

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 01-12

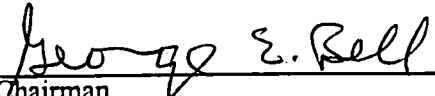
Authorization for Staff to issue a Request for Bids for "General Use Tables and Chairs" for EXPO Center's (EXPO) Hall "D".

The Metropolitan Exposition-Recreation Commission finds:

1. That the EXPO Hall "D" Replacement Project is currently in the final stages of completion, and that the project completion has been accomplished under the approved budget and ahead of schedule.
2. That due to budget limitations, the project budget did not include Fixtures, Furniture and Equipment (FF&E).
3. That FF & E, especially tables and chairs are necessary for generation of revenue for the facility for large food service events, meetings and other functions.
4. That project funds due to savings on the Guaranteed Maximum Price (GMP) for the project (currently estimated at \$100,000), and due to interest income from the OEDD loan in excess of the initially anticipated amount (currently \$400,000 above the estimate), that funds are now available for acquisition of 250 6' round banquet tables, 2,500 upholstered folding chairs and ancillary tables for food service, meetings and registration (estimated total cost of \$350,000), and transport carts for all aforementioned.
5. That it has been determined by Financial Staff of METRO, MERC and OEDD that the OEDD interest income can be appropriately allocated for the acquisition of FF & E Capital Purchases, and that the project savings in the GMP can be allocated for the purchase of FF & E by authorization of the Commission.
6. That the Commission must approve issuance of an RFP for formal bids and would subsequently accept or reject a subsequent bid.

Be it therefore resolved that the Metropolitan Exposition-Recreation Commission authorizes Staff to issue a "Request for Bids" for the acquisition of General Use Tables and Chairs for EXPO Center's Hall "D" Project, and upon conclusion of the bidding process will return a recommendation to the Commission for acceptance or rejection of a Bid.

Passed by the Commission on April 18, 2001.


Chairman


Secretary/Treasurer

Approved As to Form:

Daniel B. Cooper, General Counsel

By: 
Kathleen A. Pool
Senior Assistant Counsel

MERC STAFF REPORT

Agenda Item/Issue: Authorizing Staff to issue a Request for Bids for "General Use Tables and Chairs" for EXPO Center's Hall "D".

Resolution No: 01-12

Date: April 18, 2001

Presented by: Chris Bailey

Background: In January, 2000, the Commission approved a Contract with Hoffman Construction of Oregon for the construction of a new facility to replace Hall "D", for a Guaranteed Maximum Price (GMP) of \$13,800,000. The GMP included some alternates to be added to the project that were subsequently approved for incorporation to the project as funds became available through savings realized within the GMP. General use tables and chairs were not included in the original budget alternates, as it was thought at the time that there would be no funds available, and they were therefore partially funded in the EXPO's Capital Budget.

Fiscal Impact: Savings within the GMP have already allowed the inclusion of two alternates originally anticipated in the project, for a cost of approximately \$450,000. These two alternates were the Storage Facility and the Operable Partition. It is anticipated that there will be an additional savings within the GMP of approximately \$100,000 that will be allocated to the project contingency and will be available for expenditure on Fixtures, Furniture and Equipment (FF& E) or final items to close out the project. Additional interest income has also been realized through interest on the OEDD Loan. This additional interest income totals approximately \$400,000. Total anticipated costs of the tables, chairs and transport equipment is estimated at \$350,000.

Other Considerations: MERC, METRO and OEDD Staff have approved the tentative expenditure of the excess interest income on FF & E purchases for Hall "D". Contingency expenditures within the GMP not approved as part of the original project budget, must be approved by the Commission. Some contingency funds may be used on the table and chair purchase if approved, the balance being from the interest income.

Recommendation: Staff recommends that the Commission by Resolution 01-12, authorize release of a Request for Bids for the purchase of tables, chairs and transport carts for EXPO Hall "D", and return to the Commission for acceptance or rejection of a Bid received.