

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION 00-46

Metropolitan Exposition-Recreation Commission Resolution 00-46 approving the Request for Proposal (#00R-37-MERC) for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion, and approving the selection of Carlson Testing, Inc. to perform Special Inspection (Construction Materials) Services for the Expansion Project, and authorizing the MERC General Manager to execute the Contract for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion.

WHEREAS, the City of Portland requires Special Inspection Services for materials and inspection of construction of the Oregon Convention Center Expansion, and such inspection services are required to be identified as part of the permit application process, and

WHEREAS, Expansion Project staff, in consultation with Design Team Consultants, and the Construction Manager developed and issued a Request for Proposal (#00R-37-MERC) for Special Inspection (Construction Materials) Services on October 30, 2000;

WHEREAS, proposal responses have been fully evaluated by committee consisting of MERC staff and representatives from the Design Team, and the Oregon State Manager for Construction Purchasing; and

WHEREAS, the evaluation team unanimously recommends the selection of Carlson Testing, Incorporated to perform Special Inspection (Construction Materials) Testing Services for the OCC Expansion Project:

WHEREAS, time is of the essence in contracting for Special Inspection Services in order to complete both pre-construction relocation of art and the permitting process, and

WHEREAS, the Special Inspection (Construction Materials) Services contract is within budgeted amount for Special Inspection Services, established at approximately \$100,000 for the Expansion Budget.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission ratifies the issuance of the Request for Proposal Process for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion; and

BE IT FURTHER RESOLVED, the Commission approves the selection of Carlson Testing, Incorporated as the Special Inspection (Construction Materials) Services contractor;

BE IT FURTHER RESOLVED that the Commission authorizes the MERC General Manager to execute the Contract for Special Inspection (Construction Materials) Services, attached as Exhibit A, for the Oregon Convention Center Expansion.

Passed by the Commission on December 13, 2000.

George S. Bell
12-13-00 Chairman

[Signature]
Date

Secretary/Treasurer
12-13-00

Date

APPROVED AS TO FORM:
Daniel B. Cooper, General Counsel

By: Kathleen Pool
Kathleen Pool, Senior Assistant Counsel

EXPANSION TEAM STAFF REPORT

Agenda Item: Approve the Request for Proposal for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion, and approving the selection of Carlson Testing, Inc. to perform Special Inspection (Construction Materials) Services for the Expansion Project, and authorizing the MERC General Manager to execute the Contract for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion.

Resolution No. 00-46

Date: December 13, 2000

Presented By: Karl Schulz

Background/Analysis:

The City of Portland requires the use of Special Inspection Services for materials inspection for the Oregon Convention Center Expansion. The contracting of these services was identified in the project budget, however the process for selection could not be initiated until Measure 93 issues were resolved. The size of this contract was estimated to exceed the \$75,000 limit and a Request for Proposal document was prepared. Once it was determined that Measure 93 would be defeated, the Project Team published the Request for Proposal (#00R-37-MERC) without approval from MERC Commission, due to the Project Team's misinterpretation of the process for Request for Proposals, and the overwhelming concern regarding lack of available time to complete the selection process on schedule.

The Request for Proposal process was carried out as required by statutes including advertisements, receipt of proposals, and selection criteria using a predetermined evaluation process as defined in the Request for Proposal. An evaluation committee, comprised of members of the Design Team, the CM/GC representative, a representative from the State of Oregon Construction Purchasing, and two MERC staff, evaluated and recommended to contract the Special Inspection (Construction Materials) Service to Carlson Testing, Inc. The evaluation material is attached for review.

Previous Commission Action:

Review and acceptance of Expansion Project budget for costs to fund inspection services required for the completion of planning and construction of the Oregon Convention Center Expansion.

Fiscal Issues:

The Expansion project budget has identified Special Inspection Service with a budgeted amount of \$150,000.00, with approximately \$100,000.00 for construction materials testing, and \$50,000.00 for future steel fabrication and installation inspection services. Services required by the contract will be billed on a unit price that is defined as part of the Request for Proposal and shall not exceed \$95,000.00 for Construction Material Testing Services.

Recommendation:

Staff recommends that the Metropolitan Exposition-Recreation Commission ratifies the issuance of the Request for Proposal (#00R-37-MERC) Process for Special Inspection (Construction Materials) Services for the Oregon Convention Center Expansion, and the Commission approves the selection of Carlson Testing, Inc., as the Special Inspection (Construction Materials) Services contractor; and that the Commission authorizes the MERC General Manager to execute the Contract for Special Inspection (Construction Materials) Services, attached as Exhibit A, for the Oregon Convention Center Expansion. This will allow a contract for services to be executed to meet the building permit requirements and have testing services available when construction work begins.