



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting minutes

Meeting: TOD Steering Committee
Date: Wednesday, October 23, 3:00 - 4:00 p.m.
Place: Metro Regional Center, room 301

Members

Derek Abe, Puja Bhutani, Councilor Bob Stacey, Lance Erz, John Southgate (by phone and arrived at 3:40 p.m.)

Staff

Megan Gibb, Jon Williams, Pat McLaughlin, Laura Dawson Bodner, Ashley McCarron, Yessenia Amador, Karen Starin

I. CALL TO ORDER, WELCOME AND INTRODUCTIONS

Acting Chair Bob Stacey called the meeting to order at 3:05 p.m. and welcomed committee members and guests.

II. APPROVAL OF MEETING SUMMARIES: SEPTEMBER 25, 2019

Acting Chair Stacey postponed amendments or approval of the meeting summary until the next TOD Steering Committee meeting.

III. EXECUTIVE SESSION

Acting Chair Stacey declared an executive session pursuant to 192.660(1)(e), for the purpose of deliberating with persons authorized to negotiate real property transactions to discuss The Lizzie Weeks and Small Division Apartments projects.

Members present: Derek Abe, Puja Bhutani, Councilor Bob Stacey, Lance Erz, John Southgate (by phone)

Staff present: Megan Gibb, Jon Williams, Pat McLaughlin, Laura Dawson Bodner, Ashley McCarron, Yessenia, Karen Starin

Time executive session started: 3:10 p.m.

Time executive session ended: 3:45 p.m.

IV. ACTION ITEM: THE LIZZIE WEEKS

Acting Chair Stacey asked if there was a motion to approve \$500,000 in TOD Program funding for The Lizzie Weeks with the following conditions:

1. Six-story building
2. Approximately 61 housing units and over 700 square feet of ground floor commercial space
3. All residential units will be income-restricted to households earning at or below 80 percent AMI for 99 years
4. Zero dedicated parking spaces

Action: Mr. John Southgate moved to recommend approval of \$500,000 in TOD Program funding for The Lizzie Weeks. Mr. Derek Abe seconded the motion. The motion was **approved** unanimously.

Discussion included:

- The project will generate more fare box revenue than typical a 61 unit project.
- The use of marginal ground in this location is thrilling.

V. ACTION ITEM: SMALL DIVISION APARTMENTS

Acting Chair Stacey asked if there was a motion to approve \$500,000 in TOD Program funding for Small Division Apartments with the following conditions:

1. Three-story building
2. 60 regulated affordable housing units including 20 studio units and 40 single room occupancy units
3. Not to exceed 27 parking spaces
4. Developer to review feasibility of relocating laundry room away from Division Street

Action: Mr. Derek Abe moved to approve \$500,000 in TOD Program funding for Small Division Apartments. Mr. John Southgate seconded the motion. The motion was **approved** unanimously.

Discussion included:

- Recommend to the design team that they move the laundry room and the trash room to an internal location preferably to the rear of the building; swap the location with a unit. The front of the building should be for the main entrance and the reception area.

VI. STAFF UPDATES

Mr. Williams said that design review has been completed on the Gresham Southwest parcel and changes to the plaza reflect the committee's suggestions.

VI. ADJOURN

Acting Chair Stacey thanked the committee and adjourned the meeting at 4:02 p.m.