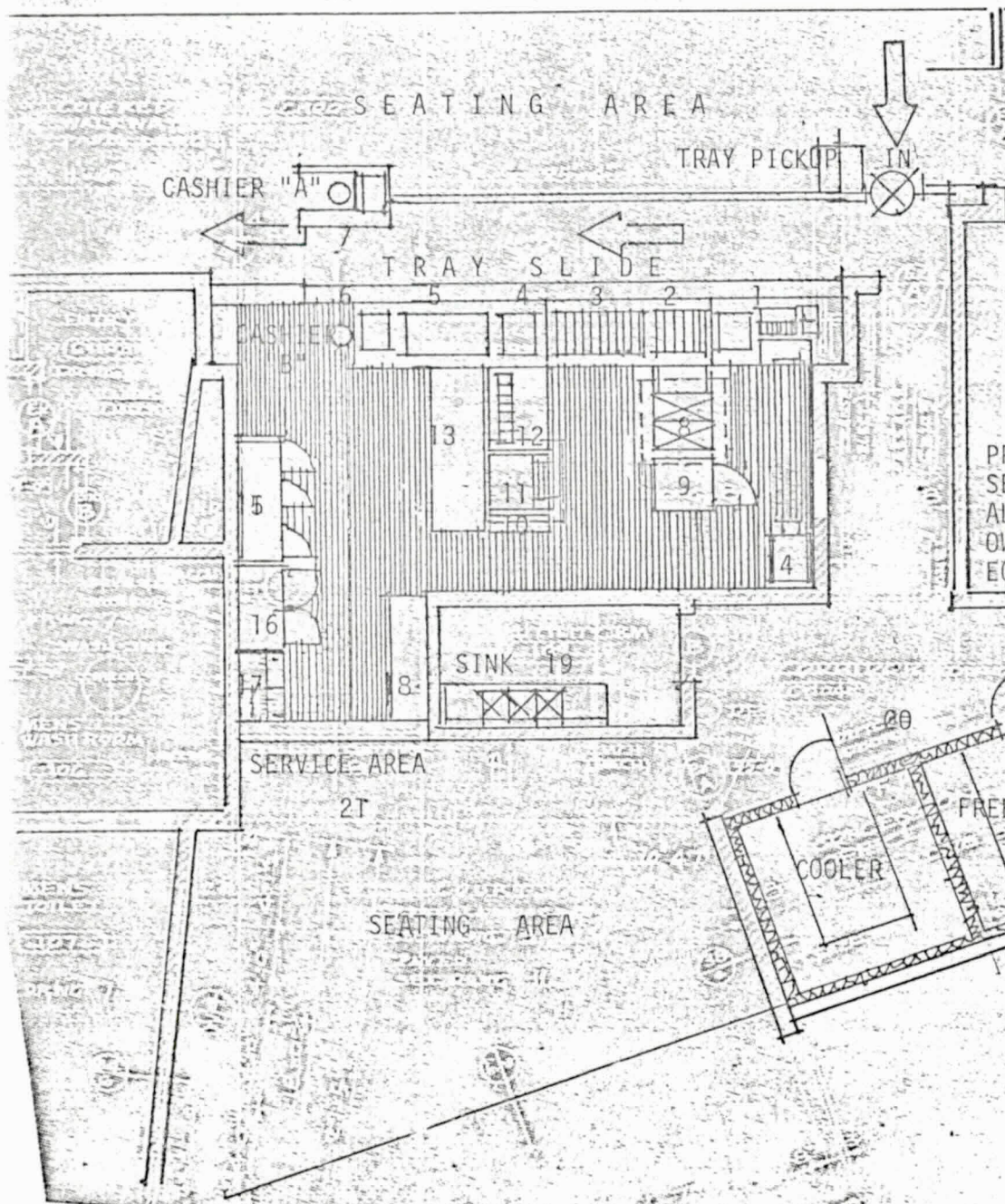
Best regards,

Factory Agents, Inc.

Gene Buday

GB:lb

enclosures

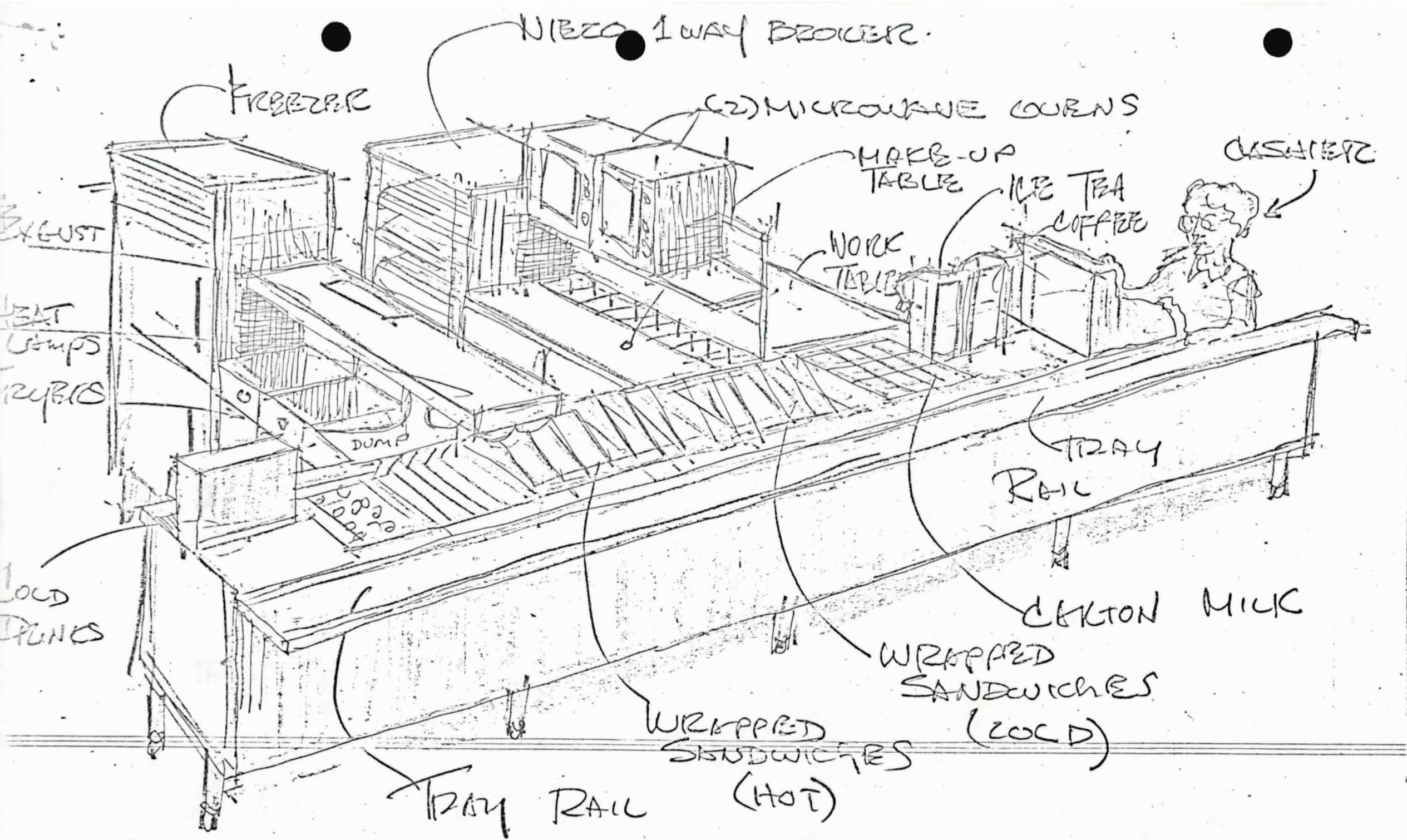


JOB: WASHINGTON PARK ZOO
 4001 S.W. CANYON RD
 PORTLAND, OREGON 97221
 ATT: MR. DONALD W. FLATLEY

PRELIMINARY STUDY AND RECOMMENDATIONS FOR FAST FOOD
 SERVICE FACILITY. THIS IS NOT A CONSTRUCTION DRAWING.
 ALL DETAILS SUBJECT TO FINAL REVIEW AND APPROVAL/S BY
 OWNER/S. REFER TO SPECIFICATIONS FOR DESCRIPTION OF
 EQUIPMENT AND FUNCTION.

SCALE: 1/8" = 1'-0"

FACTORY AGENTS, INC.
 800 COMMERCE ROAD EAST
 SUITE 203 - ELMWOOD PARK
 NEW ORLEANS, LA. 70123



OTHER BUSINESS

77-804 STATE OF OREGON GRANT/LOAN OFFER AND ACCEPTANCE AGREEMENT - MSD CONTRACT No. 77-068

THE STATE DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT/LOAN OFFER AND ACCEPTANCE WILL BE DISTRIBUTED AT THE BOARD MEETING.

THROUGH MAY OF 1976 THE EMERGENCY BOARD AND OREGON STATE LEGISLATURE HAD APPROVED MSD SOLID WASTE PROJECT COST ELIGIBILITY OF \$11,825,175 AS SHOWN IN THE GRANT/LOAN AGREEMENT, SUBJECT TO RESOLVING LEGAL ISSUES. THESE LEGAL ISSUES HAVE BEEN RESOLVED BY PASSAGE OF HB 2683. THE GRANT/LOAN AGREEMENT REQUESTS THAT MSD'S ATTORNEY SUBMIT A LEGAL OPINION ADDRESSING THE LEGAL ISSUES RAISED BY THE EMERGENCY BOARD, BEFORE BECOMING EFFECTIVE.

AFTER ANALYZING VARIOUS ALTERNATIVES FOR THE DISBURSEMENT OF LOAN FUNDS MSD STAFF ASKED THAT THE GRANT/LOAN AGREEMENT BE PREPARED FOR INITIAL DISBURSEMENT OF \$2,150,000. THIS DISBURSEMENT ALTERNATIVE HAS BEEN SELECTED FOR THE FOLLOWING REASONS:

- 1) \$2,150,000 REPRESENTS A CONSERVATIVE ESTIMATE OF CAPITAL FUNDS REQUIRED THROUGH DECEMBER 1977.
- 2) DEQ ANTICIPATES THAT A NEW ISSUE OF POLLUTION CONTROL BONDS WILL BE OFFERED FOR SALE SOMETIME WITHIN THE NEXT SIX MONTHS AND THE ANNUAL COST OF THESE 20 YEAR BONDS WILL BE SOMEWHAT LESS THAN THE COST OF CURRENT BONDS WITH A REMAINING LIFE OF 15 TO 16 YEARS.
- 3) BECAUSE MSD WOULD NOT SPEND MORE THAN THE \$2,150,000 IN THE NEXT SIX MONTHS, DEQ POLLUTION CONTROL MONIES IN EXCESS OF THIS AMOUNT COULD BE UTILIZED FOR OTHER PROJECTS RATHER THAN HELD IN RESERVE FOR MSD.

THESE ASSUMPTIONS HAVE BEEN SET DOWN IN WRITING AS SHOWN IN THE ATTACHED CORRESPONDANCE OF APRIL 14, 1977, TO ASSURE THAT THE STAFF HAD A PROPER UNDERSTANDING OF THE CONDITIONS INVOLVED.

THE STAFF RECOMMENDS APPROVAL OF CONTRACT 77-068 WITH THE STATE OF OREGON GRANT/LOAN OFFER AND ACCEPTANCE THROUGH RESOLUTION No. 27 DEVELOPED BY LEGAL COUNSEL AND ATTACHED HEREIN.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-804 DATE 4-22-77
YES ☒ NO ☐ ABST. ☐

BARTELS
GORDON
McCREADY
ROBNETT
SALQUIST
SCHUMACHER
MILLER, CHAIRMAN

| | | |
|-------------------------------------|--------------------------|--------------------------|
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Clerk of the Board

April 14, 1977

Mr. William Young, Director
State of Oregon Department of
Environmental Quality
1234 SW Morrison
Portland, Oregon 97205

On May 28, 1976, the State Emergency Board approved MSD's request for \$11.391 million from State Pollution Control Bonds for implementation of a resource recovery program. However, the Emergency Board required that certain legal issues be resolved prior to receiving funds. HB 2683 resolves these legal issues.

We have also discussed various alternatives for the disbursement of these funds with your Solid Waste Division. We would like to assure our understanding of these alternatives and request the first grant/loan agreement be prepared on the basis of initially releasing \$2,150,000 on May 1, 1977. This request is conditioned upon the following:

- 1) That the request for the remaining \$6.13 million loan amount will be made January 1, 1978;
- 2) That the initial request of \$2,150,000 will come from bonds previously sold, that the effective interest rate for these bonds is 4.67%, that the payback schedule is calculated over a sixteen-year period (1992 being the last year), and no principle payment required during 1977; and
- 3) That the remaining loan portion, \$6.13 million, will come from future bond sales by the State of Oregon, that these bonds are 20-year bonds, that the effective interest rate of these bonds is forecast to be less than 6%, and that the sale of these bonds will make \$6.13 million available to MSD by January 1, 1978.

Mr. William Young
April 14, 1977
Page 2

The request for \$2.150 million on May 1, 1977, is intended to minimize the capital cost of this project, and make available to other DEQ projects funds which would normally be "set aside" if the full \$8,280 million were requested by MSD initially. If for some reason there is a risk that future Pollution Control Bond sales by the State of Oregon may be delayed so that the remainder of the project funds would not be available by January 1, 1978, then we will request the full \$8,280,000 for May 1, 1977.

Please advise.

Charles C. Kemper, Director
Solid Waste Division

CCK/jw

RESOLUTION No. 27

The METROPOLITAN SERVICE DISTRICT of Portland, Oregon (MSD) is a municipal corporation validly organized and existing under the laws of the State of Oregon.

MSD has prepared and approved a Solid Waste Management Program (Program).

The Department of Environmental Quality (DEQ) has approved MSD's Program.

DEQ has offered to loan funds to MSD for the purpose of implementing MSD's Program. MSD has reviewed the proposed Offer and Acceptance of State Financial Assistance for Solid Waste Disposal Facilities agreement, a copy of which is attached, and desires to accept said offer.

BE IT RESOLVED that the Metropolitan Service District at Portland, Oregon, by and through its governing body, hereby accepts and approves the offer of the DEQ as contained in the attached Offer and Acceptance of State Financial Assistance for Solid Waste Disposal Facilities.

BE IT FURTHER RESOLVED that the chairman or the vice-chairman of MSD are hereby authorized to execute the Offer and Acceptance Agreement on behalf of MSD.

DATED this ____ day of April, 1977.

CHAIRMAN

OTHER BUSINESS

77-805 MUSK OX PROJECT

AT THE MSD BOARD MEETING OF MARCH 11, 1977, THE BOARD APPROVED AGENDA ITEM #77-765 IN THE AMOUNT OF \$6,000 FOR THE PURPOSE OF ACQUIRING MUSK OXEN FROM ALASKA. THE APPROVED BUDGET IS AS FOLLOWS:

| | |
|--|--------------|
| 1. GAME PERIMITS FROM STATE OF ALASKA | \$3,000 |
| 2. SHIPMENT OF ANIMALS AND RETURN OF CRATES | 1,000 |
| 3. ROUND-TRIP TICKET AND EXPENSES FOR ZOO STAFF MEMBER TO ACCOMPANY THE ANIMALS | 800 |
| 4. MISCELLANEOUS CAPTURE AND SHIPPING EXPENSES | <u>1,200</u> |
| | \$6,000 |

THE TOTAL ACTUAL EXPENSES EXCEEDED \$6,000. THE COST OF THE PERMITS WAS AS BUDGETED, \$3,000. TOTAL STAFF EXPENSES WERE \$551.65 WHICH WAS A SAVINGS OF \$248.35. THE CAPTURE AND TRANSPORTATION COSTS TOTALED \$2,939.77, OF WHICH \$1,890.00 WAS FOR AIR TRANSPORTATION OF THE ANIMALS FROM NUNIVAK ISLAND TO ANCHORAGE. CAPTURE COSTS WERE \$473.55. COST OF SHIPPING THE MUSK OXEN FROM ANCHORAGE TO PORTLAND AND RETURN OF THE CRATES TOTALED \$576.22. THE NET OVER EXPENDITURES FROM THE ORIGINAL APPROVED BUDGET ARE \$491.42.

THE STAFF RECOMMENDS THE BOARD APPROVE AMMENDING THE AUTHORIZED EXPENDITURES TO BE INCREASED BY AN AMOUNT NOT TO EXCEED AN ADDITIONAL \$500.00.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 77-805 DATE 4-22-77

| | YES | NO | ABST. |
|------------------|-----|----|-------|
| BARTELS | | | |
| GORDON | | | |
| McCREADY | | | |
| ROBNETT | | | |
| SALQUIST | | | |
| SCHUMACHER | | | |
| MILLER, CHAIRMAN | | | |

[Signature]
Chairman of the Board

GUEST ATTENDANCE LIST

| NAME | REPRESENTATION |
|-------------------|-----------------------------|
| Nancy Hooper | LWV- Metro |
| Leslie G. MacCall | LWV- metro- |
| JOHN HAWKEE | MULT. Co. |
| CORKY KETTERLING | STAFF |
| John M. Wight | City of Portland |
| Maggie Larsen | W. League of Portland |
| Linda Gray | Portland Zoological Society |
| John D. Wilson | M.S.D. |