



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT:	Hard Copy X	Electronic _____	Other Media: _____
PURPOSE:	Records for Storage X	Records for Destruction _____	

DEPARTMENT: Metro Council	PROGRAM:	PREPARED BY: Jeffrey Kain
RECORD SERIES TITLE: Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets		
RECORD SERIES NO: 02.02.04		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 12/03/2019		
DATE RANGE/TO: 05/07/2020		

METRO BOX NO: COUNC0543
ACCESS, INC. BOX NO: OREG133936
BOX TITLE: Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 34)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
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1	MP19/72	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	12/03/2019	Permanent
2(a) & 2(b)	MP19/73	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	12/05/2019	Permanent
3	MP19/78	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	12/12/2019	Permanent
4	MEET20/141	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/09/2020	Permanent
5	MP19/85	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/13/2020	Permanent
6	MP19/83	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	01/14/2020	Permanent
7	MP19/84	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/16/2020	Permanent
8	MEET20/129	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	01/21/2020	Permanent
9	MEET20/144	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/23/2020	Permanent
10	MEET20/76	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	01/28/2020	Permanent
11	MEET20/79	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/30/2020	Permanent
12	MEET20/132	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/04/2020	Permanent
13	MEET20/147	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/06/2020	Permanent
14	MEET20/91	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/11/2020	Permanent
15	MEET20/95	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/13/2020	Permanent
16	MEET20/135	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/18/2020	Permanent
17	MEET20/150	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/20/2020	Permanent
18	MEET20/111	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/25/2020	Permanent
19	MEET20/108	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/27/2020	Permanent
20	MEET20/138	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	03/03/2020	Permanent

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
21	MEET21/694	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	03/10/2020	Permanent
22	MEET21/696	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	03/12/2020	Permanent
23	MEET20/174	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	03/19/2020	Permanent
24	MEET20/180	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/02/2020	Permanent
25	MEET20/183	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/07/2020	Permanent
26	MEET20/186	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/09/2020	Permanent
27	MEET20/191	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/16/2020	Permanent
28	MEET20/194	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/16/2020	Permanent
29	MEET20/197	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/21/2020	Permanent
30	MEET20/200	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/23/2020	Permanent
31	MEET20/203	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/28/2020	Permanent
32	MEET20/209	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/30/2020	Permanent
33	MEET20/212	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/05/2020	Permanent
34	MEET20/215	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/07/2020	Permanent