#### METROPOLITAN EXPOSITION-RECREATION COMMISSION

#### RESOLUTION NO. 96-33

Approving the Schedule of Extra Charges for the Commission's facilities for FY 96-97 and FY 97-98.

The Metropolitan Exposition-Recreation Commission finds:

- 1. That the staff has prepared a revised Schedule of Extra Charges for the Commission facilities, based on current costs;
- 2. That this Schedule of Extra Charges should be effective July 1, 1996;
- 3. That this Schedule of Extra Charges will remain effective until such time as the Commission adopts a revised Schedule of Extra Charges.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission approves the Schedule of Extra Charges for the Commission facilities for FY 96-97 AND FY 97-98.

Passed by the Commission on May 8, 1996.

Chairman

Secretary/Trascurer

Approved as to Form:

Daniel B. Cooper, General Counsel

Bv:

Mark B. Williams

Sr. Assistant Counsel

I HEREBY CERTIFY THAT THE FOREGOING IS A COMPLETE AND EXAMT COPY OF THE

ORIGINAL THEREOF

EXECUTIVE SECRETARY, METROPOLITAN E-R COMMISSION

#### MERC STAFF REPORT

Agenda Item/Issue: Approving the Schedule of Extra Charges for the Commission's facilities.

Resolution No.: 96-33

Date: May 8, 1996 Presented by: Heather Teed

Background and Analysis: Each of the facilities has been working with a Schedule of Extra Charges which was approved in 1994. The Schedule of Extra Charges is a listing of charges given to our clients which details the costs of additional materials and services not normally included in the rental rates. These charges cover a variety of items such as equipment rentals, rehearsal rates, special set-up requirements, labor charges, etc.

Staff from each of the facilities reviewed these charges and determined revisions necessary due to the facilities' costs associated with the items and/or an inflationary factor. The result is a revised the Schedule of Extra Charges, effective July 1, 1996.

A meeting was held with the Facility Directors and staff to review the labor charges in light of the current wage rates paid, for consistency in labor rate charges amongst all facilities and a desire to prevent increases whenever possible. There was consensus to not increase any labor rate if the variance between our cost of labor and the billing rate was more than the 25% benchmark for administrative overhead. Because negotiations are in progress for a new contract for "peer group" security services, some rates have been designated as "TBA".

The Schedule of Extra Charges for equipment and special services may vary or contain different rates amongst the facilities due to the type and age of equipment available and how that service is offered within each facility.

These charges have been designed and intended to apply to FY 96-97 and FY 97-98 but staff may request specific increases if our costs increase beyond the benchmark.

Financial Impact: Billing these extra charges to facility users results in our recouping event related costs incurred in holding the event and, may at times provide additional revenue to the facilities. This additional revenue may be used in the future to replace certain equipment as it wears out due to event usage.

Recommendation: Staff recommends that the Metropolitan Exposition-Recreation Commission approve the Schedule of Extra Charges for each of the facilities, effective July 1, 1996. These rates will remain in effect until revised/changed by future Commission action.

# CIVIC STADIUM PORTLAND, OREGON

### SCHEDULE OF FACILITY CHARGES

Effective: July 1, 1996 (Subject to change without notice)

Prevailing Rates cost estimations and quotes are available from Civic Stadium Administrative Offices. (503/248-4345)

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>CHARGES</b>
Sales/Administration:		·
Insurance	Event insurance may be purchased through the Stadium.	Quoted per event, based on type and size.
Photo Shoot or Filming/Recording Session	3 1/2 hour minimum. Includes grandstand house lights with venue set as is. Client to supply liability insurance. Additional charges may include: heating/cooling, field lights or special lighting, and special set-up charges.	\$ 350.00
	Each additional hour.	\$ 100.00
Concessions/Catering	Concessions and catering are handled through the facility's concessionaire, Fine Host Inc.	Catering quoted per event.
Photocopies	• •	\$ .25/copy
Fax		\$ 1.00/page

#### CIVIC STADIUM PORTLAND, OREGON

#### SCHEDULE OF LABOR CHARGES

Civic Stadium determines crew calls and schedules staff based on the nature of event and the attendance. These hourly rates are informational only. If you would like an estimation of labor charges for your event, please contact the Civic Stadium Administrative Offices. (503/248-4345).

		Hourly Rate - 4	Hour Minimum
LABOR	Description	7/1/96 - 6/30/97	7/1/97 - 6/30/98
Ticket Services:	Supervisor Ticket Seller	\$19.25 14.30	\$19.25 14.30
Admission Services:	Supervisor Usher Gate/Door Attendant	15.15 8.65 11.65	15.15 8.75 11.65
Security/Medical Services:	Uniformed Agent Supervisor Uniformed Agent (unarmed) Uniformed Agent (armed) Medical Specialist (First Aid) Peer Security (contracted svc)	16.60 14.65 15.65 18.75 TBA	16.60 14.65 15.65 18.75 TBA
Event Services:	Graphic/Video Operator Message Ctr./Scoreboard Opr. Telephone Receptionist Clerical Services	14.50 13.00 12.00 17.00	14.50 13.00 12.00 17.00
Operations:	Utility Worker Utility Maintenance	18.00 30.00	18.00 30.00

The above rates are straight-time hourly rates; overtime rates will be charged when applicable.

ITEM	DESCRIPTION	<u>CHARGES</u>
Ticket Services:		
Ticket Center Administration	Per Event	\$ 100.00
Armored Car	Per Trip	\$ 25.00
Computerized Ticketing Services	TicketMaster or Fastixx computerized ticket systems available.	Quoted per event by Ticket Center Management.
Roll Tickets	For use on small general admission events.	\$ 25.00/1,000 used.
	Custom roll tickets.	Quoted per event.
Credit card sales	Visa or Mastercard are accepted at the box office.	2 1/2% of processed transactions.
Event Management:		
Event Permit (fire)	Facility staff makes contact with Fire Marshal's office in client's behalf. May or may not be necessary.	Permit cost per event based on type and size.
Stage Decking (on site set provided by facility staff)	Full stage is 64'x40' with two 24'x16' wings. It comes in 8'x8' components and can adjust in height from 48" to 72". Includes 112' of stage barricade.	\$ 1.35 per square foot
Tamis Barrier	Interlocking metal barricade available in 8' sections.	\$ 10.00/section
Temporary Electrical Power	Equipment and hook-up provided by contractor.	Prevailing rates based on distance and equipment used. Temporary power installation may be subject to a City of Portland Permit and Inspection Fee. The amount of the fee will depend upon the amount of power needed and the number of installations. All permit/installation fees and any additional equipment required to insure compliance will be charged to licensee at applicable rates.

MOM	DESCRIPTION	<b>CHARGES</b>
Temporary Telephone Service	Hook-up provided by telephone company.	Prevailing rates.
Forklift	Available through outside provider. Stadium can place order. Pneumatic tires required. Propane forklifts are not allowed.	Prevailing rate by day or week, plus delivery.
Temporary Security Fencing	Used to expand concourse into plaza area.	\$ 1.50 per foot used. Includes installation.
Temporary Signage	Informational and directional	
	18*x74*	\$ 20.00 per sign
- -	Larger	Quoted per sign by Event Management
Field Protection	Protection of artificial turf, baseball infield.	Labor & supplies at prevailing rates.
Mound Removal	Removal of pitcher's mound	\$275.00
Turf Insert Installation	Removal of baseball bases and installation of Astroturf inserts in mound and slide boxes.	
Field Painting	Field marking for NCAA football High School football Socces Baseball Logos	\$ 750.00 \$ 475.00 \$ 150.00 \$ 150.00 Quoted by Facility Operations; labor and supplies at prevailing rates.
Sign & Banner Hanging	Placement of banners at predetermined temporary locations. Facility management approval required.	\$ 20.00 - small \$ 35.00 - large

<u>ITEM</u>	<b>DESCRIPTION</b>	<u>CHARGES</u>
Temporary Bleachers	4 row minimum with incremental 3-row additions. Unelevated or elevated with front cross aisle.	\$ 1.50/seat, plus construction and tear-down labor.
Garbage/Debris Disposal	Clean-up and disposal of excess event garbage. Facility management reserves the right to determine if garbage is excessive.	\$ 20.00/yard
Keys	Issued to tenant on temporary basis.	\$ 25.00 each - unreturned key replacement fee
Security Core	Temporary removal & replacement of lock core.	\$ 40.00 per replacement
Two-way Radio	Checked out to promoter on temporary basis;	\$ 750,00 - unreturned radio replacement fee
Podium		\$ 10.00 per performance
Risers	4'x8'x16" interlocking risers	\$ .50 per square foot
Field Lights		\$ 75.00/hour. Time will be prorated in minimum 30 minute increments. Overtime for labor will be charged in 30 minute increments.
Dressing Room Use for Practices	Use of a dressing room during practice. Showers available.	\$ 35.00/room.

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## PORTLAND CENTER FOR THE PERFORMING ARTS Portland, Oregon

### SCHEDULE OF FACILITY CHARGES

CIVIC AUDITORIUM and ARLENE SCHNITZER CONCERT HALL

**EFFECTIVE:** 

July 1, 1996 (SUBJECT TO CHANGE WITHOUT NOTICE)

RENTAL FEES NORMALLY INCLUDE: Heating, ventilation and air conditioning, custodial cleaning, available inventory of stage lighting and sound equipment, House Manager, Ticket Seller and an Engineer. Listed below, subject to availability and need, are items and charges not covered by rental fees.

Ideas projector	EQ	UIPMENT	CIVIC AUDITORIUM	ARLENE SCHNITZER CONCERT HALL
Dance Floor   (tape not included)   \$150/run of show   \$150/run of s	16mm projector	NAME OF THE PARTY	N/A	
Fax	Chairs (Banq	uet)	\$2.50/each	\$2.50/each
File Chart	Dance Floor	(tape not included)	\$150/run of show	\$150/run of show
Follow Spots:  Xeno Super Troopers (each) Carbon Arc Super Troopers (each) Trouperseus (each) Trouperseus (each) Sill/perf.; \$385/week (includes trims) Trouperseus (each) Sill/perf.; \$385/week (includes trims) Trouperseus (each) Sill/performance; \$110/week Sill/performance; \$110/we	Fax		\$1.00/page	\$1.00/page
Xenon Super Troopers (each)   S110/perf.; \$385/week (includes trims)   Troupers (each)   S100/perf.; \$385/week (includes trims)   S55/performance; \$110/week   S6.50/sheet   S6.50/she	Flip Chart		\$11.00/each	\$11.00/each
Carbon Are Super Troopers (each)   \$110/perf.; \$385/week (includes trims)   \$35/performance; \$110/week   \$10 (root rectals)   \$5.50/sheet   \$5.50/sheet   \$5.50/sheet   \$5.50/sheet   \$1.500/seach   \$1	Follow Spots:		,	
Trouperettes (each)   S.5.00/seck   S.5.00	Xenon	Super Troopers (each)		\$110/perf.; \$385/week
Sc. 50 sheet   Sc.		• •	\$110/perf.; \$385/week (includes trims)	
Reys   (not renumed)   \$25.00/each   \$25.0	Troup	erettes (each)		\$55/performance; \$110/week
Lectern	Gel (color media)		\$6.50/sheet	
Photocopies   S.25/copy   S.25/copy   S.25/copy   Plano:	Keys (not	returned)	\$25,00/each	\$25.00/esch
Piano:         7'Steinway         \$100/performance         \$100/performance           9' Piano         \$150/performance (Baldwin)         \$150/performance (Steinway)           Steinway Upright         \$65,00         \$100/performance           Piano Tuning (designated house tuner)         \$55,00         \$65,00           Picture Sheet (Front projection only)         N/A         22'H x 28'W (No Charge)           Pit Seast (exclusive of labor)         \$100/performance (42 seast)         \$100/performance (32 seast)           PA System (portable)         \$75.00/revex         \$75.00/revex           Power Distribution (Breakdown 3 phase         \$125.00/reach per event         \$75.00/revex           Power Distribution (Breakdown 3 phase         \$125.00/reach per event         \$125.00/reach           Press Box (Multiple Hookup)         \$125.00/reach         \$300/performance           Rogers Electronic Organ         N/A         \$300/performance           Scrim (white, filled)         \$100/run of show         N/A           Tablecloths (white)         \$25.00/reach         \$7.00/reach           Table Skirring (white)         \$25.00/reach         \$10.00/roll           Telephone (excluding long distance charges)         \$11.00/roll         \$11.00/roll           Trians (carbon spodlight)         \$3.00/rtm when applicable	Lectern		\$10.00/performance	\$10.00/performance
7 Steinway         \$100/performance         \$100/performance         \$150/performance         \$100/performance         \$250.00         \$25	Photocopies		\$.25/copy	\$.25/copy
9' Plano   \$150/performance (Baldwin)   \$150/performance (Steinway)   Steinway Upright   N/A   \$100/performance   \$25.00   \$25.	Piano:			
Steinway Upright   N/A   \$100/performance   \$1100/performance   \$1	7'Steir	away	\$100/performance	\$100/performance
Steinway Upright         N/A         \$100/performance           Piano Tuning (designated house tuner)         \$65.00         \$65.00           Picture Sheet (Front projection only)         N/A         2" H x 28" W (No Charge)           Pit Sears (exclusive of labor)         \$100/performance (42 sears)         \$100/performance (32 seats)           PA System (portable)         \$75.00/each         \$75.00/each           Power Distribution-(Brankdown 3 phase         \$125.00/each per event         \$125.00/each per event           Format Politic (Brankdown 3 phase)         \$125.00/each per event         \$125.00/each per event           Format Politic (Brankdown 3 phase)         \$125.00/each per event         \$125.00/each per event           Format Politic (Brankdown 3 phase)         \$125.00/each per event         \$125.00/each per event           Format Politic (Brankdown 3 phase)         \$125.00/each         \$100/performance           Rogers Electronic Organ         N/A         \$300/performance           Scrim (white, filled)         \$100/run of show         N/A           Table Skirting (white)         \$7.00/each         \$7.00/each           Table Skirting (white)         \$1.00/roll         \$11.00/roll           Glow Tape         \$1.00/roll         \$11.00/roll           Glow Tape         \$1.00/foot         \$1.00/foot	9' Pia:	00	\$150/performance (Baldwin)	\$150/performance (Steinway)
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Pit Sears (exclusive of labor)         \$100/performance (42 sears)         \$100/performance (32 seats)           PA System (portable)         \$73.00/event         \$75.00/event           Power Distribution (Breakdown 3 phase swinches, 400 amp, 200 amp, 100 amp)         \$125.00/each per event         \$125.00/each per event           Press Box (Multiple Hookup)         \$2500/each         \$300/performance           Rogers Electronic Organ         N/A         \$300/performance           Scrim (white, filled)         \$100/run of show         N/A           Tablecloths (white)         \$7.00/each         \$7.00/each           Table Skirring (white)         \$25.00/each         \$25.00/each           Tap:         \$11.00/roll         \$11.00/roll           Glow Tape         \$11.00/roll         \$11.00/roll           Glow Tape         \$15/day; \$75/week         \$15/day; \$75/week           Trash Removal (excess)         \$20.00/yard         \$20.00/yard           Trims (carbon spotlight)         \$3.00/trim when applicable           T' Fashion Show Ramp         N/A         \$100/ron of show           Wardrobe Steamer         \$25.00/day; \$35/week         \$7.50/day; \$35/week (located @ NTB)           Second Washer & Dryer         \$7.50/day; \$35/week         \$7.50/day; \$35/week	Piano Tuning (de	signated house tuner)	\$65.00	\$65.00
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swinches, 400smp, 200 smp, 100 smp)           Press Box (Multipse Hockup)         Signature           Rogers Electronic Organ         N/A         \$300/performance           Scrim (white, filled)         \$100/run of show         N/A           Tablecloths (white)         \$7.00/each         \$7.00/each           Table Skirting (white)         \$25.00/each         \$25.00/each           Tape:         Use offer Tape         \$11.00/roll         \$11.00/roll           Glow Tape         \$1.00/foot         \$1.00/foot           Telephone (excluding long distance charges)         \$15/day; \$75/week         \$15/day; \$75/week           Trash Removal (excess)         \$20.00/yard         \$20.00/yard           Trims (carbon spodlight)         \$3.00/trim when applicable           T' Fashion Show Ramp         N/A         \$100/run of show           Wardrobe Stranger         \$7.50/day; \$35/week         \$7.50/day; \$35/week (located @ NTB)           Second Washer & Dryer         \$7.50/day; \$35/week         N/A           Security Barricade         \$75/performance         \$75/performance	<ul> <li>************************************</li></ul>	CONTROL OF THE CONTRO	\$73.00/event	\$75.00/evens
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Table Skirting (white)  S25.00/each  S25.00/each  Tape:  Gaffer Tape S11.00/roll Glow Tape S1.00/foot  Telephone (excluding long distance charges) S15/day; S75/week S15/day; S75/week S15/day; S75/week Trash Removal (excess) S20.00/yard  Trims (carbon spodlight) S3.00/trim when applicable T' Fashion Show Ramp N/A S100/run of show Wardenbe Blesmer S25.00/day Washer & Dryer S7.50/day; S35/week	Scrim (white, fill	ed)	\$100/run of show	N/A
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Telephone (excluding long distance charges)  \$15/day; \$75/week  \$20.00/yard  \$20.00/yard  \$20.00/yard  \$20.00/yard  \$3.00/trim when applicable  T' Fashion Show Ramp  N/A  \$100/run of show  \$7.50/day; \$35/week	Gaffer	Tape	\$11.00/roll	\$11.00/roll
Trash Removal (excess)  Trims (carbon spodight)  S3.00/trim when applicable  T' Fashion Show Ramp  N/A  S100/run of show  Wardrobe Breamer  S25.00/day  Washer & Dryer  S7.50/day; \$35/week  \$7.50/day; \$35/week  S7.50/day; \$35/week	Glow '	Таре	\$1.00/foot	\$1.00/foot
Trash Removal (excess)  \$20.00/yard  Trims (carbon spotlight)  \$3.00/trim when applicable  T' Fashion Show Ramp  N/A  \$100/run of show  Wardrobe Breamer  \$25.00/day  Washer & Dryer  \$7.50/day; \$35/week  \$7.50/day; \$35/week  \$7.50/day; \$35/week  N/A  Second Washer & Dryer  \$7.50/day; \$35/week	Telephone (exclu	ding long distance charges)	\$15/day; \$75/week	\$15/day; \$75/week
Trims (carbon spotlight)  S3.00/trim when applicable  T' Fashion Show Ramp  N/A  S100/run of show  S25.00/day  S25.00/day  Washer & Dryer  S7.50/day; \$35/week  \$7.50/day; \$35/week  S7.50/day; \$35/week  N/A  Security Barricade  S75/performance  S3.00/trim when applicable  N/A  S100/run of show  S75.00/day  S75.00/day  S75.00/day  S75.00/day  S75.00/day  S75/performance	Trash Removal (e	excess)	\$20.00/yard	\$20:00/yerd
T' Fashion Show Ramp N/A  Wardrobe Steamer S15.00/day  Washer & Dryer S7.50/day; \$35/week \$7.50/day; \$35/week \$7.50/day; \$35/week \$7.50/day; \$35/week N/A  Security Barricade \$75/performance	Trims (carbon sp	otlight) .	\$3.00/trim when applicable	
Wardrobe Stramer S25.00/day Washer & Dryer Second Washer & Dryer Second Washer & Dryer Second Washer & Dryer S7.50/day; \$35/week \$7.50/day; \$35/week N/A Security Barricade \$75/performance \$75/performance	T' Fashion Show	Ramp	_	\$100/run of show
Second Washer & Dryer \$7.50/day; \$35/week N/A Security Barricade \$75/performance \$75/performance	Wardrobs Steam	<b>::</b>	\$25.00 <del>/day</del>	200000000000000000000000000000000000000
Second Washer & Dryer \$7.50/day; \$35/week N/A Security Barricade \$75/performance \$75/performance	Washer & Dryer		\$7.50/day; \$35/week	\$7.50/day; \$35/week (located @ NTB)
	Second Washer &	k Dryer	\$7.50/day; \$35/week	-
All other supplies Cost plus 10% Cost plus 10%	Security Barricad	le	\$75/performance	\$75/performance
	All other supplies	1	Cost plus 10%	Cost plus 10%

All charges above are based on an "as is, where is" basis. All changes, movement or modifications will be at permittee's expense. There will be no extra charge (except labor) for the following items as available: music stands, music stand lights, musician chairs, podium, tables, house sound system, house lighting system, house curtains, legs, drops, and platforms.

#### SCHEDULE OF LABOR CHARGES

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	· ·	HOURLY RATE		HOURLY RATI	
DEPARTMENT	JOB TITLE E	EFFECTIVE	7/1/96	EFFECTIVE	7/1/97
EVENT SERVICES:	Admissions Supervisor	\$15.15		\$15.19	
	Door Attendant	\$11.65		\$11.65	
1	Usher	\$8.65		\$8.75	
	Checkroom Attendant	\$11.15		\$11.15	***
	Elevator Operator	\$9.65	•	\$9.65	
	House Manager	\$20.75		\$20.75	
	Uniformed Agent Supervisor	\$16.60		\$16.60	
	Uniformed Agent (unarmed)	\$14.65		\$14.65	
•	Uniformed Agent (armed)	\$15.65		\$15.65	
	Medical Specialist (first aid)	\$18.75		\$18-75	
	Peer Security (contracted service			\$10.50	
	Traffic Security (contracted serv			\$11.50	
TICKET SERVICES:	Supervisor	\$19.25		\$19.2	
	Ticket Seller	\$14.30	•••	\$14.30	
OPERATIONS:	Engineer	\$36.00		\$36.00	
•	Utility Worker	\$18.00		\$18.00	
	Utility Maintenance	\$30.00		\$30.00	
	Stagedoor Security	\$14.70		\$14.70	
	labor chi	to Union Scale, 7% her arges are dependent up etermined by the PCPA	nith & welfare bend on the technical re	efits, plus 25% overhed quirements of the even	d. The act

CATERING: All food and beverage served in PCPA facilities must be provided by the exclusive concessionaire or approved off premises categories.

(Pine Host Concessions)

EXHIBIT BOOTH(S): A charge of \$75 per exhibit booth, table, etc. will be charged per run of each production. Exhibit booth rental shall not apply for show-related souvenir sales or subscription sales information tables.

INSURANCE: \$1,000,000 public liability/property damage insurance provided through PCPA in-house, if not purchased through outside insurance carrier. Rates vary by type of event and attendance.

#### **ORCHESTRA SHELL:**

The Arlene Schnitzer Concert Hall standard stage configuration from mid-August to mid-June is with the concert shell, including side walls and overhead ceiling units, in place. The Civic Auditorium has a portable shell available which includes side wall units, back wall units and overhead ceiling units. The overhead ceiling units are not installed on lineset pipes and if needed require additional time and labor to install and remove from the fly rail system. The permittee will be charged for all labor to install and remove the orchestra shell units.

PARKING: A fee of \$50 per event will be charged for additional parking spaces needed beyond the loading dock at the Civic Auditorium or up to four parking spaces located on Salmon Street at the Arlene Schnitzer Concert Hall loading door. All parking spaces must be approved and authorized by the PCPA Operations. Department and include vehicles which are loading in or loading out for the event, buses and trucks. Personal vehicles are not allowed to park unless active load in or load out of event equipment is in progress.

PYROTECHNICS / SPECIAL EFFECTS PERMITS AND FEES: Pyrotechnics and other special effects such as torches, flash pots, other limited smoke effects and small explosions all require permits from both the City of Portland Fire Prevention Division and the Office of State Fire Marshal. The PCPA Operations Department should be contacted at least thirty (30) days prior to the event date to process information for permits to be issued. All permit fees will be charged to the permittee at the applicable rates.

REHEARSAL HALL: The Civic Auditorium Rehearsal Hall, complete with music stands, chairs and a 7' grand piano, is available for a rental fee of for four (4) hours. Additional time will be charged at the rate \$\frac{175}{175}\times \text{per hour.} Additional staff may be required and, if required, will be charged to permittee at applicable rates. The rehearsal hall shall be rent-free when use of the rehearsal hall is in conjunction with a performance for which the theatre is already rented.

SOUVENIRS: 20% charge on all merchandise/souvenirs sold in PCPA facilities. In the event permittee requests PCPA to provide a seller, the percentage charge will be increased to 35%.

TEMPORARY POWER INSTALLATION EQUIPMENT, INSPECTION PERMITS AND FEES: Temporary power installations may be subject to a City of Portland Permit and Inspection Fee. The amount of the fee will depend upon the amount of power needed and the number of installations. All permit/inspection fees and any additional equipment required to insure that the installation complies with all code requirements will be charged to the permittee at the applicable rates. The PCPA Operations Department should be contacted at least thirty (30) days prior to the event date to process information for permits to be issued.

# PORTLAND CENTER FOR THE PERFORMING ARTS Portland, Oregon SCHEDULE OF FACILITY CHARGES

## CIVIC AUDITORIUM and ARLENE SCHNITZER CONCERT HALL

**EFFECTIVE:** 

July 1, 1996 (SUBJECT TO CHANGE WITHOUT NOTICE)

RENTAL FEES NORMALLY INCLUDE: Heating, ventilation and air conditioning, custodial cleaning, available inventory of stage lighting and sound equipment, House Manager, Ticket Seller and an Engineer.

Listed below, subject to availability and need, are items and charges not covered by rental fees.

EC	QUIPMENT	CIVIC AUDITORIUM	ARLENE SCHNITZER CONCERT HALL
16mm projecto	it	N/A	\$175/performance
Chairs (Bar	equet)	\$2.50/each	\$2.50/each
Dance Floor	(tape not included)	\$150/run of show	\$150/run of show
Fax		\$1.00/page	\$1.00/page
Flip Chart		\$11.00/each	\$11.00/each
Follow Spots:			
Xen	on Super Troopers (each)		\$110/perf.; \$385/week
Cart	oon Arc Super Troopers (each)	\$110/perf.; \$385/week (includes trims)	•
Trou	iperettes (each)		\$55/performance; \$110/week
Gel (color med	ia)	\$6.50/sheet	\$6.50/sheet
Keys (no	ot returned)	\$25.00/each	\$25.00/each
Lectern		\$10.00/performance	\$10.00/performance
Photocopies		\$.25/copy	\$.25/copy
Piano:			••
7'St	cinway	\$100/performance	\$100/performance
9' P	iano	\$150/performance (Baldwin)	\$150/performance (Steinway)
Steir	away Upright	NIA	\$100/performance
Piano Tuning (	designated house tuner)	\$65.00	\$65.00
Picture Sheet (1	Front projection only)	N/A	22'H x 28'W (No Charge)
Pit Seats (exclu	sive of labor)	\$100/performance (42 seats)	\$100/performance (32 seats)
PA System (por	rtable)	\$75.DU/event	\$75.00/evens
Power Distribu	tion-(Breakdown 3 phase	\$125.00/sech per event	\$125.00/each per evens
switches, 4	OGamp, 200 amp; 100 amp)		***************************************
Press Box (Mul	kiple Hookup)	***************************************	Co. Company
Rogers Electron	nic Organ	N/A	\$300/performance
Scrim (white, f	illed)	\$100/run of show	N/A
Tablecioths (wi	hite)	\$7.00/each	\$7.00/each
Table Skirting	(white)	\$25.00/each	\$25.00/each
Tape:	• • • • • • • • • • • • • • • • • • • •	***************************************	\$23.00/each
-	fer Tape	\$11.00/roll	\$11.00/roll
	w Tape	\$1.00/foot	\$1.00/foot
	chiding long distance charges)	\$15/day; \$75/week	\$15/day: \$75/week
Trash Removai		\$20.00/yard	\$20.00/yard
Trims (carbon	spotlight)	\$3.00/trim when applicable	
T' Fashion Sho		N/A	\$100/run of show
Wardcobe Stea	**************************************	\$25.00/day	\$725.002/day
Washer & Dry	000000000 <b>06</b>	\$7.50/day; \$35/week	\$7.50/day; \$35/week (located @ NTB)
Second Washer		\$7.50/day; \$35/week	N/A
Security Barric	· -	\$75/performance	\$75/performance
	lies	a.s. barrar murma	4131berrormance

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DEPARTMENT	JOB TITLE E	FFECTIVE 7/1/96	EFFECTIVE 7/1/97
EVENT SERVICES:	Admissions Supervisor	\$15.15	\$15.15
	Door Attendant	\$11.65	\$11.65
	Usher	\$8.65	\$8.75
·	Checkroom Attendant	\$11.15	\$11.15
	Elevator Operator	\$9.65	\$9.65
•	House Manager	\$20.75	\$20.75
	Uniformed Agent Supervisor	\$16.60	\$16.60
	Uniformed Agent (unarmed)	\$14.65	\$14.65
•	Uniformed Agent (armed)	\$15.65	\$15.65
	Medical Specialist (first aid)	\$18.75	\$18 <del>.76-</del>
	Peer Security (contracted service		\$10.50
	Traffic Security (contracted servi		\$11.50
TICKET SERVICES:	Supervisor	\$19.25	\$19.23
	Ticket Seller	\$14.30	\$14.30
OPERATIONS:	Engineer	\$36.00	\$36.00
	Utility Worker	\$18.00	\$18.00
	Utility Maintenance	\$30.00	\$30.00
•	Stagedoor Security	\$14.70	\$14.70
	•	o Union Scale, 7% health & welfare ben	
	labor cha	arges are dependent upon the technical re- etermined by the PCPA Operations Depare	quirements of the event and the crew

<u>CATERING:</u> All food and beverage served in PCPA facilities must be provided by the exclusive concessionaire or approved off premises caterers.

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## Labor Rates 1996-97

July 1, 1996 through June 30, 1997

Admissions Labor (4 nour minimum)	•
Admissions Supervisor	\$15.15
Coat Check Personnel	\$11.15
Ticket Taker/Radge Checker/Door Guard/Gate Attendant	¢11 65

Ticket Taker/Badge Checker/Door Guard/Gate Attendant \$11.65
Usher \$8.65

## **<u>Audio Visual Labor</u>** (1 hour minimum)

Audio/Video Setup/Standby Time	\$20.50
Audio/Video Production Time	\$34.50

## **Box Office Labor** ( 4 hour minimum)

Box Office Supervisor		\$19.25
Ticket Seller	•	\$14.30

## **Clerical**

<u> </u>	A
Secretary/Typist	\$17.00

## **Graphics Labor**

Graphics/Video Operator	\$14.50
Grapinos riaco Oporator	Ψ17100

## **Operations Labor**

Electrician	\$36.00
Engineer	\$36.00
Utility Maintenance (carpenter, painter)	\$30.00
Utility Worker	\$18.00

## **Security/Medical** (4 hour minimum)

Uniformed Agent Supervisor	\$16.60
Uniformed Agent	\$14.65
Peer/Traffic Security	TBA
Armed Uniformed Agent	\$15.65
Medical Specialist (First Aid)	\$18.75

## **Telecommunications**

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## **Labor Rates 1997-98**

\$36.00

July 1, 1997 through June 30, 1998

<b>Admissions</b>	<u>Labor</u>	(4 hour	minimum)
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**Specialist** 

Admissions Supervisor Coat Check Personnel Ticket Taker/Badge Checker/Door Guard/Gate Attendant Usher	\$15.15 \$11.15 \$11.65 \$ 8.75	in an
Audió Visual Labor (1 hour minimum)		
Audio/Video Setup/Standby Time Audio/Video Production Time	\$20.50 \$34.50	
Box Office Labor ( 4 hour minimum)		
Box Office Supervisor Ticket Seller	\$19.25 \$14.30	
Clerical		
Secretary/Typist	\$17.00	٠
Graphics Labor		
Graphics/Video Operator	\$14.50	•
Operations Labor		
Electrician Engineer Utility Maintenance (carpenter, painter) Utility Worker	\$36.00 \$36.00 \$30.00 \$18.00	
Security/Medical (4 hour minimum)		
Uniformed Agent Supervisor Uniformed Agent Peer/Traffic Security Armed Uniformed Agent Medical Specialist (First Aid)	\$16.60 \$14.65 TBA \$15.65 \$18.75	
Telecommunications		·
	***	

Overtime, if necessary and if requested, equates to time and a half



## **Facility Equipment Rates 1996-97**

Effective July 1, 1996 through June 30, 1997

OREGON CONVENTION CENTER

Banner, Meeting Room Hanging

Banner, Outdoor Reader Board Space

Bulletin Board/Chalk Board

Dance Floor (256 3'x3' sections)

**Easels** 

Extension Cords, 25'

Flip Chart

**Additional Pads** 

\$ 18.00 per hour

\$250.00 per event

\$ 17.00 ea. run of show

\$ 4.00 per section per day

\$ 12.00 ea. per run of show

\$ 20.00 ea.

\$ 15.00 ea. run of show

\$ 6.00 ea.

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Security Core/Lock Changes

SeeuniyaKeys:(no)deltumed)

Outraines

Pipe and Drape (8' & 3' high)

Spotlights (Xenon Trouper—including scaffold)

Stage Sections

Stanchions with rope (10' section)

5-35.00 ea

& 6500 his (include operator)

S 7500 partitar cay

\$ 60000pcorente de cery marendos

S-90.00 in (includes operator)

6 5000 co

\$ 40.00 per core

\$5,00.00 ea-

6 4400 ca

\$ 2.00 per linear ft. run of show

\$115.00 per day (plus operator)

\$ 12.00 ea. run of show

\$ 6.00 ea. run of show \$410.50 ea. run of show

Tables (blue skirting, upon request & availability).

(lorstandard intering functions only)

**Tablecloths** 

Trash Removal

**Trouperettes** 

(Ballroom/Meeting Rooms-includes scaffold)

Velour Backdrop (20 ' x 60')

**Water Stations** 

\$ 5.00 ea.

\$ 20.00 per yard

\$ 60.00 per day (plus operator)

\$400.00 run of show

\$ 6.00 per station per day



## **Telecommunications Rates 1996-97**

Effective July 1, 1996 through June 30, 1997

OREGON CONVENTION CENTER

**Telephone:** Basic Analog Service All charges include a \$50.00 Deposit

AND THE PROPERTY OF THE PARTY O	
Advance Rate (19 line) (2 weeks prior to event) \$245,000	
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	Tree .
	at me
Floorer (1 <sup>0)</sup> line): \$275.00	
Additional Line \$20000	
Additional Control of the Control of	****

## T1, ISDN, 56K Lines:

Special circuits provided by local telephone company. Service must be ordered directly from USWEST by the customer, 4 weeks prior to event.

**USWEST Pricing** 

OCC technician provides cross connect from USWEST/OCC point of presence to booth or room. This service includes installing proper jack or cable per customer's request and price is for each circuit.

\$ 75.00 ea.

#### **Internet Services:**

OCC can provide High Speed Internet connections to customers using a point to point T1 circuit to a local Internet provider. All exhibitor connections are 10BaseT RJ45 connection. Call OCC Telecommunications for pricing and information.

## **Fiber Optic:**

For Fiber Optic requirements and any other high speed applications, please call OCC Telecommunications for pricing and information.

#### Labor:

\$ 36.00/hr.

OCC Telecommunications Specialist labor <u>beyond</u> services noted above.

Questions ?? or Service Calls OCC Telecommunications 731-7859



**Electrical:** 

## **UTILITY RATES 1996-97**

Effective July 1, 1996 through June 30, 1997

**Floor** 

\$140.00

\$100.00

\$100.00

**Advance** 

•		
0-600 Watts	\$ 44.00	\$ 55.00
601-1200 Watts	*	
	\$ 52.00	\$ 65.00
1201-1800 Watts	\$ 60.00	\$ 75.00
1801-2400 Watts	\$ 68.00	\$ 85.00
Power & Lighting		
208 Single and 3 Phase Power*	Call Operation	s Dept. for prices
480 Single and 3 Phase Power*		s Dept. for prices
•	(503) 23	•
	. ` '	
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25' Extension Cords	<b>\$ 15.00</b> .	\$ 20.00
		65 X (1979)
		• •
24-hour service shall be double	the normal rate	
Compressed Air:		
First Connection	\$120.00	\$150.00
Additional Connection	\$ 80.00	\$100.00
	Ψ 00.00	Ψ100.00
Water/ Drainage:		•

## **Natural Gas:**

First Connection

**Additional Connection** 

Onetime Fill and Drain

e enemies and some

First Connection	\$132.00	\$165.00
Additional Connection	\$ 60.00	\$ 75.00

\$112.00

\$ 80.00

\$ 85.00

<sup>\*</sup> Requests for services of these rates will require a time and material cost.

Please contact the OCC Operations Department



# LABOR, SERVICES AND EQUIPMENT RENTAL RATES

July 1, 1996 through June 30, 1997

Labor	Hourly Rate (4 hour min.)
Admissions Supervisor Gate Attendant/Badge Checker Coat Check	\$15.15 11.65 11.15
Box Office Supervisor Ticket Seller	19.25 14.30
Security Supervisor Security Agent Armed Security Agent Emergency Medical Technician Peer Security	16.60 14.65 15.65 18.75 10.50
Utility Maintenance	30.00

#### **Services**

Dumpster	•	\$20.00 each
Pallet Removal		\$ 5.50 each
Tire Removal		\$ 5.50 each
Telephone Line		\$75.00 per event
•		·

Long Distance Telephone Charges Carrier Rate
Refuse Removal (Compactor/Drop Box) Market Price

Long Distance Telephone Charges and Refuse Removal are subject to an additional 10% administrative fee.

#### **Equipment Rental**

Folding Chair \$ .30 per event
Portable Outside Bleachers \$ 75.00 per section/event

Folding Chairs are delivered palletized; Licensee is responsible for setting and restacking.

Labor, Service and Equipment Rental Rates are subject to change without notice.



# LABOR, SERVICES AND EQUIPMENT RENTAL RATES

July 1, 1997 through June 30, 1998

<u>Labor</u>	Hourly Rate (4 hour min.)
Admissions Supervisor Gate Attendant/Badge Checker Coat Check	\$15.15 11.65 11.15
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Utility Maintenance	30.00

## **Services**

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