

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2019-20 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2019-20 THROUGH FY 2023-24 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS)	RESOLUTION NO 19-5017
)	Introduced by Andrew Scott, Interim Chief
)	Operating Officer, with the concurrence of
)	Council President Lynn Peterson
)	

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2019-20 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, and

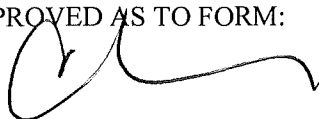
WHEREAS, ORS 294.338(3)) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition, now, therefore

BE IT RESOLVED,

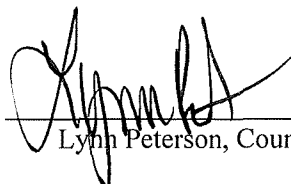
1. That the FY 2019-20 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Resolution for the purpose of recognizing new revenues, approving new FTE, transferring funds from contingency and providing for increased appropriations.
2. That the FY 2019-20 through FY 2023-24 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 21st day of November, 2019.

APPROVED AS TO FORM:



Carrie MacLaren, Metro Attorney



Lynn Peterson, Council President

Exhibit A
Resolution 19-5017
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
GENERAL FUND			
Council	7,726,021	287,450	8,013,471
Office of the Auditor	821,704		821,704
Office of Metro Attorney	2,928,917		2,928,917
Information Services	6,567,223	89,398	6,656,621
Communications	2,631,021		2,631,021
Finance and Regulatory Services	5,893,713	125,000	6,018,713
Human Resources	3,568,235	135,440	3,703,675
Property and Environmental Services	2,399,023		2,399,023
Parks and Nature	12,330,623		12,330,623
Planning and Development Department	36,522,239		36,522,239
Research Center	5,585,459	533,000	6,118,459
Special Appropriations	3,824,148	435,000	4,259,148
Non-Departmental			
Debt Service	2,173,009		2,173,009
Interfund Transfers	19,576,655		19,576,655
Contingency	9,180,676	(1,072,288)	8,108,388
<i>Total Appropriations</i>	121,728,666	533,000	122,261,666
Unappropriated Balance	20,548,620		20,548,620
Total Fund Requirements	142,277,286	533,000	142,810,286
MERC FUND			
MERC	96,915,293	(646,000)	96,269,293
Non-Departmental			
Interfund Transfers	6,773,587		6,773,587
Contingency	21,694,903	646,000	22,340,903
<i>Total Appropriations</i>	125,383,783	-	125,383,783
Total Fund Requirements	125,383,783	-	125,383,783
NATURAL AREAS FUND			
Parks and Nature	8,556,370	500,000	9,056,370
Non-Departmental			
Interfund Transfers	2,724,478		2,724,478
Contingency	4,000,000	(500,000)	3,500,000
<i>Total Appropriations</i>	15,280,848	-	15,280,848
Unappropriated Balance	7,570,836		7,570,836
Total Fund Requirements	22,851,684	-	22,851,684

Exhibit A
Resolution 19-5017
Schedule of Appropriations

PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND

Parks and Nature	12,354,504	150,346	12,504,850
Special Appropriations	1,000,000		1,000,000
Non-Departmental			
Interfund Transfers	4,258,205	39,000	4,297,205
Contingency	4,418,926	(189,346)	4,229,580
<i>Total Appropriations</i>	22,031,635	-	22,031,635
Total Fund Requirements	22,031,635	-	22,031,635

SOLID WASTE FUND

Property and Environmental Services	85,012,844	925,084	85,937,928
Non-Departmental			
Interfund Transfers	7,018,314	30,000	7,048,314
Contingency	15,291,645	(955,084)	14,336,561
<i>Total Appropriations</i>	107,322,803	-	107,322,803
Unappropriated Balance	31,189,775		31,189,775
Total Fund Requirements	138,512,578	-	138,512,578

Total Appropriations	840,927,783	533,000	841,460,783
Total Unappropriated Balance	507,926,111	-	507,926,111
TOTAL BUDGET	1,348,853,894	533,000	1,349,386,894

Exhibit B
Resolution 19-5017
Schedule of FTE

	Current FTE	Revision	Revised FTE
GENERAL FUND			
TOTAL FUND FTE	323.65	2.45	326.10
MERC FUND			
TOTAL FUND FTE	200.70	1.00	201.70
OREGON ZOO OPERATING FUND			
TOTAL FUND FTE	203.85	0.50	204.35
PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND			
TOTAL FUND FTE	47.60	1.70	49.30
SOLID WASTE FUND			
TOTAL FUND FTE	151.81	23.20	175.01
TOTAL FTE	958.71	28.85	987.56

All Other FTE Remain as Previously Adopted

STAFF REPORT

IN CONSIDERATION OF RESOLUTION 19-5017 FOR THE PURPOSE OF AMENDING THE FY 2019-20 BUDGET AND APPROPRIATIONS SCHEDULE AND THE FY 2019-20 THROUGH FY 2023-24 CAPITAL IMPROVEMENT PLAN FOR CHANGES IN OPERATIONS

Date: 11.7.19

Prepared by: Lisa Houghton, 503.797.1829,
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Department: Finance and Regulatory Services

Presenter Lisa Houghton, 503.797.1829,
Lisa.Houghton@oregonmetro.gov

Meeting date: 11.21.19

Length: 15 minutes

ISSUE STATEMENT

This resolution will authorize increases in appropriations and FTE in the FY 2019-20 Budget and approve changes to the FY 2019-20 through FY 2023-24 Capital Improvement Plan.

ACTION REQUESTED

Council adoption of Resolution 19-5017.

IDENTIFIED POLICY OUTCOMES

Council approval will authorize the additional appropriations and FTE requested by departments for FY 2019-20 and approve requested changes to the FY 2019-20 through FY 2023-24 Capital Improvement Plan.

POLICY QUESTION

Council should consider whether the increases of appropriations and FTE have been justified, that adequate funds exist for other identified needs and that proposed changes to the Capital Improvement Plan appear appropriate.

POLICY OPTIONS FOR COUNCIL TO CONSIDER

Adoption of the Resolution will provide sufficient appropriations and FTE to accommodate the changes in operations outlined by the departments. Adoption will also allow for changes to capital projects, again due to operational factors.

Disapproval of the Resolution will require departments to reevaluate their proposed changes to operational and capital plans due to the denied requests for additional resources and changes in capital projects.

STAFF RECOMMENDATIONS

The Interim Chief Operating Officer recommends adoption of Resolution 19-5017.

STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

Known Opposition: None known.

Legal Antecedents: ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. ORS

294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.

Anticipated Effects: This action provides for changes in operations as described above, recognizes new revenues, provides additional appropriations authority, adds 28.85 FTE and changes the status of 1.00 FTE from limited duration to regular.

Budget Impacts: This action has the following impacts on the FY 2019-20 budget:

- Adds 2.45 FTE, changes the status of 1.00 FTE from limited duration to regular status and provides and provides \$1,072,288 to the General fund through a transfer from the fund's contingency
- Adds 23.20 FTE and provides \$955,084 to the Solid Waste fund through a transfer from the fund's contingency.
- Recognizes \$464,000 in additional revenues, increases interfund resource transfers by \$69,000 and increases appropriations by \$533,000 in the Planning sub-fund
- Add 1.70 FTE and provides \$189,346 to the Parks and Local Option Levy fund through a transfer from the fund's contingency
- Adds 1.00 FTE and provides \$88,000 to the P'5 Center for Performing Arts fund through a transfer from the fund's contingency
- Adds Add .50 FTE in the Oregon Zoo Operating fund
- Amends the FY 2019-20 through FY 2023-24 Capital Improvement Plan for projects at the various Property and Environmental Services sites, Parks and Natural Area sites, the Oregon Zoo, the Portland5's Center for the Performing Arts and OCC. The changes result in a \$500,000 decrease to Natural Areas fund's contingency and increases of \$498,000 and \$236,000 to the Portland5's Center for the Performing Arts and OCC contingencies respectively.

BACKGROUND

The following amendments have been proposed for Council review and action:

Senior Management Analyst 1.00 FTE and Technology Consulting and Training Contracted Professional Services

Council and Finance and Regulatory Services (FRS) are requesting additional FTE and appropriations to implement Councilor Gonzalez's Budget Note #4 "Decrease Barriers for COBID Firms and Enhance Metro's Ability to Meet Our Equity in Contracting Strategy". The request includes the following:

- 1.00 FTE Limited Duration Senior Management Analyst. Staff from the Construction Project Management Office, Procurement Services and the Diversity Equity and Inclusion (DEI)

program recently completed a pilot project with the National Association of Minority Contractors (NAMC Oregon) to increase the utilization and ease of working with COBID contractors on projects. The position will provide a working out of class opportunity for a current Metro employee to spend six to nine months implementing the recommendations from this pilot by providing support for project managers and procurement staff. The position end date will be 8.31.2020. At the conclusion of the project, FRS and the Chief Operating Officer's (COO's) Office will evaluate whether to request an ongoing, full-time position to continue the work. Additional costs for the position will be split evenly between the Solid Waste and Parks and Natural Areas Local Option Levy funds.

- \$50,000 to retain technology consulting services to evaluate and improve the processes Metro uses for COBID reporting. This work will speed the development of reporting on COBID utilization and provide data in closer to real-time for project managers and other staff. The FRS budget will increase by the additional appropriations.
- \$75,000 for additional training for project managers and COBID certified and eligible firms. Training providers may include local community-based organizations, national procurement training providers and other contractors with expertise in improving equity in contracting and contract administration practices. The FRS budget will increase by the additional appropriations.

This action requests an additional 1.00 Limited Duration FTE and transfers of \$39,346, \$39,346 and \$125,000 from the Solid Waste, the Parks and Natural Areas Local Option Levy and the General Fund contingencies respectively.

Regional Investment Strategy (RIS), Diversity, Equity and Inclusion (DEI) and Government Affairs and Policy Development (GAPD) - Multi-division request for conversion of a limited duration 1.00 FTE to regular status and additional appropriations

This integrated request is asking for additional appropriations for the purposes of advancing Council direction to prepare a potential regional transportation funding measure for Council's referral consideration in late spring 2020. \$485,000 of the requested appropriations will support the following primary activities:

- A strategic regional communications and engagement effort in winter-spring 2020, prior to Council's possible referral of the measure to voters. Evidence from peer cities and regions that have led successful transportation funding efforts demonstrate the importance of helping residents understand the potential benefits and impacts of a measure prior to Council's referral decision.
- Supporting community partnerships with four nonprofit culturally-specific organizations to engage and empower people of color and other historically marginalized people in decision-making around the potential transportation funding measure. These funds will pair with existing Community Partnership funding from Communications to help advance the Metro Council's direction that the measure and the Regional Investment Strategy support the agency's racial equity, diversity and inclusion goals.
- Supporting a partnership with Getting There Together, a key coalition partner for the project, helping the organization fully engage its member organizations in the transportation measure process, including decision-making and community engagement.

Of the amount requested, \$50,000 will be directly managed by DEI for conducting an analysis of the potential racial equity impacts of the proposed measure, including revenue mechanisms, project investments and potential programs.

In addition to the above \$485,000 requested for contracted professional services, the request asks for the following personnel services appropriations:

- \$34,380 to fund the temporary use of .20 FTE through June 2020. This role is critical to managing the RIS related Community Partnerships and other community engagement activities in alignment with the Council's racial equity, diversity and inclusion policies and goals.
- \$109,570 to fund a currently defunded GAPD 1.00 FTE position through the end of the current fiscal year. Since January 2019, GAPD has used vacancy savings to support the position which manages the implementation of strategic transportation investment communications. The additional appropriations will ensure strategic communications will continue uninterrupted until the Council referral decision in late spring 2020.

The final component of the request includes the following change in a position's status:

- The conversion of a limited duration 1.00 FTE Program Analyst position to regular status. The limited duration position is currently set to expire December 2020 (FY20-21). This position supports RIS and focuses on tasks such as project management, facilitating decision-making, coordination between funding measures, and communications and engagement strategy. The current year annualized costs of the position are budgeted at \$136,000. This request does not seek additional appropriations for the current year.

This action requests a \$628,950 transfer from the General Fund contingency and a change from limited duration to regular status for a 1.00 FTE Program Analyst.

Traffic Control Technicians II, Service Supervisor II, Hazard Waste Technicians, Program Coordinator I, Finance Manager and Program Assistant II – 22.70 FTE

Property and Environmental Services (PES) is requesting FTE increases to address significant changes in Solid Waste Operations at Metro South Station. The new operations contract, effective January 1, 2020, will no longer include traffic control services. Additionally, the South Station has started providing seven day service for Hazardous Waste. Both of these programmatic changes directly impact the department's strategic priorities and ability to effectively serve the public. The following FTE requests will address these changes:

- 13.00 FTE for Traffic Control - 12.00 FTE Traffic Control Tech IIs and 1.00 FTE Service Supervisor II: As noted above, traffic and inspection duties at the South Station are currently provided under the Metro South transfer station operations contract which expires December 31, 2019. These duties were carved out of the replacement operations Request for Proposal (RFP) and instead included in a stand-alone RFP. After reviewing the proposals received, the solicitation was cancelled. PES Operations staff believes that the region will be better served with Metro staff performing the traffic and inspection duties, improving diversity, and creating career pathways for those experiencing barriers to employment. Replacing contractor provided staff with agency personnel will result in a decrease of Materials and Services costs and a related increase in Personnel Service costs. Annualized costs for the positions are estimated at \$891,700; costs for the remainder of this fiscal year are \$445,866.
- 7.25 FTE Hazardous Waste Technicians: 3.25 FTE will be used to increase seven part time positions to 1.00 FTE. An additional 3.00 FTE will be placed at the South Station to accommodate the increase to seven day service and the remaining 1.00 FTE will be placed at the Central Station. The increase in FTE will allow both stations to better provide the essential services the public depends on and also result in all Hazardous Waste Technician positions being fulltime. Annualized costs for the positions are estimated at \$528,300; costs for the remainder of this fiscal year are \$308,192.

Property and Environmental Services is also requesting the following FTE increases to address structural shortfalls due to increasing demands for services and financial and administrative support:

- 1.00 FTE Program Coordinator I to oversee an additional RID Patrol Crew. The RID Patrol program has grown in scope and importance over the last year and it will continue to grow dramatically with the expansion of the work transition program, referred to as the new Conservation Corps program, beginning in 2020. The addition of a fourth RID Patrol Crew, led by this new position, will help implement the new program and maintain current service levels. Annualized costs for the position are estimated at \$100,000; costs for the remainder of this fiscal year are \$58,356
- 1.00 FTE Finance Manager. In prior years, PES and Parks and Nature have shared a single Finance Manager. Over the last several years, both departments have experienced significant increases in their programs, FTE, and financial management needs. Creating this position will provide each department with a full time Finance Manager and allow for implementation of better processes and best practices, improved capital oversight and more effective management of large programmatic initiatives. Each department will absorb the costs of their Finance Manager. Annualized costs for the position are estimated at \$148,200; costs for the remainder of this fiscal year are \$74,105.
- .45 FTE Program Assistant II increase to make the position fulltime. The increase will provide additional administrative support to address current gaps in coverage for the RID program, and help maintain current service levels. Annualized costs for the FTE increase are estimated at \$50,100; costs for the remainder of this fiscal year are \$29,222.

This action requests 22.70 additional FTE and a \$915,738 transfer from the Solid Waste Fund Contingency

Technology and Information Systems Security Manager

Information Services is requesting the following position:

- 1.00 FTE Manager I for overseeing security training, policies and practices to ensure that Metro's technology and information systems are securely operated and resilient to attacks. The position would also be in charge of application and role security, cloud data governance establishing incident management procedures as well as business continuity plans. Information Security has become increasingly important, particularly for governments. The 2019 Verizon Data Breach Report noted 79% of cyber-espionage last year occurred in the public sector. Annualized costs for this position are estimated at \$153,000; costs for the remainder of this fiscal year are \$89,398.

This action requests the addition of 1.00 FTE and an \$89,398 transfer from the General Fund contingency.

Assistant Director of Production

Portland's 5 Centers for the Arts is requesting the following position:

- 1.00 FTE Assistant Director of Production Manager I to provide management and oversight of three production supervisors, ensure regular training on safe stage practices, plan for stage maintenance and asset management and support clients and events as needed. Show needs have increased in recent years, resulting in higher demands on this team. Annualized costs for the position are estimated at \$117,000; costs for the remainder of this fiscal year are estimated at \$88,000.

This action requests the addition of 1.00 FTE and an \$88,000 transfer from the Portland's Centers for the Arts Fund contingency.

Nutrition Technician I- .50 FTE increase

The Oregon Zoo is requesting the following:

- Nutrition Technician I .50 FTE increase to make the position fulltime. The position functions as a member of the animal nutrition and veterinary care team with a primary responsibility for animal diet preparation and delivery, supply and enrichment item delivery, and stock keeping. Annualized costs for the 0.50 FTE increase are estimated at \$45,000. This action does not request additional appropriations; the department will absorb the current year's additional cost through vacancy savings.

This action requests the addition of .50 FTE.

Community Partnership and Decommissioning Contracted Professional Services, Associate Public Affairs Specialist, Administrative Specialist II and Senior Natural Resource Scientist - 1.20 FTE increases

Parks and Nature is requesting the following:

- Associate Public Affairs Specialist increase of .20 FTE to make the position 1.00 FTE. The additional support will allow the Communications team to meet the growing and changing demands for online engagement. Annualized costs for the FTE increase are estimated at \$16,000.
- Administrative Specialist II increase of .50 FTE to make the position 1.00 FTE. The additional FTE will provide support for the Department's volunteer program and special projects. Annualized costs for the FTE increase are estimated at \$35,000.
- Senior Natural Resource Scientist .50 FTE to make the position 1.00 FTE. The additional FTE will help with ongoing restoration needs. Annualized costs for the FTE increase are estimated at \$67,200.

No additional appropriations are requested; the additional personnel costs will be covered by reducing materials and services.

- \$100,000 in appropriations for four components of their Community Partnerships; co-created community partnerships, partnership innovation funds, sponsorships for community-led activities, and Metro-led program support. These additional funds will allow the Community Partnerships program to have sufficient funding to plan for and implement a strategy to diversify the environmental sector work force, and to offer sufficient funds to serve the needs of an estimated ten additional projects that directly benefit communities of color and other historically marginalized groups.
- \$50,000 in appropriations for the Blue Lake Wetland Trail Decommissioning project. This project was identified and budgeted for in FY 2018-19. Due to staff and contractor capacity constraints, the project work did not begin in earnest until after the deadline to request the carry forward of FY 2018-19 unspent appropriations. The project work includes naturalizing a portion of the Blue Lake Wetland trail.

This action requests the addition of 1.20 FTE and a \$150,000 transfer from the Parks and Natural Areas Local Option Levy Contingency.

Security Officers, Custodial Lead and Assistant Management Analyst- 1.25 FTE increases

The Deputy Chief Operating Officer (DCOO) is requesting the following FTE increases for the Metro Regional Center (MRC) Operations:

- Custodial Team Lead increase of 0.25 FTE to make the position 1.00 FTE. Increasing numbers of staff working in the MRC, changes to furniture layouts and Campus Operations program development are increasing the time needed for this position to adequately fulfill its responsibilities and adequately plan custodial team. Annualized costs for the FTE increase are estimated at \$11,200.
- Safety and Security Officer increase of 0.50 FTE to make two positions 1.00 FTE. Currently there is not an adequate security presence to manage MRC security related business needs. Current shifts do not start early enough or run late enough to ensure a consistent security presence. Critical responsibilities including monitoring the front entrance, patrolling the grounds and being present during regular evening meetings. Annualized costs for the FTE increases are estimated at \$26,500.
- Assistant Management Analyst of 0.50 FTE to help support the MRC operations and capital projects. The cPMO program and MRC operations have steadily expanded in scope over the last several years but support staff numbers have remained constant. The additional .50 FTE will result in 2.00 FTE supporting the programs' increased portfolios, responsibilities and project work. Annualized costs for the FTE increase are estimated at \$56,600.

No additional appropriations are requested for the FTE increases; the costs will be absorbed by the existing budget.

This action requests the addition of 1.25 FTE.

Pay Equity - Contracted Professional Services, Temporary Staff and additional .20 FTE

Human Resources is requesting the following:

- .20 FTE Program Specialist to make an existing 0.80 FTE position fulltime. The increase is necessary to provide adequate service over workers' compensation and leave, which are the core responsibilities of this position. Annualized costs for the .20 FTE increase are estimated at \$20,000; this action does not request additional appropriations for the current year's partial cost of \$13,000.
- \$85,440 to complete the pay equity study which began in FY18-19. Uncertainty about the contractor's availability last spring resulted in the department not requesting to carry forward unspent prior year appropriations of \$60,440. This request asks for that amount and an additional \$25,000 to cover increased costs.
- \$50,000 for temporary labor costs. The department needs variable hour temporary employees to help with a backlog of electronic filing needs, records retention requirements and other varying functions. The department doesn't currently have any budget for temporary labor.

This action requests the addition of .20 FTE and a \$135,440 transfer from the General Fund contingency.

Executive Level Recruitment Services- Contracted Professional Services

The Council Office is requesting \$62,000 to retain the services of an executive level search firm for the Chief Operating Officer recruitment.

This action requests a \$62,000 transfer from the General Fund contingency.

Consulting Services, Innovators program, and Staff Development, Travel and Supplies

The Deputy Chief Operating Officer (DCOO) is requesting \$31,500 for the following key programs and services:

- Consulting services to support departments and venues in developing operational measures to regularly gauge success of strategies, programs and services. This request asks for \$15,000 additional one-time appropriations for consulting services.
- Innovators program training and recognition. This request asks for \$1,500 additional ongoing appropriations for materials and services costs.
- Staff development, travel and office/computer equipment. The DCOO is requesting funding to support its operations and the professional development of DCOO staff. This request asks for \$15,000 additional ongoing appropriations for materials and services costs

This action requests a \$31,500 transfer from the General Fund contingency.

Recognition of Additional Revenues and Payments relating to Aerial Imagery of the Portland Metropolitan Region

Metro annually contracts for aerial imagery and LiDAR for the Portland Metropolitan region on behalf of the Regional Aerial Photo Consortium (Consortium). The Consortium agreed to have Department of Geology and Mineral Industries (DOGAMI) administer the 2019 project but in June DOGAMI informed Metro and the Consortium that they would not be able to successfully facilitate the project to completion. Metro agreed to assume the role of administer once DOGAMI withdrew. Payments from Consortium partners, originally planned for receipt by DOGAMI, will instead be received by Metro. Similarly payments for contracted professional services originally planned for processing by DOGAMI will be made by Metro.

This amendment requests the recognition of \$464,000 of additional revenues to be received from Consortium members and \$69,000 in interfund transfers. The amendment also requests an additional \$533,000 in appropriations for the related payments to vendors.

This action requests recognition of \$464,000 of additional revenues, transfers of \$30,000 and \$39,000 from Property and Environmental Services and Parks and Natural Areas respectively and \$533,000 in additional appropriations.

Parks and Nature - Capital Improvement Plan Changes -

The following Capital Improvement Projects require revision as outlined below:

Natural Areas Fund:

- Land Acquisitions (TEMP98) – Two large land purchases initialed anticipated to close in the prior year were delayed due to legal settlements. Property in the Tonquin and Chehalem Ridgetop areas are now scheduled for purchase in FY 2019-20. Other small easement purchases are also now scheduled for this year. The \$1,000,000 in increased costs for land acquisitions will be offset by a \$500,000 reduction in Payments to Other Agencies and a \$500,000 transfer from the contingency.

General Asset Management Fund (Parks Renewal and Replacement):

- Blue Lake Park Master Plan (LA141): The original Blue Lake Park Master Plan was put on hold due to concerns about unaddressed infrastructure issues. An in-depth study of the Blue Lake Park water/wastewater system, an ADA study of the facilities and an engineering review of existing structures has since been completed. The updated master plan will incorporate this new information the REDI action plan, the Parks and Nature System Plan, the Connect with Nature information and provide the opportunity to “re-nature” the park as

part of climate resiliency. The \$100,000 increase in project costs will be absorbed by delaying other projects.

- Oxbow Sanitary System Upgrade (LI011) – Parks and Nature contracted with 3J Consulting to do a potable water and sanitary facilities condition assessment. As the consultant refines the design and engineering of the new system it has become clear that \$80,000 in additional funds are required for the current year. The increase in project costs will be absorbed by delaying other projects.

This action amends the FY 2019-20 through 2023-24 Capital Improvement Plan and requests a \$500,000 transfer from the Natural Areas Bond Fund Contingency. Attachment 1 outlines the Capital Projects changes requested.

Oregon Convention Center Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- Elevator Modernizations #8R207D: Project budget has decreased based on full design and equipment cost estimates.
- Escalator Safety Skirt Brush #8R207B: Project budget has decreased based on full design and equipment cost estimates.
- Elevator Door and Operator Replacement #8R207C: Project budget has increased based on full design and equipment cost estimates.
- Dragon Cafe #8R208: Project schedule has shifted, resulting in an increase in the current year budget. In addition, project budget has increased based on full design and equipment cost estimates.
- Orbit Cafe #8R213: Project schedule has shifted, resulting in an increase in the current year budget. In addition, project budget has decreased based on full design and equipment cost estimates.
- Space Planning – Design #8R224: Project schedule has shifted, resulting in an increase in the current year budget.
- Space Planning – King Boardroom and Admin Lobby #8R224A: Project schedule has shifted, resulting in a decrease in the current year budget.
- Space Planning – Guest Services #8R224B: Project schedule has shifted, resulting in an increase in the current year budget.
- Major Renovation #8R082: Project schedule has shifted, resulting in a decrease in the current year budget.

This action amends the FY 2019-20 through 2023-24 Capital Improvement Plan and increases the Oregon Convention Center Fund contingency by \$236,000. Attachment 2 outlines the Capital Projects changes requested.

Portland's 5 Centers for the Arts Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- Arlene Schnitzer Concert Hall (ASCH) Acoustical Enhancements #8R092: Total project budget has increased based on initial cost estimates from the new contractor. This project has \$6.5 million in outside funding, resulting in a net cost to Portland's 5 of \$2.5 million. Project schedule has shifted, resulting in a decrease in the current year budget.
- Arlene Schnitzer Concert Hall (ASCH) Broadway and Park Marquees #8R220: The Marquees at the Broadway and Park Street entrances to the concert hall are at or near the end of useful life and require seismic as well as cosmetic and electrical upgrades. Project scope includes the replacement of the manual letter boards with electronic displays. This

project will receive \$1.5 million in funding through an intergovernmental agreement with the City of Portland and Prosper Portland.

- Headset Upgrade #8N095: This project will replace the communication system in the Keller Auditorium, Newmark Theatre, and Winningstad Theatre. The current headsets are 20-30 years old and are no longer compatible with the change from analog to digital stage equipment.
- Keller Chiller #8R247: Project budget has increased based on full design and equipment cost estimates.
- Newmark Sound System #8R128: Project budget has increased based on full design and equipment cost estimates.
- Keller Café #85112: Project schedule has shifted, resulting in an increase in the current year budget.
- Arlene Schnitzer Concert Hall Piano Replacement #8R216: Project schedule has shifted, resulting in an increase in the current year budget.
- Newmark Piano Replacement #8R217: Project schedule has shifted, resulting in an increase in the current year budget.
- Keller Elevator Modernizations #8R175: Project scope has been reduced to fund the ASCH Acoustical Enhancement project.
- Antoinette Hatfield Hall Digital Signage #P5TBD82: Project has been eliminated to fund the ASCH Acoustical Enhancement project.

This action amends the FY 2019-20 through 2023-24 Capital Improvement Plan and increases the Portland's Centers for the Arts Fund contingency by \$498,000. Attachment 3 outlines the Capital Projects changes requested.

Property and Environmental Services - Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- MCS Concrete Pad Replacement (SMC008): This project will take place over two years and has an estimated cost of \$500,000 each of the two years. The project is a major removal and replacement of a concrete pad for Bay 2 at Metro Central. Project costs will be offset by cost reductions in other capital projects.
- Fleet (70001S): A loader owned by a contract operator had to be retired and instead of changing the contract with the Operator to have them purchase a new loader, Metro determined it would be better to purchase the equipment directly. Total price of the Loader, \$380,000, needs to be added to the Fleet current year budget.
- Land Acquisition (SWTBD): \$3,000,000 was budgeted for the current year as a placeholder for possible purchase opportunities. It has become apparent that not all of the funds will be required for land purchases in FY 2019-20. The placeholder amount is being reduced by \$330,000 to fund other projects.
- Metro Paint Processing Room Expansion (SWTBD16): The project has been delayed due to prioritization and the expectation is that only a small amount of money will spent in the current year. Project costs of \$200,000 are being redirected to the two projects listed above in FY 2019-20.
- New Facility CRC Design (SWTBD18): The project has been delayed for at least a year to receive more input from leadership. Project costs of \$250,000 are being redirected to the two projects listed above in FY 2019-20.
- MSS and MCS Pest Prevention Engineering & Design (SWTBD28 and SWTBD29): The two projects have been delayed a year due to project prioritization. Project costs of \$50,000 per project are being redirected to the two projects listed above in FY 2019-20.

This action amends the FY 2019-20 through 2023-24 Capital Improvement Plan. Attachment 4 outlines the Capital Projects changes requested.

The Oregon Zoo - Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- Boardwalk Repairs (ZOO93): An additional \$110,000 of repairs to the Zoo boardwalk are needed due to conditions found during structural member replacements on the boardwalk. The conditions noted called for re-scoping, proposal submission, and navigating emergency contract procurement for the additional work and contract amount in order to get the boardwalk in safe operating condition. The additional costs will be absorbed by a reduction in other maintenance and repairs cost.
- CT Scanner (ZOOTBD): A \$285,400 CT Scanner for the Zoo Veterinary Hospital is needed to provide superior diagnostic capabilities and allow veterinary staff to diagnose and treat health issues for the zoo's animal collection. Due to the complexity of our collection, the equipment will be flexible and allow imaging of various sizes and tissue densities. The additional costs will be absorbed by a reduction in other materials and services costs.

This action amends the FY 2019-20 through 2023-24 Capital Improvement Plan. Attachment 5 outlines the Capital Projects changes requested.

ATTACHMENTS

- Resolution 19-5017
- Exhibit A – Schedule of Appropriations
- Exhibit B – Schedule of FTE
- Attachments 1-5 Capital Project Details

Mid Year Amendment FY 2019-20 BUDGET
Capital Project Detail

Parks and Natural Areas

Attachment 1

Resolution 19-5017

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source of Funding	Other Project Comments
							2019	2020	2021	2022	2023		
N	TEMP98	Natural Areas Acquisition	570000	351	2800	6/30/2020		3,000,000				Contingency & M&S	
Y	LA141	Blue Lake Master Plan	524000	617	3310	6/30/2020		100,000				Reduction of other projects	
N	PBL008	Blue Lake Shoreline Walkway	524000	617	3310			0				Delay/canceled projects	
N	PBL002	Blue Lake Fencing	524000	617	3310			0				Delay/canceled projects	
N	PBL004	Blue Lake Inclusive Play Assessments	524000	617	3310			0				Delay/canceled projects	

**Mid Year Amendment FY 2019-20 BUDGET
Capital Project Detail**

Oregon Convention Center

Attachment 2

Resolution 19-5017

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source of Funding	Other Project Comments
							2020	2021	2022	2023	2024		
N	8R207D	VT Elevator Modernizations (#1)	526100	550	55999	6/30/2020	150,000						
N	8R207B	VT: Escalator Safety Skirt Brush	526100	550	55999	6/30/2020	65,000						
N	8R207C	VT: Elevator Door & Operator Replacement	562100	550	55999	6/30/2020	350,000						
N	8R208	Dragon Café HVAC & Space Mods	526100	550	55999	6/30/2020	655,000						
N	8R213	Orbit Café Improvements	526100	550	55999	6/30/2020	852,000						
N	8R224A	Space Planning-Staff Support Area: King BR & Admin Lobby	526100	550	55999	6/30/2021	300,000	450,000					
N	8R224	Space Planning-Design	526100	550	55999	6/30/2020	147,000						
N	8R224B	Space Planning-Guest Services Renovation	526100	550	55999	6/30/2021	230,000	1,020,000					
N	8R082	Major Renovation	526100	550	55999	6/30/2020	8,960,000						

Mid Year Amendment FY 2019-20 BUDGET
Capital Project Detail

Portland'5 Centers for the Arts

Attachment 3

Resolution 19-5017

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source of Funding	Other Project Comments
							2020	2021	2022	2023	2024		
Y	8R220	ASCH Broadway and Park Marquees	574000	554	58999	6/30/2021	350,000	1,174,000					
Y	8N095	Clear-Com Headset Upgrade	574000	554	58999	6/30/2020	110,000						
N	8R247	Keller Chiller	574000	554	58999	6/30/2020	2,188,000						
N	8R128	Newmark Sound System	574000	554	58999	6/30/2020	275,000						
N	8R092	ASCH Acoustical Enhancements	574000	554	58999	6/30/2021	1,800,000	6,540,000					
N	85112	Keller Café	574000	554	58999	6/30/2020	329,000						
N	8R216	ASCH Piano Replacement	574000	554	58999	6/30/2020	200,000						
N	8R217	Newmark Piano Replacement	574000	554	58999	6/30/2020	150,000						
N	8R175	Keller Elevator Modernizations	526100	554	58999	6/30/2021	250,000	100,000					
N	P5TBD82	AHH Digital Signage	574000	554	58999	n/a		0	0				

Mid Year Amendment FY 2019-20 BUDGET
Capital Project Detail

Property and Environmental Services

Attachment 4

Resolution 19-5017

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source of Funding	Other Project Comments
							2019	2020	2021	2022	2023		
Y	SMC008	Major concrete removal and installation for MCS	571000	534	34100	12/1/2020	0	500,000	500,000			Reduction of other CIP projects	
Y	700015	Fleet: Caterpillar Loader	574000	536	34100	12/31/2019	0	380,000				Reduction of other CIP projects	
N	SWTBD08	SW System Land Acquisition	570000	536	34100	6/30/2024	0	0	5,000,000	5,000,000	5,000,000	N/A	
N	SWTBD16	Metro Paint Processing Room Expansion	571000	536	34100	6/30/2023	0	50,000	450,000	900,000	200,000	N/A	
N	SWTBD18	New Facility CRC Design	571000	536	34100	6/30/2023	0	0	250,000	1,000,000	750,000	N/A	
N	SWTBD28	MSS Pest Prevention Engineering & Design	571000	536	34100	6/30/2022	0	0	200,000	100,000		N/A	
N	SWTBD29	MCS Pest Prevention Engineering & Design	571000	536	34100	6/30/2022	0	0	200,000	100,000		N/A	

Mid Year Amendment FY 2019-20 BUDGET
Capital Project Detail

Oregon Zoo

Attachment 5

Resolution 19-5017

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source of Funding	Other Project Comments
							2019	2020	2021	2022	2023		
N	ZOO93	Boardwalk Repairs	526030	120	22100	6/30/2020	110,000					Operating Expense	
Y	TBD	Vet CT Scanner	574000	120	21300	6/30/2020	285,400					Operating Expense	