



METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205

(503) ~~222-8674~~ 248-5470

BOARD OF DIRECTORS

WASHINGTON PARK ZOO
EDUCATION BUILDING
4001 SW CANYON ROAD

AUGUST 11, 1978
2:00 P.M.

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INFORMATIONAL REPORTS

78-1122 MINUTES

THE FOLLOWING PAGES CONTAIN THE MINUTES OF JULY 28, 1978,
MEETING. THE STAFF RECOMMENDS APPROVAL OF THE MINUTES.

78-1123 PUBLIC COMMUNICATIONS

THIS AGENDA ITEM ALLOWS THE BOARD TO RECEIVE COMMENTS FROM THE
PUBLIC ON MATTERS NOT LISTED ON THE MEETING AGENDA.

78-1124 CASH DISBURSEMENTS

THE ACCOUNTING DEPARTMENT HAS PREPARED CHECKS NUMBERED FROM 3240 TO 3402 FROM PAYMENT REQUESTS RECEIVED, WHICH WERE APPROVED AS WITHIN MSD BUDGET.

THE STAFF RECOMMENDS APPROVAL OF THE CHECKS FOR CHECK REGISTERS DATED JULY 31, 1978, IN THE TOTAL AMOUNT OF \$14,918.62; AUGUST 4, 1978, IN THE TOTAL AMOUNT OF \$5,081.00; AND AUGUST 9, 1978, IN THE TOTAL AMOUNT OF \$120,913.80.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1124 DATE 8-11-78
YES NO ABST.

- BARTELS
- BUCHANAN
- DURIS
- MCCREADY
- ROBNETT
- SALQUIST
- SCHUMACHER

	YES	NO	ABST.
BARTELS	/		
BUCHANAN	/		
DURIS	/		
MCCREADY	/		
ROBNETT	/		
SALQUIST	/		
SCHUMACHER	/		

[Signature]
Clerk of the Board

78-1125 SIGNATURE AUTHORIZATION FOR EXPENSE CHECKS

IN DECEMBER 1977 THE BOARD AUTHORIZED USE OF A CHECK SIGNER WITH FACSIMILE SIGNATURES FOR THE PAYROLL BANK ACCOUNT. THE STAFF WISHES TO EXTEND THIS PROCEDURE TO THE GENERAL OPERATING BANK ACCOUNT NOT ONLY TO ELIMINATE THE MANUAL WORK INVOLVED BUT TO INCREASE PROTECTION, SECURITY, AND CONTROL THAT THE CHECK SIGNER AFFORDS.

THE CHECK SIGNER HAS TWO INDEPENDENT LOCKS UNDER THE CONTROL OF TWO MANAGEMENT PERSONNEL WITH A METERED CONTROL BOOK WHICH MUST AGREE WITH THE CHECK REGISTERS; AND THE PLATE IS INSURED AGAINST FORGERY.

THE STAFF RECOMMENDS THAT THE BOARD AUTHORIZE STAFF TO EXECUTE APPROPRIATE FORMS AND USE OF FACSIMILE SIGNATURES FOR THE GENERAL OPERATING ACCOUNT (EXPENSE CHECKS).

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1125 DATE 8-11-78
YES NO ABST

	YES	NO	ABST
BARTELS	/		
BUCHANAN	/		
DURIS	/		
MCCREADY	/		
ROBNETT	/		
SALQUIST	/		
SCHUMACHER	/		

[Signature]
Clerk of the Board

78-1126 PLEW DROPBOX SERVICE, INC., MITIGATED PENALTY

ON APRIL 3, 1978, PLEW'S DROPBOX SERVICE, INC., DUMPED A DROP-BOX LOADED WITH CONCRETE AND OTHER DEMOLITION MATERIAL ON THE PUBLIC RIGHT-OF-WAY LOCATED AT 7703 SE 20TH, PORTLAND, OREGON. ON APRIL 6, 1978, MSD ISSUED AN ASSESSMENT OF CIVIL PENALTY IN THE AMOUNT OF \$50 TO PLEW'S DROPBOX SERVICE, INC., FOR VIOLATING MSD CODE SECTION 12.02.060(1)(F), WHICH PROVIDES "(1) EXCEPT AS OTHERWISE PROVIDED IN THIS CHAPTER, IT SHALL BE UNLAWFUL: (F) FOR ANY PERSON TO DISPOSE OF SOLID WASTE AT A PLACE OTHER THAN A WASTE DISPOSAL SITE CERTIFIED BY MSD."

AT THE REQUEST OF PLEW'S DROPBOX SERVICE, INC., A CONTESTED CASE HEARING WAS CONDUCTED IN THE MSD OFFICES ON JUNE 7, 1978. MR. RON WATSON, ATTORNEY FOR PLEW'S DROPBOX SERVICE CONTENDED THAT THE DUMPING OF THE CONCRETE AND OTHER DEBRIS ON SW 20TH WAS NOT IN VIOLATION OF THE MSD CODE SINCE THE WASTE MATERIAL WAS NOT COLLECTED, ACCEPTED OR OWNED BY PLEW AND SINCE PLEW DIDN'T RECEIVE PAYMENT. HE FURTHER CONTENDED THAT PLEW IS NOT LIABLE FOR VIOLATING THE ORDINANCE BECAUSE LEN YAX CONSTRUCTION COMPANY OVERLOADED THE DROPBOX AND CAUSED IT TO BE TOO HEAVY TO TRANSPORT. IN ORDER FOR PLEW TO TAKE POSSESSION OF THEIR DROPBOX IT WAS NECESSARY FOR THEM TO EMPTY THE CONTENTS ONTO SE 20TH.

IN THE PROPOSED ORDER No. 78-004 AFFIRMING THE CIVIL PENALTY OF \$50 AGAINST PLEW, THE HEARINGS OFFICER, MR. DALE HERMAN, STATED, "IT MAY BE THAT MSD CODE SECTION 12.02.060(1)(F) IMPOSES A HEAVY BURDEN UPON DROPBOX OPERATORS, OR THE DROPBOX OPERATORS ARE GOING TO HAVE TO CHANGE THEIR METHOD OF OPERATION IN ORDER TO BETTER PROTECT THEMSELVES CONTRACTUALLY AGAINST THE OVERLOADING OF DROPBOXES, OR THAT THE AFORESTATED MSD CODE 12.02.060(1)(F) SHOULD BE CHANGED, BUT ALL SUCH POSSIBILITIES ARE MATTERS OUTSIDE THE SCOPE OF THIS HEARING."

SUBSEQUENT TO THE ISSUE OF THE PROPOSED ORDER No. 78-004, THE STAFF HAS HAD DISCUSSIONS WITH MR. WATSON AND MR. ROGER EMMONS, ATTORNEY FOR THE OREGON SANITARY SERVICE INSTITUTE (OSSI). BOTH HAVE EXPRESSED CONCERN OF THE RAMIFICATIONS OF IMPOSING A CIVIL PENALTY AGAINST A DROPBOX COLLECTOR WITH RESPECT TO AFFECTING THE RELATIONSHIP BETWEEN THE DROPBOX ASSOCIATION AND THE CONSTRUCTION INDUSTRY AND OTHERS WHO SUBSCRIBE TO THIS TYPE OF WASTE COLLECTION SERVICE.

ON JULY 19, 1978, MSD RECEIVED A LETTER FROM MR. WATSON STATING THAT HIS CLIENT, PLEW'S DROPBOX SERVICE, INC., REGRETTED DUMPING THE DEMOLITION MATERIAL ON SE 20TH AND INDICATING THAT EVERY EFFORT WILL BE MADE TO AVOID FUTURE INCIDENTS OF THIS TYPE. IN ADDITION, MR. WATSON INDICATED THAT THIS MATTER WILL BE BROUGHT TO THE ATTENTION OF THE OREGON DROPBOX ASSOCIATION IN HOPES THAT THE SOLUTION CAN BE FOUND THAT WOULD AFFORD SOME PROTECTION TO THE DROPBOX COLLECTION INDUSTRY FROM THOSE WHO WOULD OVERLOAD THE BOX OR PLACE IN THE BOX RESTRICTED MATERIAL. THE STAFF INDICATED TO MR. WATSON AND MR. EMMONS THAT MSD WOULD COOPERATE IN ANY WAY POSSIBLE TO FIND A SOLUTION TO THE PROBLEMS FACING THE DROPBOX COLLECTORS.

SINCE PLEW'S DROPBOX SERVICE, INC., HAS EXPRESSED THEIR REGRET FOR DUMPING THE CONCRETE DEBRIS ON SE 20TH AND HAVE PLEDGED THEIR EVERY EFFORT TO AVOID FUTURE INCIDENTS OF THIS TYPE, AND SINCE PLEW AND THE OREGON DROPBOX ASSOCIATION AS WELL AS THE OREGON SANITARY SERVICE INSTITUTE HAS INDICATED THEIR DESIRE TO WORK WITH MSD TO FIND SOLUTIONS TO THE PROBLEM OF IMPROPERLY LOADED BOXES, THE STAFF FEELS THE INTENT OF MSD ENFORCEMENT ACTION HAS BEEN ACHIEVED AND RECOMMENDS THAT THE CIVIL PENALTY OF \$50 BE REDUCED TO \$25 PERSUANT TO SECTION 5.01.090 OF THE MSD CODE.

78-1127 STATE MINIMUM STANDARDS - MANAGEMENT COMMITTEE REPORT

AS YOU RECALL THE MSD BOARD AT THEIR LAST MEETING DEFERRED DISCUSSION REGARDING THE STATE MINIMUM STANDARDS CONCERNING COVER MATERIAL TO THE MSD BOARD MANAGEMENT COMMITTEE. AT THAT TIME DEQ SOLID WASTE ADMINISTRATORS WILL MEET TO DISCUSS A POSSIBLE SOLUTION.

THE COMMITTEE WILL MEET ON AUGUST 9, 1978, AND REFER ACTION TO THE FULL BOARD ON AUGUST 11, 1978.

78-1128 TRAVEL REQUEST

THIS IS A REQUEST FOR BOB KEECH, SOLID WASTE PROGRAM ENGINEER, TO TRAVEL TO THE NATIONAL SOLID WASTE MANAGEMENT ASSOCIATION (NSWMA) FALL CONFERENCE IN SAN FRANCISCO, CALIFORNIA, SEPTEMBER 19 TO 22, 1978. THE CONFERENCE DISCUSSIONS WILL INCLUDE:

- . PROCEDURES FEDERAL AND STATE OFFICIALS WILL USE TO SURVEY AND TEST LANDFILLS, AS REQUIRED BY RCRA.
- . RESOURCE RECOVERY PROJECTS (PRODUCT MARKETABILITY)
- . FACILITY SITING PROCESS.
- . INNOVATIONS AND IMPROVEMENTS IN LANDFILL DESIGN AND OPERATION
- . HAZARDOUS WASTES IDENTIFICATION
- . RESOURCE RECOVERY PROCUREMENT AND RISK ASSIGNMENT
- . FACILITY OPERATORS LIABILITY

COST FOR THIS CONFERENCE IS ESTIMATED AS FOLLOWS:

. FOOD	\$75.00
. LODGING	120.00
. TRAVEL	200.00
. REGISTRATION	165.00
	<u> </u>
	\$560.00

THE STAFF RECOMMENDS THE BOARD APPROVE THIS TRAVEL REQUEST FOR A MAXIMUM AMOUNT OF \$560.00.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1128 DATE 8-11-78
YES NO ABST.

BARTELS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUCHANAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DURIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McCREADY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBNETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALQUIST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHUMACHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jean M. [Signature]
Clerk of the Board

78-1129 CONTRACT 78-Z008 - FRIENDS OF THE ZOO

THE ATTACHED CONTRACT HAS BEEN REVIEWED AND SIGNED BY OFFICIALS OF THE FRIENDS OF THE ZOO AS WELL AS BY OUR LEGAL COUNSEL.

THIS NEW ORGANIZATION WILL SUPPORT THE ZOO THROUGH HAVING A LARGE, BROADBASED MEMBERSHIP; FUND-RAISING ACTIVITIES AND PROVIDING VOLUNTEERS WHILE THE ZOO WILL ALLOW ITS MEMBERS A 20% DISCOUNT ON THEIR ZOO ADMISSIONS.

HAVING SUCH A SUPPORTING ORGANIZATION IS IMPORTANT TO THE ZOO AND ITS PROGRAMS. MUCH NEEDED COMMUNITY OUTREACH AND INVOLVEMENT CAN BE OBTAINED AND SUCH AN ORGANIZATION CAN BE THE SOURCE OF PRIVATE FINANCIAL SUPPORT AND VOLUNTEER ASSISTANCE.

THE STAFF RECOMMENDS THAT THE BOARD APPROVE CONTRACT 78-Z008 AND AUTHORIZE THE CHAIRMAN'S SIGNATURE.

**METROPOLITAN SERVICE DISTRICT
BOARD ACTION**

NO. 78-1129 DATE 8-11-78
YES NO ABST.

	YES	NO	ABST.
BARTELS	/		
BUCHANAN	/		
DURIS	/		
McCREADY	/		
ROBNETT	/		
SALQUIST	/		
SCHUMACHER	/		

John M. Wood
Clerk of the Board

AGREEMENT

This agreement is between the Metropolitan Service District, a municipal corporation (MSD) and the Friends of the Washington Park Zoo, an Oregon nonprofit corporation (Corporation), and is dated July 19, 1978.

RECITALS

1. Pursuant to Oregon law, MSD maintains and operates the Washington Park Zoo (Zoo).

2. Corporation is a tax-exempt, nonprofit corporation organized for the purpose of providing citizen support for the Zoo.

3. To facilitate the implementation of this purpose, MSD and Corporation hereby enter into an agreement defining the relationship between them.

AGREEMENT

4. The Corporation will:
- a) Recruit a broad-based membership in the Corporation from throughout the MSD;
 - b) Develop general community support for the Zoo;
 - c) Encourage volunteer participation at the Zoo;
 - d) Publicize information about the Zoo and activities of the Corporation through a newsletter or other means of communication;
 - e) Promote the Zoo's capital development program by conducting fund-raising campaigns, obtaining

grant funds with the prior approval of MSD, encouraging bequests to the Corporation for the use and benefit of the Zoo and other similar activities;

- f) Report at least annually to the MSD Board of Directors on the Corporation's progress in the above-described areas;
- g) Pursue these activities through its own staff and facilities, and at its own expense;
- h) At the request of the MSD Board of Directors, perform other services that will benefit the Zoo and are acceptable to the Corporation.

5. MSD will:

- a) Provide a reduced admission rate for Corporation members;
- b) Provide meeting space on a space available basis for the Corporation's Board of Directors and Committees;
- c) Sponsor two annual events for the Corporation's membership at no charge to the Corporation.

6. The agreement will be reviewed annually on or about July 1 of each year. Either party may terminate the agreement at any time for any reason upon 30 days written notice.

FRIENDS OF THE WASHINGTON PARK ZOO

METROPOLITAN SERVICE DISTRICT

By: Alfred A. Hampton Pres

By: _____ Chairman

By: Robert E. Peterson - Sec

APPROVED AS TO FORM:
Dean P Gisvold
MSD ATTORNEY DEAN (P) GISVOLD

78-1130 PROMOTIONAL SERVICES CONTRACT AWARD

IN ACCORDANCE WITH PROCEDURES IN MAP 7, STAFF PREPARED REQUESTS FOR PROPOSALS. REQUESTS WERE SENT TO MORTON ADVERTISING, JOHN WYKOFF PUBLIC RELATIONS AND TED HALLOCK, INC. REQUEST WAS ALSO ADVERTISED IN THE DAILY JOURNAL OF COMMERCE ON JUNE 28, 1978.

MORTON ADVERTISING STATED THEY TOOK NO ACCOUNTS UNDER \$50,000 PER YEAR. WYKOFF PUBLIC RELATIONS STATED THEY WOULD NOT SUBMIT A PROPOSAL AT THIS TIME, BUT WOULD LIKE TO BE KEPT IN MIND WHEN FUTURE REQUESTS ARE SENT OUT. TED HALLOCK, INC., SUBMITTED A PROPOSAL TO PROVIDE:

1. PUBLIC RELATIONS COUNSELING AS REQUIRED.
2. RADIO AND TELEVISION PUBLIC SERVICE ANNOUNCEMENTS INCLUDING THEIR PRODUCTION OF TWO 60 SECOND, TWO 30 SECOND AND FOUR 10 SECOND ANNOUNCEMENTS.
3. OTHER MATERIALS RELATED TO PUBLIC RELATIONS SERVICES.

NO OTHER PROPOSALS WERE RECEIVED.

STAFF RECOMMENDS AWARDING THE CONTRACT FOR ADVERTISING AND PUBLIC RELATIONS FOR A SUM NOT TO EXCEED ~~\$19,500~~ ^{18,500} TO TED HALLOCK INC.

METROPOLITAN SERVICE DISTRICT
BOARD ACTION

NO. 78-1130 DATE 8-11-78
YES NO ABST.

	YES	NO	ABST.
BARTELS	/		
BUCHANAN	/		
DURIS	/		
MCCREADY	/		
ROBNETT	/		
SALQUIST	/		
SCHUMACHER	/		

[Signature]
Clerk of the Board

78-1131 PROGRESS REPORT ON ELEPHANT ENCLOSURE

MICHAEL DILEMBO AND OTHERS FROM CH2M HILL WILL PRESENT A
PROGRESS REPORT ON PREPARATION OF THE DESIGN FOR THE
ELEPHANT ENCLOSURE AND SQUEEZE CHUTE.

78-1132 ZOO ADVISORY COMMITTEE APPOINTMENTS

THE ONE-YEAR TERMS OF GERARD LANDON AND LINDA GRAY HAVE EXPIRED AND THE ZOOLOGICAL SOCIETY WOULD LIKE TO NOMINATE THESE PEOPLE TO NEW THREE-YEAR TERMS. BOTH OF THESE COMMITTEE MEMBERS HAVE BEEN EXTREMELY DILIGENT IN THEIR ATTENDANCE AT MEETINGS AND VERY HELPFUL AND INTERESTED ADVISORS.

THE STAFF RECOMMENDS THAT THE BOARD APPROVE THE NOMINATIONS OF MR. LANDON AND MRS. GRAY TO SERVE A SECOND THREE-YEAR TERM ON THE ZOO ADVISORY COMMITTEE.

**METROPOLITAN SERVICE DISTRICT
BOARD ACTION**

NO. 78-1132 DATE 8-11-78

	YES	NO	ABST.
BARTELS	/		
BUCHANAN	/		
DURIS	/		
MCCREADY	/		
ROBNETT	/		
SALQUIST	/		
SCHUMACHER	/		

John M. [Signature]
Clerk of the Board

