

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1996-97 )  
BUDGET AND APPROPRIATIONS SCHEDULE BY )  
TRANSFERRING \$3,000,000 FROM OPEN SPACES )  
FUND CONTINGENCY TO CAPITAL OUTLAY IN )  
THE OPEN SPACES FUND, TRANSFERRING )  
\$7,000 FROM SMITH AND BYBEE LAKES TRUST )  
FUND CONTINGENCY TO PERSONAL SERVICES )  
IN SMITH AND BYBEE LAKES TRUST FUND, AND )  
TRANSFERRING \$34,600 FROM THE REGIONAL )  
PARKS AND EXPO FUND CONTINGENCY TO )  
PERSONAL SERVICES IN THE REGIONAL PARKS )  
AND GREENSPACES DEPARTMENT TO PROVIDE )  
FUNDING FOR UNANTICIPATED EXPENDITURES; )  
AND DECLARING AN EMERGENCY. )

ORDINANCE NO. 97-697

Introduced by  
Mike Burton, Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1996-97 budget; and

WHEREAS, The need for the transfer has been justified; and

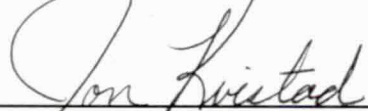
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That the FY 1996-97 Budget and Schedule of Appropriations are hereby amended as shown in Exhibit A for the purpose of transferring \$3,000,000 from Open Spaces Fund Contingency to Capital Outlay for potential land acquisitions, and transferring \$7,000 from Smith and Bybee Lakes Trust Fund Contingency to Personal Services of the Smith and Bybee Lakes Trust Fund for fringe benefit costs, and transferring \$34,600 from the Regional Parks and Expo Fund Contingency to Personal Services in the Regional Parks and Greenspaces Department for costs associated with the departure of a division manager.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with the Oregon Budget Law; an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 5<sup>th</sup> day of June, 1997.

  
\_\_\_\_\_  
Jon Kvistad, Presiding Officer

ATTEST:

  
\_\_\_\_\_  
Recording Secretary

Approved as to Form:

  
\_\_\_\_\_  
Daniel B. Cooper, General Counsel

DS:rs

\\Budget\FY96-97\BudOrd\97-697\97-697or.Doc

Exhibit A  
Ordinance No. 97-697

## Regional Parks and Expo Fund

FISCAL YEAR 1996-97		CURRENT BUDGET		Revision		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Director	0.75	55,322	0.00	0	0.75	55,322
	Manager	2.00	119,172	0.00	28,000	2.00	147,172
	Senior Service Supervisor	4.00	168,414	0.00	0	4.00	168,414
	Senior Admin Services Analyst	0.25	12,263	0.00	0	0.25	12,263
	Program Supervisor		0		0		0
	Senior Regional Planner	1.00	54,847	0.00	0	1.00	54,847
	Associate Regional Planner	3.50	150,761	0.00	0	3.50	150,761
	Assistant Regional Planner	1.00	40,584	0.00	0	1.00	40,584
	Assistant Management Analyst	0.75	27,907	0.00	0	0.75	27,907
	Administrative Assistant	1.00	36,980	0.00	0	1.00	36,980
	Program Coordinator	2.00	82,328	0.00	0	2.00	82,328
511125	SALARIES-REGULAR EMPLOYEES (PART time)						
	Senior Regional Planner		0		0		0
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary		0		0		0
	Receptionist	1.00	19,859	0.00	0	1.00	19,859
	Secretary	1.00	27,855	0.00	0	1.00	27,855
	Program Assistant 2	2.00	55,007	0.00	0	2.00	55,007
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Receptionist		0		0		0
	Program Assistant 2		0		0		0
511231	W Intergovernmental Revenue						
	Temporary Support		0		0		0
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Temporary Support	0.00	0	0.00	0	0.00	0
	Park Workers	13.73	215,013	0.00	0	13.73	215,013
	Park Rangers	1.50	25,057	0.00	0	1.50	25,057
	Clerical Assistance	0.50	7,830	0.00	0	0.50	7,830
	Program Assistance	0.50	9,396	0.00	0	0.50	9,396
	Rafting guides	0.25	6,853	0.00	0	0.25	6,853
511321	WAGES-REGULAR EMPLOYEES-REPRESENTED 483 (full time)						
	Arborist	1.00	39,213	0.00	0	1.00	39,213
	Senior Gardener	1.00	39,213	0.00	0	1.00	39,213
	Gardener 1	1.00	32,844	0.00	0	1.00	32,844
	Park Ranger	10.00	345,980	0.00	0	10.00	345,980
511400	OVERTIME		13,367		0		13,367
511500	PREMIUM PAY		2,716		0		2,716
512000	FRINGE		455,622		6,600		462,222
<b>Total Personal Services</b>		<b>49.73</b>	<b>2,044,403</b>	<b>0.00</b>	<b>34,600</b>	<b>49.73</b>	<b>2,079,003</b>
<b>Total Materials &amp; Services</b>			<b>1,529,748</b>		<b>0</b>		<b>1,529,748</b>

Exhibit A  
Ordinance No. 97-697

## Regional Parks and Expo Fund

FISCAL YEAR 1996-97		CURRENT BUDGET		Revision		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
	<b>Total Capital Outlay</b>		1,902,250		0		1,902,250
	<b>Total Parks and Greenspaces</b>	49.73	5,476,401	0.00	34,600	49.73	5,511,001
	<b>Total Expo Center</b>	21.03	15,394,388	0.00	0	21.03	15,394,388
	<b>General Expenses</b>						
	<b>Total Interfund Transfers</b>		763,415		0		763,415
	Contingency and Unappropriated Balance						
599999	Contingency						
	* Undesignated		488,253		(34,600)		453,653
	* Open Spaces Bonds		0		0		0
599990	Unappropriated Balance		0		0		0
	* Undesignated		835,822		0		835,822
	* Restricted (Natural Areas Fund)		1,032,660		0		1,032,660
	* Renewal & Replacement		0		0		0
	<b>Total Contingency and Unappropriated Balance</b>		2,356,735		(34,600)		2,322,135
<b>TOTAL FUND REQUIREMENTS</b>		<b>70.76</b>	<b>23,990,939</b>	<b>0.00</b>	<b>0</b>	<b>70.76</b>	<b>23,990,939</b>

Exhibit A  
Ordinance No. 97-697

## Smith and Bybee Lakes Trust Fund

ACCT #	DESCRIPTION	CURRENT BUDGET		Revision		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEE (full time)						
	Senior Regional Planner		0	0.00	0		0
	Program Coordinator		0	0.00	0		0
	Associate Regional Planner	1.00	40,898	0.00	0	1.00	40,898
511225	WAGES - REGULAR EMPLOYEES - (part time)						
	Planning Technician		0	0.00	0		0
	Program Assistant 2		0	0.00	0		0
511235	WAGES - TEMPORARY EMPLOYEES - (part time)						
	Planning Technician		0	0.00	0		0
	Program Assistant 2	0.50	13,702	0.00	0	0.50	13,702
511400	OVERTIME		0	0.00	0		0
512000	FRINGE		13,669	0.00	7,000		20,669
	Service Reimbursement-Workers' Compensation		0	0.00	0		0
<b>Total Personal Services</b>		<b>1.50</b>	<b>68,269</b>	<b>0.00</b>	<b>7,000</b>	<b>1.50</b>	<b>75,269</b>
<b>Total Materials &amp; Services</b>			<b>166,114</b>		<b>0</b>		<b>166,114</b>
<b>Total Capital Outlay</b>			<b>131,190</b>		<b>0</b>		<b>131,190</b>
<b>Total Interfund Transfers</b>			<b>44,324</b>		<b>0</b>		<b>44,324</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		46,068		(7,000)		39,068
599990	Unappropriated Balance		2,589,235		0		2,589,235
<b>Total Contingency &amp; Unapp: Balance</b>			<b>2,635,303</b>		<b>(7,000)</b>		<b>2,628,303</b>
<b>TOTAL REQUIREMENTS</b>		<b>1.50</b>	<b>3,045,200</b>	<b>0.00</b>	<b>0</b>	<b>1.50</b>	<b>3,045,200</b>

Exhibit A  
Ordinance No. 97-697

## Open Spaces Fund

ACCT #	FISCAL YEAR 1996-97 DESCRIPTION	CURRENT BUDGET		Revision		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Total</b>							
	<b>Total Personal Services</b>	16.50	1,084,749	0.00	0	16.50	1,084,749
	<b>Total Materials &amp; Services</b>		19,104,785		0		19,104,785
	<u>Capital Outlay</u>						
571100	Purchases - Land		17,798,016		3,000,000		20,798,016
571500	Office Equipment		5,000		0		5,000
574510	Construction Work-Other Improvements		800,000		0		800,000
	<b>Total Capital Outlay</b>		18,603,016		3,000,000		21,603,016
	<b>Total Interfund Transfers</b>		2,361,624		0		2,361,624
	<u>Contingency &amp; Unapp. Balance</u>						
599999	Contingency		39,976,122		(3,000,000)		36,976,122
599990	Unappropriated Balance		42,525,102		0		42,525,102
	<b>Total Contingency &amp; Unapp. Balance</b>		82,501,224		(3,000,000)		79,501,224
	<b>TOTAL REQUIREMENTS</b>	16.50	123,655,398	0.00	0	16.50	123,655,398

**Exhibit B**  
**Ordinance No. 97-697**  
**FY 1996-97 SCHEDULE OF APPROPRIATIONS**

	Current Budget	Revision	Proposed Budget
<b>REGIONAL PARKS AND EXPO FUND</b>			
Regional Parks and Greenspaces			
Personal Services	\$2,044,403	34,600	\$2,079,003
Materials & Services	1,529,748	0	1,529,748
Capital Outlay	1,902,250	0	1,902,250
<b>Subtotal</b>	<b>5,476,401</b>	<b>34,600</b>	<b>5,511,001</b>
Expo Center			
Personal Services	836,787	0	836,787
Materials & Services	2,197,101	0	2,197,101
Debt Service	150,000	0	150,000
Capital Outlay	12,210,500	0	12,210,500
<b>Subtotal</b>	<b>15,394,388</b>	<b>0</b>	<b>15,394,388</b>
General Expenses			
Interfund Transfers	763,415	0	763,415
Contingency	488,253	(34,600)	453,653
<b>Subtotal</b>	<b>1,251,668</b>	<b>(34,600)</b>	<b>1,217,068</b>
Unappropriated Balance	1,868,482	0	1,868,482
<b>Total Fund Requirements</b>	<b>\$23,990,939</b>	<b>\$0</b>	<b>\$23,990,939</b>
<b>SMITH AND BYBEE LAKES TRUST FUND</b>			
Personal Services	\$68,269	7,000	\$75,269
Materials & Services	166,114	0	166,114
Capital Outlay	131,190	0	131,190
Interfund Transfers	44,324	0	44,324
Contingency	46,068	(7,000)	39,068
Unappropriated Balance	2,589,235	0	2,589,235
<b>Total Fund Requirements</b>	<b>\$3,045,200</b>	<b>\$0</b>	<b>\$3,045,200</b>
<b>OPEN SPACES FUND</b>			
Personal Services	\$1,084,749	0	\$1,084,749
Materials & Services	19,104,785	0	19,104,785
Capital Outlay	18,603,016	3,000,000	21,603,016
Interfund Transfers	2,361,624	0	2,361,624
Contingency	39,976,122	(3,000,000)	36,976,122
Unappropriated Balance	42,525,102	0	42,525,102
<b>Total Fund Requirements</b>	<b>\$123,655,398</b>	<b>\$0</b>	<b>\$123,655,398</b>

**ALL OTHER APPROPRIATIONS REMAIN AS ADOPTED**

## STAFF REPORT

IN CONSIDERATION OF ORDINANCE 97-697 AMENDING THE FY 1996-97 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$3,000,000 FROM OPEN SPACES FUND CONTINGENCY TO CAPITAL OUTLAY IN THE OPEN SPACES FUND, TRANSFERRING \$7,000 FROM SMITH AND BYBEE LAKES TRUST FUND CONTINGENCY TO PERSONAL SERVICES IN THE SMITH AND BYBEE LAKES TRUST FUND, AND TRANSFERRING \$34,600 FROM THE REGIONAL PARKS AND EXPO FUND CONTINGENCY TO PERSONAL SERVICES IN THE REGIONAL PARKS AND GREENSPACES DEPARTMENT TO PROVIDE FUNDING FOR UNANTICIPATED EXPENDITURES; AND DECLARING AN EMERGENCY.

Date: April 23, 1997

Presented by: Charles Ciecko  
Karen Feher

### FACTUAL BACKGROUND AND ANALYSIS

#### Open Spaces Fund:

Property purchases have proceeded at a faster pace than budgeted. This fund has carried a high contingency to accommodate such an occurrence. To date, over \$14,000,000 of the originally budgeted \$17,708,016 has been expended from this fund for land purchases. More than \$2.4 million in properties are currently under negotiation leaving an unacceptably low balance available to purchase land. This action would transfer \$3,000,000 from Contingency to Capital Outlay, Land Purchases to cover potential transactions.

350 219110 571100	Capital Outlay Land Purchases	\$3,000,000
350 219110 599999	Contingency	(\$3,000,000)

#### Smith and Bybee Lakes Trust Fund:

During the preparation of the FY 1996-97 budget, an error was made in calculating the fringe rate for the one full-time position financed through this fund. A 25% fringe rate was used when a 40% fringe rate should have been used. This action is to correct that error by transferring \$7,000 from Smith and Bybee Lakes Trust Fund Contingency to Smith and Bybee Lakes Trust Fund Personal Services fringe as follows:

761 411000 512000	Fringe	\$7,000
761 411000 599999	Contingency	(\$7,000)

#### Regional Parks and Greenspaces Fund, Planning and Capital Development Division:

The division manager of the Planning and Capital Development division left Metro April 15, 1997. Because the Department has budgeted tightly and has not experienced other staff turnover, a transfer from Contingency to Personal Services is necessary to



cover costs associated with the manager's departure and filling the position on a temporary basis.

160 215100 511121	Salaries	\$28,000
160 215100 520000	Fringe	6,600
160 215100 599999	Contingency	(\$34,600)

**EXECUTIVE OFFICER'S RECOMMENDATION:**

The Executive Officer recommends adoption of Ordinance No. 97-697.

KF:DS:rs  
I:\Budget\FY96-97\BudOrd\97-697\97-697sr.Doc