



METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205

(503) 222-3671

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

FEBRUARY 10, 1978
2:00 P.M.

A G E N D A

78-995

MINUTES

78-996

PUBLIC COMMUNICATIONS

ADMINISTRATIVE DIVISION

78-997

CASH DISBURSEMENTS

78-998

BUDGET REVIEW COMMITTEE APPOINTMENTS

78-999

MANAGEMENT COMMITTEE APPOINTMENTS

SOLID WASTE DIVISION

(NO BUSINESS)

ZOO DIVISION

78-1000

FUTURE STAFF BUDGETARY REORGANIZATION
AND PLAN

78-1001

NURSERY & ANIMAL QUARANTINE PROJECT
BID DEVELOPMENT - DESIGN

78-1002

ZOO ADVISORY COMMITTEE MEMBERSHIP TERMS

78-1003

TRAVEL REQUEST - PUBLIC RELATIONS

OTHER BUSINESS

INFORMATIONAL REPORTS



METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205

(503) 222-3671

MSD BOARD OF DIRECTORS

PORTLAND WATER BUREAU
1800 SW 6TH AVE.
AUDITORIUM

FEBRUARY 10, 1978
2:00 P.M.

ACTION AGENDA

<u>PAGE</u>	<u>ACTION RECORD NUMBER</u>	
1	78-995	MINUTES Action - <u>Approve</u> minutes of the January 27, 1978 meeting
1	78-996	PUBLIC COMMUNICATIONS Action - <u>Receive</u> comments from the public on matters not listed on the meeting agenda
9	78-997	CASH DISBURSEMENTS Action - <u>Approve</u> staff recommendation
16	78-998	BUDGET REVIEW COMMITTEE APPOINTMENTS Action - <u>Appointment</u> of committee members by Board Chairman
16	78-999	MANAGEMENT COMMITTEE APPOINTMENTS Action - <u>Appointment</u> of committee members by Board Chairman
17	78-1000	FUTURE STAFF BUDGETARY REORGANIZATION AND PLAN - Zoo DIVISION Action - <u>Approve</u> staff recommendation

<u>PAGE</u>	<u>ACTION RECORD NUMBER</u>	
18	78-1001	NURSERY & ANIMAL QUARANTINE PROJECT BID DEVELOPMENT - DESIGN Action - <u>Removed</u> from agenda
18	78-1002	ZOO ADVISORY COMMITTEE MEMBERSHIP TERMS Action - <u>Removed</u> from agenda
19	78-1003	TRAVEL REQUEST - PUBLIC RELATIONS Action - <u>Approve</u> trip to San Diego at cost up to \$467.00

OTHER BUSINESS

78-1004 TRAVEL REQUEST - Zoo DIVISION

INFORMATIONAL REPORTS

SOLID WASTE DIVISION:

- . QUARTERLY REPORT - SOLID WASTE IMPLEMENTATION & COMPOSITION
- . TIRE PROGRAM STATUS
- . SOLID WASTE DISPOSAL RATE CONVERSION
- . SOLID WASTE PROCESSING PLANT & LANDFILL SITING ALTERNATIVES
- . POST SECONDARY EDUCATION GRANT UPDATE

ZOO DIVISION

78-995 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES OF THE JANUARY 27,
1978, BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL OF THE BOARD MINUTES.

78-996 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO RECEIVE COMMENTS FROM
THE PUBLIC ON MATTERS NOT LISTED ON THE MEETING AGENDA.

78-997 CASH DISBURSEMENTS

ATTACHED ARE FOUR EXPENSE CHECK REGISTERS REPRESENTING CASH DISBURSEMENTS PREPARED SINCE THE LAST BOARD MEETING.

THE STAFF RECOMMENDS APPROVAL FOR PAYMENT OF EXPENSE CHECK REGISTERS DATED JANUARY 30, 1978, IN THE AMOUNT OF \$48,240.38; JANUARY 31, 1978, IN THE AMOUNT OF \$72,113.51; FEBRUARY 8, 1978, IN THE AMOUNT OF \$33,300.08; AND FEBRUARY 10, 1978, IN THE AMOUNT OF \$59,729.61.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

78-997 : 2-10-78

BARTELS
GORDON
McCREADY
MILLER
ROBNETT
SALQUIST
SCHUMACHER

NO	ADJUT
/	
/	
/	
/	
/	
/	

[Handwritten Signature]
... Board

CHECK #	VENDOR	PAYEE	AMOUNT
1528	27	ABBAY RENTS	257.55
1526	6610	OREGON MUNICIPAL FINANCE	28.75
1527	6618	STATE OF OREGON	4,983.02
1525	7157	PORTLAND RECYCLING TEAM	33,500.00
1522	7203	PUBLIC EMPLOYEES RETIREMENT	4,512.66 (NOT DUP)
1522	7205	PUB EMPL RET SYSTEM	4,512.66
1523	7206	PUBLIC EMPLOYERS RETIREMENT	1,813.99
1477	7207	VOID	1,813.99CR
1529	8100	STANDARD INSURANCE CO	476.34
1511	9729	SUSAN FORD VOID (66.00)	30.60CR
1524		Susan Ford 35.40	

FINAL TOTAL 48,240.38 *

1521 VOID
1530 VOID

CHECK #	VENDOR	PAYEE	AMOUNT
1531	366	AMERICAN BAKERIES COMPANY	10.92
1532	375	AMERICAN MUSEUM OF NATURAL	11.00
1533	393	ANDERSON'S DELICATESSEN	12.45
1534	408	ANDERSON OREGON RENTAL	232.25
1535	575	ATLASTA LOCK COMPANY	48.00
1536	992	BLAKE MOFFIT & TOWNE	38.16
1537	1013	BOISE CASCADE OFFICE PROD	117.95
1538	1060	BRAKE SYSTEMS INC	130.10
1539	1281	CAPLAN SPORT SHOP	75.80
1540	1342	C U E	26.00
1541	1389	CHEVRON USA INC	9.79
1542	1485	L H COBB CRUSHED ROCK	54.60
1543	1500	COLONIAL GARDENS	7.00
1544	1941	DUBOIS CHEMICALS	272.62
1545	2817	52ND AVENUE HARDWARE	119.94
1546	3025	GARDNER & BEEDON CO	160.45
1547	3060	GAZETTE	10.00
1548	3238	W W GRAINGER INC	66.77
1549	3640	HILLS DIVISION	2,143.05
1550	3660	BERNHARD HITZ	150.00
1551	3814	KEN R. HUMKE COMPANY	6.01
1552	4211	INTERSTATE FEED COMPANY	713.87
1553	4221	INDUSTRIAL SPECIALTIES	60.15
1554	4322	MERLE IRVINE	30.25
1555	4538	J & K COPY	54.72
1556	4675	JOHNSON CONTROLS	31.60
1557	5140	LAPSTAR INC	4.95
1558	5460	DR. HAL MARKOWITZ	6.60
1559	5466	MASONS SUPPLY COMPANY	18.00
1560	5525	MCCALL	44.00
1561	6878	PACIFIC METAL COMPANY	162.82
1562	6885	PACIFIC STATIONERY	47.00
1563	6987	PEP PRINTING	165.00
1564	7142	CITY OF PORTLAND	246.57
1565	7149	PORTLAND GENERAL ELECTRIC	3,287.04
1566	7153	PORTLAND RADIO SUPPLY	46.40
1567	7163	PAIGE POWELL	35.30
1568	7250	PUBLISHERS PAPER COMPANY	58,000.00
1569	7428	RIANS	15.15
1570	7592	ROTO ROOTER SERVICE	20.00
1571	7688	SAFEWAY, INC.	118.17
1572	7753	MARCEL SCHURMAN COMPANY, INC	26.25
1573	7827	SHANNON COMPANY	13.60
1574	7977	SKYLINE CONSTRUCTION	185.00
1575	8105	STANDARD STEEL	270.04
1576	8174	STOLL & SONS	250.00
1577	8350	TECHNIPHOTO	24.00
1578	8382	ALFRED TEUFEL NURSERY INC.	200.00
1579	8402	DON THOMAS PETROLEUM	329.40
1580	8528	TRIANGLE MILLING COMPANY	518.76
1581	8970	VANCOUVER GAME FARM	100.00
1582	9055	VOLUNTEER BUREAU	20.00
1583	9240	WARNER, WALKER & MACY P.C.	390.00

CHECK #	VENDOR	PAYEE	AMOUNT
1584	9325	WESTERN-PACIFIC CONSTRUCTION	165.46
1585	9660	YANKEE FISH CO	2,400.00
1586	9722	RAYMOND DURBIN	48.00
1587	9763	LEE A MARSHALL	162.55
1588	9764	NANCY GILLIAM	200.00
FINAL TOTAL			72,113.51 *

CHECK #	VENDOR	PAYEE	AMOUNT
1593	1917	DOWNTOWN PARK & SHOP	73.00
1592	5685	METROPOLITAN SERVICE DIST.	33,227.08
		FINAL TOTAL	33,300.08 *
1589		Void	
1590		Void	
1591		Void	

CHECK #	VENDOR	PAYEE	AMOUNT
1595	306	ALBERS FEED & SUPPLY CO	477.65
1596	393	ANDERSON'S DELICATESSEN	39.95
1597	730	B & B MANAGEMENT	70.00
1598	865	BEAVERTON DODGE INC	32.00
1599	1013	BOISE CASCADE OFFICE PROD	387.96
1600	1074	BRESSIE ELECTRIC COMPANY	16.55
1601	1163	BUREAU OF WATER WORKS	4,530.85
1602	1179	BUSINESS MACHINE COMPANY	24.00
1603	1430	CITY CENTER PARKING	90.75
1604	1434	CITY RUBBER STAMP COMPANY	24.87
1605	1435	CITY OF PORTLAND	1,246.61
1606	1484	COASTAL SALES COMPANY NW	29.76
1607	1485	L H COBB CRUSHED ROCK	109.20
1608	1561	COOPERS & LYBRAND	1,350.00
1609	1715	DAILY JOURNAL OF COMMERCE	25.14
1610	2725	F & M PLUMBING SUPPLIES	29.87
1611	2830	FIRST FARWEST LIFE INSURANCE	105.95
1612	2835	FITZGIBBON GLASS COMPANY	1,128.00
1613	2855	PETTY CASH	91.83
1614	2856	PETTY CASH FUND	110.24
1615	2926	FRED MEYER	170.03
1616	3020	GARDEN HOME	150.00
1617	3109	THE GIBBONS COMPANY	123.67
1618	3130	J K GILL CO	7.95
1619	3259	JOE GRAZIANO PRODUCE CO	131.50
1620	3550	HELENS PACIFIC COSTUMES	25.00
1621	3918	INTERNATIONAL BUSINESS MACH.	287.20
1622	4237	INTERNAL REVENUE SERVICE	6,978.74
1623	4538	J & K COPY	51.18
1624	4725	JONES PHOTO	13.50
1625	4923	KING FORD TRACTORS	801.97
1626	5324	LOOMIS ARMORED CAR SERVICE	126.11
1627	5397	LYNDEN FARMS	20.00
1628	5466	MASONS SUPPLY COMPANY	484.80
1629	5905	MUNICIPAL EMPLOYEES	504.25
1630	6123	NORTHWEST NATURAL GAS CO.	5,164.32
1631	6124	NORTHWEST TIRE CO	50.00
1632	6517	BOB OLSON & ASSOC	33.00
1633	6618	STATE OF OREGON	5,156.54
1634	6619	STATE OF OREGON	609.70
1635	6623	OREGON FOOD SERVICE	591.15
1636	6644	SCHOOL OF VETERINARY MED.	8.00
1637	6875	PACIFIC NORTHWEST BELL	91.25
1638	6876	PACKER SCOTT COMPANY	41.10
1639	6891	PALMER CHEMICAL & EQUIP. INC	477.25
1640	6928	PARR LUMBER CO.	361.62
1641	6989	PEPSI COLA BOTTLING COMPANY	463.50
1642	7104	PLEWS LAND RECLAMATION INC.	167.20
1643	7141	PORTLAND COMMUNITY COLLEGE	51.38
1644	7152	PORTLAND STATE UNIVERSITY	1,650.00
1645	7154	PORTLAND STAMP & SEAL	35.50
1646	7203	PUBLIC EMPLOYEES RETIREMENT	5,852.97
1647	7205	PUB EMPL RET SYSTEM	5,852.97

CHECK #	VENDOR	PAYEE	AMOUNT
1648	7701	SANDERSON SAFETY SUPPLY CO.	48.65
1649	7733	RALPH D. SCHLESINGER COMPANY	2,060.68
1650	8009	STANLEY SMITH SECURITY INC	2,043.25
1651	8106	STANTON FURNITURE COMPANY	5.00
1652	8224	SUNSHINE DAIRY	172.77
1653	8277	SYLVAN UNION	8.90
1654	8350	TECHNIPHOTO	43.00
1655	8382	ALFRED TEUFEL NURSERY INC.	589.45
1656	8528	TRIANGLE MILLING COMPANY	363.97
1657	8530	TRI RIVER SMELT COMPANY	1,600.00
1658	8815	UNITED EQUIPMENT INC.	15.40
1659	8818	UNITED WAY OF THE	5.50
1660	8925	US DEPT OF JUSTICE	5.00
1661	8826	US POSTAL CUSTOMER COUNCIL	4.00
1662	9038	VIRGINIA WATER RESOURCES CTR	4.00
1663	9236	WARD HARRIS INC	400.84
1664	9240	WARNER, WALKER & MACY P.C.	5,542.81
1665	9466	W.C. WINKS HARDWARE	361.86
FINAL TOTAL			59,729.61 *

1594
1666

Void
Void

78-998 BUDGET REVIEW COMMITTEE APPOINTMENTS

THE MSD BOARD AT PRESENT HAS AN EXISTING BUDGET SUB-COMMITTEE CONSISTING OF: MILLER DURIS, JAMES ROBNETT, JOHN HANKEE AND JOHN WIGHT. THE ACTION TAKEN BY THE BOARD ON JANUARY 27, 1978, DIRECTED THE CHAIRMAN TO SELECT MEMBERS FOR THIS REVIEW COMMITTEE.

THE STAFF RECOMMENDS THAT THE CHAIRMAN APPOINT FOUR OR FIVE MEMBERS TO ACT AS A SUB-COMMITTEE FOR FY 78-79 BUDGET REVIEW.

Appointments: Ray Miller, Chairman
James Robnett
Don Williams
John Hankee

78-999 MANAGEMENT COMMITTEE APPOINTMENTS

ORDINANCE No. 51, SECTION 2.A, STATES THAT THE CHAIRMAN SHALL APPOINT THREE MEMBERS TO THE MSD MANAGEMENT COMMITTEE ANNUALLY. AS YOU WILL RECALL, THE PURPOSE OF THE MANAGEMENT COMMITTEE IS TO OVERSEE AND COORDINATE ACTIONS OF THE ADMINISTRATIVE, SOLID WASTE AND ZOO DIVISIONS.

THE STAFF RECOMMENDS THAT THE CHAIRMAN APPOINT THREE BOARD MEMBERS TO THE MSD MANAGEMENT COMMITTEE.

Appointments: Sidney Bartels, Chairman
Connie McCready
Robert Schumacher

Ray Miller, Alternate to all members

78-1000 FUTURE STAFF BUDGETARY REORGANIZATION AND PLAN - Zoo
DIVISION

IN FOLLOW-UP TO INSTRUCTIONS FROM THE BOARD AT THEIR JANUARY 13 MEETING AND IN PREPARATION FOR THE DEVELOPMENT OF THE BUDGET FOR THE COMING FISCAL YEAR, SEVERAL DEPARTMENTS OF THE ZOO DIVISION HAVE BEEN ANALYZED.

SPECIFICALLY, IT IS DESIRABLE TO PLACE SECTIONS WITH SIMILARITY OF MISSION AND RESPONSIBILITY UNDER THE SAME DEPARTMENT HEAD. THE PROPOSED CHANGES AND RELEVANT RATIONALE FOR THEM ARE AS FOLLOWS:

EDUCATION/RESEARCH DEPARTMENT

REMOVE THE "RESEARCH" ASPECTS FROM THIS DEPARTMENT INCLUDING LIAISON FOR THE POST-SECONDARY STUDENT INTERN RESEARCH GRANT AND RENAMING IT THE EDUCATION DEPARTMENT.

BY MAKING THE EDUCATION DEPARTMENT A SEPARATE ENTITY WE WILL RECOGNIZE THE IMPORTANCE OF THIS FUNCTION IN THE ZOO'S OVERALL MISSION AS WELL AS ITS NEED TO BE AUTONOMOUS IN CARRYING OUT AN INTEGRATED EDUCATION, EXHIBITS AND GRAPHICS PROGRAM. AS A DISTINCT DEPARTMENT WE WILL BE ABLE TO HIRE A DEPARTMENT HEAD WITH A BACKGROUND IN BOTH EDUCATIONAL AND INTERPRETIVE (EXHIBITS AND GRAPHICS) PROGRAMS AND THEREBY ADD CONSIDERABLE EFFECTIVENESS TO THIS IMPORTANT AREA.

ANIMAL MANAGEMENT DEPARTMENT

ADDING THE "RESEARCH" FUNCTION, INCLUDING THE STUDENT GRANT PROGRAM AND REMOVING THE "GARDENING" SECTION.

BY INCORPORATING THE RESEARCH FUNCTION INTO THIS DEPARTMENT ALL ANIMAL RELATED FUNCTIONS WILL BE IN A SINGLE DEPARTMENT UNDER A SINGLE DEPARTMENT HEAD. THIS WILL GREATLY FACILITATE INTEGRATED RESEARCH PROJECTS OF HUSBANDRY (PRIMARILY INVOLVING THE KEEPERS), VETERINARY MEDICINE (THE VETERINARIAN AND ANIMAL HEALTH SECTION) AND ANIMAL BEHAVIOR (SCIENTIFIC RESEARCHERS AND OBSERVERS AS WELL AS THE KEEPER AND CURATORIAL STAFF). SUCH AN ALIGNMENT OF RESOURCES SHOULD BE ABLE TO ATTRACT GRANT SUPPORT, ESPECIALLY IN RELATION TO OUR ELEPHANT, CHIMP, PENGUIN AND MUSK OX BREEDING AND MAINTENANCE PROGRAMS.

THE STUDENT GRANT PROGRAM WILL BE INCORPORATED INTO THIS DEPARTMENT AND THAT WILL ALLOW IMPROVED IDENTIFICATION AND COORDINATION OF OBSERVATION PROJECTS THAT WILL ASSIST THE CURATORIAL, KEEPER AND VETERINARY STAFF. IT WILL ALSO FACILITATE COMMUNICATIONS BETWEEN AND FEEDBACK TO THESE SECTIONS AND THEREBY INSURE THAT OBSERVATIONS OF HUSBANDRY AND MEDICAL IMPORTANCE ARE IMMEDIATELY AVAILABLE TO THE DEPARTMENT HEAD. BY BEING ABLE TO INTEGRATE THE KEEPER STAFF WITH THE STUDENT OBSERVERS WE WILL ACHIEVE A CONTINUITY OF OBSERVATIONS (DESPITE CHANGING STUDENTS) AND IMPROVED COOPERATION BETWEEN THE TWO.

MAINTENANCE DEPARTMENT

ADDING THE "GARDENING" SECTION AND RENAMING IT THE BUILDINGS AND GROUNDS DEPARTMENT.

THESE PERSONNEL ARE MORE ALLIED TO A MAINTENANCE FUNCTION THAN AN ANIMAL MANAGEMENT ONE AND THEY SHARE A DEPENDENCE ON MECHANICAL EQUIPMENT (MOWERS, TRACTORS, ETC.) WHICH WILL BE BETTER SERVICED BY MAINTENANCE PERSONNEL.

TO COMPARE THE CURRENT STAFF ORGANIZATION CHART SEE APPENDIX B.

THE BUDGET IMPACT ON EACH OF THE DEPARTMENTS WILL MEAN AN INCREASE FOR THE BUILDINGS AND GROUNDS DEPARTMENT AND A DECREASE FOR THE EDUCATION AND ANIMAL MANAGEMENT DEPARTMENTS AS OUTLINED IN APPENDIX A.

THE STAFF RECOMMENDS APPROVAL TO DEVELOP THE ZOO DIVISION'S 1978-79 BUDGET ALONG THESE RESTRUCTURED ORGANIZATIONAL LINES AS WELL AS TO MAKE ~~ANY INTERIM ADMINISTRATIVE CHANGES CONSISTENT WITH THIS PLAN SO LONG AS THERE IS NO ADVERSE IMPACT ON THE CURRENT BUDGETARY FRAMEWORK.~~

Motion: "To direct development of the Zoo Division's 1978-79 Budget along the restructured organizational lines as shown in the February 10, 1978, Board staff report."

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1000 DATE 2-10-78

	YES	NO	ABST.
BARTIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARSHALL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REBERT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHWARTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHWABER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

John W. [Signature]
Clerk of the Board

APPENDIX A

The following budgetary analysis of the reorganization plan is based on the following assumptions. That:

1. The staff and program reorganization proposed by the Director takes place.
2. The same level of budgeting for 1977-78 is used for 1978-79.
3. The zoo maintains in-house capability of building and repairing electronic equipment.
4. The maintenance of seven day supervision and coordination of research volunteers.
5. Indirect administration costs will shift with changes in departmental budgets but will not decrease.
6. There is a proportional relationship between the costs for personal services and material and services and capital outlay.

Assuming the same level of budgeting for both years

	Fiscal Year 1977-78	Fiscal Year 1978-79
<u>Construction and Maintenance</u>		<u>Buildings and Grounds</u>
Personal Services		
Department Head	\$ 18,583	\$ 18,583
Master Mechanic	18,082	18,082
Mechanic (20%?)	3,236	3,236
Maintenance III (60%)	8,682	8,682
Maintenance III	14,470	14,470
Maintenance II	14,679	14,679
Maintenance I (8)	105,086	105,086
Tract Crew PT	7,748	7,748
Gardener II	---	14,679
Gardener I (3)	---	39,407
Overtime	4,705	4,705
Fringe Benefits	<u>50,770</u>	<u>64,833</u>
Total	\$246,041	\$314,190
<u>Materials and Services</u>	\$ 78,828	\$100,900
<u>Capital Outlay</u>	<u>\$ 26,141</u>	<u>\$ 33,460</u>
TOTAL	<u>\$351,010</u>	<u>\$448,550</u>

Fiscal Year
1977-78

Fiscal Year
1978-79

Education/Research

Education

Personal Services

Department Head	\$ 27,477	\$ 18,000
Volunteer Coordinator	12,623	12,623
CZ Keeper	14,449	14,449
Special Ed. Instr.	8,857	8,857
Special Ed. Instr.	8,857	8,857
Secretary (57%)	6,186	---
Secretary II	8,944	8,944
Electronics Specialist	15,336	---
Electronics Maintenance	12,023	---
Graphics/Exhibits Coord.	13,780	13,780
Graphics/Exhibits Spec.	10,605	10,605
Research Vol. Coord.	3,489	---
Part Time Emp.	6,066	6,066
Overtime	1,000	1,000
Fringe Benefits	<u>35,926</u>	<u>24,763</u>
Total	\$185,618	\$127,944

Materials and Services

\$ 51,464

\$ 35,510

Capital Outlay

13,811

9,530

Research Grant

Project Director \$ 18,105

Volunteer Coordinator 10,650

Electronic Tech. 5,325

Education/Research cont.

Education

Secretary (43%)	\$ 4,214	---
Fringe Benefits	<u>9,191</u>	<u>---</u>
Total	\$ 47,485	\$ ---
Materials and Services	\$ 4,044	\$ ---
TOTAL	<u><u>\$302,422</u></u>	<u><u>\$172,984</u></u>

Fiscal Year
1977-78

Fiscal Year
1978-79

Animals and Grounds

Animal Management

Personal Services

Department Head	\$ 20,809	\$ 20,809
Veterinarian	21,300	21,300
Foreman	18,583	18,583
Sr. Keeper (3)	46,041	46,041
Keepers (15)	210,662	210,662
P.T. Keepers	9,415	9,415
Nutritional Tech.	11,342	11,342
Veterinary Tech.	12,023	12,023
Gardener II	14,679	---
Gardener II (3)	39,407	---
P.T. Hosp.	3,838	3,838
Shift Differential	1,399	1,399
Overtime	2,279	2,279
Secretary (57%)	---	6,186
Volunteer Coordinator	---	10,650
P.T. Volunteer Coordinator	---	3,489
Fringe Benefits	<u>107,062</u>	<u>98,284</u>
Total	\$518,839	\$476,300

Material and Services	\$187,300	\$172,316
Capital Outlay	7,540	6,937

Research Grant

Project Director	---	\$ 18,105
Electronic Tech.	---	5,325
Secretary (43%)	---	4,214
Fringe Benefits	<u>---</u>	<u>6,635</u>
Total	---	\$ 34,279

Materials and Services	<u>---</u>	<u>4,044</u>
------------------------	------------	--------------

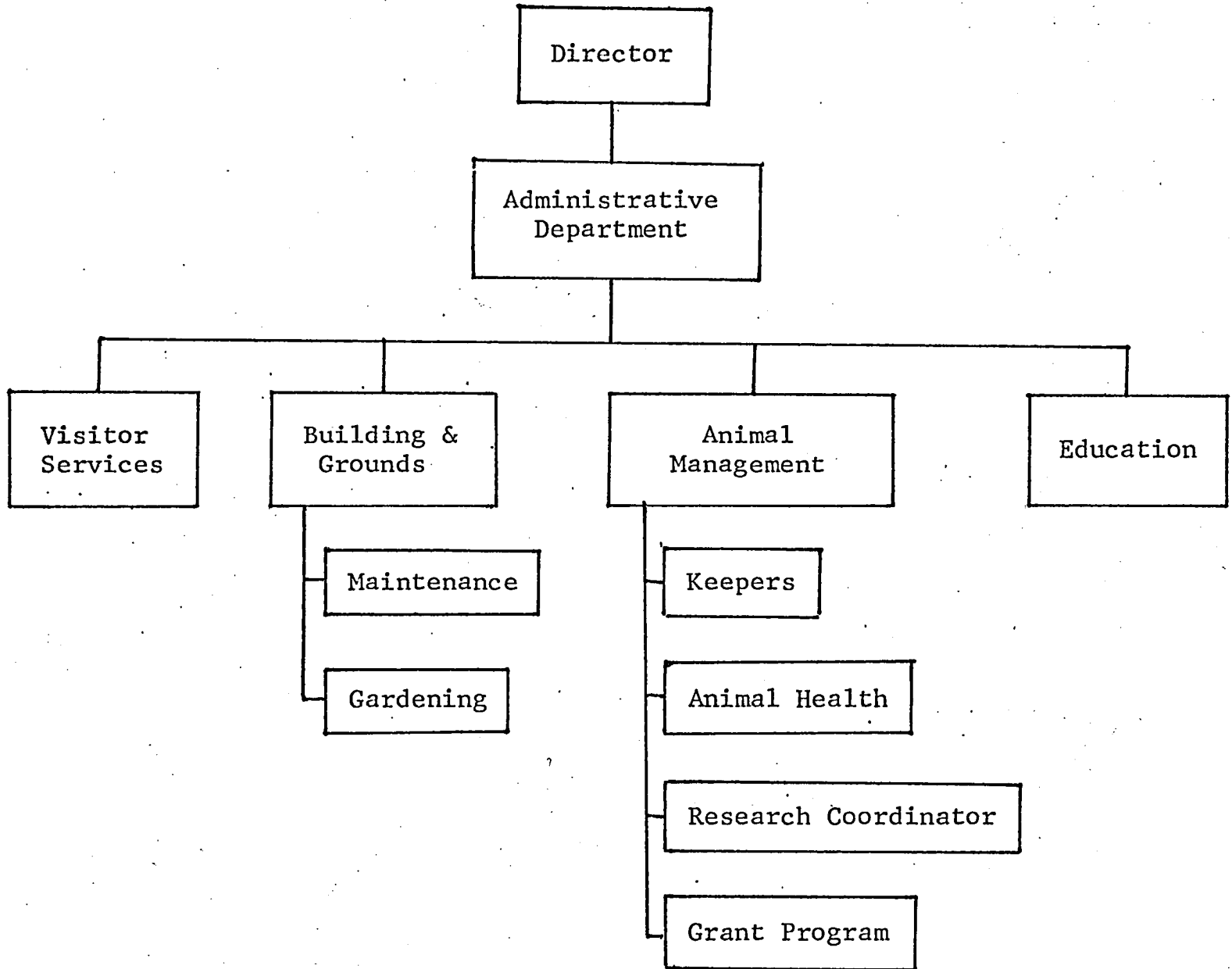
TOTAL	<u>\$713,679</u>	<u>\$693,876</u>
-------	------------------	------------------

TOTAL THREE DEPARTMENTS	\$1,367,111	\$1,315,410
-------------------------	-------------	-------------

SAVINGS		\$ 51,701
---------	--	-----------

APPENDIX B

PROPOSED STAFF ORGANIZATION CHART



78-1001 NURSERY & ANIMAL QUARANTINE PROJECT BID DEVELOPMENT -
DESIGN

(REMOVED FROM AGENDA)

78-1002 ZOO ADVISORY COMMITTEE MEMBERSHIP TERMS

(REMOVED FROM AGENDA)

78-1003 TRAVEL REQUEST - PUBLIC RELATIONS

THE PURPOSE OF THIS TRIP IS TO STUDY AND RESEARCH MARKETING PROGRAMS AND TECHNIQUES USED BY THE SAN DIEGO ZOO. THE WASHINGTON PARK ZOO IS ESPECIALLY INTERESTED IN DEVELOPING CORPORATE PROGRAMS INVOLVING COMPANIES THROUGHOUT OREGON, WASHINGTON, IDAHO AND NORTHERN CALIFORNIA, HAVING 100 EMPLOYEES OR MORE. WE EXPECT TO INCREASE OUR ATTENDANCE SUBSTANTIALLY BY THE IMPLEMENTATION OF THESE PROGRAMS. THE FOLLOWING COSTS WILL BE INCURRED AND ARE PROVIDED IN THE 1977-78 BUDGET:

ROUND TRIP AIR TRAVEL	\$202.00
LODGING (4 DAYS @ \$30)	120.00
MEALS (5 DAYS @ \$15)	75.00
GROUND TRANSPORTATION	50.00
MISCELLANEOUS	20.00
TOTAL	<u>\$467.00</u>

THE STAFF RECOMMENDS APPROVAL FOR A TRIP TO SAN DIEGO AT A COST UP TO \$467.00.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION
NO. 78-1003 DATE 2-10-78

	YES	NO	ABST
BARTELS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GORDON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McCREADY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBNETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALQUIST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHUMACHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

John M. Warden
Clerk of the Board

OTHER BUSINESS

78-1004 TRAVEL REQUEST - Zoo Division

AN INTERNATIONAL CAPTIVE BIRD SYMPOSIUM IS BEING HELD IN SEATTLE FROM MARCH 8, THROUGH MARCH 12, 1978, IN WHICH MANY ASPECTS OF CAPTIVE BIRD MANAGEMENT WILL BE PRESENTED. WE FEEL THAT A SYMPOSIUM OF THIS TYPE WILL PROVIDE AN EXCELLENT OPPORTUNITY FOR OUR BIRD KEEPER TO GATHER CURRENT DATA ON BREEDING, DIET, DISEASES AND HEALTH AND MAINTENANCE METHODS FOR OUR CAPTIVE BIRD COLLECTION. MR. JORDAN, OUR BIRD KEEPER, WILL COLLECT SPECIFIC DATA AND PREPARE A WRITTEN REPORT ON THE CONVENTION. THE FOLLOWING IS A LIST OF EXPENSES FOR THIS TRIP:

REGISTRATION	\$ 35.00
TRAVEL (TRAIN ROUND TRIP)	18.00
FOOD & TRANSPORTATION FROM SEATTLE TO AIRPORT CONVEN- TION SITE	122.00
MISCELLANEOUS	<u>50.00</u>
 TOTAL	 \$225.00

THE STAFF RECOMMENDS APPROVAL FOR JAMES JORDAN TO ATTEND THE SEATTLE SYMPOSIUM ON CAPTIVE BIRDS, MARCH 8 THROUGH MARCH 12, 1978, AT A COST UP TO \$225.00.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1004 DATE 2-10-78
YES NO ABST.

BARTELS
GORDON
McCREADY
MILLER
ROBNETT
SALQUIST
SCHUMACHER

YES	NO	ABST.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



METROPOLITAN SERVICE DISTRICT

1220 S. W. MORRISON ROOM 300 PORTLAND, OREGON 97205

(503) 248-5470

TO: MSD Board of Directors
FROM: Corky Ketterling
RE: Processing Station and Landfill Siting
Alternatives
DATE: February 10, 1978

During the next two months, the staff will call upon the Board to make two decisions vital to the future of the solid waste program. These decisions are:

1. Whether to proceed with the next phase of the Oregon City Processing Station; and
2. A commitment on a policy by the MSD Board for establishing the priority of developing landfill sites for the MSD area.

These two decisions are interrelated.

The decision input will consist of consultants and Publishers Paper Company studies, more than six months of in-house staff analysis, the DEQ's position, and recommendations by the Solid Waste Advisory Committee. Exactly when these decisions will be brought before the Board will depend on several meetings with Publishers Paper Company, the Department of Environmental Quality, and the Solid Waste Advisory Committee. Additionally, an in-house draft of the landfill siting alternatives report needs to be completed.

For both decisions, the significant and sizeable commitment of money and resources, the complexity of the issues, and various vested interests suggest difficult, and perhaps unpopular decisions.

CK:amn

ZOO DIVISION: INFORMATIONAL REPORT RE: RESEARCH GRANT
February 10, 1978

This project, entitled "Volunteer Research Assistantships: Learning Science by Direct Participation in Original Research" will enter its third and last year under the previously approved grant next fiscal year (1978-79). During the first year and almost three-quarters, students from local colleges have responded enthusiastically to the opportunity to work as assistants in original research. Local institutions have been interested in the project and there have been no problems in arranging academic credit for this work.

In the third year the Zoo will assume funding for the Research Coordinator and will continue to fund the part-time weekend coordinator. The granting agency, Fund for the Improvement of Post-secondary Education, HEW, is being asked to continue the support of the Project Director, a half-time electrical technician, 43% of a secretary's time, and support for a part-time student. It is also being asked to provide the fringe benefit costs for the above; \$3,580 for materials and services, \$1,000 for equipment and \$12,844 in indirect costs for a total of \$56,656.

The staff is enthusiastic about the grant and hopes that the project can be continued in the future through additional grant support or through direct support from the local universities.

METROPOLITAN SERVICE DISTRICT

BOARD OF DIRECTORS

GUEST ATTENDANCE LIST

DATE: 2-10-78

NAME	REPRESENTATION
Karen Sweten	MSD
Linda Smart	
Bob Brown	DEQ
Rita Griffin	KGW Radio News
Michael Alesko	The Oregonian
John C. Hanke	Mult. Co.
Don Williams	Clack. County