

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 212


BE IT RESOLVED:

That the Metropolitan Exposition-Recreation Commission submits to the Metro Council of the Metropolitan Service District the attached budgets for:

1. Portland Civic Stadium
2. Portland Center for the Performing Arts
3. Oregon Convention Center
4. Metro E-R Commission Administration
5. Memorial Coliseum Complex

for the Fiscal Year beginning July 1, 1993, and ending June 30, 1994, for inclusion as part of the total Metro Budget for this period.

Passed by the Commission on January 13, 1993.


Chair


Secretary/Treasurer

Approved As To Form:

By 
Daniel B. Cooper, General Counsel

Metropolitan Exposition-Recreation Commission

P.O. Box 2746 • Portland, Oregon 97208 • 503/731-7800 • Fax #731-7870 • 777 NE Martin Luther King Jr. Blvd.

DATE: January 11, 1993

TO: Metropolitan Exposition-Recreation Commission

FROM: Commission's Finance/Budget Committee

SUBJECT: FY 1993-94 Proposed Budgets

Attached are the Commission's FY 1993-94 Budgets for all facilities. The budgets were developed using the Five-Year Financial Plan and updated as needed. Several assumptions were used to develop next year's budgets, as follows:

ASSUMPTIONS

1. Management of the Coliseum will be assumed by the Oregon Arena Corporation on July 1, 1993, and most of the staff housed at the Coliseum will also be assumed by OAC.
2. Metro assistance for the Arts was budgeted at \$200,000, same as in the FY 1992-93 Adopted PCPA Budget.
3. No reference to any of the Arts Plan 2000 issues have been included, i.e. no new initiative such as fundraising, educational programs, increased marketing effort and presenting/promoting of events.
4. MERC staff used the revised 1992-93 fiscal year, as well as 1991-92 fiscal year actuals and the projected events and attendance to project next year's budgets (FY 1993-94).
5. Personal Services includes COLA salary adjustments for non-represented employees and adjustments to fringe benefits per Metro Budget Manual, pages 19 and 20.
6. Transfers to Metro, for Direct and Indirect Support Service and Insurance costs, are the same as was calculated by Metro for the Five Year Plan.

GENERAL COMMENTS

Long-Range Business Plan

Last year, during the budget process, the Public Policy Advisory Committee recommended that MERC should develop and implement a long-range business plan for its facilities. However, due to the pending construction of a new arena, the transition of the Coliseum to OAC and the pending reorganization, the business plan will be addressed in FY 1993-94.

FY 1993-94 Proposed Budgets - Schedule A

The attached Schedule A is a Summary, by entity, of the Proposed FY 1993-94 Budgets, including Beginning and Ending Fund Balances.

Memorial Coliseum - Schedule F

The Five Year Plan (Revised FY 1992-93 Budget) projected a positive ending balance at the Coliseum of about \$50,000 with a contingency of \$357,881. Therefore, we need to develop a FY 1993-94 Budget for the Coliseum to recognize the beginning Fund Balance and the disposition of the Fund Balance in accordance with the Consolidation Agreement, dated December , 1992, Section 7, Item J.

Note: Included in the Coliseum's Revised FY 1992-93 Budget, in the Personal Services line item, is \$336,824 (\$263,824 plus \$73,680 in Fringes) for the potential payout of vacation and personal leave and unemployment benefit liabilities due to the Coliseum's transfer to the Oregon Arena Corporation.

Civic Stadium - Schedules B through B6

Operating Revenues in FY 1993-94 Proposed Budget are \$480,000 above the 1993-94 Revised Budget, \$2,370,000 vs. \$1,885,000. The main reasons for this increase is next year's budget assumes hosting of three concerts, due to the purchase of a Portable Stage, an increase in rental rates and a new contract with the Portland Beavers, a Slam 'N Jam date and an exhibition baseball game between the Minnesota Twins and the Portland Beavers.

The increase in Personal Services of \$32,923 in the FY 1993-94 Proposed Budget and Five Year Plan is in Part-Time as follows: (1) Increase in Ticket Services labor by .50 FTE or \$6,000, (2) New position, a part-time Sales Associate, .50 FTE or \$15,480, and (3) Increase in Merchandising Vendors of \$5,000.

The increase in Material & Services of \$75,750 over the Five Year Plan is in the Sales/Marketing area. Under the contract with the Portland Beavers, the Commission and the Beavers agreed to spend 5% each of their share of net Concession revenues from Beaver games, in order to increase attendance at Beaver games, in advertising. We also did this in FY 1991-92, with some success, as FY 1991-92 had a positive cash flow for the first time ever.

Capital Outlay of \$350,000 includes a Portable Stage for \$250,000, which is the main reason for the \$480,000 increase in revenues in FY 1993-94 vs. FY 1992-93 Revised Budget.

Portland Center for the Performing Arts - Schedules C through C6

Operating Revenues in FY 1993-94 Proposed Budget are \$130,000 above the the FY 1993-94 Five Year Plan, \$3,550,000 vs. \$3,420,000. One reason for this swing is that starting next year we will be charging the promoter for the stagehands labor in the Intermediate Theatre (this is Reimbursements Revenues). We did not do this previously. Also, Other Revenues of \$91,000 is \$34,000 below the \$125,000 that was in the Five Year Plan. This is due to the elimination of the advertising income in the Calendar of Events and reclassifying ticket services revenues to Sales Commission Revenue.

The increase in Personal Services of \$79,440 in the Proposed FY 1993-94 Budget (\$3,355,889) vs. the Five Year Plan is \$3,276,449) is due to the following:

1. Full-Time Labor increased by \$25,626 due basically to the reclassification of positions, in accordance to the new organizational chart, and some minor adjustments (corrections) to staff salaries in the Five Year Plan.
2. Part-Time Labor is about the same as the Five Year Plan, \$1,653,556 in the Proposed Budget vs. \$1,647,868 in the Five Year Plan.
3. Fringes shows an increase of \$47,726, \$723,819 vs. \$676,093, due mainly to the increase in gross full-time and part-time labor.

Material & Services shows a decrease of \$60,696, \$847,715 vs. \$908,411, mainly in the marketing area due to the elimination of the following programs: additional marketing initiatives, Oregonian Banner Advertising, dance co-promotion, Summer Educational Workshops, cultural-tourism marketing initiative, new volunteer marketing brochures for volunteer program and tours, season event calendar, and redesign of PCPA logo.

Capital Outlay has been reduced by \$70,000, from \$250,000 to \$180,000.

Contingency has been increased by \$50,000, from \$150,000 to \$200,000. This is in accordance with Metro's Budget Manual which requires a minimum of 4% of Personal Services, Materials & Services and Capital

Outlay be allocated as a Contingency.

Oregon Convention Center - Schedules D through D6

The Oregon Convention Center FY 1993-94 Budget is based on FY 1991-92 Actual and the Revised FY 1992-93 Budget, as well as the FY 1993-94 Five Year Plan.

Fiscal Year 1993-94 will reflect many repeat events utilizing the meeting rooms and ballroom, food/beverage functions and consumer shows. Much of the success of the Convention Center can be attributed to the this repeat customer base and an increased attendance for ticketed events. FY 93-94 will represent a good convention year as well as reflecting the efforts of the marketing program begun back in 1989. The Convention Center will host 32 national and regional conventions with an estimated economic impact of \$54.5 million for 1993.

Operating Revenues in FY 1993-94 are projected to be \$6,269,636, which is \$225,486 (3.7%) above our Revised FY 1992-93 projections, or \$1,506,984 (31.6%) above our Adopted FY 1992-93 Budget. The biggest swing between next year's budget and this year's adopted budget is in the Concessions/Catering Revenue where we show an increase of \$1,060,000 (42.4%) the Adopted FY 1992-93 Budget, which is much more realistic since actual revenues in this area was \$3,334,376 in FY 1991-92. Hotel/Motel Revenue, which is \$3,720,000 in next year's budget, was based on information supplied by the City of Portland statistical area.

An increase in Personal Services of \$277,403 in next year's budget vs. FY 1992-93 Revised (from \$2,869,807 to \$3,147,210) is due mainly to the addition of a OCC Assistant Director/Stadium Manager (re the proposed reorganization) and the addition of a Operating Engineer and 3 additional Utility Workers I & II. This reflects a better history of event staffing and maintenance needs of the facility. This staffing increase should allow for proper service levels for the upcoming calendar of events, the necessary maintenance and, at the same time, keep overtime at a minimum.

Material & Services, in next year's proposed budget, will be similar to last fiscal year with modest increases due to the event occupancy expected as well as some inflationary costs. OCC staff will be able to keep better control over costs now that a two-year history exists, as well as utilizing their scheduling knowledge for personnel needs relative to the events scheduled.

Capital Outlay includes \$500,000 for Tiered Seating (2,500) Portable.

A "Capital Reserve Fund", which was started last year for long-range capital improvements will continue in FY 1993-94. The amount set-up in last year's budget for this program was \$400,000 and with this year's contribution, the fund should be \$900,000. This capital reserve

fund is being set-up for the anticipated \$2.5 to \$4.0 million of capital needs projected to begin in 1996.

MERC Administration - Schedule E and E1

The MERC Administration (formerly known as MERC Management Pool) includes 13 full-time positions, totalling \$462,021 vs. \$546,030 in the FY 1992-93 adopted budget, whose responsibilities are not facility specific. These positions reflect the proposed reorganization. Material & Services are \$3,500 less than this year's budget, and include the following variances:

- a. Elimination of the \$25,000 Professional Services line item (OCC budget includes \$50,000 for this line item).
- b. Added \$37,000 in expenses that previously were carried in the Coliseum's budget, i.e. a copy machine, office supplies, telephone, etc.
- c. Increase travel, etc. by \$5,000, from \$10,000 to \$15,000.
- d. Decreased the contingency by \$20,000, from \$25,000 to \$5,000.

Recommendation

The FY 1993-94 budget process was long, at time tedious for everyone, and required many meetings resulting in many budget changes during the process. The Spectator Facilities Fund was the foremost consideration when putting the Stadium and PCPA budgets together to make sure we addressed the concerns of the City and Metro regarding the recommended minimum fund balance at 7/1/94. The final result, we feel, is realistic budgets with little room for movement, and the Finance/Budget Committee recommends approval of the attached FY 1993-94 Budgets.



Portland Center for the Performing Arts

Robert A. Freedman, Director / Portland Civic Auditorium • Arlene Schnitzer Concert Hall • Intermediate Theatre • Dolores Winningstad Theatre

December 28, 1992

TO: Budget and Finance Committee: Ben Middleton
Cliff Carlsen
Ron Kawamoto
Jeff Blosser

FROM: Robert A. Freedman

RE: Update to FY 93/94 Budget

I have continued to work on the FY94 budget to try and bring it closer to the Five-Year Plan. The current version of the budget represents some changes from the budget I sent to you (through Dominic) on December 23.

Some of the changes to the budget are as follows:

- Revenues: - Adjust reimbursed labor from \$1,613,969 to \$1,590,000.
- Reduce Other Income by \$52,500 eliminating income from Friends program and Advertising income in Calendar of Events.
- Personnel: - Eliminate Booking Coordinator.
- Eliminate Stagehand for Winningstad Theatre.
- Add \$15,000 to part time labor to replace elimination of Stagehand.
- Reduce fringe benefits per above adjustments.

Materials and Services:

ADVERTISING

Reduction of \$13,000 as follows:

- Eliminate expenses for Friends Program.
- Eliminate current Calendar of Events.
- Eliminate all Oregonian Banner Advertising.
- Reduce Miscellaneous Advertising.
- Eliminate Tenant Program Advertising.
- Other Miscellaneous reductions.

PROFESSIONAL SERVICES, PRINTING AND TYPESETTING

Reduction of \$37,050 as follows:

- Eliminate most of expense for Calendar of Events.
- Eliminate PCPA Brochure.
- Eliminate Friends campaign.
- Eliminate User Response Survey.
- Other Miscellaneous reductions.

POSTAGE

- Eliminate \$7,000 from postage to reflect fewer mailings of re-designed PCPA Calendar.

TRAVEL, TRAINING, TUITION, CONFERENCE

Reduce these expenses by \$5,220.

CAPITAL

Reduce Capital Expenditures by \$50,000 to \$200,000.

The above changes summarized are:

Decrease in revenue:	\$	76,469
Decrease in Personnel:		49,135
Decrease in M & S Expense:		62,540
Decrease in Capital Expense:		50,000
Total Decrease:		161,675
Net Decrease:	\$	85,206

The above changes are in addition to the reductions mentioned in the previous memo which include: eliminating any new marketing initiatives, eliminating Summer Educational Workshops, eliminating any dance co-promotions, eliminating new volunteer marketing brochures and videos for volunteer program and tours, eliminating cultural-tourism marketing initiatives, eliminating season event calendar, eliminating re-design of PCPA logo and other miscellaneous line item reductions in Materials and Services.

The only additional change to this budget that is possible without significantly affecting our ability to manage the facility would be to modify the projected cost of living increase. Reducing the cost of living increase by 2% (from 4%) would result in a savings of approximately \$27,000. Eliminating the cost of living increase would result in a savings of approximately \$54,000.

The budgets I am sending you today are in my format off of my spreadsheet program. Dominic will be updating the numbers on his spreadsheet program and sending them to you with all the comparative to the five year plan, etc.

enclosures (9)

cc: Richard Ares
Dominic Buffetta
Pam Baker

Metro Exposition-Recreation Commission
FY 1993-94 Proposed Budgets - By Facility

	Spectator Facilities			Coliseum	OCC	MERC Admin.	Total
	Stadium	PCPA	Combined				
Operating Revenues:							
Rental	275,000	675,000	950,000		1,177,890	0	2,127,890
Reimbursements	175,000	1,590,000	1,765,000		220,000	0	1,985,000
Concessions/Catering	1,500,000	130,000	1,630,000		3,560,000	0	5,190,000
Utility Services (in house)	0	0	0		662,000	0	662,000
Merchandising	50,000	50,000	100,000		15,000	0	115,000
Parking	0	0	0		564,746	0	564,746
Users' Fee	215,000	725,000	940,000		0	0	940,000
Sales Commissions	65,000	289,000	354,000		35,000	0	389,000
Electrical Contract	0	0	0		0	0	0
Other	40,000	91,000	131,000		35,000	0	166,000
Operating Revenues	2,320,000	3,550,000	5,870,000	0	6,269,636	0	12,139,636
Other Resources							
- Hotel/Motel Tax	0	0	0		3,720,000	0	3,720,000
- Loan From Blazers	0	0	0		0	0	0
- Interest On Investment	50,000	104,000	154,000		275,000	8,000	437,000
- Inter-Fund Transfers	0	200,000	200,000		0	652,437	852,437
Total Resources	50,000	304,000	354,000	0	3,995,000	660,437	5,009,437
Total Operating Rev./Resources	2,370,000	3,854,000	6,224,000	0	10,264,636	660,437	17,149,073
Requirements:							
Personal Services	608,907	3,355,889	3,964,796		3,147,210	602,937	7,714,943
Materials & Services	412,725	847,715	1,260,440		1,542,247	52,500	2,855,187
Concessions/Catering	990,000	0	990,000		2,492,000	0	3,482,000
Parking	0	0	0		36,400	0	36,400
Marketing Contract	0	0	0		1,350,000	0	1,350,000
Capital Spending	350,000	180,000	530,000		748,000	0	1,278,000
Metro Support Svcs/Insurance	136,126	281,233	417,359		591,729	0	1,009,088
To MERC Administration	97,865	182,683	280,548		371,889	0	652,437
Transfer To City of Portland	0	0	0	300,000	0	0	300,000
Contingency	100,000	200,000	300,000		500,000	5,000	805,000
Operating Requirements	2,695,623	5,047,520	7,743,143	300,000	10,779,475	660,437	19,483,055
Net Change In Cash Position	(325,623)	(1,193,520)	(1,519,143)	(300,000)	(514,839)	0	(2,333,982)
Beginning Fund Balance (7/1/93)			3,768,001	300,000	6,739,523	0	10,807,524
Ending Fund Balance (6/30/94)			2,248,858	0	6,224,684	0	8,473,542

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Metro Exposition-Recreation Commission
Civic Stadium
Fiscal Year 1993-94 Budget

SCHEDULE B

	Actual FY90-91	Prelim FY91-92	Budget FY92-93	Revised Budget FY92-93	FY 1993-94			
					Five Year	Budget	Variance	%
Operating Revenues:								
- Rental	169,821	251,311	195,000	215,000	275,000	275,000	0	0.0%
- Reimbursements	81,754	125,123	95,000	110,000	175,000	175,000	0	0.0%
- Concessions/Catering	1,012,390	1,429,132	1,125,000	1,250,000	1,500,000	1,500,000	0	0.0%
- Merchandising	835	5,156	40,000	25,000	50,000	50,000	0	0.0%
- Parking	0	0	0	0	0	0	0	ERR
- User's Fee	128,514	187,355	170,000	175,000	215,000	215,000	0	0.0%
- Sales Commissions	33,567	44,720	35,000	35,000	65,000	65,000	0	0.0%
- Electrical Contract	0	0	0	0	0	0	0	ERR
- Other	17,911	38,257	20,000	30,000	40,000	40,000	0	0.0%
Operating Revenues	1,444,792	2,081,054	1,680,000	1,840,000	2,320,000	2,320,000	0	0.0%
Other Resources								
- Hotel/Motel Revenue	0	0	0	0	0	0	0	ERR
- Per Blazer Contract	0	0	0	0	0	0	0	ERR
- Interest On Investment	12,887	22,184	45,000	45,000	50,000	50,000	0	0.0%
Total Resources	12,887	22,184	45,000	45,000	50,000	50,000	0	0.0%
Total Revenues/Resources	1,457,679	2,103,238	1,725,000	1,885,000	2,370,000	2,370,000	0	0.0%
Requirements:								
Personal Services	412,210	513,915	624,060	545,305	575,984	608,907	(32,923)	-5.7%
Materials & Services	274,440	305,146	337,821	306,600	336,975	412,725	(75,750)	-22.5%
Concessions/Catering	761,027	947,391	821,459	825,000	990,000	990,000	0	0.0%
Parking	0	0	0	0	0	0	0	ERR
Marketing Contract	0	0	0	0	0	0	0	ERR
Grand Opening	0	0	0	0	0	0	0	ERR
Capital Spending	19,700	11,539	158,800	68,800	350,000	350,000	0	0.0%
METRO Support Serv./Ins.	61,972	107,962	126,863	126,863	136,126	136,126	0	0.0%
MERC Pool Distribution	69,270	72,996	79,097	80,312	84,739	97,865	(13,126)	-15.5%
Contingency	0	0	125,000	125,000	100,000	100,000	0	0.0%
Total Requirements	1,598,619	1,958,949	2,273,100	2,077,880	2,573,824	2,695,623	(121,799)	-4.7%
Net Cash Flow	(140,940)	144,289	(548,100)	(192,880)	(203,824)	(325,623)	(121,799)	59.8%

* Includes New Portable Staging

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Metro Exposition-Recreation Commission
Expenditures - Summary - FY 1993-94 Budget
Civic Stadium

SCHEDULE B1

FY 1993-94

	FY 90-91	FY 91-92	FY 92-93	FY 92-93	FY 1993-94			
	Actual	Prelim	Adopted	Revised	Five Year	Budget	Variance	%
Full-Time (Salaries)	194,325	161,902	205,556			192,381		
Full-Time (Wages)	0	80,739	81,495			102,409		
Subtotal	194,325	242,641	287,051	294,334	310,437	294,790	15,647	5.0%
Part-Time	125,001	165,962	187,696	127,683	132,790	169,606	(36,816)	-27.7%
Subtotal	319,326	408,603	474,747	422,017	443,227	464,396	(21,169)	-4.8%
Overtime	1,931	3,973	1,423	4,000	4,160	2,200	1,960	47.1%
Fringes	90,952	101,339	147,890	119,288	128,597	142,311	(13,714)	-10.7%
Total Personal Service	412,209	513,915	624,060	545,305	575,984	608,907	(32,923)	-5.7%
Office Supplies	1,436	1,133	500	1,100	500	4,000	(3,500)	-700.0%
Operating Supplies	14,281	18,721	20,629	18,000	15,423	21,000	(5,577)	-36.2%
Small Tools	259	603	1,770	600	1,800	2,500	(700)	-38.9%
Fuels	1,269	122	1,900	1,000	1,976	1,900	76	3.8%
Audit Services	3,753	4,644	0	0	0	0	0	ERR
Legal Services	82	0	0	0	0	0	0	ERR
Advertising/Promotions	1,387	15,905	25,400	26,000	25,400	57,100	(31,700)	-124.8%
Misc Professional Serv	40	459	1,400	500	500	8,500	(8,000)	-1600.0%
Electricity	81,730	76,094	85,000	82,000	88,400	85,000	3,400	3.8%
Water & Sewer	12,948	11,988	20,130	14,000	20,935	20,000	935	4.5%
Heating Oil	0	0	0	0	0	1,750	(1,750)	ERR
Natural Gas	0	0	0	0	0	0	0	ERR
Garbage	12,521	18,924	14,300	14,000	14,872	15,500	(628)	-4.2%
Repairs & Maintenance	18,491	10,163	13,200	19,500	13,728	13,500	228	1.7%
Repairs & Maintenance	4,198	18,616	11,805	4,500	11,500	15,000	(3,500)	-30.4%
Equipment Rental	3,591	3,455	8,175	1,000	5,000	3,775	1,225	24.5%
Printing Services	408	770	0	0	0	6,500	(6,500)	ERR
Typesetting	0	0	0	0	0	6,500	(6,500)	ERR
Telephone	7,748	8,103	8,500	8,500	8,840	9,000	(160)	-1.8%
Postage	177	275	200	300	200	3,500	(3,300)	-1650.0%
Out-of Town Travel	0	0	2,700	2,700	2,700	8,300	(5,600)	-207.4%
Local Travel	0	50	200	200	300	300	0	100.0%
Purchased Labor	100,411	114,012	110,300	105,000	114,000	115,000	(1,000)	-0.9%
Training, Tuition, Confe	0	90	4,662	4,700	3,500	7,000	(3,500)	-100.0%
Uniforms & Cleaning	3,016	1,693	5,650	2,000	6,000	5,000	1,000	16.7%
Concession/Catering	761,027	947,391	821,459	825,000	990,000	990,000	0	0.0%
Miscellaneous	6,695	(674)	1,400	1,000	1,400	1,400	0	0.0%
External Promotion	0	0	0	0	0	1,000	(1,000)	ERR
Total Materials & Serv	1,035,468	1,252,537	1,159,280	1,131,600	1,326,975	1,402,725	(75,750)	-5.7%
Sub-Total Personal / M	1,447,677	1,766,452	1,783,340	1,676,905	1,902,959	2,011,632	(108,673)	-5.7%
Capital Outlay	19,700	11,539	158,800	68,800	350,000	350,000	0	0.0%
MERC Pool Distribution	69,270	72,996	79,097	80,312	84,739	97,865	(13,126)	-15.5%
METRO Sup. Svcs./Insur	61,972	107,962	126,863	126,863	136,126	136,126	0	0.0%
Contingency	0	0	125,000	125,000	100,000	100,000	0	0.0%
Total Expenditures	1,598,619	1,958,949	2,273,100	2,077,880	2,573,824	2,695,623	(121,799)	-4.7%

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Civic Stadium Full/Part-Time Labor

SCHEDULE B2

EMPLOYEE POSITION	FY 1992-93 Budget		Five Year Plan		FY 93-94 Proposed	
	FTE	Amount	FTE	Amount	FTE	Amount
Director/Coliseum, Stadium Stad. Facility Mgr.	0.25	15,500	1.00	41,185		
Accountant	0.10	3,836				
OCC Asst. Dir/Stad Mgr					0.35	23,696
Receptionist	0.10	2,520				
Office Clerical	0.05	1,200				
	0.50	23,056	1.00	41,185	0.35	23,696
Sales Representative	0.30	9,000				
Administrative Secretary	0.10	2,384				
Group Sales Coordinator	0.05	1,293				
Manager/Sales & Marketing	0.20	9,343				
Public Relations	0.10	2,977				
	0.75	24,997	0.00	0	0.00	0
Manager/Operations	0.10	4,352				
Set Up Supervisor	1.00	34,755	1.00	37,591	1.00	37,591
Maintenance Supervisor	1.00	34,755	1.00	37,591	1.00	37,591
Utility Lead	1.00	24,937	1.00	26,972	1.00	26,972
Utility Lead	1.00	24,937	1.00	26,972	1.00	26,972
	4.10	123,736	4.00	129,126	4.00	129,126
Security Agent	1.00	20,206	1.00	23,909	1.00	23,909
Office Clerical	0.10	2,055				
Office Clerical	0.10	1,953				
Assistant Mgr/Admissions	0.10	3,282				
Assist Mgr/Security, Med	0.10	3,652				
Sec/Med/Admissions Mgr			0.25	10,395		
Secretary			0.25	5,897		
	1.40	31,148	1.50	40,201	1.00	23,909
Senior Event Coordinator	1.00	31,530	1.00	34,103	1.00	34,103
Event Coord. I					1.00	24,556
	1.00	31,530	1.00	34,103	2.00	58,659
Box Office Manager			0.25	8,948	1.00	30,963
Ticket Service Supervisor	1.00	26,292	1.00	28,437	1.00	28,437
Ticket Service Supervisor	1.00	26,292	1.00	28,437		
	2.00	52,584	2.25	65,822	2.00	59,400
Total Full-Time Payroll	9.75	287,051	9.75	310,437	9.35	294,790

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Civic Stadium Full/Part-Time Labor

SCHEDULE B3

EMPLOYEE POSITION	FY 1992-93 Budget		Five Year Plan		FY 93-94 Proposed	
	FTE	Amount	FTE	Amount	FTE	Amount
Part-Time:						
Stagehands/Utility	1.12	32,290	0.80	23,755	0.80	23,755
Security/Medical	1.66	35,595	1.17	26,184	1.64	36,595
Ushers/Gatemen	6.27	84,155	4.44	61,909	4.44	61,909
Ticket Services	1.95	26,206	1.38	19,278	1.85	25,827
Scoreboard Operators	0.05	1,000	0.05	1,040	0.05	1,040
Sales Associate					0.50	15,480
Merchandising Vendors	0.36	8,450	0.25	624	2.00	5,000
Total Part-Time	11.41	187,696	8.09	132,790	11.28	169,606
Total Full/Part-Time	21.16	474,747	17.84	443,227	20.63	464,396

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Metro Exposition-Recreation Commission
Payroll Allocation In FY 1993-94

SCHEDULE 3
E4

Five Year Plan FY 1993-94						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	1.00	9,264	0	0	21,615	30,879
Distribution		30%	0%	0%	70%	100%
Box Office Manager	1.00	14,316	0	8,948	12,527	35,790
		40%	0%	25%	35%	100%
Security/Medical/Admissions Mgr. (Range #56)	1.00	16,632	0	10,395	14,553	41,581
		40%	0%	25%	35%	100%
Secretary/Spec. Svcs.	1.00	9,435	0	5,897	8,255	23,587
		40%	0%	25%	35%	100%
Total Labor	4.00	49,647	0	25,240	56,951	131,837
% Distribution		37.66%	0.00%	19.14%	43.20%	100.00%
FTE Distribution		1.51	0.00	0.77	1.73	4.00

FY 1993-94 Budget						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	0.00	0	0	0	0	0
Distribution		0%	0%	0%	0%	0%
Box Office Manager	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Security/Medical/Admissions Mgr. (Range #56)	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Secretary/Spec. Svcs.	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Total Labor	0.00	0	0	0	0	0
% Distribution		ERR	ERR	ERR	ERR	ERR
FTE Distribution		ERR	ERR	ERR	ERR	ERR

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Civic Stadium
 Events/Attendance/Revenues & Resources
 FY 1993-94 Budget

SCHEDULE B5

	FY 1992-93		FY 1993-94		FY 1993-94	
			Five Year Plan		Facility Budget	
	Event Days	Attendance	Event Days	Attendance	Event Days	Attendance
Professions Baseball	65	150,000	65	150,000	65	150,000
College/H.S. Baseball	32	10,000	32	10,000	32	10,000
Soccer	10	15,000	10	15,000	10	15,000
College Football	10	75,000	10	75,000	10	75,000
H.S. Football	25	45,000	25	45,000	25	45,000
Shrine Football	0	0	0	0	0	0
Festival of Bands	1	12,000	1	12,000	1	12,000
Concerts	1	20,000	3	50,000	3	50,000
Other (practices, etc.)	35	2,000	35	2,000	35	2,000
Total Events/Attendance	179	329,000	181	359,000	181	359,000
Revenues/Resources						
Rental		\$215,000		\$275,000		\$275,000
Reimbursements		110,000		175,000		175,000
Concessions/Catering		1,250,000		1,500,000		1,500,000
Utility/Electrical		0		0		0
Merchandising		25,000		50,000		50,000
Parking		0		0		0
Users' Fee		175,000		215,000		215,000
Sales Commissions		35,000		65,000		65,000
Other		30,000		40,000		40,000
Operating Revenues		1,840,000		2,320,000		2,320,000
Hotel/Motel Tax		0		0		0
Per Blazer Contract		0		0		0
Interest Income		45,000		50,000		50,000
Government Assistance Transfer		0		0		0
Resources		45,000		50,000		50,000
Total Revenues/Resources		\$1,885,000		\$2,370,000		\$2,370,000

SCHEDULE B6

Civic Stadium - Capital Projects Summary 1992-2001

(Schedule #) 10/9/92

ITEM	DESCRIPTION	FY 92-93	FY 93-94	FY 94-95	FY 95-96	FY 96-97	FY 97-98	FY 98-99	FY 99-00	FY 00-01	TOTAL
RENEWALS AND REPLACEMENTS											
1.	Electrical, mechanical, plumbing			*25,000		*30,000			35,000		90,000
2.	Replace Turf & Track								1,000,000		1,000,000
3.	Roadway resurface						15,000				15,000
4.	Renovation of East Bleachers	*15,000	*10,000								25,000
5.	Concrete Resurfacing		10,000					25,000			35,000
6.	Field Tarps	*9,000		*10,000		*10,000		10,000		10,000	49,000
7.	Track Resurfacing			*15,000			17,000				32,000
8.	Vehicle Replacement	*13,000		*19,000			30,000				62,000
9.	Portable Chair Replacement			*30,000		*30,000				30,000	90,000
10.	Replace Scoreboard				275,000						275,000
11.	Communications Equipment	*1,200			*20,000						21,200
12.	Bleacher Replacement (PARTIAL)				*200,000						200,000
TOTAL RENEWALS/REPLACEMENTS		38,200	20,000	99,000	495,000	70,000	62,000	35,000	1,035,000	40,000	1,894,200
IMPROVEMENTS/ENHANCEMENTS											
1.	Misc. Equipment	*16,600									16,600
2.	Integrated Computer System						10,000				10,000
3.	Replace Outfield Bleachers (TOTAL)				*250,000						250,000
4.	Elevator to Pressbox		*90,000								90,000
5.	Concession/Catering Equipment/Remodel	*14,000	100,000					50,000			164,000
6.	Remodel/Add Restrooms				200,000						200,000
7.	Augment Sound System		130,000								130,000
8.	General Remodel			*28,000		*10,000		30,000			68,000
9.	Portable Stage (concert)		*250,000								250,000
10.	Advertising Signage		50,000								50,000
11.	Security Cameras		5,000								5,000
TOTAL IMPROVEMENTS/ENHANCEMENTS		30,600	625,000	28,000	450,000	*10,000	10,000	80,000	0	0	1,183,600
COMBINED TOTALS		68,800	645,000	127,000	945,000	80,000	72,000	115,000	1,035,000	40,000	3,127,800

Capital Items Included

1. Five Year Plan - Totals 68,800 645,000 127,000 945,000 80,000

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Metro Exposition-Recreation Commission

PCPA

Schedule C

Fiscal Year 1993-94 Budget

FY 1993-94

	Actual FY90-91	Prelim FY91-92	Budget FY92-93	Revised FY92-93	Five Year	Proposed Budget	Variance Fr 5 Year
Operating Revenues:							
- Rental	1,086,594	593,470	882,700	800,000	700,000	675,000	(25,000)
- Reimbursements	1,369,082	1,245,299	1,470,353	1,500,000	1,400,000	1,590,000	190,000
- Concessions/Catering	124,535	133,171	140,000	140,000	130,000	130,000	0
- Merchandising	62,760	42,919	62,500	80,000	50,000	50,000	0
- Parking	0	0	0	0	0	0	0
- User's Fee	793,773	702,855	845,687	900,000	725,000	725,000	0
- Sales Commissions	334,363	312,833	325,000	315,000	290,000	289,000	(1,000)
- Electrical Contract	0	0	0	0	0	0	0
- Other	207,430	108,432	260,000	150,000	125,000	91,000	(34,000)
Operating Revenues	3,978,557	3,138,979	3,986,240	3,885,000	3,420,000	3,550,000	130,000
Other Resources							
- Hotel/Motel Revenues	0	0	0	0	0	0	0
- Per Blazer Contract	0	0	0	0	0	0	0
- Interest On Investment	35,090	0	100,000	100,000	104,000	104,000	0
- Government Assistance	0	0	200,000	200,000	200,000	200,000	0
Total Resources	35,090	0	300,000	300,000	304,000	304,000	0
Total Revenues/Resources	4,013,627	3,138,979	4,286,240	4,185,000	3,724,000	3,854,000	130,000
Requirements:							
Personal Services	2,664,661	2,718,826	3,434,395	3,344,097	3,276,449	3,355,889	(79,440)
Materials & Services	1,317,231	834,208	966,511	937,211	908,411	847,715	60,696
Concessions/Catering	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Marketing Contract	0	0	0	0	0	0	0
Capital Spending	302,981	68,329	250,000	249,500	250,000	180,000	70,000
Metro Support Svcs./Ins.	135,221	235,283	262,995	262,995	281,233	281,233	0
MERC Administration	148,089	155,783	174,137	176,812	220,321	182,683	37,638
Contingency	0	0	155,000	155,000	150,000	200,000	(50,000)
Total Requirements	4,568,183	4,012,429	5,243,038	5,125,615	5,086,414	5,047,520	38,894
Net Cash Flow	(554,556)	(873,450)	(956,798)	(940,615)	(1,362,414)	(1,193,520)	168,894

* This \$200,000 from Metro has not been confirmed by Metro Council

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Metro Exposition-Recreation Commission
Expenditures - Summary - FY 1993-94 Budget
Performing Arts Center

SCHEDULE C1

	FY 90-91 Actual	FY 91-92 Prelim	FY 92-93 Adopted	FY 92-93 Revised	FY 1993-94		Variance Fr 5 Year
					Five Year	Budget	
Full-Time (Salaries)	614,902	441,155	465,581				
Full-Time (Wages)	0	264,733	408,736				
Subtotal	614,902	705,888	874,317	903,393	936,888	962,514	(25,626)
Part-Time	1,584,226	1,518,150	1,772,232	1,800,385	1,647,868	1,653,556	(5,688)
Overtime	17,105	10,570	28,724	15,000	15,600	16,000	(400)
Fringes	448,428	484,218	759,122	625,319	676,093	723,819	(47,726)
Total Personal Services	2,664,661	2,718,826	3,434,395	3,344,097	3,276,449	3,355,889	(79,440)
Office Supplies	28,414	24,354	25,000	25,000	25,000	26,000	(1,000)
Operating Supplies	51,060	73,342	65,200	62,200	64,000	63,965	35
Small Tools	1,037	223	2,950	2,950	2,500	5,430	(2,930)
Subscriptions		531	1,049	1,049	1,090	1,219	(129)
Dues		2,220	3,110	3,110	3,200	3,475	(275)
M & R Supplies - Bldg						7,500	(7,500)
M & R Supplies - Equip						21,665	(21,665)
Gift Shop						10,400	(10,400)
Legal/Audit Services	63,961	4,643	3,000	3,000	3,000	5,000	(2,000)
Advertising/Promotions	68,837	45,385	84,470	70,000	70,000	22,295	47,705
Misc Professional Services	1,346	17,956	50,853	47,500	40,000	44,350	(4,350)
Electricity	156,974	183,357	160,000	160,000	165,000	160,000	5,000
Water & Sewer	17,796	22,153	27,500	27,500	28,600	28,000	600
Natural Gas	30,708	35,989	41,250	41,250	42,900	41,250	1,650
Garbage	7,650	6,936	10,500	9,000	9,250	10,000	(750)
R & M Services - Bldg	69,520	46,996	65,000	65,000	65,000	40,000	25,000
R & M Services - Equip	197,573	50,149	42,100	42,100	40,000	31,750	8,250
Equipment Rental	23,670	19,622	31,730	30,300	25,000	25,440	(440)
Building Rental	101,981	87,555	101,984	101,984	101,984	101,984	0
Advertising						0	0
Printing Services	35,770	35,975	56,225	53,678	40,000	32,925	7,075
Typesetting & Reprographics	0	3,937	0			2,225	(2,225)
Telephone	54,769	46,686	63,500	63,500	60,000	49,250	10,750
Postage	29,810	24,705	30,000	30,000	27,500	23,000	4,500
Delivery						1,350	(1,350)
Travel	25,049	10,604	23,685	23,685	23,000	10,000	13,000
Purchased Labor	64,755	28,806	32,000	29,000	30,000	30,000	0
Training, Tuition, Conference	3,084	5,618	7,318	7,318	7,000	8,955	(1,955)
Uniforms & Cleaning	23,705	1,151	7,000	7,000	5,000	7,000	(2,000)
Pmts to Other Agencies (EID)	18,444	38,645	18,887	18,887	18,887	18,887	0
Meetings						2,600	(2,600)
Miscellaneous	21,438	6,939	10,000	10,000	7,500	7,800	(300)
External Promotion	0	5,948	2,200	2,200	3,000	4,000	(1,000)
Bad Debt Expense	112,630	3,783	0	0	0	0	0
Other	107,250	0	0	0	0	0	0
Total Materials & Services	1,317,231	834,208	966,511	937,211	908,411	847,715	60,696
Sub-Total Personal / M & S	3,981,892	3,553,034	4,400,906	4,281,308	4,184,860	4,203,604	(18,744)
Capital Outlay	302,981	68,329	250,000	249,500	250,000	180,000	70,000
MERC Pool Distribution	148,089	155,783	174,137	176,812	220,321	182,683	37,638
METRO Support Svcs./Ins.	135,221	235,283	262,995	262,995	281,233	281,233	0
Contingency	0	0	155,000	155,000	150,000	200,000	(50,000)
Total Expenditures	4,568,183	4,012,429	5,243,038	5,125,615	5,086,414	5,047,520	38,894

EMPLOYEE POSITION	FY 92-93 Adopted		Five Year Plan		FY 93-94 Proposed		Variance Fr 5 Year
	FTE	Amount	FTE	Amount	FTE	Amount	
Director/PCPA	1.00	60,000	1.00	65,520	1.00	65,520	0
Accountant	0.10	3,838					
Bookkeeper	1.00	21,259	1.00	24,099	1.00	24,099	0
Office Clerical	1.00	20,568	1.00	23,316	1.00	23,363	-47
Administrative Secretary	1.00	25,240	1.00	28,613	1.00	28,641	-28
Receptionist	1.00	21,600	1.00	24,249	1.00	24,530	-281
Office Clerical	0.15	3,602					
Total G & A	5.25	156,107	5.00	165,797	5.00	166,153	(356)
Mgr/Sales & Marketing	1.00	36,543	1.00	39,587	1.00	41,587	(2,000)
Booking Coordinator	1.00	29,962	1.00	32,448			32,448
Marketing Associate	1.00	28,501	1.00	30,529			30,529
Sales Secretary	1.00	21,600	1.00	23,587	1.00	24,530	(943)
Group Sales Coordinator	0.25	6,466	1.00	26,682	1.00	27,332	(650)
Booking & Sales Rep					1.00	33,810	(33,810)
Total Sales/Marketing	4.25	123,072	5.00	152,833	4.00	127,259	25,574
Manager/Operations	0.40	17,371					
Maintenance Supervisor	1.00	33,075	1.00	35,459	1.00	35,800	(341)
Utility Lead	4.00	89,005	4.00	96,268	4.00	106,229	(9,961)
Utility Maintenance	0.20	4,766					0
Operating Engineer	2.00	68,766	2.00	71,517	2.00	71,785	(268)
Assist Mgr/Tech Services	1.00	29,772	1.00	32,510	1.00	35,498	(2,988)
Office Clerical	1.00	18,612	1.00	21,143	1.00	22,246	(1,103)
Technical Services Mgr					1.00	45,719	(45,719)
Lead Engineer							0
Stagehand - NTB							0
Security/Stagedoor					1.00	22,930	(22,930)
Total Operations	9.60	261,367	9.00	256,897	11.00	340,207	(83,310)
Security Agent	1.00	20,206	1.00	22,766			22,766
Security Agent	1.00	20,206	1.00	22,766	1.00	19,651	3,115
Security Agent	1.00	22,291	1.00	25,101			25,101
Office Clerical	0.40	8,228			1.00	21,182	(21,182)
Office Clerical	0.40	7,820					
Assistant Mgr/Admissions	0.40	13,128					
Assist Mgr/Security, Med	0.40	14,610					
Secretary			0.35	8,255			8,255
Sec/Med/Admissions Mgr			0.35	14,553			14,553
Total Special Services	4.60	106,489	3.70	93,441	2.00	40,833	52,608
House Manager II	1.00	28,549	1.00	32,162			32,162
Volunteer Coordinator	0.80	19,075	0.70	21,615	1.00	27,074	(5,459)
Mgr/Event Services	1.00	42,350	1.00	47,673	1.00	47,673	0
House Manager I					1.00	23,960	(23,960)
Asst Event Services Mgr					1.00	32,202	(32,202)
Total Event Services	2.80	89,974	2.70	101,450	4.00	130,909	(29,459)

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PCPA Full-Time/Part-Time Labor

Schedule C3

EMPLOYEE POSITION	FY 92-93 Adopted		Five Year Plan		FY 93-94 Proposed		Variance Fr 5 Year
	FTE	Amount	FTE	Amount	FTE	Amount	
Box Office Manager	1.00	30,001	1.35	46,337			46,337
Phone Room Supervisor	1.00	29,254	1.00	32,941			32,941
Ticket Service Supervisor	1.00	26,521	1.00	29,805			29,805
Ticket Service Supervisor	1.00	25,032	1.00	27,582	1.00	28,424	(842)
Ticket Service Supervisor	1.00	26,500	1.00	29,805			29,805
Ticket Office Manager					1.00	37,341	(37,341)
Ticket Svc Supervisor II					1.00	30,103	(30,103)
Ticket Svc Supervisor II					1.00	28,344	(28,344)
Asst Ticket Svc Mgr					1.00	32,941	(32,941)
Total Ticket Services	5.00	137,308	5.35	166,470	5.00	157,153	9,317
Full-Time Labor	31.50	874,317	30.75	936,888	31.00	962,514	(25,626)
Part-Time:							
Stagehands/Utility	43.36	1,061,807	38.16	996,143	36.03	940,480	55,663
Security/Medical	2.09	40,200	1.84	38,279	4.01	82,375	(44,096)
Ushrs/Sellers/Etc	20.91	359,800	18.40	329,275	19.20	343,555	(14,280)
Sellers/Supvrs.	15.31	201,435	13.47	184,315	13.18	180,382	3,933
House Mgrs/Checkroom and Elevator Ops	5.04	108,990	4.44	99,856	4.75	106,764	(6,908)
Total Part-Time	86.71	1,772,232	76.31	1,647,868	77.17	1,653,556	(5,688)
Total Full/Part-Time	118.21	2,646,549	107.06	2,584,756	108.17	2,616,070	(31,314)

Five Year Plan FY 1993-94						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	1.00	9,264	0	0	21,615	30,879
Distribution		30%	0%	0%	70%	100%
Box Office Manager	1.00	14,316	0	8,948	12,527	35,790
		40%	0%	25%	35%	100%
Security/Medical/Admissions Mgr. (Range #56)	1.00	16,632	0	10,395	14,553	41,581
		40%	0%	25%	35%	100%
Secretary/Spec. Svcs.	1.00	9,435	0	5,897	8,255	23,587
		40%	0%	25%	35%	100%
Total Labor	4.00	49,647	0	25,240	56,951	131,837
% Distribution		37.66%	0.00%	19.14%	43.20%	100.00%
FTE Distribution		1.51	0.00	0.77	1.73	4.00

FY 1993-94 Budget						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	0.00	0	0	0	0	0
Distribution		0%	0%	0%	0%	0%
Box Office Manager	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Security/Medical/Admissions Mgr. (Range #56)	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Secretary/Spec. Svcs.	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Total Labor	0.00	0	0	0	0	0
% Distribution		ERR	ERR	ERR	ERR	ERR
FTE Distribution		ERR	ERR	ERR	ERR	ERR

	Five Year Plan FY 1992-93					FY 1993-94 Budget				
	Events	Perfs.	In/Out	Total	Attendance	Events	Perfs.	In/Out	Total	Attendance
Symphony	42	85	65	150	200,000	42	85	65	150	200,000
Classical/Coral	11	13	6	19	20,000	11	13	6	19	20,000
Opera	4	16	38	54	36,000	4	16	38	54	36,000
Other Opera	1	8	5	13	2,400	1	8	5	13	2,400
Ballet	5	36	17	53	64,500	5	36	17	53	64,500
Other Dance	11	50	15	65	24,600	11	50	15	65	24,600
OSF Portland	5	160	50	210	96,000	5	160	50	210	96,000
Local Theatre	25	174	68	242	33,500	25	174	68	242	33,500
National Theatre	6	60	16	76	156,800	6	60	16	76	156,800
OTC (Ore. Child. Theatre)	2	16	11	27	88,000	2	16	11	27	88,000
Local Concerts	3	3	0	3	3,600	3	3	0	3	3,600
National Concerts	28	28	0	28	54,800	28	28	0	28	54,800
Lectures/Films	29	36	0	36	52,200	29	36	0	36	52,200
Receptions	26	26	0	26	5,600	26	26	0	26	5,600
Meetings	19	19	0	19	23,000	19	19	0	19	23,000
Conferences	6	7	4	11	11,300	6	7	4	11	11,300
Graduations	24	24	0	24	45,700	24	24	0	24	45,700
Proms/Dances	6	6	0	6	2,000	6	6	0	6	2,000
Miscellaneous	15	33	11	44	27,705	15	33	11	44	27,705
Youth	29	45	3	48	59,050	29	45	3	48	59,050
Totals	297	845	309	1,154	1,006,755	297	845	309	1,154	1,006,755

revenues/Resources

Rental	\$800,000	\$675,000
Reimbursements	1,500,000	1,590,000
Concessions/Catering	140,000	130,000
Utility/Electrical	0	0
Merchandising	80,000	50,000
Parking	0	0
Users' Fee	900,000	725,000
Sales Commissions	315,000	289,000
Other	150,000	91,000
Operating Revenues	3,885,000	3,550,000
Hotel/Motel Tax	0	0
Per Blazer Contract	0	0
Interest Income	100,000	104,000
Government Assistance Transfer	200,000	200,000
Resources	300,000	304,000
Total Revenues/Resources	4,185,000	3,854,000

C6
SCHEDULE 61

**PORTLAND CENTER FOR THE PERFORMING ARTS
Capital Projects Summary 1992-2001**

M/	DESCRIPTION	FY 92-93	FY 93-94	FY 94-95	FY 95-96	FY 96-97	FY 97-98	FY 98-99	FY 99-00	FY 00-01	TOTAL
	REPAIRS/REPLACEMENTS										
	Dressing Room Renovation, CA		15,000			✓15,000					30,000
	Hallway Carpeting, CA		✓2,000		✓60,000						62,000
	Control Booth, CA		✓30,000								30,000
	Stage Dimmers, CA			✓250,000							250,000
	Luminaries, CA		✓24,000							30,000	54,000
	Video Monitoring System, CA	✓23,000					10,000				33,000
	Exterior Painting, CA		✓10,000								10,000
	Reupholster seating, CA		✓60,000	80,000				50,000			190,000
	Elect., Mech., Plumbing, CA	✓15,000	✓10,000	15,000	✓15,000	✓10,000	20,000	20,000	20,000	20,000	145,000
	Top Coat Roof, CA				✓20,000						20,000
	Energy Retrofit, CA	✓20,000		10,000		✓10,000					40,000
	General Remodel, CA	✓14,000				✓20,000			50,000		84,000
	Sound System Upgrade, CA	✓20,000			✓50,000				25,000		95,000
	Reel to Reel Tape Machine, CA				✓5,000					5,000	10,000
	Asbestos Abatement, CA						50,000				50,000
	Carpet Cleaner, CA	✓3,000			✓5,000					5,000	13,000
	Stage Drapes, CA	✓35,000			20,000					25,000	80,000
	Revamp Front House Light Sys, CA		✓25,000								25,000
	Front House Furniture, CA		✓10,000								10,000
	Exterior signage, CA		✓7,500								7,500
	Restroom Remodel	✓30,000	✓30,000	25,000						10,000	95,000
	Surveillance System, CA	✓5,500									5,500
	2 Front House Drapes, CA				✓25,000						25,000
	Hallway Carpeting, ASCH			25,000		✓30,000					55,000
	Elect., Mech., Plumbing, ASCH	✓10,000	✓10,000		✓15,000	✓15,000	10,000	10,000	15,000	15,000	100,000
	Top Coat Roof, ASCH	✓4,000			20,000						24,000
	Energy Retrofit, ASCH		✓10,000								10,000
	Flooring Replacement, ASCH							15,000			15,000

C6

**PORTLAND CENTER FOR THE PERFORMING ARTS
Capital Projects Summary 1992-2001**

C7
SCHEDULE *CR*

DESCRIPTION	FY 92-93	FY 93-94	FY 94-95	FY 95-96	FY 96-97	FY 97-98	FY 98-99	FY 99-00	FY 00-01	TOTAL
Renovals and replacements										
General Remodel, ASCH	✓10,000					25,000				35,000
Lighting Retrofit, ASCH	✓6,500									6,500
General remodel, NTB	✓10,500			✓25,000		50,000	15,000			100,500
Energy Retrofit, NTB			20,000				20,000			40,000
Elec., Mech., Plumbing, NTB	✓15,000	✓15,000		✓10,000	✓10,000	15,000	15,000	15,000	15,000	110,000
Integrated Computer System, NTB	✓10,000			✓15,000				20,000		45,000
Top Coat Roof, NTB	✓10,000			✓5,000					5,000	20,000
Building Material, CA		✓3,000				5,000				8,000
Building Material, ASCH		✓3,000				5,000				8,000
Building Material, NTB		5,000			✓5,000			5,000		15,000
TOTAL REPAIRS/REPLACEMENTS	241,500	269,500	425,000	290,000	115,000	200,000	145,000	150,000	170,000	2,006,000
Stage hands Shop & Equip., NTB	5,500									5,500
Stage Door Remodel, NTB	✓8,000									8,000
Lighting Enhancements, NTB	15,000									15,000
Emergency Paging System, NTB	2,500									2,500
Alphone System, NTB	6,000									6,000
Exterior Banners, NTB		3,000			✓3,000			3,000		9,000
Reroof, CA				200,000						200,000
Replace Lobby Carpet, CA			50,000							50,000
Graphics & Signage, CA			100,000							100,000
Accoustical Remodel, ASCH		100,000								100,000
Ancillary Sound Equipment, ASCH	8,000									8,000
Spotlights, ASCH			17,000							17,000
House Lights Enhancement, ASCH				10,000						10,000
Redesign Stage, NTB		100,000								100,000
Complete Rehearsal Hall, NTB			1,000,000							1,000,000
Stage Material, ALL		50,000			✓50,000				50,000	150,000
TOTAL IMPROVEMENTS/ENHANCEMENTS	45,000	253,000	1,167,000	210,000	53,000			3,000	50,000	1,781,000
GRAND TOTALS	286,500	522,500	1,592,000	500,000	168,000	200,000	145,000	153,000	220,000	3,787,000

- INCL IN FIVE YEAR PLAN 200500 250000 250000 250000 250000

Combined Total = 3,787,000

C7

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12/22/92

Metro Exposition-Recreation Commission
Oregon Convention Center
Fiscal Year 1993-94 Budget

Schedule J

FY 1993-94

	Actual FY90-91	Prelim FY91-92	Adopted FY92-93	Revised FY92-93	Five Year Budget	Budget	Variance	%
Operating Revenues:								
- Rental	746,326	942,644	1,134,150	1,134,150	1,177,890	1,177,890	0	0.0%
- Reimbursements	150,476	191,811	181,112	210,000	220,000	220,000	0	0.0%
- Concessions/Catering	2,189,905	3,334,376	2,500,000	3,450,000	3,560,000	3,560,000	0	0.0%
- Merchandising	10,265	7,335	5,000	15,000	15,000	15,000	0	0.0%
- Parking	405,592	497,041	483,890	525,000	564,746	564,746	0	0.0%
- User's Fee	0	0	0	0	0	0	0	0.0%
- Sales Commissions	22,973	27,232	25,000	30,000	35,000	35,000	0	0.0%
- Electrical/Utility Svcs.	439,698	612,096	433,500	645,000	662,000	662,000	0	0.0%
- Other	840,285	99,173	0	35,000	35,000	35,000	0	0.0%
- (Excise Tax Paid)	0	(79,652)	(133,000)	(155,000)	(162,500)	(162,500)	0	0.0%
- (Excise Tax Collected)	0	79,652	133,000	155,000	162,500	162,500	0	0.0%
Operating Revenues	4,805,520	5,711,708	4,762,652	6,044,150	6,269,636	6,269,636	0	0.0%
Other Resources								
- Hotel/Motel Revenue	3,355,014	3,555,380	3,300,000	3,560,000	3,600,000	3,720,000	120,000	3.3%
- Transfer From OCC Constr	0	302,585	0	0	0	0	0	0.0%
- Loan From Blazers	0	0	0	0	0	0	0	0.0%
- Interest On Investment	231,516	242,436	220,000	238,500	275,000	275,000	0	-0.0%
Total Resources	3,586,530	4,100,401	3,520,000	3,798,500	3,875,000	3,995,000	120,000	3.1%
Total Opr. Rev./Resources	8,392,050	9,812,109	8,282,652	9,842,650	10,144,636	10,264,636	120,000	1.2%
Requirements:								
Personal Services	1,957,468	2,150,119	2,804,847	2,869,807	3,227,042	3,147,210	79,832	2.5%
Materials & Services	1,871,865	1,218,472	1,316,553	1,457,117	1,422,446	1,542,247	(119,801)	-8.4%
Concessions/Catering	1,089,388	2,277,256	1,961,350	2,356,223	2,418,000	2,492,000	(74,000)	-3.1%
Parking	40,841	29,051	49,160	35,000	36,400	36,400	0	0.0%
Marketing Contract	1,189,415	1,083,415	1,083,415	1,276,500	1,350,000	1,350,000	0	0.0%
Capital Spending	135,539	120,238	303,487	303,487	750,000	748,000	2,000	0.3%
METRO Supt. Serv./Insur.	266,422	462,767	548,662	548,662	591,729	591,729	0	0.0%
MERC Pool Distribution	293,937	229,665	245,309	249,079	259,866	371,889	(112,023)	-43.1%
Contingency	0	0	670,000	476,915	500,000	500,000	0	0.0%
Total Requirements	6,834,875	7,570,983	8,982,783	9,572,790	10,555,483	10,779,475	(223,992)	-2.1%
Net Cash Flow	1,557,175	2,241,126	(700,131)	269,860	(410,847)	(514,839)	(103,992)	25.3%
Beginning Fund Balance	2,600,000	4,228,537	4,005,889	6,469,663	6,739,523	6,739,523	0	0.0%
**Ending Fund Balance	4,157,175	6,469,663	3,305,758	6,739,523	6,328,676	6,224,684	(103,992)	-1.6%
*Unappropriated (Unrestricted)			2,905,758	6,339,523	5,428,676	5,324,681	(103,995)	-1.9%
Unappropriated (Restricted) Future Capital Projec			400,000	400,000	900,000	900,000	0	0.0%
			3,305,758	6,739,523	6,328,676	6,224,681	(103,995)	-1.6%

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12/22/92

	FY 90-91 Actual	FY 91-92 Prelim	FY92-93 Budget	FY92-93 Revised	Five Year FY 93-94	Budget FY 93-94	Variance	%
Full-Time (Salaries)	490,837	425,705	587,375			684,479		
Full-Time (Wages)	662,901	893,887	1,120,387			1,240,035		
Subtotal	1,153,738	1,319,592	1,707,762	1,750,676	2,005,098	1,924,514	80,584	4.0%
Part-Time	327,803	273,962	346,356	346,356	345,942	336,737	9,205	2.7%
Overtime	0	53,018	49,203	55,000	57,200	61,413	(4,213)	-7.4%
Fringes	475,927	503,538	701,528	717,775	818,802	824,546	(5,744)	-0.7%
Total Personal Services:	1,957,468	2,150,110	2,804,849	2,869,807	3,227,042	3,147,210	79,832	2.5%
Office Supplies	6,000	27,823	29,800	29,800	32,780	31,300	1,480	4.5%
Operating Supplies	70,500	114,698	121,300	121,300	126,152	151,150	(24,998)	-19.8%
Small Tools	4,000	2,140	7,940	5,940	6,178	4,250	1,928	31.2%
Fuels	0	0	3,500	3,500	3,500	3,700	(200)	-5.7%
Subscriptions	0	757	450	950	1,000	1,100	(100)	-10.0%
Dues	4,985	4,120	6,910	5,500	5,500	6,410	(910)	-16.5%
M & R Supplies - Bldg	0	13,328	0	0	0	20,000	(20,000)	ERR
M & R Supplies - Equip	0	38,831	0	0	0	56,000	(56,000)	ERR
Gift Shop	0	1,723	0	0	0	3,350	(3,350)	ERR
Legal Services/Auditing	3,000	4,644	3,000	5,000	6,000	17,000	(11,000)	-183.3%
Advertising/Promotions	90,108	95,238	97,902	97,902	101,818	89,015	12,803	12.6%
Misc Professional Services	5,000	20,364	7,500	500	500	7,450	(6,950)	-1390.0%
Misc Services(Mktg Contract)	1,189,415	1,083,415	1,083,415	1,276,500	1,350,000	1,350,000	0	0.0%
Misc Services(Grand Opening)	949,113	0	0	0	0	0	0	ERR
Misc Services(VIC)	0	0	5,000	5,000	5,000	5,000	0	0.0%
Misc Services(MAC)	0	0	20,000	20,000	20,000	20,000	0	0.0%
Misc Services	0	0	50,000	50,000	0	50,000	(50,000)	ERR
Electricity	266,200	375,279	375,000	395,000	414,750	385,000	29,750	7.2%
Water & Sewer	30,300	42,830	47,500	47,500	19,400	65,580	(46,180)	-238.0%
Natural Gas	92,000	24,059	50,000	38,000	39,520	48,000	(8,480)	-21.5%
Garbage	11,500	21,790	25,000	25,000	26,000	27,500	(1,500)	-5.8%
R & M Services - Bldg	81,000	32,978	78,000	58,000	60,000	91,750	(31,750)	-52.9%
R & M Services - Equip	0	93,249	50,555	150,000	156,000	63,790	92,210	59.1%
Equipment Rental	20,000	17,310	11,600	20,600	21,424	22,700	(1,276)	-6.0%
Building Rental	7,500	35,531	0	41,200	42,848	36,500	6,348	14.8%
Advertising	0	310	0	0	0	5,375	(5,375)	ERR
Printing Services	55,000	59,138	74,400	74,400	77,376	80,900	(3,524)	-4.6%
Typesetting & Reprographics	5,800	4,119	10,200	10,200	10,200	10,200	0	0.0%
Telephone	71,200	101,856	120,000	120,000	124,800	92,326	32,474	26.0%
Postage	16,720	5,149	14,006	10,500	14,000	13,770	230	1.6%
Delivery	0	479	0	0	0	500	(500)	ERR
Out-of Town Travel	19,195	19,325	41,590	28,625	28,825	30,425	(1,600)	-5.6%
Concessions/Catering Contract	1,089,388	2,277,256	1,961,350	2,356,223	2,418,000	2,492,000	(74,000)	-3.1%
Parking Contract	40,841	29,051	49,160	35,000	36,400	36,400	0	0.0%
Purchased Labor	0	6,523	5,750	7,500	7,850	6,500	1,350	17.2%
Training,Tuition,Conference	8,869	12,895	10,000	15,000	15,000	30,406	(15,406)	-102.7%
Uniforms & Cleaning	20,500	6,847	11,700	11,700	11,700	13,950	(2,250)	-19.2%
Pmts to other Agencies		3,100		0	0	3,200	(3,200)	ERR
Meetings	4,500	2,643	2,000	4,000	4,000	3,100	900	22.5%
Miscellaneous	7,000	24,378	7,050	33,000	34,325	19,550	14,775	43.0%
Internal Promotion	12,600	3,051	22,400	15,000	6,000	17,000	(11,000)	-183.3%
Bad Debt	0	1,976	0	0	0	2,000	(2,000)	ERR
Capital Use Pmts/Office Equip	9,275	0	6,500	6,500	0	6,500	(6,500)	ERR
Total Materials & Services	4,191,509	4,608,203	4,410,478	5,124,840	5,226,846	5,420,647	(193,801)	-3.7%
Sub-Total Personal / M & S	6,148,977	6,758,313	7,215,327	7,994,647	8,453,888	8,567,857	(113,969)	-1.3%

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12/10/92

Convention Center - Budget Expenditures

SCHEDULE D1 (2)

	FY 90-91 Actual	FY 91-92 Prelim	FY92-93 Budget	FY92-93 Revised	Five Year FY 93-94	Budget FY 93-94		
Capital Outlay	135,539	120,238	303,487	303,487	750,000	748,000	2,000	0.3%
MERC Pool Distribution	283,937	229,665	245,309	249,079	259,866	371,889	(112,023)	-43.1%
METRO Supt. Svcs./Insur.	266,422	462,767	548,662	548,662	591,729	591,729	0	0.0%
Contingency	0	0	670,000	476,915	500,000	500,000	0	0.0%
Total Expenditures	6,834,875	7,570,983	8,982,785	9,572,790	10,555,483	10,779,475	(223,992)	-2.1%

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12/15/92

Oregon Convention Center - Full Time Labor

SCHEDULE D2

EMPLOYEE POSITION	FY 92-93 Adopted		Five Year Plan		FY 93-94 Proposed	
	FTE	Amount	FTE	Amount	FTE	Amount
Director/OCC	1.00	69,500	1.00	86,294		
Conv.Ctr./General Manager					1.00	86,294
OCC Asst.Dir/Stad. Mgr					0.65	44,008
Office Clerical	1.00	18,612	1.00	21,098	1.00	21,098
Receptionist	1.00	17,724	1.00	20,092	1.00	20,093
Administrative Secretary	1.00	23,844	1.00	27,030	1.00	27,030
Accountant	0.30	11,513	1.00	35,435		
Office Clerical	0.40	9,607				
Receptionist	0.45	11,342				
Data Entry	1.00	21,600	1.00	23,311	1.00	23,311
Office Clerk	1.00	17,724	1.00	20,092	1.00	20,092
Total G&A	7.15	201,466	7.00	233,352	6.65	241,926
Office Clerical	1.00	21,787	1.00	23,311	1.00	23,311
Sales Representative	1.00	34,464	1.00	39,069	1.00	39,069
Manager/Sales & Marketing	1.00	41,976	1.00	47,584	1.00	47,584
Public Relations	0.10	2,977				
Booking Coordinator	1.00	25,668	1.00	29,098	1.00	29,098
Total Sales/Marketing	4.10	126,872	4.00	139,062	4.00	139,062
Manager/Operations	1.00	40,980	1.00	46,455	1.00	46,455
Lead Operating Engineer	1.00	36,109	1.00	37,553	1.00	37,553
Operating Engineers	3.00	101,818	4.00	141,188	4.00	143,251
Office Clerical	1.00	21,600	1.00	23,311	1.00	23,311
Utility Maintenance	2.00	41,829	2.00	43,502	2.00	43,502
Utility Grounds	3.00	62,463	3.00	64,962	2.00	43,308
Utility Workers I & II	21.00	402,231	25.00	498,000	24.00	478,080
Utility Technicians	3.00	88,441	3.00	91,977	3.00	91,977
Electrician	1.00	37,960	1.00	39,478	1.00	39,478
Set-Up Supervisors	3.00	83,616	3.00	91,141	3.00	91,141
Total Operations	39.00	917,047	44.00	1,077,567	42.00	1,038,056
Security Supervisor	1.00	25,001	1.00	29,059	1.00	29,059
Security Agent	8.00	156,480	8.00	177,381	8.00	177,381
Office Clerical	0.10	2,057	0.40	9,435		
Office Clerical	0.10	1,955				
Ast Mgr Admissions	0.10	3,282				
Ast Mgr Security,Med	0.10	3,653				
Security/Med/Admiss Mgr			0.40	16,632		
Total Special Services	9.40	192,428	9.80	232,507	9.00	206,440

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12/15/92

Oregon Convention Center - Full Time Labor SCHEDULE D3

EMPLOYEE POSITION	FY 1992-93		Five Year Plan		FY 93-94 Proposed	
	FTE	Amount	FTE	Amount	FTE	Amount
Manager/Event Services	1.00	38,064	1.00	43,150	1.00	43,150
Event Coordinator II	3.00	82,272	2.00	62,601	2.00	62,601
Audio Visual Coordinator	1.00	32,028	1.00	36,307	1.00	36,307
Office Clerical	1.00	25,204	1.00	27,260	1.00	27,260
Telephone Systems Coord	1.00	35,304	1.00	38,185	1.00	38,185
Event Coordinator I	1.00	23,256	1.00	26,362	1.00	26,362
Audio Visual Coordinator	1.00	29,052	1.00	32,963	1.00	32,963
Sr. Event Coordinator			1.00	32,202	1.00	32,202
Volunteer Coordinator	0.20	4,769	0.30	9,264		
Total Event Services	9.20	269,949	9.30	308,294	9.00	299,030
Box Office Manager			0.40	14,316		
Total Ticket Services	0.00	0	0.40	14,316	0.00	0
Full-Time Labor	68.85	1,707,762	74.50	2,005,098	70.65	1,924,514
Part-Time:						
-Utility Workers	7.05	107,735	6.00	95,357	6.00	95,357
-Security/Medical	6.61	126,760	6.50	129,637	6.50	129,637
-Receptionist/Clerical	0.46	8,000	1.00	18,087	1.00	18,087
-Box Ofc Supvrs/Sellers	1.78	31,509	1.75	32,217	1.25	23,012
-Ushers/Gate Attendance/Etc.	3.33	54,352	3.50	59,412	3.50	59,412
-Mesg Ctr Operators	1.25	18,000	0.75	11,232	0.75	11,232
Part-Time Labor	20.48	346,356	19.50	345,942	19.00	336,737
Total Full/Part-Time	89.33	2,054,118	94.00	2,351,040	89.65	2,261,251

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Metro Exposition-Recreation Commission
Payroll Allocation In FY 1993-94

SCHEDULE D4

Five Year Plan FY 1993-94						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	1.00	9,264	0	0	21,615	30,879
Distribution		30%	0%	0%	70%	100%
Box Office Manager	1.00	14,316	0	8,948	12,527	35,790
		40%	0%	25%	35%	100%
Security/Medical/Admissions Mgr. (Range #56)	1.00	16,632	0	10,395	14,553	41,581
		40%	0%	25%	35%	100%
Secretary/Spec. Svcs.	1.00	9,435	0	5,897	8,255	23,587
		40%	0%	25%	35%	100%
Total Labor	4.00	49,647	0	25,240	56,951	131,837
% Distribution		37.66%	0.00%	19.14%	43.20%	100.00%
FTE Distribution		1.51	0.00	0.77	1.73	4.00

FY 1993-94 Budget						
POSITIONS	FTE	OCC	Coliseum	Stadium	PCPA	Total
Volunteer Coordinator	0.00	0	0	0	0	0
Distribution		0%	0%	0%	0%	0%
Box Office Manager	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Security/Medical/Admissions Mgr. (Range #56)	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Secretary/Spec. Svcs.	0.00	0	0	0	0	0
		0%	0%	0%	0%	0%
Total Labor	0.00	0	0	0	0	0
% Distribution		ERR	ERR	ERR	ERR	ERR
FTE Distribution		ERR	ERR	ERR	ERR	ERR

Example: an event with 10,000 delegates, 3 day show, 2 in/out days:

- Number of events = 1
- Event Days (show days) = 3
- In/Out Days = 2
- Total Event Days (bldg. usage) 5
- Attendance: 10,000 for 3 days = 30,000

Events/Attendance	FY 1992-93 Budget		FY 1992-93 Revised	Five Year FY 93-94		FY 93-94 Budget	
	Event Days	Attendance		Event Days	Attendance	Event Days	Attendance
All halls:							
Number of Events	51			69		69	
Total Show Days	151			197		197	
Average Show Days Per Event	2.96			2.86		2.86	
Total Usage Days (Halls Only)	554			711		711	
Total In/Out Days	273			154		154	
Total Hall Usage Days	827	492,619		865	508,728	865	508,728
Meeting Rooms:							
Total Usage Days	3,855	61,781		4,408	103,653	4,408	103,653
Ballroom:							
Total Usage Days	532	20,219		693	37,077	693	37,077
Total Usage/Attendance	5,214	574,619		5,966	649,458	5,966	649,458
Revenues/Resources		FY 1992-93 Budget	FY 1992-93 Revised		FY 1993-94 Five Year		FY 1993-94 Budget
Hall Rental		\$739,243	\$739,243		\$776,050		\$776,050
Hall In/Out Rental		194,507	194,507		195,500		195,500
		933,750	933,750		971,550		971,550
Meeting Room Rental		82,900	82,900		91,190		91,190
Ballroom Rental		66,500	66,500		73,150		73,150
Total Facility Rental		1,083,150	1,083,150		1,135,890		1,135,890
Equipment Rental (\$1,000 x 51)		51,000	51,000		42,000		42,000
Utility Services (\$8,500 x 51) Av. ervice		433,500	645,000		662,000		662,000
Event Reimbursed Labor		181,112	210,000		220,000		220,000
Conc./Catering (\$5.48 per cap x 649,458 =		2,500,000	3,450,000		3,560,000		3,560,000
Parking (649,458 divided by 4.75 = 144,186 cars @ \$4.00)		483,890	525,000		564,746		564,746
Excise Tax 6%		(133,000)	(155,000)		(162,500)		(162,500)
		133,000	155,000		162,500		162,500
Sub-Total		4,732,652	5,964,150		6,184,636		6,184,636
Merchandising		5,000	15,000		15,000		15,000
Sales Commission		25,000	30,000		35,000		35,000
Other		0	35,000		35,000		35,000
Total Operating Revenue		\$4,762,652	\$6,044,150		\$6,269,636		\$6,269,636

Convention Center Capital Program

Schedule ~~53~~ D6

	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001
Carpet Replacement					987,000					
Construction	25,000	10,000		35,000			35,000			35,000
Raised Seating		500,000								
Property Acquisition									462,000	
Storage Facility									385,000	
Movable Equip. Replcmt.		25,000		150,000	150,000			150,000	150,000	
Additional Elevator					380,000					
Chiller Overhaul			243,000							
Long-term Projects										
Replace Facia										
Equipment	100,500			120,000		200,000	125,000			100,000
Painting										
Esc./Elev. Replacement										
Elec., Mech., Plumbing		51,000 84,000								
Concessions / Catering	150,000	144,000 156,000	150,000	160,000	100,000	182,000	190,000	190,000	190,000	200,000
Misc. Capital Items	28,000	10,000	19,000	10,000	10,000	15,000	15,000	15,000	15,000	15,000
Total Budgeted Capital	\$303,500	\$750,000	\$412,000	\$475,000	\$1,627,000	\$397,000	\$365,000	\$355,000	\$1,202,000	\$350,000

\$748,000

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Metropolitan Exposition Recreation Commission
MERC Administration

SCHEDULE E1

Position	Fiscal Year 1992-93				Fiscal Year 1993-94			
	Adopted Budget		Revised Budget		Five Year Plan		Budget	
	FTE	Salary	FTE	Salary	FTE	Salary	FTE	Salary
General Manager	1.00	88,800	1.00	88,800				
Director of Finance & Admin	1.00	72,676	1.00	76,276	1.00	79,327		
Ass't to General Manager	1.00	59,500	1.00	62,475	1.00	64,974		
Special Services Manager	1.00	48,599	1.00	50,543				
Ticket Services Manager	1.00	46,284	1.00	48,135				
Executive Secretary	1.00	30,504	1.00	31,724	1.00	34,579		
Technical Services Manager	1.00	38,064	1.00	39,587	1.00	43,150		
Systems Administrator	1.00	38,052	1.00	39,574	1.00	43,136	1.00	43,220
Controller	1.00	44,100	0.75	34,398			1.00	39,236
Purch/Contract Coordinator	1.00	34,464	1.00	35,843	1.00	32,202	1.00	32,202
Accountant	0.25	8,628	1.00	35,892	1.00	39,122	1.00	39,146
Accountant							1.00	37,166
Bookkeeper (PCPA Settlements)	0.25	5,855	1.00	24,356	1.00	26,548		
Graphics Coordinator	1.00	30,504	1.00	31,724	1.00	34,579	1.00	34,641
* Director of Administration							1.00	55,000
* Public Relations Manager							1.00	39,236
* Writer							1.00	25,167
* Administration Secretary							1.00	24,513
* Constr/Capital/Project Manager							1.00	48,000
* Secretary - Public Relations							1.00	22,247
* Secretary - Purch/Constr							1.00	22,247
	11.50	546,030	12.75	599,327	9.00	397,617	13.00	462,021
Fringes		191,111		149,832		115,309		140,916
Total Personal Services	11.50	737,141	12.75	749,159	9.00	512,926	13.00	602,937
* New Positions								
Materials & Services:								
1. Professional Services (feasibility Studies, etc.)		25,000		25,000		25,000		0
2. Travel/Commission Meetings, Etc.		10,000		10,000		10,000		15,000
3. Charged to Coliseum prior year:								
- Copy Machine Rental		0		0		0		15,000
- Telephone		0		0		0		6,000
- Office Supplies		0		0		0		10,000
- Purchased Labor		0		0		0		6,000
- Dues/Subscriptions		0		0		0		500
4. Contingency		25,000		25,000		25,000		5,000
Total Material & Services		60,000		60,000		60,000		57,500
Total Requirements		797,141		809,159		572,926		660,437

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Metro Exposition-Recreation Commission
Memorial Coliseum
Fiscal Year 1993-94 Budget

SCHEDULE F

	Actual FY90-91	Prelim FY91-92	Adopted FY92-93	Revised FY92-93	Proposed FY93-94
Operating Revenues:					
- Rental	1,296,923	1,250,205	900,000	1,100,000	0
- Reimbursements	746,295	836,591	600,000	700,000	0
- Concessions/Catering	5,177,406	6,410,607	4,575,000	5,800,000	0
- Merchandising	547,050	377,302	425,000	350,000	0
- Parking	1,443,152	1,489,610	700,000	1,200,000	0
- User's Fee	1,324,159	1,436,195	1,200,000	1,200,000	0
- Sales Commissions	135,813	135,581	90,000	100,000	0
- Electrical Contract	60,000	30,924	30,000	40,000	0
- Other	120,541	138,695	70,000	150,000	0
Operating Revenues	10,851,339	12,105,710	8,590,000	10,640,000	0
Other Resources					
- Beginning Fund Balance	0	0	0	0	300,000
- OCC Construction	0	0	0	0	0
- Per Blazer Contract	0	0	875,000	0	0
- Interest On Investment	348,474	248,263	85,000	85,000	0
Total Resources	348,474	248,263	960,000	85,000	300,000
Total Revenue/Resources	11,199,813	12,353,973	9,550,000	10,725,000	300,000
Requirements:					
Personal Services	3,253,051	3,465,946	3,021,191	3,351,316	0
Materials & Services	1,817,647	1,732,524	1,683,499	1,673,499	0
Concessions/Catering	3,689,017	4,676,186	3,506,000	4,234,000	0
Parking	392,365	413,157	190,316	264,000	0
Transfer To City	0	0	0	0	300,000
Grand Opening	0	0	0	0	0
Capital Spending	200,381	186,499	60,700	60,700	0
METRO Supp. Svcs./Ins.	229,733	396,312	446,765	446,765	0
MERC Pool Distribution	240,672	260,189	283,648	288,006	0
Contingency	0	0	357,881	357,881	0
Total Requirements	9,822,866	11,130,813	9,550,000	10,676,167	300,000
Net Cash Flow	1,376,947	1,223,160	0	48,833	0