
MERC Commission Meeting

August 7, 2019
12:30 pm

Oregon Convention Center
Room E145-146

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-813-7514. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at www.trimet.org.

Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullaan dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知

Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要請に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការម Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានក្បួនលេខ រើសអើងសូមចូលទស្សនាគេហទំព័រ www.oregonmetro.gov/civilrights។ បើលោកអ្នកត្រូវការអនុបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទលេខ 503-797-1890 (ម៉ោង 8 រឺក្នុងម៉ោង 5 ល្ងាច ថ្ងៃអាទិត្យ) ប្រាំពីរថ្ងៃមុន ថ្ងៃអង្គារ មុនថ្ងៃប្រជុំដើម្បីអាចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក

إشعار بحقوق مدني من Metro

تحتزم Metro الحقوق والمدنية للمزيد من المعلومات حول برنامج Metro لحقوق والمدنية أو لإبداء شكوى خذات مديري رجي زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب ع ل ي ك الاتصال مقدم ب ر ق ل ه ا ت ف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة () أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте www.oregonmetro.gov/civilrights. Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lw m ua nte ntawm lub rooj sib tham.





Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Ray Leary

Dañel Malán

Deanna Palm

Meeting Agenda

August 7, 2019

12:30 to 2:30 p.m.

Oregon Convention Center – Room E147-148

- | | |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12:30 p.m. | Call to Order and Roll Call |
| 12:35 | Citizen Communication |
| 12:40 | Commission / Council Liaison Communications |
| 12:45 | General Manager Communications
Scott Cruickshank <ul style="list-style-type: none">• Julio Garcia, Metro HR Director - introduction |
| 1:00 | Financial Report
Rachael Lembo |
| 1:05 | Venue Business Reports
Craig Stroud, Matthew P. Rotchford, Robyn Williams |
| 1:25 | Consent Agenda <ul style="list-style-type: none">• Record of MERC Actions, July 10, 2019 |
| 1:30 | Regional Barometer Project Presentation
Cary Stacy and Reed Brodersen, Metro |

MERC Commission Meeting

August 7, 2019
12:30 pm

Financial Report

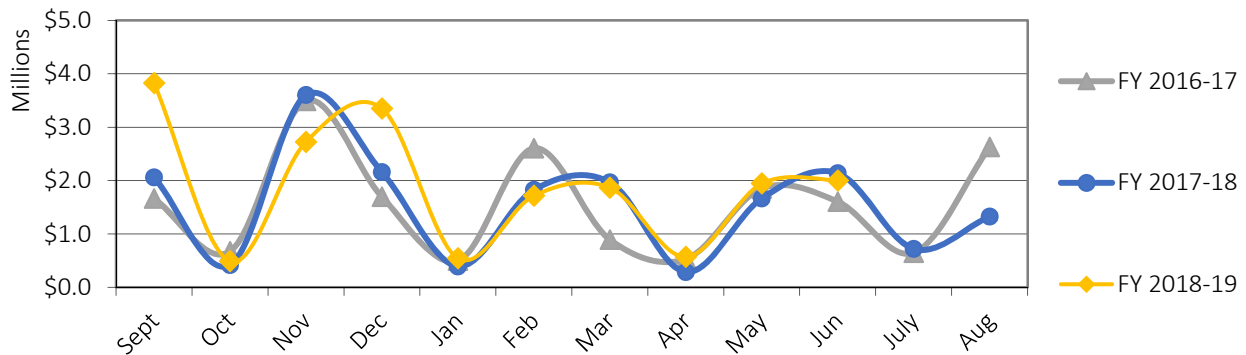
Metropolitan Exposition Recreation Commission

Memorandum

Date: August 7, 2019
 To: Commissioner Karis Stoudamire-Phillips, Chair
 Commissioner John Erickson, Vice Chair
 Commissioner Deidra Kryz-Rusoff, Secretary-Treasurer
 Commissioner Damien Hall
 Commissioner Ray Leary
 Commissioner Dañel Malán
 Commissioner Deanna Palm
 From: Rachael Lembo – MERC Finance Manager
 Subject: June 2019 Financial Update

Transient Lodging Tax

Total June collections were down \$137,000, or 6% from prior year. Please note that if we look at May and June combined, we have collected \$145k, or 4%, over last year for the same two-month period. We are combining these two months because both months include some January-March quarterly filers.



Year-to-date collections are up significantly, primarily due to receipts paid in September this year that were received in August in the prior fiscal year. If we adjust for those timing differences the YTD increase is 5%, a better indicator of the change in collections. There are two payments remaining in this fiscal year, with the final payment in August historically being one of the largest of the year.

Metro TLT Excise Tax receipts	FY2017-18	FY2018-19	\$ Var	% Var
June	2,136,792	2,000,259	(136,532)	-6%
YTD	16,500,255	19,024,479	2,524,244	15%
Adjusted YTD			759,494	5%



Capital Projects

The venues continue to be busy with numerous capital projects, many of which are currently in construction. As of first close, the spending rate already exceeds the prior year’s rate for two venues, and is expected to increase as June invoices are received and recorded. The delay in the acoustical enhancement project at Portland’5 had a significant impact on the spending rate this year, but that project has been re-scheduled to be complete by September 2021.

The venues spent over \$36 million on capital projects this year, an increase of \$26 million over prior year. Significant projects included:

- OCC major renovation, lighting control system, and cooling system replacement;
- Portland’5 Hatfield Hall roof, Schnitzer Concert Hall elevators, and Keller Electrical Infrastructure;
- Expo PGE upgrades, security cameras and access controls, and connector glass door.

	FY 2017-18 % Budget Spent	FY 2018-19 % Budget Spent		FY 2018-19 Capital Spending	FY 2018-19 Capital Budget	Variance
OCC	70%	82%	OCC	\$32,321,783	\$39,261,690	\$6,933,342
P5	61%	55%	P5	\$3,237,650	\$5,944,367	\$2,661,008
Expo	55%	64%	Expo	\$1,123,053	\$1,868,180	\$674,384
			MERC Total	\$36,682,487	\$47,074,237	\$10,268,734

The table below looks at how many projects each venue completed this year, compared to the number expected to be completed. Projects were delayed for a variety of reasons, including procurements with no bids submitted, scope or schedule revisions to improve project outcomes, and other venue priorities. Projects carried forward to FY19-20 will be considered as the venues begin FY20-21 capital planning this summer.

	FY 2018-19 Project Completion Goal	Projects Completed	Completion Rate
OCC	15	10	67%
P5	12	6	50%
Expo	12	8	67%
MERC Total	39	24	62%

Upcoming Large Procurements

There are two upcoming large procurements. Additional information is included at the end of the financial packet.

- Oregon Convention Center and Portland Expo Center - Event Internet Services
- Oregon Convention Center - Ambassador Program Staffing

Oregon Convention Center

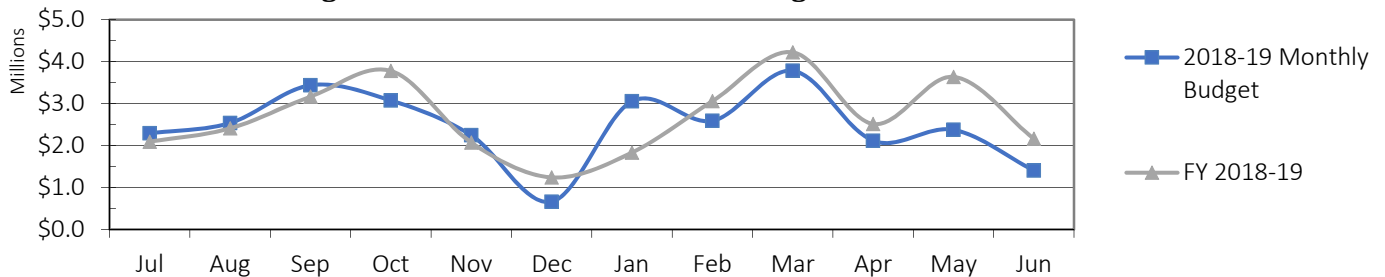
June event revenues were just under \$2.2 million. Total YTD event revenues are \$32.2 million, which exceeds the previous record set in FY16 by \$1.5 million. Total event revenues YTD have exceeded the budget goal by \$2.6 million. Food and beverage had \$1.2 million in revenue. The June F&B margin is slightly lower due to timing of May costs that hit in June. We were expecting this offset to last month's slightly inflated margin. Currently the F&B margin exceeds the goal by over \$1.2 million. Some F&B costs, including the qualitative incentive, are still outstanding and will not be posted to the June period until August. As of the first close, operating expenses are at 99% of the annual budget, however they are expected to increase by second close as additional June invoices are received.

	2018-19		3-year average		Food & Beverage		
	Events	Attendance	Events	Attendance	Revenue	Margin \$	Margin %
June	38	25,000	47	35,000	\$1,245,000	\$80,000	6%
YTD	476	630,000	566	625,000	17,811,000	4,737,000	27%
Budget					16,055,000	3,507,000	22%

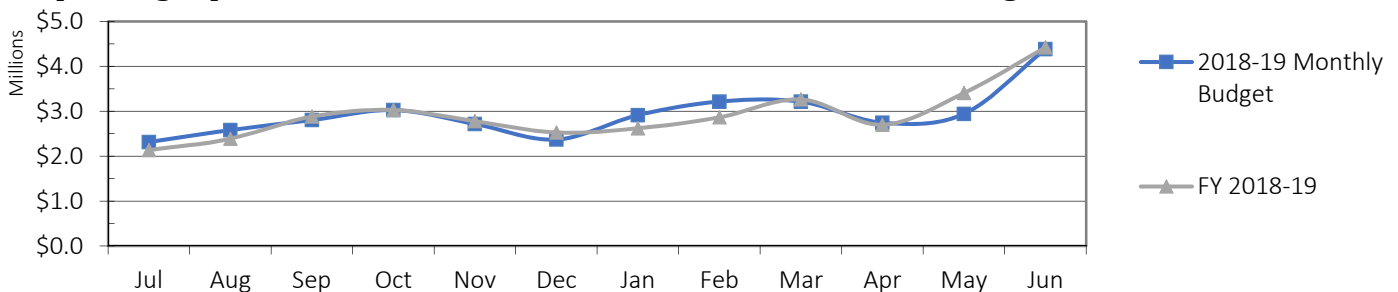
Highest Grossing Events	Current Month* Event Revenue	% of Event Revenue
American Society of Echocardiography 30 th Annual Scientific Sessions	524,643	24%
OHSU Convocation and Hooding Ceremonies 2019	302,832	14%
National Conference on Race and Ethnicity in American Higher Education	195,299	9%
Roadmap 12 2019	181,180	8%
All other Events	958,484	44%
Total Event Revenues	\$2,162,344	100%

*Note: If an event spans multiple months only revenue from the current month is shown here.

OCC Event Revenues: Charges for Services and Food & Beverage



OCC Operating Expenses: Personnel, Materials & Services and Food & Beverage



Portland's 5 Centers for the Arts

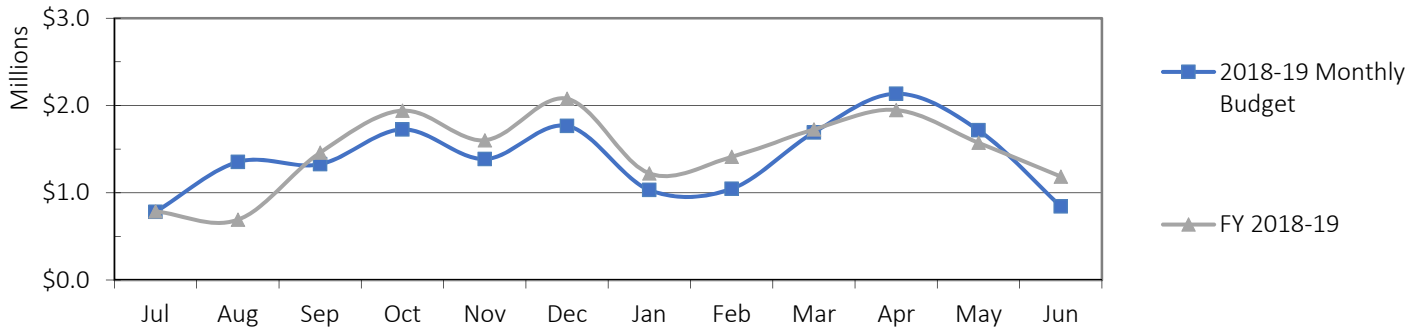
June event revenues were \$1.2 million, and event revenues YTD have exceeded the budgeted revenue goal by 5%. F&B YTD margin has exceeded the budget by over \$176k. Some F&B costs, including the qualitative incentive, are still outstanding and will not be posted to the June period until August. As of the first close, operating expenses are at 97% of the annual budget, however they are expected to increase by second close as additional June invoices are received.

	2018-19		3-year average		Food & Beverage		
	Events	Attendance	Events	Attendance	Revenue	Margin \$	Margin %
June	44	30,000	48	45,000	\$144,000	-\$43,000	-30%
YTD	983	915,000	961	945,000	3,442,000	983,000	29%
Budget					3,451,000	807,000	23%

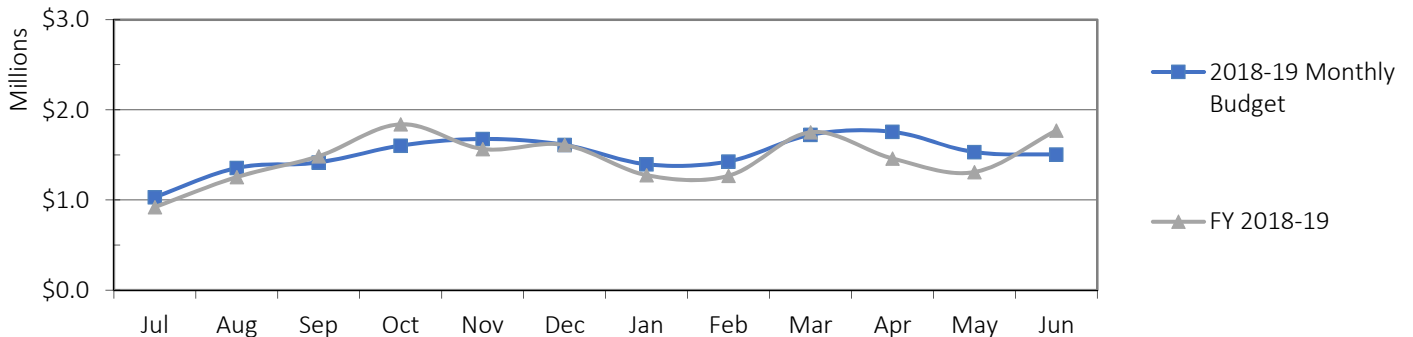
Highest Grossing Events	Current Month* Event Revenue	% of Event Revenue
The Lightning Thief	\$168,848	14%
The Price is Right Live	157,624	13%
Il Barbiere Di Siviglia	128,064	11%
The Americans	62,435	6%
All other Events	665,624	56%
Total Event Revenues	\$1,182,595	100%

*Note: If an event spans multiple months only revenue from the current month is shown here.

P5 Event Revenues: Charges for Services and Food & Beverage



P5 Operating Expenses: Personnel, Materials & Services and Food & Beverage



Portland Expo Center

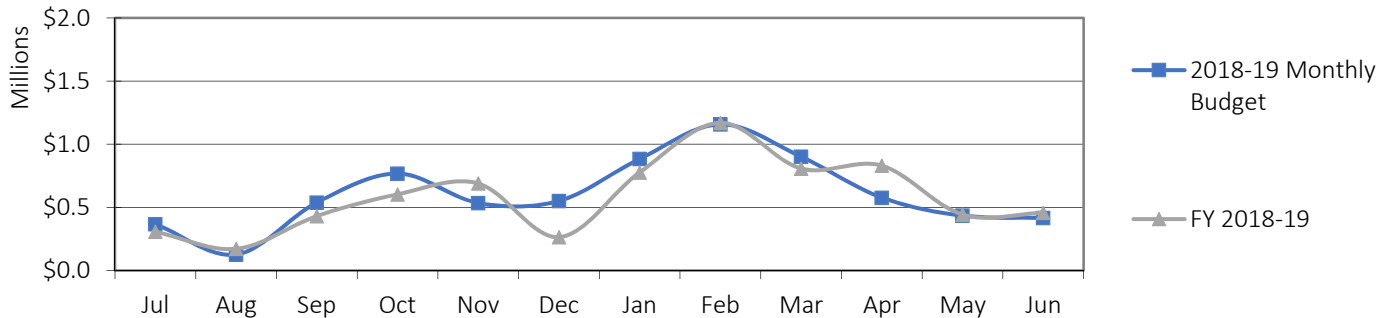
June event revenues were \$460k, driven by the Mecum Auto Auction, Exxxotica, and two conventions. Event revenues YTD are at 96% of the annual budget. As expected, event revenues did not reach the goal by year-end, primarily due to lower food and beverage revenues. Non-F&B revenues did exceed the goal by almost \$20k. Food and beverage had a positive margin and YTD margin is at 12% and just over \$250k. Some F&B costs, including the qualitative incentive, are still outstanding and will not be posted to the June period until August. As of the first close, operating expenses are at 96% of the annual budget, however they are expected to increase by second close as additional June invoices are received.

	2018-19		3-year average		Food & Beverage		
	Events	Attendance	Events	Attendance	Revenue	Margin \$	Margin %
June	10	40,000	8	20,000	\$158,000	\$17,000	11%
YTD	121	470,000	115	390,000	2,180,000	254,000	12%
Budget					2,503,000	511,000	20%

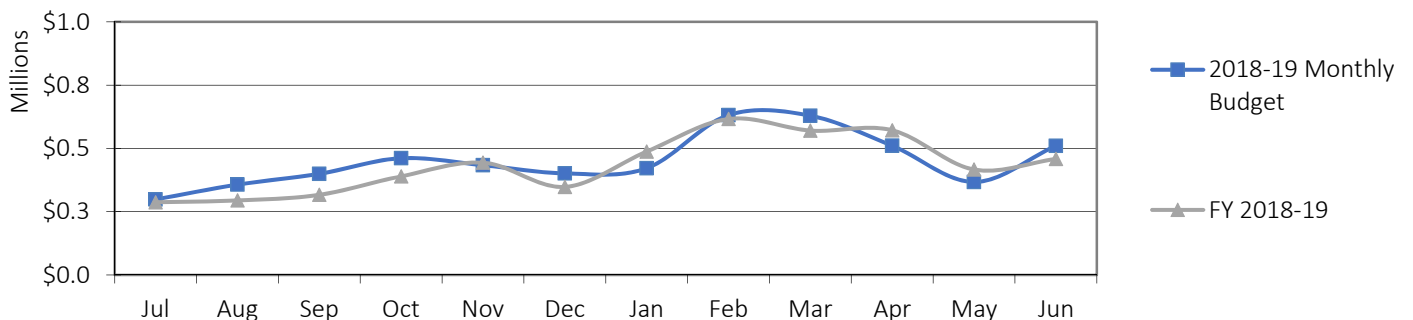
Highest Grossing Events	Current Month* Event Revenue	% of Event Revenue
Mecum Auto Auction	\$221,986	48%
Exxxotica	75,717	16%
Oregon Hemp Convention	64,842	14%
Paul Evert's RV Country	40,317	9%
All other Events	56,202	12%
Total Event Revenues	\$459,064	100%

*Note: If an event spans multiple months only revenue from the current month is shown here.

Expo Event Revenues: Charges for Services and Food & Beverage



Expo Operating Expenses: Personnel, Materials & Services and Food & Beverage



MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

All Venues

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date Actuals	% of Prior Year to Date	Current Year Budget	% of Annual Budget
Operations							
Charges for Services	2,083,798	2,257,683	32,467,782	33,307,328	102.6%	31,605,196	105.4%
Food and Beverage Revenue	1,698,869	1,546,741	20,651,737	23,433,428	113.5%	22,008,213	106.5%
Local Government Shared Revenues	1,854,634	3,095,801	16,368,380	16,102,855	98.4%	16,123,536	99.9%
Contributions from Governments	-	-	888,823	923,843	103.9%	911,677	101.3%
Contributions from Private Sources	-	-	300,000	-	0.0%	125,000	0.0%
Grants	-	-	138,861	45,996	33.1%	-	
Interest Earnings	115,572	105,360	884,352	1,210,652	136.9%	690,798	175.3%
Miscellaneous Revenue	76,556	38,959	360,251	160,161	44.5%	156,328	102.5%
Transfers-R	189,658	106,703	427,852	1,280,389	299.3%	1,280,389	100.0%
Total Revenues	6,019,086	7,151,246	72,488,038	76,464,651	105.5%	72,901,137	104.9%
Personnel Services	2,080,416	2,399,159	21,378,815	21,702,595	101.5%	23,137,224	93.8%
Materials and Services	2,960,565	2,874,864	20,600,338	19,530,882	94.8%	19,924,532	98.0%
Food & Beverage Services	1,444,036	1,493,215	16,338,666	17,459,062	106.9%	17,183,517	101.6%
Management Fee	184,018	195,093	2,498,237	2,341,110	93.7%	2,341,110	100.0%
Transfers-E	462,276	498,918	5,829,512	7,593,560	130.3%	7,606,244	99.8%
Total Expenditures	7,131,311	7,461,247	66,645,569	68,627,209	103.0%	70,192,627	97.8%
Net Operations	(1,112,225)	(310,001)	5,842,469	7,837,442		2,708,510	
Food & Beverage Margin \$	254,833	53,526	4,313,070	5,974,366		4,824,696	
Food & Beverage Margin %	15%	3%	21%	25%		22%	
Capital							
Total Revenues	2,127,252	4,000,259	18,955,661	9,286,300	49.0%	11,327,745	82.0%
Total Expenditures	8,600,449	8,563,591	10,410,103	36,682,487	352.4%	47,074,237	77.9%
Net Capital	(6,473,197)	(4,563,332)	8,545,558	(27,396,187)		(35,746,492)	
Change in Fund Balance	(7,585,422)	(4,873,333)	14,388,027	(19,558,745)		(33,037,982)	
Ending Fund Balance			72,811,867	42,254,324			

Note: Prior year revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Oregon Convention Center

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date Actuals	% of Prior Year to Date	Current Year Budget	% of Annual Budget
Operations							
Charges for Services	962,553	917,848	13,760,944	14,363,218	104.4%	13,507,270	106.3%
Food and Beverage Revenue	1,361,967	1,245,099	14,552,832	17,811,358	122.4%	16,054,616	110.9%
Local Government Shared Revenues	1,854,634	2,364,703	14,977,659	13,998,845	93.5%	13,976,553	100.2%
Contributions from Private Sources	-	-	300,000	-	0.0%	-	-
Grants	-	-	88,861	45,996	51.8%	-	-
Interest Earnings	53,994	53,994	421,589	664,046	157.5%	300,000	221.3%
Miscellaneous Revenue	4,773	4,170	185,138	64,364	34.8%	28,828	223.3%
Transfers-R	-	-	(910,074)	-	0.0%	-	-
Total Revenues	4,237,921	4,585,814	43,376,950	46,947,826	108.2%	43,867,267	107.0%
Personnel Services	1,251,673	1,251,673	10,996,179	11,249,433	102.3%	11,973,782	94.0%
Materials and Services	2,285,154	2,003,291	11,815,364	10,686,546	90.4%	10,698,912	99.9%
Food & Beverage Services	1,039,578	1,164,954	11,598,444	13,074,499	112.7%	12,547,299	104.2%
Capital Outlay	38,907	38,907	18,911	38,907	205.7%	-	-
Management Fee	162,176	156,487	1,975,380	1,877,840	95.1%	1,877,840	100.0%
Transfers-E	297,933	297,933	2,829,588	4,157,565	146.9%	4,170,065	99.7%
Total Expenditures	5,075,421	4,913,244	39,233,866	41,084,790	104.7%	41,267,898	99.6%
Net Operations	(837,500)	(327,431)	4,143,084	5,863,036		2,599,369	
Food & Beverage Margin \$	322,389	80,146	2,954,388	4,736,859		3,507,317	
Food & Beverage Margin %	24%	6%	20%	27%		22%	
Capital							
Total Revenues	1,700,220	1,700,220	15,935,579	5,617,277	35.2%	6,903,270	81.4%
Total Expenditures	7,471,232	7,471,232	5,729,290	32,321,783	564.1%	39,261,690	82.3%
Net Capital	(5,771,012)	(5,771,012)	10,206,289	(26,704,506)		(32,358,420)	
Change in Fund Balance	(6,608,512)	(6,098,442)	14,349,373	(20,841,470)		(29,759,051)	
Ending Fund Balance			39,373,611	19,022,887			

Note: Prior year revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland's Centers for the Arts

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date Actuals	% of Prior Year to Date	Current Year Budget	% of Annual Budget
Operations							
Charges for Services	895,971	1,040,736	13,810,194	14,174,907	102.6%	13,346,980	106.2%
Food and Beverage Revenue	249,098	143,881	3,501,255	3,442,491	98.3%	3,450,895	99.8%
Local Government Shared Revenues	-	731,098	1,390,721	2,104,010	151.3%	2,146,983	98.0%
Contributions from Governments	-	-	888,823	923,843	103.9%	911,677	101.3%
Contributions from Private Sources	-	-	-	-		125,000	0.0%
Interest Earnings	43,368	32,960	294,137	368,411	125.3%	225,000	163.7%
Miscellaneous Revenue	61,171	32,299	122,187	53,252	43.6%	89,000	59.8%
Transfers-R	(81,038)	-	(486,226)	-	0.0%	-	
Visitor Development Fund Alloc	703,402	-	703,402	-			
Total Revenues	1,871,972	1,980,974	20,224,493	21,066,915	104.2%	20,295,535	103.8%
Personnel Services	601,925	862,187	7,490,317	7,947,048	106.1%	8,488,561	93.6%
Materials and Services	486,675	721,809	6,836,778	7,109,977	104.0%	6,901,417	103.0%
Food & Beverage Services	239,941	187,303	2,608,015	2,459,055	94.3%	2,644,320	93.0%
Transfers-E	110,162	137,251	1,322,109	1,647,114	124.6%	1,647,114	100.0%
Total Expenditures	1,438,703	1,908,551	18,257,219	19,163,193	105.0%	19,681,412	97.4%
Net Operations	433,269	72,423	1,967,274	1,903,722		614,123	
Food & Beverage Margin \$	9,157	(43,422)	893,240	983,437		806,575	
Food & Beverage Margin %	4%	-30%	26%	29%		23%	
Capital							
Total Revenues	54,290	2,000,000	102,580	2,642,795	2576.3%	3,067,813	86.1%
Total Expenditures	528,827	1,014,436	2,849,005	3,237,650	113.6%	5,944,367	54.5%
Net Capital	(474,537)	985,564	(2,746,425)	(594,855)		(2,876,554)	
Change in Fund Balance	(41,268)	1,057,988	(779,151)	1,308,867		(2,262,431)	
Ending Fund Balance			12,104,846	13,413,712			

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland Expo Center

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date Actuals	% of Prior Year to Date	Current Year Budget	% of Annual Budget
Operations							
Charges for Services	225,274	299,099	4,896,643	4,769,203	97.4%	4,750,946	100.4%
Food and Beverage Revenue	87,804	157,761	2,597,650	2,179,579	83.9%	2,502,702	87.1%
Interest Earnings	7,725	5,685	36,918	55,168	149.4%	35,000	157.6%
Miscellaneous Revenue	10,612	2,490	52,926	42,545	80.4%	38,500	110.5%
Transfers-R	33,337	33,337	400,000	400,000	100.0%	400,000	100.0%
Total Revenues	364,752	498,371	7,984,137	7,446,495	93.3%	7,727,148	96.4%
Personnel Services	138,619	199,448	1,866,136	1,801,891	96.6%	1,953,278	92.2%
Materials and Services	162,423	117,970	1,581,294	1,472,694	93.1%	1,939,006	76.0%
Food & Beverage Services	164,517	140,958	2,132,207	1,925,508	90.3%	1,991,898	96.7%
Management Fee	21,843	38,606	522,858	463,270	88.6%	463,270	100.0%
Transfers-E	53,991	57,819	1,670,090	1,715,798	102.7%	1,715,798	100.0%
Total Expenditures	541,393	554,800	7,772,586	7,379,160	94.9%	8,063,250	91.5%
Net Operations	(176,641)	(56,430)	211,552	67,334		(336,102)	
Food & Beverage Margin \$	(76,713)	16,802	465,443	254,071		510,804	
Food & Beverage Margin %	-87%	11%	18%	12%		20%	
Capital							
Total Revenues	372,742	300,039	2,917,502	1,026,227	35.2%	1,356,662	75.6%
Total Expenditures	600,390	77,923	1,831,808	1,123,053	61.3%	1,868,180	60.1%
Net Capital	(227,648)	222,116	1,085,694	(96,826)		(511,518)	
Change in Fund Balance	(404,289)	165,686	1,297,246	(29,491)		(847,620)	
Ending Fund Balance			3,239,192	3,209,701			

Note: Prior year revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

MERC Administration

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date Actuals	% of Prior Year to Date	Current Year Budget	% of Annual Budget
Operations							
Grants	-	-	50,000	-			
Interest Earnings	10,485	12,722	131,708	123,026	93.4%	130,798	94.1%
Transfers-R	237,359	73,366	1,424,152	880,389	61.8%	880,389	100.0%
Total Revenues	247,844	86,088	1,605,860	1,003,415	62.5%	1,011,187	99.2%
Personnel Services	88,199	85,850	1,026,183	704,223	68.6%	721,603	97.6%
Materials and Services	26,313	31,793	366,902	261,666	71.3%	385,197	67.9%
Capital Outlay	-	-	-	6,214		-	
Transfers-E	190	5,915	7,725	73,083	946.1%	73,267	99.7%
Total Expenditures	114,702	123,559	1,400,810	1,045,186	74.6%	1,180,067	88.6%
Net Operations	133,142	(37,471)	205,050	(41,771)		(168,880)	
Capital							
Total Revenues	1,963,466	-	(12,174,034)	-			
Change in Fund Balance	2,096,607	(37,471)	(11,968,984)	(41,771)		(168,880)	
Ending Fund Balance			6,604,675	6,562,904			

MERC Food and Beverage Margins

June 2019

	Prior Year Month Actual	Current Month Actual	Prior Year to Date Actual	Current Year to Date	Annual Budget
Convention Center Operating Fund					
Food and Beverage Revenue	1,361,967	1,245,099	14,552,832	17,811,358	16,054,616
Food & Beverage Services	1,039,578	1,164,954	11,598,444	13,074,499	12,547,299
Food and Beverage Gross Margin	322,389	80,146	2,954,388	4,736,859	3,507,317
Food and Beverage Gross Margin %	23.67%	6.44%	20.30%	26.59%	21.85%
Portland'5 Centers for the Arts Fund					
Food and Beverage Revenue	249,098	143,881	3,501,255	3,442,491	3,450,895
Food & Beverage Services	239,941	187,303	2,608,015	2,459,055	2,644,320
Food and Beverage Gross Margin	9,157	(43,422)	893,240	983,437	806,575
Food and Beverage Gross Margin %	3.68%	-30.18%	25.51%	28.57%	23.37%
Expo Fund					
Food and Beverage Revenue	87,804	157,761	2,597,650	2,179,579	2,502,702
Food & Beverage Services	164,517	140,958	2,132,207	1,925,508	1,991,898
Food and Beverage Gross Margin	(76,713)	16,802	465,443	254,071	510,804
Food and Beverage Gross Margin %	-87.37%	10.65%	17.92%	11.66%	20.41%
MERC Fund Total					
Food and Beverage Revenue	1,698,869	1,546,741	20,651,737	23,433,428	22,008,213
Food & Beverage Services	1,444,036	1,493,215	16,338,666	17,459,062	17,183,517
Food and Beverage Gross Margin	254,833	53,526	4,313,070	5,974,366	4,824,696
Food and Beverage Gross Margin %	15.00%	3.46%	20.88%	25.50%	21.92%

Note: Prior year revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.

**MERC Visitor Venues
Events-Performances-Attendance
FY 2018-19**

OCC	June 2016		June 2017		June 2018		June 2019		Net Change from Prior Year		June 2019	
	Events	Attendance	Events	Attendance	Events	Attendance	Events	Attendance	Events	Attendance	Revenue	% of Rev.
Tradeshows/Conventions	7	9,708	4	9,435	7	10,073	5	9,810	(2)	(263)	827,739	42%
Consumer Public Shows	4	8,815	3	19,584	1	550	3	4,942	2	4,392	52,192	3%
Miscellaneous							-	-	-	-	6,967	0%
Miscellaneous -In-House	13	136	25	730	18	316	9	426	(9)	110	23,707	1%
Meetings	11	11,032	10	14,570	18	15,450	17	10,425	(1)	(5,025)	919,745	46%
Catering	5	1,810	6	2,307	10	3,273	4	1,800	(6)	(1,473)	150,784	8%
Totals	40	31,501	48	46,626	54	29,662	38	27,403	(16)	(2,259)	\$ 1,981,134	100%

Expo Center	June 2016		June 2017		June 2018		June 2019		Net Change from Prior Year		June 2019	
	Events	Attendance	Events	Attendance	Events	Attendance	Events	Attendance	Events	Attendance	Revenue	% of Rev.
Consumer Public Shows	5	16,351	6	22,025	4	12,019	5	16,334	1	4,315	429,846	94%
<i>Cirque Du Soleil</i>	-	-	-	-	-	-	-	-	-	-	-	0%
Miscellaneous	3	2,504	1	2,715	1	15	2	110	1	95	10,723	2%
Meetings	3	86	-	-	-	-	1	60	1	60	940	0%
Catering	-	-	-	-	-	-	-	-	-	-	-	0%
Tradeshows/Conventions	-	-	-	-	-	-	2	25,100	2	25,100	17,233	4%
Totals	11	18,941	7	24,740	5	12,034	10	41,604	5	29,570	\$ 458,742	100%
Totals w/Cirque du Soleil	11	18,941	7	24,740	5	12,034	10	41,604	5	29,570	\$ 458,742	100%

Portland '5	June 2016		June 2017		June 2018		June 2019		Net Change from Prior Year		June 2019	
	Performances	Attendance	Performances	Attendance	Performances	Attendance	Performances	Attendance	Performances	Attendance	Revenue	% of Rev.
Commercial (Non-Broadway)	23	19,410	20	11,630	23	15,307	18	11,783	(5)	(3,524)	298,791	28%
Broadway	8	19,147	4	8,378	8	22,786	-	-	(8)	(22,786)	65,521	6%
Resident Company	4	7,532	9	9,197	7	8,460	17	12,406	10	3,946	238,575	22%
Non-Profit	7	5,000	12	4,356	6	5,025	5	3,415	(1)	(1,610)	78,758	7%
Promoted/ Co-Promoted	3	1,350	3	747	1	90	1	2,670	-	2,580	354,179	33%
Education/Community	1	499	1	268	-	-	2	848	2	848	4,934	0%
Miscellaneous	2	385	2	369	1	262	1	238	-	(24)	26,999	3%
Totals	48	53,323	51	34,945	46	51,930	44	31,360	(2)	(20,570)	\$ 1,067,757	100%

OCC Capital Project Status Report FY 2018-19

Project Phases: **Planning** - Initiating/Planning, **Design** - Design & Engineering, **Contracting** - in process of vendor selection & signing contract with selected vendor, **Construction/In Progress** - in progress, **Complete** - substantially complete

Project Title	Management	Phase	Budget	Actual	Remaining
Plaza, Entries and Interior Renovations	cPMO	Construction	29,030,000	23,582,815	5,447,185
Cooling System Rplcmnt	cPMO	Complete	2,900,000	1,594,869	1,305,131
Lighting Control System	cPMO	Complete	2,255,000	1,719,997	535,003
Chair Replacement	Venue	In Progress	1,300,000	-	1,300,000
Orbit Café Improvements	cPMO	Contracting	793,000	174,193	618,807
Waterproofing: Tower/Crown Glazing	cPMO	Contracting	500,000	14,524	485,476
Elevator Upgrades	Venue	Complete	375,000	317,402	57,598
Integrated Door Access Controls	cPMO	Complete	306,000	208,435	97,565
Exterior Waterproofing	cPMO	Complete	250,000	174,302	75,698
Portable Ticketing Kiosks Purchase	Venue	Cancelled	250,000	-	250,000
Dragon Café HVAC & Space Mods	cPMO	Contracting	275,000	60,264	214,736
Staff Support Area	cPMO	Design	80,000	-	80,000
Rain Garden Updates	Venue	On hold	80,000	-	80,000
Key Management System Upgrade	Venue	On hold	75,000	-	75,000
Parking Pay on Foot Stations	Venue	Cancelled	29,000	-	29,000
Water Heater Replacement	cPMO	Contracting	50,000	12,822	37,178
A/V Equipment	Venue	Complete	150,000	149,176	824
WiFi & Show Network Upgrades	Venue	Complete	120,000	119,462	538
Alerton Upgrades	Venue	Complete	60,000	37,885	22,115
<i>Costs related to projects budgeted in FY17-18</i>					-
Point of Sale	IS	Complete	-	171,714	(171,714)
CCTV Replacement (R & R)	cPMO	Complete	-	183,995	(183,995)
Total			38,878,000	28,521,854	10,356,146
% of Budget				73%	27%

Project Phase Totals	# of Proj	% of Total
Projects in Planning or Design phases	1	5%
Projects in Contracting or Construction/In Progress phases	6	29%
Completed Projects	10	48%
On-hold or Cancelled Projects	4	19%
	21	

P5 Capital Project Status Report FY 2018-19

Project Phases: **Planning** - Initiating/Planning, **Design** - Design & Engineering, **Contracting** - in process of vendor selection & signing contract with selected vendor, **Construction/In Progress** - in progress, **Complete** - substantially complete

Project Title	Management	Phase	Budget	Actual	Remaining
ASCH Acoustical Enhancements	CPMO	Contracting	2,195,000	167,102	2,027,898
AHH Roof	CPMO	In Progress	897,000	772,285	124,715
Keller Electrical Infrastructure Update	Venue	Complete	760,000	1,079,389	(319,389)
KA Generator Fuel Storage	Venue	On hold	350,000	32,564	317,436
Keller café	Venue	Design	350,000	14,973	335,027
ASCH Piano Replacement	Venue	In Progress	200,000	-	200,000
Newmark Main Speakers	Venue	Design	200,000	1,900	198,100
KA Camera/Security System	CPMO	Complete	200,000	91,316	108,685
Newmark Piano Replacement	Venue	In Progress	150,000	-	150,000
Voice over Internet Protocol (VoIP)	IS	Complete	110,000	136,421	(26,421)
KA Fall Arrest	Venue	On hold	100,000	-	100,000
ASCH FOH Elevators Overhaul	CPMO	Complete	60,000	113,397	(53,397)
ASCH Broadway and Park Marquees	CPMO	Design	50,000	26,084	23,916
ASCH BOH Elevators Overhaul	CPMO	Complete	80,000	140,381	(60,381)
AHH/ASCH/Keller ADA signage	Venue	Design	30,000	-	30,000
ASCH Roof Drains	CPMO	Cancelled	-	-	-
Portable Concession Kiosks	Venue	Cancelled	-	-	-
ASCH Chamber Lighting	CPMO	Cancelled	-	-	-
ArtBar/Lobby Furniture Replacement	Venue	Cancelled	-	-	-
ASCH Cooling Airflow Study	CPMO	Cancelled	-	-	-
AHH Stage door area rebuild	CPMO	Cancelled	-	-	-
<i>Costs related to projects budgeted in FY17-18</i>					-
Point of Sale	IS	Complete	-	176,637	(176,637)
Total			5,732,000	2,752,450	2,979,550
% of Budget				48%	52%

Project Phase Totals	# of Proj	% of Total
Projects in Planning or Design phases	4	18%
Projects in Contracting or Construction/In Progress phases	4	18%
Completed Projects	6	27%
On-hold or Cancelled Projects	8	36%
	22	

Expo Capital Project Status Report FY 2018-19

Project Phases: **Planning** - Initiating/Planning, **Design** - Design & Engineering, **Contracting** - in process of vendor selection & signing contract with selected vendor, **Construction/In Progress** - in progress, **Complete** - substantially complete

Project Title	Management	Phase	Budget	Actual	Remaining
Hall C Refurbishment	cPMO	Cancelled	300,000	-	300,000
Lower Parking lot 1 Improvements	cPMO	Design	200,000	-	200,000
Voice over Internet Protocol (VoIP)	IS	Complete	198,000	207,564	(9,564)
Show Net	IS	Complete	165,000	100,136	64,865
Security Cameras / Access Controls	cPMO	Complete	157,138	115,598	41,540
Lighting Control review/install - Halls ABCDE	cPMO	Planning	150,000	8,775	141,225
Hall E Flat Roof	cPMO	Planning	150,000	-	150,000
Halls ABCDE HVAC Controls Replacement	Venue	In Progress	60,000	-	60,000
Parking Lot Asphalt Maintenance - 2019	cPMO	Complete	60,000	-	60,000
Security Gates and Fencing	cPMO	In Progress	42,000	38,586	3,414
UP4 New Storage Building	cPMO	Cancelled	15,000	-	15,000
Expo Website Update	Venue	On hold	40,000	-	40,000
Facility Wide Door review / install / security	Venue	In Progress	20,000	-	20,000
Hall A Carpet Paint	Venue	In Progress	10,000	-	10,000
Hall C Roof Recoat	cPMO	Cancelled	-	-	-
Costs related to projects budgeted in FY17-18					
Connector Glass Door	cPMO	Complete	-	111,749	(111,749)
Halls D & E Roof Replacement (R&R)	cPMO	Complete	-	46,562	(46,562)
PGE Upgrades	cPMO	Complete	-	128,551	(128,551)
Aramark Point of Sale System Replacement	IS	Complete	-	140,326	(140,326)
Total			1,567,138	897,846	669,292
% of Budget				57%	43%

Project Phase Totals	# of Proj	% of Total
Projects in Planning or Design phases	3	16%
Projects in Contracting or Construction/In Progress phases	4	21%
Completed Projects	8	42%
On-hold or Cancelled Projects	4	21%
	19	

Upcoming Large Contract Opportunities

Opportunity: Ambassador Program Staffing for the Oregon Convention Center

Estimated Value: \$650,000

- 1) Metro is seeking proposals from qualified vendors to provide guest services staffing for the Oregon Convention Center's Ambassador Program on an as-needed basis. Key project aspects include:
 - a. Ambassador Program staffing will provide the following services to guests of the Oregon Convention Center. Their duties include:
 - i. Greeting
 - ii. Wayfinding
 - iii. Observing and Reporting – situational awareness
 - iv. General service tasks and guest interaction
 - v. Advanced knowledge of building events, facility services and the surrounding area
 - vi. Crowd management
 - b. The Contractor shall provide recruitment and selection services as required and shall be responsible for the hiring, discipline and firing of personnel. The Contractor shall assume all responsibility for the personnel administration of all temporary personnel. Contractor must have the ability to provide quick turnaround with a minimum of 24 hour notice. Shift times will be based on event need. Contractor Staff must have reliable transportation outside of public transit hours.
- 2) This is a service that will be solicited as an RFP with a Personal Services Contract award at the conclusion. The contract period will be 5 years and is expected not to exceed the amount of \$650,000.
- 3) The current proposed timeline includes:
 - a. Prepare RFP language: August 23, 2019
 - b. Publish RFP and advertise: August 30, 2019
 - c. Award Contract: October, 1, 2019
- 4) Advertisement and Outreach:
 - a. Advertisement
 - i. Metro Procurement Services will post the RFP on ORPIN,
 - ii. Advertised broadly and with the intent of notifying minority contractors via the Business Tribune, the Skanner, El Hispanic, the Portland Observer, and the Asian Reporter.
 - b. Planned Outreach
 - i. Direct notification of the opportunity to OAME, MCIP, and NAMCO
 - ii. Search of COBID registry for MBE, WBE, SDV, and ESB firms and direct notification of opportunity
 - iii. Notification of firms who have contacted OCC in the last 12 months and notified of their interest in providing Ambassador Program Staffing services
- 5) Bids received will be evaluated for staffing model, cost, training, experience including Subcontractor Equity Program procedures.

Upcoming Large Contract Opportunities

Opportunity: OCC & Expo Event Internet Services

Estimated Value: \$650,000

- 1) OCC and Expo have provided show related Internet services to its clients since the mid 1990's. This service is a good source of revenue for both venues and a necessity for clients and attendees who host and attend events in our venues. The Internet Contractor/ISP will provide high capacity wired or wireless Internet access for use by venue attendees to check email, surf the web, stream video, video conference, VPN, etc. via our extensive wired and Wi-Fi networks. Key project aspects include:
 - a. Internet access to be provided by wired or wireless antenna service
 - b. Two (2) fully redundant connections to contractors core network, each with full-duplex 10Gbps capacity, and automatic failover
 - c. Ability to provide daily and weekly services for additional bandwidth in 10Mbps increments on an as needed basis
 - d. Ability to access web portal to view Internet statistics in real-time
 - e. Guaranteed service performance metrics
 - f. 24/7 Support
- 2) This is a service that will be solicited as an ITB with a Public Contract award at the conclusion. The contract period will be five years and is expected not to exceed the amount of \$650,00
- 3) The current proposed timeline includes:
 - a. Prepare ITB language: August 1, 2019
 - b. Publish ITB and advertise: August 8, 2019
 - c. Award Contract: October 1, 2019
- 4) Advertisement and Outreach:
 - a. Advertisement
 - i. Metro Procurement Services will post the ITB on the Oregon Procurement Information Network (ORPIN), and will advertise in Portland Tribune and one minority paper.
 - ii. OCC will reach out to current provider and other Internet providers in the market.
 - b. Planned Outreach
 - i. Direct notification of the opportunity to organizations, including:
 - 1) Oregon Association of Minority Entrepreneurs (OAME);
 - 2) Metropolitan Contractor Improvement Partnership (MCIP); and
 - 3) National Association of Minority Contractors (NAMC)
 - ii. Direct notification of the opportunity to firms on Oregon's Certification Office for Business Inclusion and Diversity (COBID) registry, including:
 - 1) Minority Business Enterprise (MBE);
 - 2) Women Business Enterprise (WBE);
 - 3) Service Disabled Veteran (SDV); and
 - 4) Emerging Small Business (ESB)
 - iii. Notification of firms who have contacted OCC in the last 12 months and notified of their interest in providing Event Internet Services.
- 5) The award is based on lowest responsive, responsible bid.

MERC Commission Meeting

August 7, 2019
12:30pm

Consent Agenda

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
July 10, 2019
Oregon Convention Center

Present:	Karis Stoudamire-Phillips, Damien Hall, Ray Leary, Deanna Palm, Dañel Malán
Absent:	Deidra Krys-Rusoff, John Erickson
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order by Commissioner Ray Leary at 12:45 p.m.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Non-Agenda items <ul style="list-style-type: none"> • None
3.0	Commission and Council Communications <ul style="list-style-type: none"> • None
4.0	GM Communications Cruikshank provided the following updates: <ul style="list-style-type: none"> • HB 3431 was recently signed into law, allowing an exception to the obligation of granting blind operators priority over the food and beverage operations at our facilities. We plan to release the food and beverage RFP on Tuesday, 7/23. • A joint meeting with MERC and Metro Council has been scheduled for September 4th. Agenda items will include an update from the Community Construction Training Program and a discussion on Expo. • Ben Rowe is no longer at Metro, as his 2 year limited duration position has come to an end. • Rachael Lembo will be the interim Asset Management and Capital Planning Program Director while Heidi Rahn is the interim DCOO. • Annie Wilson has joined FRS as the MERC Finance Analyst.
5.0	Financial Report Rachael Lembo presented the May 2019 Financial Report
6.0	Venue Business Reports Robyn Williams, Craig Stroud and Matthew P. Rotchford reported on business at the venues during the past month. <ul style="list-style-type: none"> • Chair Stoudamire-Phillips noted the excellent planning of the sister city bell rededication event that coincided with the Rose Festival. She also was thankful for the cultural assessment follow-up provided by Stroud. • Commissioner Leary commented on the growth of P5’s education and community engagement project.
7.0	Consent Agenda <ul style="list-style-type: none"> • Record of MERC Actions, June 5, 2019 <p>A motion was made by Commissioner Leary and seconded by Commissioner Palm to approve the Consent Agenda.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Hall, Leary, Malán, and Palm) NAY: 0</p> <p style="text-align: center;">MOTION PASSED</p>
8.0	Action Agenda Resolution 19-10: For the purpose of approving the Oregon Convention Center rental rates for fiscal years 2023-2024, 2024-2025 and 2025-2026.

	<p>Presented by Craig Stroud and Cindy Wallace.</p> <ul style="list-style-type: none"> • Commissioner Leary asked if the 10% increase will be incremental. Stroud answered no, the rate will increase and hold for the following 2 fiscal years. • Malán voiced her concern that the increase is not high enough. Stroud responded that the rate is in general alignment with our 5 year financial forecast and there is always opportunities to assess moving forward if needed. • Leary asked about the competitiveness of the Vancouver Convention Center. Wallace highlighted their high level of service but noted that OCC is more in direct competition with Centers like Salt Lake, Denver and Austin. <p>A motion was made by Commissioner Leary and seconded by Commissioner Hall to approve Resolution 19-10 as presented.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Hall, Leary, Malán, and Palm) NAY: 0 MOTION PASSED</p> <p>Resolution 19-11: For the purpose of approving the Oregon Convention Center’s updated scheduling policy.</p> <p>Presented by Craig Stroud and Cindy Wallace.</p> <ul style="list-style-type: none"> • Chair Stoudamire-Phillips noted that the updated policy will be beneficial to smaller local conventions. <p>A motion was made by Commissioner Malán and seconded by Commissioner Hall to approve Resolution 19-11 as presented.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Hall, Leary, Malán, and Palm) NAY: 0 MOTION PASSED</p>
<p>9.0</p>	<p>Travel Portland 3rd Quarter Report</p> <ul style="list-style-type: none"> • Commissioner Leary noted the mention of a possible need for an additional expansion to the Convention Center in the presentation. Faulstick responded that data shows saturation in the space and the demand may require future discussions on the topic. • Cruickshank added any effort to a successful expansion would need our hotel community to be on board.
	<p>As there was no further business to come before the Commission, the meeting was adjourned at 2:05. p.m.</p>

Minutes submitted by Amy Nelson.

MERC Commission Meeting

July 10, 2019
12:30 pm

Regional Barometer Project
Presentation

Performance management project | Regional Barometer

The Regional Barometer publicly provides performance measures for Metro's Six Desired Outcomes and Metro programs that support those outcomes. It is the external facet of By the Numbers, a web-based tool that displays data relevant to Metro operations and the Six Desired Outcomes.

Project purpose

Improve Metro decision-making through accountability, transparency, and results.

The Regional Barometer will:

- **Promote accountability and transparency**, not only for Metro and our programs, but also for regional partners and communities as we work towards shared goals.
- **Provide a service** to users who can access critical data that has until now been non-existent, scattered or technologically or financially inaccessible.
- **Serve as a policy and communications tool** for Metro staff and elected officials through which to ground policy conversations, set the stage for key investments, and build shared understanding.
- **Support a coordinated data strategy** to reduce duplicative efforts and investments, fill regional data gaps and solidify Metro's role as a regional data hub.

The Regional Barometer makes progress towards Metro's regional goals by:

- Increasing capacity of Metro's staff and supporting impactful work
- Increasing capacity of community-based organizations and community leaders to advocate for and target investments and services towards shared regional goals
- Building public trust and solidifying Metro's mandate
- Increasing data-driven policymaking region-wide
- Expanding regional data capacity and accessibility

Success requires:

- Relevant, up-to-date and trusted data
- Usable and understandable tool
- Users see their priorities and needs reflected
- Effective program measurement tied to goals

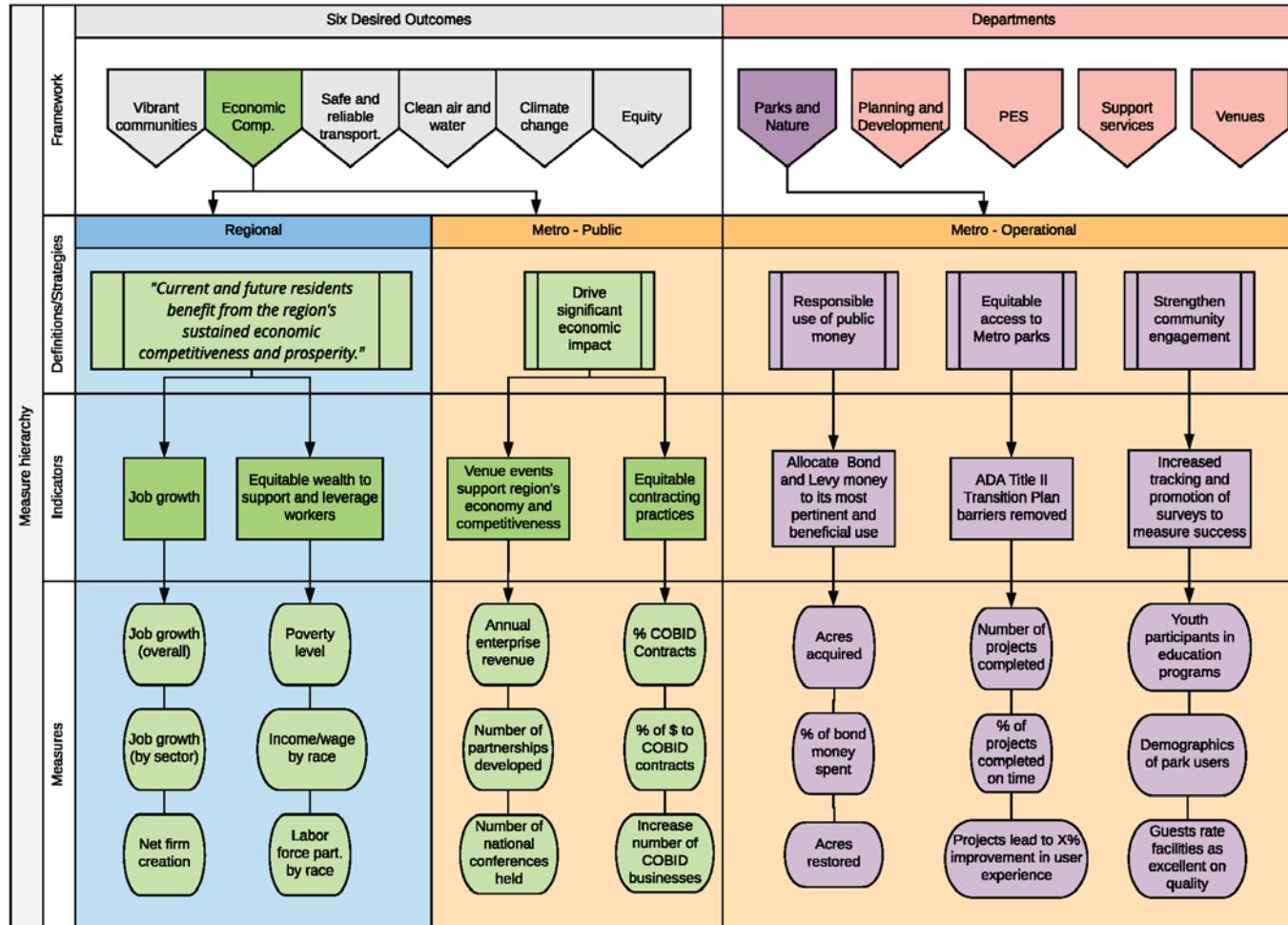
Project phases

- Phase 1, By Dec. 2019: Tool is made public with existing datasets, strategic data plan
- Phase 2, TBD: Develop composite indicators, performance targets and benchmarks; conduct robust community engagement; build out strategic data plan

By the Numbers (sample metrics)

Regional barometer

Operational measures



v1.10.17.2018

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Safe and reliable transportation

Outcome	Indicator	Measure	Source
Safe and reliable transportation	Safety	Fatalities (# of people in most recent year)	ODOT Crash Data Annual with 1-1.5 year lag time (i.e. 2015 data available sometime in 2016 or early 2017)
		Fatal crashes involving alcohol	
		Fatal crashes by mode	
		Serious injury (# of people in most recent year)	
		Traffic deaths and serious injuries (Map)	
		Traffic deaths and injuries (total and per capita) over time	
		Non-motorized fatalities and serious injuries (people over time, by mode)	
	Mobility and access	Vehicle miles traveled	ODOT and Research center
		Walking mode share (work commute)	American Community Survey
		Biking mode share (work commute)	
		Transit mode share (work commute)	
		Shared ride mode share (work commute)	
		Number and share of jobs within 1/4-mile of bus	InfoUSA points and RLIS Transit Data
		Number and share of jobs and households within ½ mile high capacity transit or frequent service transit	
		Number and share of jobs and households within 1/4-mile of bus	
	Ridership by service type (regionally)	TriMet	
	Reliability	National highway system vehicle travel reliability	Regional Integrated Transportation Information System (RITIS) + INRIX
		Vehicle hours of excessive delay per car	Regional Integrated Transportation Information System (RITIS) + INRIX
		Public transit reliability	TriMet

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Economic competitiveness

Outcome	Indicator	Measure	Source
Economic competitiveness	Job activity and access	Raw # of jobs	InfoUSA
		High/middle/low wage jobs	LEHD Census
		Goods-producing and tradable service jobs	InfoUSA
		10 year change in jobs	LEHD/LODES
		Opportunity occupations (living-wage, low-barrier)	LEHD jobs + workforce data
		High/mid and low wage jobs by county	LEHD jobs + workforce data
	Equity and inclusivity	Unemployment by race	American Community Survey 5-year estimates
		Income by race	
		Poverty level	
		Income inequality	
		Change in median income by race	
	Minority owned small business rate	American Survey of Entrepreneurs	
	Developability and Market activity	Industrial and commercial sq. ft.	RLIS and Clark Co Building Footprints and Zoning Layers
		Zoned capacity	RLIS and Clark Co Building Footprints and Zoning Layers
		Property value/unaffordability	County Assessors (RLIS and Clark Co GIS)
		Permit activity (residential)	Construction Monitor

Regional Barometer - Draft Phase 1 measures *Date: 7.10.2019*

Clean air, water and healthy ecosystems

Outcome	Indicator	Measure	Source
Clean air, water and healthy ecosystems	Air quality	# of unhealthy air quality days	Department of Environmental Quality
		Asthma rates (Total and change in)	Oregon health authority
		National-Scale Air Toxics Assessment (NATA) air toxics cancer risk	US EPA National Air Toxics Assessment
		NATA respiratory hazard index	US EPA National Air Toxics Assessment
		Particulate matter	EPA, Office of Air and Radiation (OAR) fusion of model and monitor data.
		Traffic proximity and volume	Calculated from 2014 U.S. Department of Transportation (DOT) traffic data, retrieved 2016
		NATA diesel PM	US EPA National Air Toxics Assessment
		Ozone	US EPA Office of Air and Radiation fusion of model and monitor data
	Built environment	Impervious surfaces	LIDAR
		Lead paint + Radon indicator	Calculated based on Census/American Community Survey (ACS) data, retrieved 2018; Radon data from Oregon Health Authority
	Clean water and healthy ecosystems	Water quality index	Department of Environmental Quality - Biannual assessment
		Parks and Protected land (as defined by ORCA)	Metro
		Habitat continuity	LIDAR
		Tree canopy	LIDAR

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Leadership on climate change

Outcome	Indicator	Measure	Source
Leadership on climate change	Emissions and waste	Greenhouse gas inventory, consumption-based and sector-based	Using most recent consumption-based data, with an eye to potential future investment in updated
		Total waste generated	Metro PES
	Climate smart transportation	Daily vehicle miles per capita	Regional Transportation Plan
		Vehicle emissions	Regional Transportation Plan
		Walking mode share	American Community Survey Data on Journey to Work
		Biking mode share	American Community Survey Data on Journey to Work
		Transit mode share	American Community Survey Data on Journey to Work
		Shared ride mode share	American Community Survey Data on Journey to Work
	Community impact	Heat Islands	Portland State University
		Flooding risk	Portland State University
		Heat Vulnerability Index	Portland State University
		Canopy cover/carbon sink	LIDAR
	Energy and urban form	Walkability	Regional Transportation Plan
		Infill development	Regional Transportation Plan
		Residential development	Regional Transportation Plan
		Inefficient home heating	American Community Survey
		Sq. ft. per resident	RLIS

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Vibrant Communities

Outcome	Indicator	Measure	Source
Transportation		Multimodal travel	American Community Survey
		Frequent transit access	RLIS Transit Data
		Availability of multi-modal options	RLIS Transit Data
Economic		Unemployment	ACS and InfoUSA
		Jobs access	
		Poverty	
Housing	Displacement and houselessness	Homelessness (rate per 10,000 people, one night shelter and street counts)	Counties
		Change in % POC	American Community Survey
		Housing cost burden (by race)	American Community Survey
	Homeownership	Homeownership by race	American Community Survey
		Income needed to afford median home price (compare to income by race)	Metro Research Center
	Rental	Median rental cost (two bedroom units, others)	
		Residential vacancy rates	
	Affordable housing	Shortfall or surplus of 2 bedroom apartments	
		Inventory of public affordable units (total and yearly change)	
Health	KPI	Life expectancy at birth	Oregon Health Authority
	Communicable diseases	Sexually transmitted infections (by gender, race, youth/adult)	
		Influenza hospitalization	
		Youth immunization rate by school	
	Chronic disease	Accessibility to tobacco and alcohol	
		30-day substance use among 11th graders	
		Exposure to unhealthy food options	
		Suicide contemplation (youth) and attempt rate (adult)	
	Environmental health	Asthma rates	
		Heart attacks	
		Diabetes	
	Health care	Access to health care	
		Uninsured rate	
		Under-insurance rate	

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Vibrant Communities

Outcome	Indicator	Measure	Source
Food	Food access	SNAP usage	Federal databases
	Access to unhealthy food	# of fast food restaurants per 1,000 population	Oregon health authority
# of fast food restaurants within 1000 ft. of a school			
Education	Early education	Regional supply/shortage of child care	Oregon Department of Education
		Pre-K assessment data (kindergarten preparedness)	
	Educational outcomes	Standardized test scores	
		High school graduation rate	
		College going rates	
	School capacity	Chronic absenteeism	
Staffing level per student			
Land Use	Transportation	Diversity of teachers	Metro Research Center
		Walk score	
		Urban density with light rail and frequent transit stop overlay	
	Development	Planned investment in transportation improvements in centers overall and as a percentage of overall transportation investments	
		Number of new housing permits	
		% of permits that fall in designated centers and corridors	
		# of permits for missing middle-type housing	
		% of new permits located within .25 miles of frequent service transit	
% of new permits that are redevelopment or infill vs % of new permits located in UGH expansion areas			
Parks and Nature		Access to parks and green space	Metro Research Center
		Acres of parks and protected green space	
		# of new acres of protected lands developed	
Restorative justice		Regional crime rates	FBI
		High school discipline rates	OR Department of Education
		Hate crimes, location and rate	FBI
		Adult incarceration, probation and parole by race.	Oregon Department of Corrections
		Juvenile and adult recidivism	Oregon Department of Corrections
		Oregonians by race and frequency of traffic stops, search following stops in the last 12 months	Law Enforcement Contacts Policy Data and Review Committee, 2007
Civic and community engagement		Voter registration and participation by race and ethnicity	Counties

Regional Barometer - Draft Phase 1 measures Date: 7.10.2019

Equity

Baseline dimension	Measure	Source
Transportation	Fatalities (people)	ODOT
	Number and share of jobs and households within 1/4-mile of bus	Regional Transportation Plan
	Number and share of jobs and households within 1/2-mile of high capacity transit or frequent service transit	Regional Transportation Plan
Economic	High/mid and low wage job access in 30 min car/transit (AM)	Info USA
	Unemployment by race	American Community Survey
	Income by race	American Community Survey
	Poverty level	American Community Survey
Housing	Change in % people of color	American Community Survey
	Income needed to afford rents (compare to income by race)	American Community Survey
	Inventory of public affordable units (total and yearly change)	Metro data set
	Homeownership by race	American Community Survey
	% change median rent vs % change in income of renters	American Community Survey
Health	Sexually transmitted infections	Oregon Health Authority
	30-day substance use among 11th graders	
	Accessibility to tobacco and alcohol	
	Asthma	
	Life expectancy at birth	
	Under-insured rates	
Food	# of fast food restaurants per 1,000 population	Oregon Health Authority
	SNAP usage	Federal databases

Regional Barometer - Draft Phase 1 measures *Date: 7.10.2019*

Equity

Baseline dimension	Measure	Source
Education	Pre-K assessment data (kindergarten preparedness)	Oregon Department of Education
	High school graduation rate	
	Educational attainment	
	Staffing-level per school	
	Diversity of teachers and staff	
Civic and community engagement	Voter registration and participation by race and ethnicity	Counties
Environmental	Air toxics cancer risk	US EPA National Air Toxics Assessment
	Asthma rates	Oregon health authority
	Traffic proximity and volume	Calculated from 2014 U.S. Department of Transportation (DOT) traffic data, retrieved 2016
	Tree canopy	LIDAR
	Parks and Protected land (as defined by ORCA)	Metro
Restorative justice	Hate crimes, location and rate	FBI
	Adult incarceration, probation and parole by race.	Oregon Department of Corrections
	High school discipline rates (by race/school)	Oregon Department of Corrections
	Juvenile Recidivism	Oregon Juvenile Justice Information System, annually
	Oregonians by race and frequency of traffic stops, search following stops in the last 12 months	Law Enforcement Contacts Policy Data and Review Committee, 2007

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R L I S

P'5 Customers as a Percent of Total Population

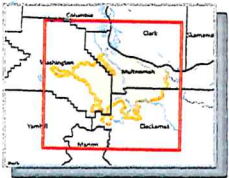
- Percent P'5 Customers
- < 0.5%
 - 0.5 - 1%
 - > 1%

Regional Rate:
P'5 Customers = 0.7%

70% of P'5 customers live in the Metro region. 80% live within 10 miles of the Metro region, 90% live within 100 miles, and 95% live within 500 miles.

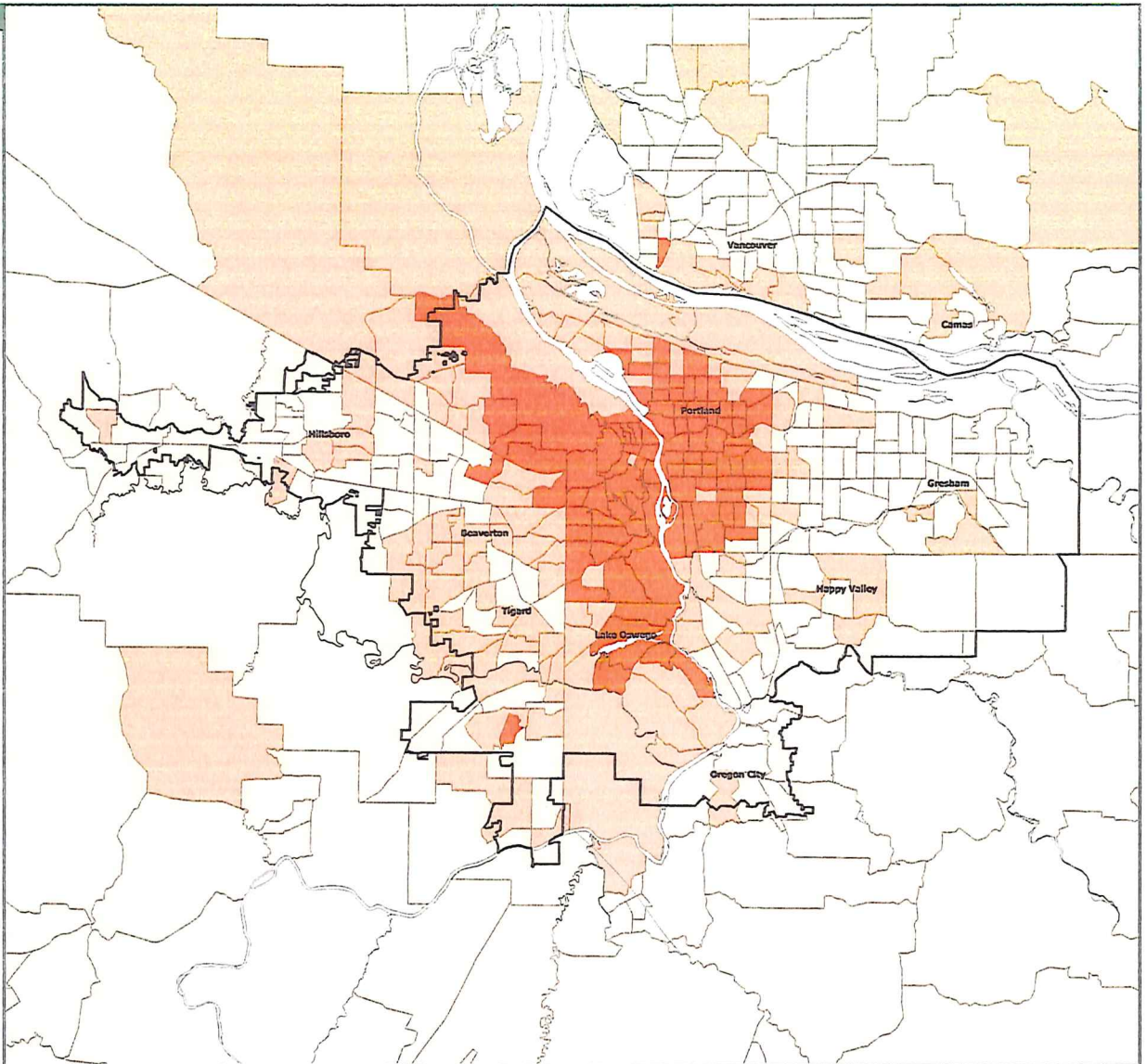
Source: Metro

0 2 4 6 Miles



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R L I S

Percent Comparison: P'S Customers and Limited English Proficiency

Percent Unique P'S Customers

- < 0.5%
- 0.5 - 1%
- > 1%

Percent Limited English Proficient

- < 4%
- 4 - 8%
- 8 - 11.9%
- > 11.9%

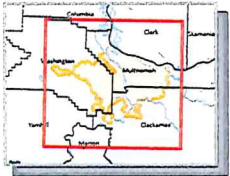
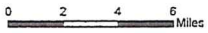
▭ Metro jurisdictional boundary

Regional Rate:
Limited English Proficiency = 8%

27% of customers in the Metro region live in Census tracts that exceed the regional rate for Limited English Proficiency.

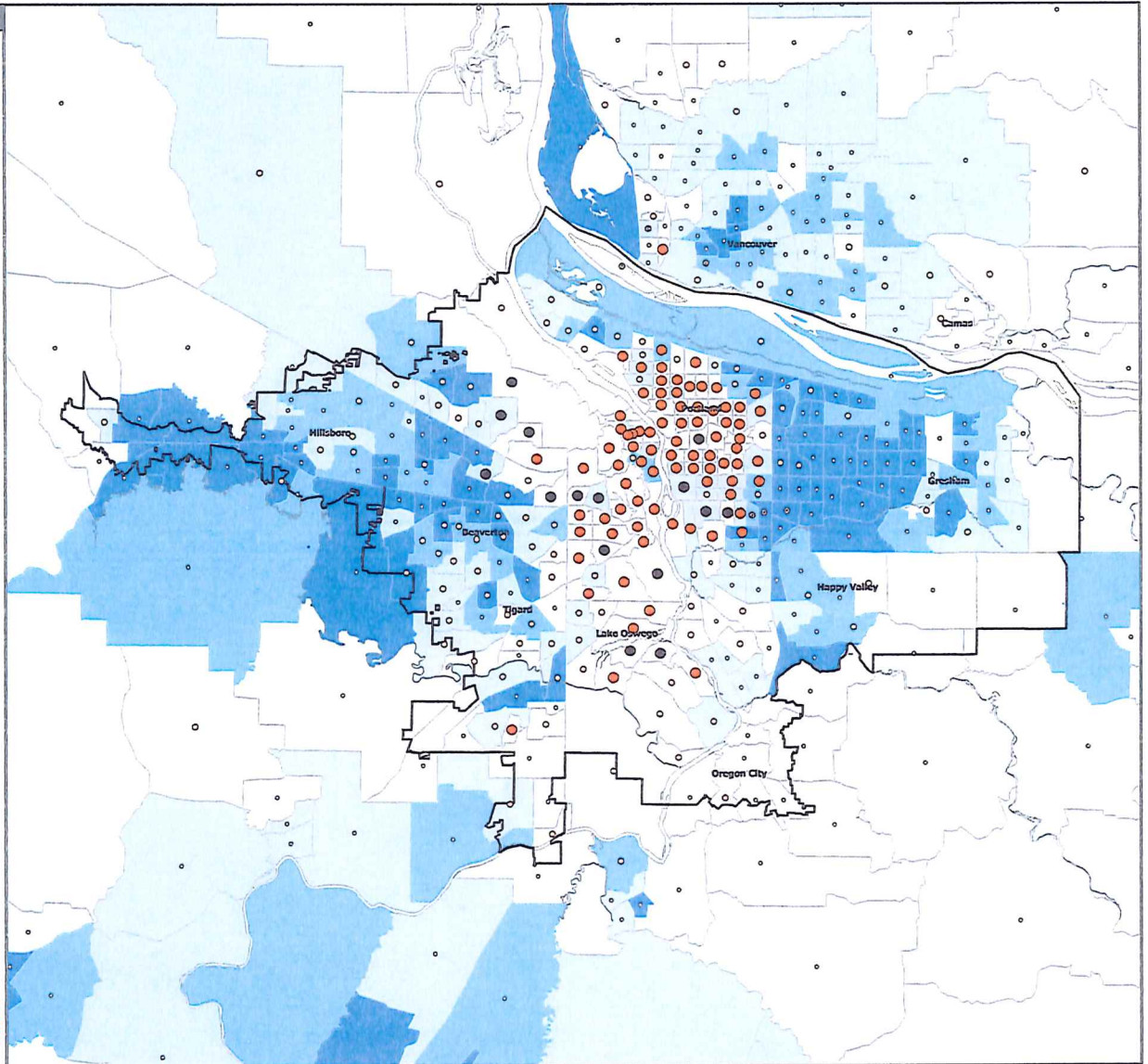
The Metro region is defined as Census tracts that intersect the Metro jurisdictional boundary.

Source: Metro, Census Bureau



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R L I S

Percent Comparison: P'5 Customers and People of Color

Percent Unique P'5 Customers

- < 0.5%
- 0.5 - 1%
- > 1%

Percent People of Color

- < 14.4%
- 14.4 - 28.7%
- 28.7 - 43.1
- > 43.1

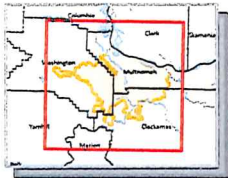
▭ Metro jurisdictional boundary

Regional Rate:
People of Color = 28.7%

30% of customers in the Metro region live in Census tracts that exceed the regional rate for People of Color.

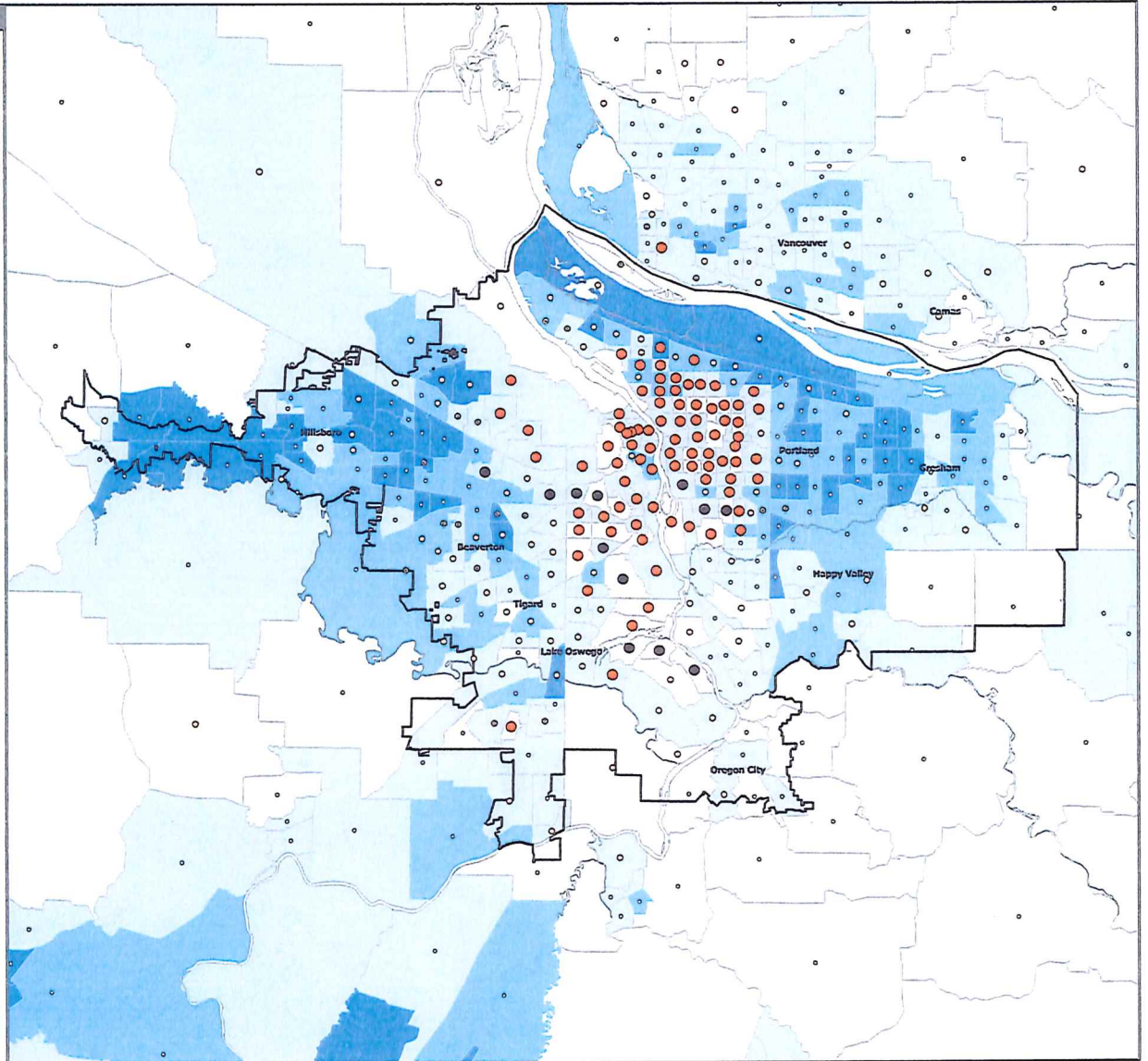
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Source: Metro, Census Bureau



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Last updated June 2019

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R L I S

**Percent Comparison:
P'S Customers and
Low Income**

Percent Unique P'S Customers

- < 0.5%
- 0.5 - 1%
- > 1%

Percent Low Income

- < 14.2%
- 14.2 - 28.5%
- 28.5 - 42.7%
- > 42.7%

▭ Metro jurisdictional boundary

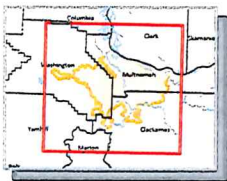
**Regional Rate:
Low Income = 28.5%**

36% of customers in the Metro region live in Census tracts that exceed the regional rate for Low Income.

The Metro region is defined as Census tracts that intersect the Metro jurisdictional boundary.

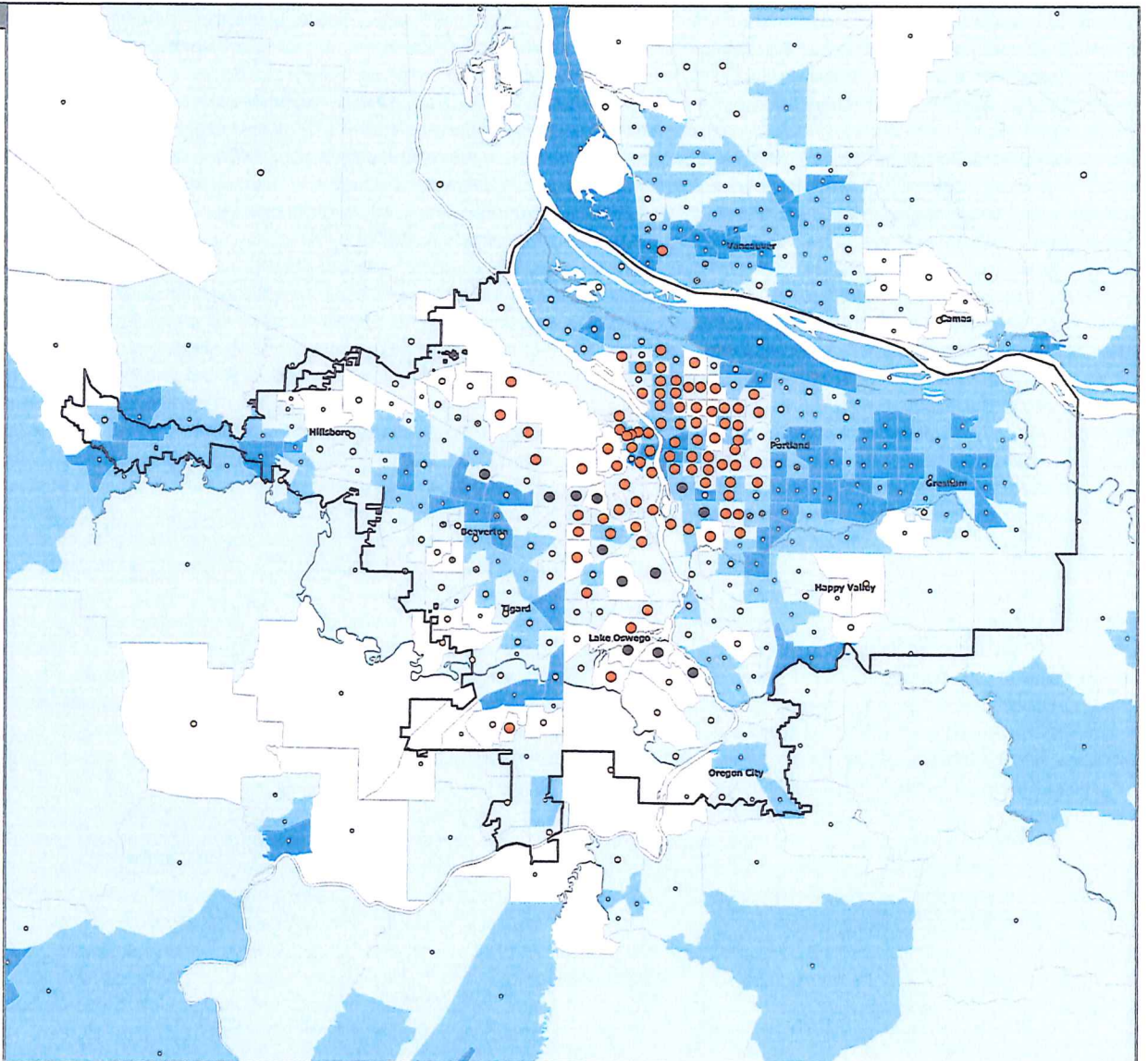
Source: Metro, Census Bureau

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Last updated June 2019

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PORTLAND'5

CENTERS FOR THE ARTS



August 8, 2019

The Honorable Makan Delrahim
Assistant Attorney General
U.S. Department of Justice
Antitrust Division
950 Pennsylvania Avenue, NW
Washington, D.C. 20530

Dear Assistant Attorney General Delrahim:

Portland'5 Centers for the Arts ("Portland'5") submits this public comment to respectfully urge the U.S. Department of Justice Antitrust Division ("US DOJ") to continue to uphold the ASCAP and BMI consent decrees. These decrees provide necessary protections against anticompetitive behavior and continue to play an integral role in facilitating fair and equitable music licensing for music performances in the United States.

Portland'5 is a part of Metro, a regional governmental entity, located in downtown Portland, Oregon. It brings over 1,000 music, theater, dance and lecture performances to Portland each year and is the 5th largest performing arts center in the U.S. Portland'5 runs five venues that draw over one million patrons each year. Portland'5's Education and Community Engagement programming provides free performances at the venues and in the community for over 14,000 students and staff at Title I schools targeting students from communities of color and low-income households. Portland'5 also subsidizes resident companies such as the Oregon Symphony, Portland Opera, Oregon Ballet Theater, Oregon's Children's Theater and the Portland Youth Philharmonic. Portland'5 is home to the Broadway in Portland Series. Portland'5 not only provides rental space but also promotes shows through Portland'5 Presents.

Terminating the consent decrees would disrupt the music marketplace and jeopardize Portland'5's ability to license music for its performances for the community. This impacts Portland'5's resident companies, non-profit users and Education and Community Engagement program. Ultimately, this will significantly impact the culture and arts community in the Portland Metropolitan region if BMI and ASCAP lack DOJ supervision over their licensing of over 90% of all music performance rights. Portland'5 strongly encourages the DOJ keep the consent decrees in place.

The consent decrees promote competition and mitigate market abuses by requiring all licenses be non-exclusive and all license requests be granted. Further, by stipulating for judicial oversight, the consent decrees provide a necessary check on ASCAP and BMI by providing an avenue to settle rate disputes for all licensees outside of private arbitration. In an industry already heavily skewed in

PORTLAND'5

CENTERS FOR THE ARTS



favor of ASCAP and BMI, the limitations imposed by the consent decrees ensure smaller venues can still afford to provide patrons with performed musical content.

Market conditions have not changed to warrant termination, or alteration, of the consent decrees. BMI and ASCAP continue to monopolize the ownership of performance rights in the music industry. Because the consent decrees continue to serve the music industry and the general public at large we urge the DOJ to follow its precedent in upholding the consent decrees. As the DOJ stated just three years ago, "the current system has well served music creators and music users for decades and should remain intact."

Thank you for your consideration of Portland'5's comments on the consent decrees.

Sincerely,

Robyn Williams, CVE
Executive Director, Portland'5 Centers for the Arts

cc: Jeff Merkley, U.S. Senator of Oregon
Ron Wyden, U.S. Senator of Oregon
Suzanne Bonamici, Oregon Congresswoman
Earl Blumenauer, Oregon Congressman
Peter DeFazio, Oregon Congressman
Kurt Schrader, Oregon Congressman
Greg Walden, Oregon Congressman