



# Meeting minutes

Meeting: **Transportation Policy Alternatives Committee (TPAC)**

Date/time: Friday, April 3, 2020 | 10 a.m. to 12 noon

Place: Virtual online meeting via Web/Conference call (Zoom)

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## **Members Attending**

Tom Kloster, Chair  
Karen Buehrig  
Lynda David  
Eric Hesse  
Dayna Webb  
Katherine Kelly  
Jeff Owen  
Laurie Lebowsky  
Jennifer Campos  
Rachael Tupica  
Tyler Bullen  
Glenn Koehrsen  
Jessica Stetson  
Gladys Alvarado  
Idris Ibrahim  
Taren Evans  
Yousif Ibrahim

## **Affiliate**

Metro  
Clackamas County  
SW Washington Regional Transportation Council  
City of Portland  
City of Oregon City and Cities of Clackamas County  
City of Gresham and Cities of Multnomah County  
TriMet  
Washington State Department of Transportation  
City of Vancouver, WA  
Federal Highway Administration  
Community Representative  
Community Representative  
Community Representative  
Community Representative  
Community Representative  
Community Representative  
Community Representative

## **Alternates Attending**

Allison Boyd  
Erin Wardell  
Jay Higgins  
Garet Prior  
Glen Bolen  
Karen Williams  
Mike Coleman

## **Affiliate**

Multnomah County  
Washington County  
City of Gresham and Cities of Multnomah County  
City of Tualatin and Cities of Washington County  
Oregon Department of Transportation  
Oregon Department of Environmental Quality  
Port of Portland

## **Members Excused**

Jessica Berry  
Chris Deffebach  
Don Odermott  
Mandy Putney  
Cory Ann Wind  
Donovan Smith  
Wilson Munoz  
Rob Klug  
Shawn M. Donaghy  
Jeremy Borrego

## **Affiliate**

Multnomah County  
Washington County  
City of Hillsboro and Cities of Washington County  
Oregon Department of Transportation  
Oregon Department of Environmental Quality  
Community Representative  
Community Representative  
Clark County  
C-Tran System  
Federal Transit Administration

Cullen Stephenson

Washington Department of Ecology

**Guests Attending**

Michael Foley  
William Farley  
Kari Schlosshauer

**Affiliate**

Aging Services  
City of Lake Oswego  
Safe Routes to Schools National Partnerships

**Metro Staff Attending**

Ken Lobeck, Funding Programs Lead  
Ally Holmqvist, Senior Transportation Planner  
Grace Cho, Senior Transportation Planner  
John Mermin, Senior Transportation Planner  
Molly Cooney-Mesker, Sr. Public Affairs Spec.  
Pamela Blackhorse, Program Assistant III

Lake McTighe, Senior Transportation Planner  
Ted Leybold, Planning & Development Resource Mgr.  
Eliot Rose, Senior Tech & Transportation Planner  
Monica Krueger, Transportation Engineer Planner  
Patrick Dennis, Senior Management Analyst  
Marie Miller, TPAC Recorder

**1. Call to Order, Declaration of a Quorum and Introductions**

Chairman Tom Kloster called the meeting to order at 10 a.m. A quorum of members and alternate members present was declared. Guests, public members and staff were noted as attending.

**2. Comments From the Chair and Committee Members**

- **Meeting logistics review for today** (Chairman Kloster and Molly Cooney-Mesker)

Chairman Kloster reviewed some of the features in Zoom, our web-based platform used for the committee meetings during this time away from the Metro Regional Center. Locations to find the mute/unmute button for videos and audios, chat area for asking tech/logistical questions and questions during the meeting, and symbol for hand raised to take questions and vote during the meeting. For phone callers, questions/comments could be given with the \*9 command. In addition to Chairman Kloster, Molly Cooney-Mesker would be facilitating the meeting, Lake McTighe providing PPT's for presenters, and Marie Miller monitoring votes and taking minutes.

Appreciation for the committee time on the video/call was given. Metro was initially impacted hard by the pandemic with 40% of our workshop laid off, some 700 employees. These were mainly from our visitor venues that immediately closed operations. Regarding departments at the Regional Center including the Planning & Development Department projects are moving forward at some level, possibly scaled back or timelines changed. Metro is working with partner agencies and jurisdictions on the changes. The Council advisory committees continue to meet, as well as their workshops, and will have agendas prioritized for action items first, timely items, and then information items that could be linked to materials. Discussion on meeting agendas, project development and reopening at buildings will be ongoing.

- **Monthly Metropolitan Transportation Improvement Program (MTIP) Amendments Update** (Ken Lobeck)

The monthly submitted MTIP formal amendment and administrative modification project lists from the end of February through March 2020 timeframe were provided to the committee in the meeting packet. Mr. Lobeck noted Resolutions 20-5082 and 20-5088 which included the Rose Quarter project were passed by the Metro Council April 2. For any questions on the

memo in the packet regarding submitted MTIP amendment and administrative modification project lists contact Mr. Lobeck.

- **Fatal Crashes Update** (Lake McTighe)

Lake McTighe, Metro Transportation Safety Program Lead provided the monthly fatal crashes update. As of 3/19/2020 there were 5 fatality crashes in Clackamas, Multnomah and Washington County, with 2 new fatalities recently in Multnomah County. Because of the reduced traffic on roads during the pandemic there is a marked change in traffic patterns shown across the country, with nearly half as many fatal crashes from a year ago. For any questions on the material in the packet contact Ms. McTighe.

- **2021-2024 Metropolitan Transportation Improvement Program (MTIP) public comment revised schedule** (Grace Cho)

Ms. Cho announced the release for public comments period on the 2021-2024 Metropolitan Transportation Improvement Program (MTIP) is April 17. Full details on the program will be provided with the public comment notice. TPAC will be asked to take action in June, with the Metro Council expected to adopt by resolution in July 2020.

- **2020 BUILD grant applications for the Portland region** (Grace Cho)

Ms. Cho announced that the deadline to apply for the 2020 Better Utilizing Investments to Leverage Development (BUILD) Federal Transportation Discretionary Grant program is May 18, 2020. Metro is offering a regional check-in with proposed applications to meet federal requirements. Contact Ms. Cho for further details or with questions.

- **TriMet project programming comment process, FY 2020-21** (Jeff Owen)

Mr. Owen announced he has decided to stay at TriMet and will continue as TPAC committee member representing the agency. In regard to changes with COVID-19 impacts, TriMet has placed information on their website: [trimet.org/health](http://trimet.org/health) that provides information on safety measures for riders and operators. Starting next week TriMet is planning some service reductions which will be posted online. SMART will soon start some service reductions also.

Mr. Owen provided information on proposed program of projects on TriMet's plan for Federal Transit Administration funding for fiscal year 2021. Details of the proposed projects are listed in the meeting packet on pages 13-14. On page 15 are details of additional eligible programs to include in fiscal year 2020. These include: Innovations in Transit Public Safety, FY2019 Low or No-Emission Vehicle, and Capital Investment Grants (CIG) Small Starts. For further information on these programs or public comment process contact Mr. Owen.

Glen Bolen noted that Vanessa Vissar whom is listed in the TPAC future agenda items with TriMet Coordinated Transportation Plans for Seniors and People with Disabilities is now working at ODOT. Jeff Owen confirmed and noted he can help coordinate this presentation along with Ms. Vissar with ODOT now.

### **3. Public Communications on Agenda Items - none**

#### 4. Consideration of TPAC Minutes from March 6, 2020

Glen Bolen noted that on page 7 of the draft minutes regarding the Rose Quarter project, one of ODOT's biggest decisions to come will be requisitions, not right of way public comments.

**MOTION: To approve the minutes from March 6, 2020 with above correction.**

Moved: Glen Bolen

Seconded: Garet Prior

**ACTION: Motion passed with two abstentions.**

#### 5. Metropolitan Transportation Improvement Program (MTIP) Formal Amendment 20-5094 (Ken Lobeck)

Mr. Lobeck provided an overview of the Metropolitan Transportation Improvement Program (MTIPP Formal Amendment 20-5094, summarized here:

Project #1: NW Division Complete Street – Phase 1: Wallula Ave – Birdsdale Ave.

The formal amendment adds newly awarded RFFA funding to fully fund the project. The project name and description are updated as well. Gresham also concurred with Metro's request to advance the added funding for the PE Phase to 2020 to ensure PE activities can continue. At \$6,860,740, the project is now fully funded and being advanced to ensure the prior obligated PE phase TCSP funds do not lapse.

Project #2: Road Safety Audit Implementation

The formal amendment splits off \$150k from FY 2021 and advances it to FY 2020 to be committed to Key 20479.

Project #3: Region 1 Bike Pedestrian Crossings

The formal amendment deletes scope from Powell Blvd and reduces the limits on OR99E, and adds \$150k from Key 20414

Project #4: Red Line Extension to Gateway Double Track Project

The PE phase (final Engineering) will not begin until FY 2021. The PE phase will be programmed using a new Key number for inclusion in the 2021-2024 MTIP and STIP. This result in Key 20849 be an unnecessary, erroneous, and unnecessary duplicate project and is being removed from the 2018 -21 MTIP.

Project #5: TriMet STEPS to MOD & MPI Demonstration Project

The formal amendment adds TriMet's new "STEPS to MOD & MPI Demonstration" discretionary FTA Section 5312 grant from the Integrated Mobility Innovation program.

MPO CFR compliance requirements have been met, the 30-day public notification period has been posted which ends April 24, 2020, with Metro Council expected to approve this resolution on May 7, 2020.

Comments from the committee:

- Erin Wardell appreciated the inclusion of the Cornelius project as part of the Region 1 Bike Ped Crossings project grouping bucket.

**MOTION: To approve recommendation to JPACT of Resolution 20-5094 consisting of five projects in the April 2020 Formal Amendment Bundle enabling the projects to be amended correctly into the 2018 MTIP with final approval to occur from USDOT.**

Moved: Jeff Owen

Seconded: Eric Hesse

**ACTION: Motion passed with one abstention; Karen Williams.**

**6. 2020-2021 Unified Planning Work Program (UPWP) Resolution 20-5086 (John Mermin)**

Mr. Mermin provided an overview of the proposed fiscal year 2020-2021 Unified Planning Work Program (UPWP). The UPWP is the annual federally-required document that ensures efficient use of federal planning that describes transportation planning tasks, relationship to other planning activities in the region, and budget summaries. TPAC was asked to approve recommendation to JPACT Resolution 20-5086 which includes the 2020-21 UPWP (Exhibit A), and self-certification findings that demonstrate the Metro meets Federal planning regulations (Exhibit B).

Comments from the committee:

- Jeff Owen asked if TPAC members had slight edits or changes that have not yet been incorporated into the UPWP, where would these go after TPAC's meeting today. Mr. Mermin stated that small friendly amendments or small changes could be sent to him. If substantive changes or edits are needed, they should be sent to JPACT for further discussion with consideration for adoption.

Erin Wardell provided an additional narrative to be included in the proposed UPWP document. The Urban Reserves Transportation Study comes from Washington County. The study plans to inform concept and comprehensive transportation planning for UGB expansion areas in Washington County to understand the cumulative impacts of future urban reserve development and to help ensure the county has adequate mobility and capacity on area roadways. The study is being funded by a \$420,000 Metro 2040 Planning and Development Grant. This project is not federally funded but carries region significance and the reason for UPWP inclusion. The project began in 2019 and will be completed at the end of calendar year 2020.

Comments from the committee:

- Karen Buehrig thanked Metro for the work done on the document, especially with the detail to funding sources and the budget summary table.
- Eric Hesse commented on the right level of project and partner work in the document and how useful the new streamlined version makes it accessible for regional planning. The additional narrative on Urban Reserves from Washington County also adds for comprehensive planning.
- Gareth Prior agreed on the usefulness with the document. Not only is the UPWP informative for project partners in the region, but helps inform the public and elected officials what specific projects are involved in the region's planning.

**MOTION: Recommend that JPACT adopt Resolution 20-5086 which includes the 2020-21 UPWP (Exhibit A), and self-certification findings that demonstrate that Metro meets Federal planning regulations (Exhibit B), and includes the new project narrative from Washington County titled *Urban Reserves Transportation Study*.**

Moved: Erin Wardell

Seconded: Gareth Prior

**ACTION: Motion passed unanimously.**

Additional comments from the committee:

- Garet Prior noted the 2020 Census is now out and encouraged the public to participate.
- Jeff Owen congratulated the committee and staff on a good virtual meeting!

**7. Adjourn**

There being no further business, meeting was adjourned by Chairman Kloster at 11:00 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marie Miller".

Marie Miller, TPAC Recorder

Attachments to the Public Record, TPAC meeting, April 3, 2020

Item	DOCUMENT TYPE	DOCUMENT DATE	DOCUMENT DESCRIPTION	DOCUMENT No.
1	Agenda	04/03/2020	04/03/2020 TPAC Agenda	040320T-01
2	TPAC Work Program	03/27/2020	TPAC Work Program, as of 03/27/2020	040320T-02
3	Memo	03/24/2020	TO: TPAC and interested parties From: Ken Lobeck, Funding Programs Lead RE: April 2020 TPAC MTIP Monthly Submitted Amendments	040320T-03
4	Memo	03/24/2020	TO TPAC and interested parties From: Lake McTighe, Regional Planner RE: Fatal crash update	040320T-04
5	Handout	N/A	Public Notice: Provide Comments or Request a Public Hearing on TriMet's plan for Federal Transit Administration funding for Fiscal Year 2021	040320T-05
6	Draft Minutes	03/06/2020	Draft Minutes from TPAC March 6, 2020 meeting	040320T-06
7	Resolution 20-5094	04/03/2020	Resolution 20-5094 for the purpose OF ADDING NEW OR AMENDING EXISTING PROJECTS TO THE 2018-21 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM WHICH INVOLVES PROJECT CHANGES TO FIVE PROJECTS IMPACTING GRESHAM, ODOT, AND TRIMET (AP20-11-APR)	040320T-07
8	Exhibit A to Resolution 20-5094	04/03/2020	Exhibit A to Resolution 20-5094, 2018-2021 Metropolitan Transportation Improvement Program	040320T-08
9	Staff Report	03/24/2020	Staff Report to Resolution 20-5094, 2018-2021 Metropolitan Transportation Improvement Program	040320T-09
10	Resolution 20-5086	04/03/2020	Resolution 20-5086 for the purpose of adopting the fiscal year 2020-21 Unified Planning Work Program and certifying that the Portland area Metropolitan area is in compliance with Federal Transportation Planning requirements.	040320T-10
11	Exhibit A to Resolution 20-5086	04/03/2020	Exhibit A to Resolution 20-5086, draft 2020-21 Unified Planning Work Program	040320T-11
12	Exhibit B to Resolution 20-5086	04/03/2020	Exhibit B to Resolution 20-5086, 2020 Metro Self Certification	040320T-12
13	Staff Report	04/03/2020	Staff Report to Resolution 20-5086, consideration for adoption of draft fiscal year 2020-21 Unified Planning Work Program	040320T-13
14	Handout	N/A	Urban Reserves Transportation Study, additional UPWP project narrative for draft 2020-21 UPWP	040320T-14

<b>Item</b>	<b>DOCUMENT TYPE</b>	<b>DOCUMENT DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT No.</b>
15	Presentation	04/03/2020	April 2020 MTIP Formal Amendment Summary Resolution 20-5094	040320T-15
16	Presentation	04/03/2020	2020-21 Unified Planning Work Program	040320T-16