

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1996-97 )  
BUDGET AND APPROPRIATIONS )  
SCHEDULE BY TRANSFERRING \$10,000 )  
FROM CONTINGENCY TO PERSONAL )  
SERVICES IN THE OFFICE OF THE )  
EXECUTIVE OFFICER'S PORTION OF THE )  
GENERAL FUND TO PROVIDE FOR )  
UNANTICIPATED UNEMPLOYMENT )  
EXPENDITURES AND OTHER PERSONAL )  
SERVICES NEEDS, AND DECLARING AN )  
EMERGENCY )

ORDINANCE NO. 97-702

Introduced by Executive Officer  
Mike Burton

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1996-97 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and


WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1996-97 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$10,000 from contingency to personal services in the Office of the Executive Officer's portion of the General Fund for the purpose of providing funds for unanticipated unemployment expenditures and other personal services needs.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

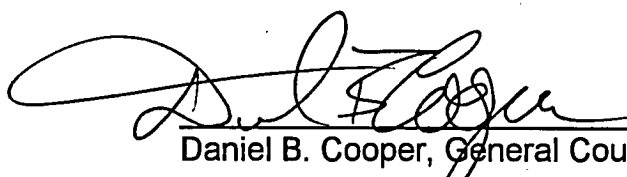
ADOPTED by the Metro Council this 26<sup>th</sup> day of June, 1997.

  
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Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

  
\_\_\_\_\_  
Recording Secretary

  
\_\_\_\_\_  
Daniel B. Cooper, General Counsel

**Exhibit A**  
**Ordinance No. 97-702**

**General Fund**

ACCT #	DESCRIPTION	Current Budget		Revision		Proposed Budget	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>							
<b>Office of the Executive Officer</b>							
<u>Personal Services</u>							
511110	ELECTED OFFICIALS						
	Executive Officer	1.00	81,600	0.00	0	1.00	81,600
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Executive Assistant	1.00	52,942	0.00	0	1.00	52,942
	Executive Analyst	2.00	88,943	0.00	0	2.00	88,943
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Support Assistant C	1.00	29,483	0.00	0	1.00	29,483
512000	FRINGE		70,388	0.00	10,000		80,388
	<b>Total Personal Services</b>	<b>5.00</b>	<b>323,356</b>	<b>0.00</b>	<b>10,000</b>	<b>5.00</b>	<b>333,356</b>
	<b>Total Materials &amp; Services</b>		<b>37,908</b>		<b>0</b>		<b>37,908</b>
	<b>Total Capital Outlay</b>		<b>5,900</b>		<b>0</b>		<b>5,900</b>
<b>Total Office of the Executive Officer</b>		<b>5.00</b>	<b>367,164</b>	<b>0.00</b>	<b>10,000</b>	<b>5.00</b>	<b>377,164</b>
<b>Total Council</b>		<b>16.00</b>	<b>906,769</b>	<b>0.00</b>	<b>0</b>	<b>16.00</b>	<b>906,769</b>
<b>Total Special Appropriations</b>		<b>0.00</b>	<b>125,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>125,000</b>
<b>Total Interfund Transfers</b>			<b>5,949,032</b>		<b>0</b>		<b>5,949,032</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		585,226		(10,000)		575,226
599990	Unappropriated Fund Balance		200,000		0		200,000
	<b>Total Contingency and Unappropriated Balance</b>		<b>785,226</b>		<b>(10,000)</b>		<b>775,226</b>
<b>TOTAL FUND REQUIREMENTS</b>		<b>0.00</b>	<b>8,133,191</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>8,133,191</b>

**Exhibit B**  
**Ordinance No. 97-702**  
**FY 1996-97 SCHEDULE OF APPROPRIATIONS**

	Current Budget	Revision	Proposed Budget
<b>GENERAL FUND</b>			
Council			
Personal Services	\$764,949	0	\$764,949
Materials & Services	110,320	0	110,320
Capital Outlay	31,500	0	31,500
Subtotal	906,769	0	906,769
Executive Management			
Personal Services	323,356	10,000	333,356
Materials & Services	37,908	0	37,908
Capital Outlay	5,900	0	5,900
Subtotal	367,164	10,000	377,164
Special Appropriations			
Materials & Services	125,000	0	125,000
Subtotal	125,000	0	125,000
General Expenses			
Interfund Transfers	5,949,032	0	5,949,032
Contingency	785,226	(10,000)	775,226
Subtotal	6,734,258	(10,000)	6,724,258
Unappropriated Balance	200,000	0	200,000
<b>Total Fund Requirements</b>	<b>\$8,333,191</b>	<b>\$0</b>	<b>\$8,333,191</b>

**ALL OTHER APPROPRIATIONS REMAIN AS ADOPTED**

## STAFF REPORT

CONSIDERATION OF ORDINANCE 97-702 AMENDING THE FY 1996-97 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$10,000 FROM CONTINGENCY TO PERSONAL SERVICES IN THE OFFICE OF THE EXECUTIVE OFFICER'S PORTION OF THE GENERAL FUND TO PROVIDE FOR UNANTICIPATED UNEMPLOYMENT EXPENDITURES AND OTHER PERSONAL SERVICES NEEDS, AND DECLARING AN EMERGENCY.

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Date: May 9, 1997

Presented by: Heather Nelson

## FACTUAL BACKGROUND AND ANALYSIS

Two circumstances have arisen that effect the personal services portion of the Executive Officer's budget within the General Fund. They are:

1. Unemployment Benefits. Funds were appropriated in the FY 1994-95 budget for unemployment compensation expenditures to cover employees no longer employed by the Executive Office via Ordinance No. 95-585. The majority of eligible benefits were not applied for in FY 1994-95. These benefits were claimed in FY 1995-96 and Ordinance No. 96-640 was adopted to provide funds to cover those claims. Additionally, claims were processed in FY 1996-97 totaling approximately \$3,100. As these additional claims were not anticipated at the time of budget adoption, it is necessary to amend the appropriations for this department to cover the expenditure.
2. PERS Adjustment. When Measure 8 was approved by the voters elected officials such as the Executive Officer were required to make the employee contribution from their salary. When the measure was ruled unconstitutional by the courts, the employer was once again responsible for the employee contribution. With other Metro employees salaries were increased prior to the passage of Measure 8 and when it was ruled unconstitutional the funds set aside for salaries were moved to fringe benefits. Due to Metro Code restrictions, it was not possible to increase the salary for the Executive, and therefore there were no salary savings to transfer to fringe benefits. The additional costs necessitates the processing of this budget amendment.

Because this department is small and has strived to keep its budget as lean as possible, additional funds do not exist within the current personal services portion of the budget to cover these costs.

## EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 97-702.