

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 13


Authorizing the Chairman and General Manager, on behalf of the Metropolitan Exposition-Recreation Commission, to enter into a Letter of Understanding with Jeffrey A. Blosser, to serve as Oregon Convention Center Manager.

The Metropolitan Exposition-Recreation Commission finds:

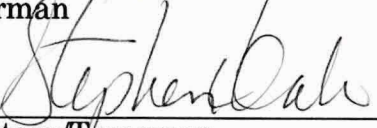
1. The Commission's Selection Committee has conducted a search for the position of Oregon Convention Center Manager.
2. The Selection Committee interviewed the top four candidates, and has recommended Jeffrey A. Blosser for the position.
3. Jeffrey A. Blosser is qualified by management skills, experience, and other factors to serve as Oregon Convention Center Manager.

BE IT THEREFORE RESOLVED that the Chairman and General Manager are hereby authorized to enter into a Letter of Understanding with Jeffrey A. Blosser, to act as Oregon Convention Center Manager for the Metropolitan Exposition-Recreation Commission, on terms and conditions as substantially set forth in the attached Letter and approved by the General Manager and Counsel.

Passed by the Commission on November 22, 1988.



Chairman



Secretary/Treasurer

APPROVED AS TO FORM:



Metro General Counsel

November 22, 1988

Mr. Jeffrey A. Blosser
4709 Ferrer Way
Louisville, KY 40299

Re: Letter of Understanding

Dear Jeff:

This will constitute a Letter of Understanding between the Metropolitan Exposition-Recreation Commission and Jeffrey A. Blosser regarding the details of employment as the Oregon Convention Center Manager as agreed to this 22nd day of November, 1988.

1. The Commission will employ, and Blosser accepts employment from the Commission, as the Commission's Convention Center Manager beginning January 9, 1989.
2. Blosser will report to the Commission's General Manager and his term of employment will be governed by the Commission's Personnel Policies.
3. Blosser shall, at all times, faithfully, industriously and to the best of his ability, experience and skills provide his services as Convention Center Manager of the Commission and shall perform all duties as may be required of him by the Commission and the Commission's General Manager.
4. During the term of his employment, Blosser shall devote his time, attention, knowledge and skills to the Commission as its Convention Center Manager, and shall not accept any other employment or engage in any outside business or enterprise, without the Commission's written consent.
5. As compensation for Blosser's services, the Commission shall pay him \$60,000 per year, payable in no less frequent installments than once each month. The Commission shall review Blosser's salary annually.
6. In addition to the compensation specified above, the Commission shall provide Blosser all employee benefits provided by the Metropolitan Exposition-Recreation Commission to its employees, including health and dental insurance, retirement benefits, life insurance, social security, workers' compensation, paid holidays, paid vacations, sick leave, funeral leave, military leave, leave for jury duty, and credit union options.

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7. In addition to the compensation specified above, the Commission shall provide Blosser:
 - a. All travel, entertainment and other expenses incurred by Blosser in the performance of his duties, in the amounts approved in the fiscal year budget.
 - b. All dues for professional associations, civic and service organizations as shall be deemed advantageous and advisable to the Commission. No such dues or expenses shall be incurred without the prior approval of the Commission's General Manager.
 - c. All reasonable expenses incurred by Blosser in relocating himself and his family to Portland, Oregon.
 - d. Necessary and reasonable travel expenses back to Louisville for the first two to three months during his wife's pregnancy.
 - e. The Commission has requested Blosser to commence duties on January 9, 1989. Blosser prefers to commence employment in late March or early April, 1989, in order to make a more orderly move and allow for personal commitments. In order to induce Blosser to commence employment by January 9, 1989, the Commission agrees to pay Blosser, in addition to the compensation set forth above, \$1,000 per month for the first three months.
8. Blosser may attend such association and professional meetings as the Commission's General Manager shall approve. The Commission shall pay the cost of travel, registration, tuition, food and lodging for attending these activities.
9. The Commission may terminate this employment for "cause" upon giving Blosser fourteen (14) days notice of its intent to terminate. Upon giving of such notice, Blosser's employment shall terminate on the date specified in said notice.

"Cause" for the purposes of termination shall be defined as any one or more of the following:

- a. Willful failure or inability to perform any of the terms or requirements of this employment;
- b. Willful failure or inability to follow specific lawful directives of the Commission;
- c. Misappropriation of funds or property of the Commission or the Metropolitan Service District;

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- d. Conviction of any crime the nature of which would tend to bring discredit to the Commission or its operation.
- 10. The Commission shall have the right and option to terminate Blosser's employment without cause upon giving Blosser at least one hundred twenty (120) days written notice of its intention. Upon the giving of such notice, Blosser's employment shall terminate on the date specified in the notice.

If the Commission shall terminate Blosser's employment without cause, it shall pay Blosser four weeks compensation commencing with the termination date in the notice of termination.

METROPOLITAN EXPOSITION-RECREATION COMMISSION



Ted Runstein, Chair

Date: _____

Lee Fehrenkamp, General Manager

Date: _____

JEFFREY A. BLOSSER

Date: _____