

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 178

Approving the Metropolitan Exposition-Recreation Commission Revised Parking/Towing Policy that was updated to cover all of the Commission facilities.

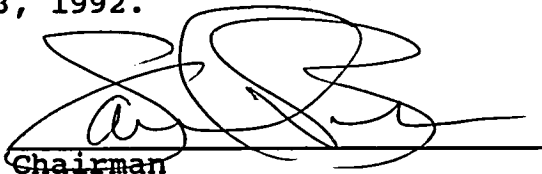
THE COMMISSION FINDS:

1. That the Commission Parking/Towing Policy only included the Spectator Facilities.

2. That in order to standardize our policies to cover all Commission facilities, it was necessary to update the Commission's Parking/Towing Policy.

BE IT THEREFORE RESOLVED that the Commission adopt the attached Parking/Towing Policy (Exhibit A), revised to include all Commission facilities, in order to continue to provide clear and consistent guidelines for the control and management of Commission's parking lots, pads, fire lanes and other areas utilized in the day-to-day operation of MERC business.

Passed by the Commission May 13, 1992.

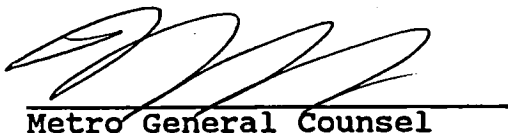


Chairman



Secretary/Treasurer

APPROVED AS TO FORM:



Metro General Counsel

# Metropolitan Exposition-Recreation Commission

P.O. Box 2746 • Portland, Oregon 97208 • 503/731-7800 • Fax #731-7870 • 777 NE Martin Luther King Jr. Blvd.

DATE: May 8, 1992  
TO: Metropolitan Exposition-Recreation Commission  
FROM: Staff  
SUBJECT: Parking and Towing Policy

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## Background

The attached Parking and Towing Policy, which has been updated by Ed Contreras to include the Convention Center, was sent to the Commission Policy Committee for their review/comments and approval on May 6., 1992. This policy has also been reviewed by management staff and Metro General Counsel.

## Recommendation

In order to continue to provide clear and consistent guideline for the control and management of Commission's parking lots, MERC Staff recommends that the Commission approve the attached Parking and Towing Policy that has been updated to include all MERC facilities.

## Parking/Towing Policy

### I. Purpose:

This policy was developed in an effort to provide clear and consistent guidelines as well as providing enforcement regulations for the control and management of MERC parking lots, pads, fire lanes and other areas utilized in the commission of MERC business.

### II. Definitions:

- A. Restricted areas: Those areas restricted to specific utilization by authorized persons. (i.e. disabled parking, assigned parking, time zones, delivery and fire lanes).
- B. Access Lane: Lanes set aside by delineation for the purpose of providing clear vehicular and pedestrian movement.
- C. Parking Pad: An area set aside for limited authorized parking.

### III. Policy:

#### A. Disabled Parking:

- 1. These areas are expressly reserved for vehicles being utilized by permanent or temporarily disabled patrons.
- 2. Any vehicle not visibly displaying an authorized and legitimate disabled sticker, license plate or temporary MERC parking permit issued for this purpose will be cited and towed at the owner's expense.
- 3. Temporary permits may be obtained by contacting a MERC security agent or the Department of Special Services on the day of the event.

#### B. Assigned Parking:

- 1. Those parking spaces specifically designated by name or number for use by authorized persons or organizations during their respective events.

2. Unauthorized vehicles parked in assigned parking spaces may be cited and/or towed at owner's expense.
3. MERC employees may not park in any assigned parking spaces, including the parking pads of the Convention Center and the Civic Auditorium except:
  - a. In spaces generally provided at the Coliseum for the media and other non-MERC organizations when not in use for that day.
  - b. On the parking pad of the Convention Center between the hours of 6:00pm and 8:00am each day unless an event is in progress or an ingress/egress is utilizing that space.
  - c. Upon specific authorization from the MERC General Manager or the Facility Director.
4. MERC employees or contractors found to be in violation of MERC parking policies may lose any parking privileges in addition to having their vehicle cited and/or towed.
5. Parking citations and tows may be challenged only through Multnomah County's Traffic Hearings Officer and as such are subject to their notification process and deadlines.

C. Restricted/No-Parking:

1. All loading docks, delivery ramps, access lanes, driveways and pedestrian passageways shall be kept clear of parked vehicles except:
  - a. During authorized ingress/egress times and during deliveries. Blockage of driveways and pedestrian passageways must have prior written approval of the Facility Director.

Main Street between the Arlene Schnitzer Concert Hall and the New Theater Building is considered a pedestrian passageway when the crossarms at Broadway are down.
  - b. Convention Center loading dock and ramp between the hours of 6:00pm and 8:00am when no activity is in progress. Blockage of access to any loading dock is not permitted at any time.
  - c. When approved by the facility staff for special usage.

2. Bus, taxi and freight loading zones shall be kept clear of all unauthorized vehicles at all times.

Bus parking at the Coliseum's horseshoe is on a first come first serve basis for buses and large vans only. All other vehicles or late coming buses and vans shall park in the Coliseum's parking lots.

3. Time limit parking is provided at most facilities. No vehicle may be parked longer than the specified time period without prior authorization from the Department of Special Services or Technical Services Department.
4. Vehicles found parked in violation of these regulations may be cited and/or towed.

D. Parking:

1. All vehicles shall be parked within the designated parking space provided for each vehicle. Parking in such a manner as to obstruct another parking space, an access lane or pedestrian passageway shall constitute a violation.
2. Any vehicle found parked in violation of this regulation may be:
  - a. Cited if not found to be blocking traffic movement or space access;
  - b. Cited and/or towed if found to be blocking traffic movement or space access.

IV. Responsibility:

Neither METRO, MERC nor the City of Portland guarantees the safety of the vehicles or their contents while parked on MERC premises, therefore, persons parking do so at their own risk.