

**METROPOLITAN EXPOSITION-RECREATION COMMISSION**

**RESOLUTION NO. 01-17**

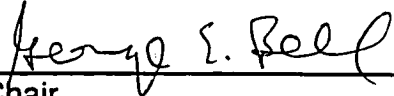
Authorizing staff to issue a Request for Proposal to provide temporary electrical service for users at the Portland Metropolitan Exposition Center.


The Metropolitan Exposition-Recreation Commission finds:

1. That users at the Portland Metropolitan Exposition Center require temporary electrical service;
2. That pursuant to MERC Purchasing Policies and Guidelines 4.2 (G) and (H), temporary electrical services are exempt from competitive bidding, but must be procured through a competitive process;
3. That the Commission must approve the agreement with a contractor to provide temporary electrical service to users of the Exposition Center


**BE IT THEREFORE RESOLVED** that the Metropolitan Exposition-Recreation Commission authorizes staff to issue a Request for Proposal to seek a contractor to provide temporary electrical service for users at the Portland Metropolitan Exposition Center.

Passed by the Commission on May 16, 2001

  
Chair

  
Secretary-Treasurer

Approved as to Form:  
Daniel B. Cooper, General Counsel

  
By: Kathleen Pool  
Senior Assistant Counsel

## **MERC STAFF REPORT**

**Agenda Item/Issue:** Authorizing staff to issue a Request for Proposal to seek a contractor to provide temporary electrical service for users at the Portland Metropolitan Exposition Center.

**Resolution No:** 01-17

**Date:** May 16, 2001

**Presented by:** Chris Bailey

**Background:** When MERC began operation and management of the Expo Center in 1994, the previous operator had referred temporary electrical service required by Expo users to an electrical service provider. This arrangement was a longstanding past practice that was not formalized in an agreement and, during the interim, has not changed

Staff intend to now authorize these services, secure equipment and related improvements through a competitive Request for Proposal process and subsequent agreement approved by the Commission.

The Request for Proposal and related documents are incomplete at this time. When issued, however, staff intend to include the following substantive elements particular to this Request for Proposal:

- 5 year exclusive term with renewal option(s)
- A capital investment requirement of \$750,000 to renovate existing services and purchase electrical distribution equipment
- Percentage fee proposal payable to the Expo for services charged to Expo users

**Fiscal Impact:** In addition to benefiting from the \$750,000 capital investment by the selected contractor, it also is anticipated that the Expo will realize a percentage fee that will approximate \$150,000 per fiscal year.

**Recommendation:** Staff recommends that the Metropolitan Exposition-Recreation Commission authorize staff to issue a Request for Proposal to seek a contractor to provide temporary electrical service for users at the Portland Metropolitan Exposition Center. Staff will present a proposed contract with the selected contractor to the Commission for its approval at a future meeting.