## METROPOLITAN EXPOSITION RECREATION COMMISSION

## Resolution No. 06 - 06

For The Purpose Of Approving The Oregon Convention Center Kiosk Way-Finding Capital Project And Authorizing Moving Surplus Capital Project Funds To Cover The Increase In Cost Of This Project.

WHEREAS, the costs for the Kiosk Way-finding project exceed the \$100,000 capital projects purchasing threshold and need the approval of the MERC Commission per the adopted MERC Purchasing Policies.

WHEREAS, there are sufficient savings from other budgeted capital projects to cover the \$24,000 increase in costs for the Kiosk project.

WHEREAS, the Metropolitan Exposition Recreation Commission has the authority to approve this capital project for the Oregon Convention Center way-finding needs.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition Recreation Commission approve the Kiosk/Way-finding project increase from \$85,500 to \$109,500 in the Oregon Convention Center Capital Budget and authorize moving surplus capital project funds to cover the increased cost of this project.

Passed by the Commission on April 26, 2006.

Approved as to Form:

Daniel B. Cooper, Metro Attorney

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## MERC STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 06-06, FOR THE PURPOSE OF APPROVING THE OREGON CONVENTION CENTER KIOSK WAY-FINDING CAPITAL PROJECT AND AUTHORIZING MOVING SURPLUS CAPITAL PROJECT FUNDS TO COVER THE INCREASE IN COST OF THIS PROJECT.

Date: April 26, 2006 Prepared by: Jeffrey A. Blosser

Agenda Item/Issue: Approval of the Oregon Convention Center Kiosk Way-Finding capital project and authorizing moving surplus capital project funds to cover the increase in cost of this project.

Background and Analysis: The OCC Kiosk Way-Finding project was originally part of the Expansion Project and was deleted early on due to potential project funding shortfalls. Staff requested, in the OCC capital budget, the Kiosk Way-Finding project which was approved by the MERC Commission during the 2005-06 budget process. Costs for the structures and screens came in at \$24,000 over the anticipated cost of \$85,500 after quotes were taken for the support structure and the new Daktronics' boards. There are sufficient surplus funds in the OCC capital budget, from other projects' savings, to fund this price increase. (See attached sheets.)

<u>Fiscal Impact</u>: There will be no fiscal impact to the approved capital projects budget or negative affect on any of the projects approved by the Commission for FY 2005-06.

Recommendation: Staff recommends that the Metropolitan Exposition Recreation Commission approve the Oregon Convention Center Kiosk Way-Finding capital project, at the \$109,500 cost, and authorize the moving of surplus capital project funds to cover the increase in cost of this project.

## KIOSK Project – Way-finding at OCC

				<u>oc</u>	C Expansion	<u>00</u>	CC Pooled_	
Components	<u>Vendor</u>		Cost		<u>Fund</u>	<u>Ca</u>	pital Fund	<u>Status</u>
Design	Mayer-Reed	\$	14,000	\$	14,000			Completed December 2004
Structures	ES&A Signs		74,500		•	\$	74,500	Awarded & in progress
Reader Boards	TBA		33,000				33,000	Quotes to be solicited in April
Map Light Boxe	es TBA		2,000				2,000	Quotes to be solicited in May
·		\$	123,500	\$	14,000	\$	109,500	•
Project Budget, 2005-06  Available from other 2005-06 projects that came in un				ınder			\$ 85,550 23,950	,
•	·	•			-	\$	109,500	-

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Facility/Department:	Description:	Electi	ronic Signs & Map Bo	Kes	Health & Safety	☑ New/Replacement
Priority Level:    OLOW   MED   MIGH   Asmark Reserve			TORRORS CONTRACTOR AND ARREST CONTRACTOR		Revenue Generating	Other
Project Number:		O rov	V O MED O HIGH		Aramark Resen	/e
Estimated Start Date:   05/01/06			Assigned by MERC		Type of Requ	est
1- Cost Estimates  Original  \$0.00			- ossanski se i sa naminekist v sa 10		✓ Initial	Revision
Preliminary   Revised   Amount   So.00   Preliminary   Revised   Amount   So.00   Pormal Bild   Pased on Design   Amount   So.00   Pormal Bild   Quotes	Estimated Completion Date		06/15/06			
Amount  \$0.00   Based on Design   Amount   \$35,000.00   Quotes    2 - Description (attach additional pages if necessary)  These pieces will be the guts of the KIOSK with electronic reader boards that will list event and room locations as well as provide "you are here" maps of OCC to orient visitors and then allow for them to use overhead signage to find their event location in OCC.  3 - Justification  Wayfinding is needed with expansion and the need to greet people at entry, points so they can locate where theyir event is taking place and map to get them oriented to how to locate space in OCC.  4 - Funding Source  OCC Capital Fund  5 - Operating Budget Impact  None - OCC is buying these as part of the owner installed portion of the project.  6 - Return on Investment (attach additional pages if necessary)  None - OCC is buying these as part of the owner installed portion of the project.  7 - Consequences of not doing this project in current fiscal year  No improvement to wayfinding difficulties currently experienced by OCC event attendees.  Included in the Adopted Budget  F Yes  No  Budget Year  FY 2005/06  Originator:  Pacility Director:  Finance/Budget:  MERC Capital Projects Manager:  Date Preliminary   Bid Process   Final    Date Preliminary   Final    Date   Final    Da	1- Cost Estimates	e e de como	and the second of the second o	e engel 1 en l		
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Facility/Department:		Oregor	n Convention Cer	nter	Revenue Gene	erating [	☐ Other
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