

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 93-3


Approving two new job classifications and the transfer of funds from Stadium budget to PCPA budget.

The Metropolitan Exposition-Recreation Commission finds:

1. That due to the transfer of the Memorial Coliseum to the Oregon Arena Corporation, has significantly changed the structure of the Admission and Security Department of MERC;
2. That a reduction in staffing levels has required a change in management necessary to carry out the day-to-day operation of the Admissions and Security duties at each facility; and
3. That these new positions and classifications are a result of considerable staff review of the MERC-wide Admission and Security scheduling and management functions.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission approves the establishment of two new job classifications of Admissions/Security Scheduling Coordinator and ~~Assistant Special Services Manager~~ *Security Services Supervisor* and the transfer of funds from the Civic Stadium budget to the Portland Center for the Performing Arts budget to accomplish the restructuring of this MERC Admissions and Security operation.

Passed by the Commission on July 14, 1993.


Chairman


Secretary/Treasurer

Approved As to Form:

Daniel B. Cooper, General Counsel

By: 
Mark B. Williams
Senior Assistant Counsel

MERC STAFF REPORT

Agenda/Item Issue: **APPROVAL OF TWO NEW JOB CLASSIFICATIONS AND
TRANSFER OF FUNDS FROM THE CIVIC STADIUM TO PCPA**

Resolution No. 93-3

Date: July 14, 1993

Presented by: Jeffrey A. Blosser

Background and Analysis: The transfer of the Memorial Coliseum to the Oregon Arena Corporation has made a significant impact on the Admissions/Security area. With this transfer, some 40-50% of the required duties have decreased along with the need for current management levels. Staff from the remaining facilities have extensively reviewed this event-driven area and have concluded that management needs to be much more facility-specific. The creation of an Admissions/Security Scheduling Coordinator and upgrading the position to Security Supervisor as well as adding a clerk addresses the necessary management functions.

Fiscal Impact: There is an overall savings of \$1,788 as it relates to the approved 1993-1994 budget. The costs of the Office Clerk position need to be transferred from the Stadium budget to the PCPA budget where the entire function will be supervised by the PCPA Event Manager.

Discussion with Commission Liaison: At the June meeting staff discussed the issue of pending personnel changes due to the transfer of facilities and the need for restructuring some duties.

Recommendation: Staff recommends that the commission approve the establishment of two new classifications of Admission/Security Scheduling Coordinator and Security Supervisor and the specified funding of the desk positions be transferred from the Civic Stadium Budget to the PCPA budget for management and supervisory purposes.