

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 01-04

Approval of Facility Rental Rates and Conditions, attached as Exhibit A, for the Portland Metropolitan Exposition Center effective April 1, 2001.

The Metropolitan Exposition-Recreation Commission finds:

1. That Facility Rental Rates and Conditions for the Portland Metropolitan Exposition Center were last established by the Commission in 1997;
2. That the cost for improved facilities, services and operation has increased during the interim;
3. That the Commission has the authority to establish Facility Rental Rates and Conditions for its facilities.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission approves the Facility Rental Rates and Conditions, attached as Exhibit A, for the Portland Metropolitan Exposition Center effective April 1, 2001.

Passed by the Commission on February 21, 2001



Chair



Secretary-Treasurer

Approved as to Form:
Daniel B. Cooper, General Counsel



By: Senior Assistant Counsel

MERC STAFF REPORT

Agenda Item: Approval of Facility Rental Rates and Conditions for the Portland Metropolitan Exposition Center effective April 1, 2001.

Resolution No: 01-04

Date: February 21, 2001

Presented by: Chris Bailey

Background Analysis:

Facility Rental Rates were last established in 1997 and were commensurate with the opening of Exhibit Hall E. Typically, rental rates would have been revised in 1999. However, with the pending replacement of Exhibit Hall D, it was determined to delay revised rates to coincide with the opening of the new exhibit hall.

The proposed Facility Rental Rates provide for increased individual and hall combination rates as well distinguishing between ticketed and non-ticketed events. In general, the base rate increase was calculated at 5%. However, because of the new Exhibit Hall D (quality space and operational costs) as well as associated hall combination adjustments (multiple old/new hall combinations), the proposed increases range from 5% to as much as 25% in one particular combination. The bulk of rate adjustments, however, are in the 5-7% range.

Fiscal Impact:

It is anticipated that the application of the proposed Facility Rental Rates and Conditions will have a positive impact of approximately \$130,000 in FY 2001-02.

Recommendation:

Staff recommends that the Metropolitan Exposition Recreation Commission approve the proposed Facility Rental Rates and Conditions, attached as Exhibit A, effective April 1, 2001.

Exhibit A

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Facility Rental Rates

April 1, 2001

Locations	Approximate Square Feet	Ticketed Event	Non-Ticketed Event
Exhibit Halls			
A	48,000	\$1,900	\$2,200
B	36,000	\$1,450	\$1,675
C	60,000	\$2,400	\$2,775
D	72,000	\$3,850	\$4,450
D1	36,000	\$1,925	\$2,225
D2	36,000	\$1,925	\$2,225
E	108,000	\$5,700	\$6,575
E1	54,000	\$2,850	\$2,850
E2	54,000	\$2,850	\$2,850
East	4,400	\$450	\$525
Exhibit Halls in Combination			
A & B	84,000	\$3,100	\$3,575
A, B & C	144,000	\$5,500	\$6,325
A, B, C & D	216,000	\$8,500	\$9,775
A, B, C, D, E & Conn.	328,500	\$12,000	\$13,800
C, D, E & Conn.	244,500	\$10,000	\$11,500
D, E & Conn.	184,500	\$8,350	\$9,625
Meeting Rooms			
D 101	494	\$100	\$100
D 102	330	\$75	\$75
D 103	1,024	\$200	\$200
D 201	1,300	\$275	\$275
D 202	784	\$150	\$150
D 203	784	\$150	\$150
D 204	784	\$150	\$150
D 205 (Board Room)	204	\$100	\$100
E 101	525	\$105	\$105
E 102	600	\$125	\$125
VIP Room	700	\$105	\$105
Miscellaneous			
Connector	4,500	\$235	\$235
Hall A Lobby	3,100	\$315	\$315
Hall D Lobby	6,750	\$1,350	\$1,350
Hall E Lobby	7,200	\$1,525	\$1,525
Lounge	1,500	\$150	\$150

see Facility Rental Conditions for further information

Facility Rental Conditions

Exhibit Hall Rental

Exhibit Hall rental is calculated on a per event day basis with daily rental determined by ticketed or non-ticketed admission (see Facility Rental Rates). Rental includes existing lighting, heating, air conditioning (where available), adjoining show office and limited janitorial service. Removal of refuse from the facility is an additional charge based upon the market price.

Meeting Room Rental

All meeting room rental is calculated on a per event day basis and includes existing lighting, heating/air conditioning, initial setting of chairs and limited janitorial service. Changes in room set-up and/or additional equipment will be charged at the prevailing rates.

VIP and Board Room rental is calculated on a per event day basis and includes existing lighting, heating, air conditioning (where available), conference table, seating for ten (10), perimeter seating as available and limited janitorial service. Changes in room set-up and/or additional equipment will be charged at the prevailing rates.

Move-In/Out

Complimentary move-in/out days, when available, are calculated on a one-for-one basis with paid event days, up to a maximum of three (3) days. Additional days in excess of the maximum are charged to the Licensee at one-half the daily rental.

Outside Space

Rental of outside space is at the discretion of the Center.

When parking lot capacity is expected to be sufficient for expected attendance, outside space is rented at \$.015 per square foot per event day, with a minimum rental fee of \$250 per event day.

If parking lot capacity is expected to be insufficient for expected attendance, outside space usage if permitted, may be charged a premium rate.

Outside space to be considered "as is" and all required services will be charged at the prevailing rates.

Insurance Requirements

All events are required to provide proof of insurance certificate(s) evidencing at least \$1,000,000 comprehensive general liability, worker's compensation, and \$500,000 automobile liability coverage.

All insurance certificates are required to have the following listed as additional insured: **Metro, MERC, Portland Metropolitan Exposition Center and the members, officers, directors, agents and employees of each entity.**