

**METROPOLITAN EXPOSITION-RECREATION COMMISSION
RESOLUTION NO. 01-29**

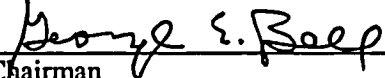
Authorization for Staff to execute a Contract for "General Use Tables and Chairs" for EXPO Center's (EXPO) Hall "D", and increase the previously anticipated number for purchase.

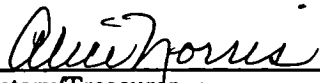
The Metropolitan Exposition-Recreation Commission finds:

1. That by Resolution #01-12 in April of this year, the Commission authorized Staff to request bids for Chairs (2,500) and Tables (375) for use at EXPO's recently completed Hall "D"; the number of tables and chairs having been determined by budget estimates and anticipated available funds.
2. That on August 30, 2001, Bids were received and opened, subsequently reviewed by Staff, with KI, of Green, Bay WI., and Monroe Co., of Colfax, IA., being ultimately determined as the lowest responsive and responsible Bidders, for a combined total of \$217,174.28, which was well below the budget estimate of \$350,000.
3. That additional tables and chairs are necessary for the facility for large food service events, meetings, and other functions.
4. That due to favorable Bids, Staff recommends increasing the number of units to be purchased, based on anticipated present need, to 3,000 Chairs and 450 Tables, with transport carts, for a negotiated price with the respective Companies for the amount of \$265,630.68, which is \$84,369.32 under the original approved budget amount.
5. That Staff has contacted the respective Companies and they have verbally agreed to the negotiated unit increases and additional price reductions, and are willing to enter into such applicable contracts.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission authorizes Staff to issue Contracts to Monroe Company in the amount of \$56,440 for the acquisition of 450 General Use Tables and carts, and to and KI, Inc. in the amount of \$209,190.68 for the acquisition of 3,000 Chairs for EXPO Center's Hall "D" Project, and further authorizes the General Manager to execute said contracts, for the combined amount of \$265,630.68.

Passed by the Commission on October 4, 2001.


Chairman


Secretary/Treasurer

Approved As to Form:
Daniel B. Cooper, General Counsel

By: 
Kathleen A. Pool
Senior Assistant Counsel

MERC STAFF REPORT

Agenda Item/Issue: Authorizing Staff to execute contracts for "General Use Tables and Chairs" for EXPO Center's Hall "D".

Resolution No: 01-29

Date: October 4, 2001

Presented by: Chris Bailey

Background: In January, 2000, the Commission approved a Contract with Hoffman Construction of Oregon for the construction of a new facility to replace Hall "D", for a Guaranteed Maximum Price (GMP) of \$13,800,000. The GMP included some alternates to be added to the project that were subsequently approved for incorporation to the project as funds became available through savings realized within the GMP. General use tables and chairs were not included in the original budget alternates, as it was thought at the time that there would be no funds available. However, due to savings in the GMP contract and additional interest income from the OECD loan, funding was found and in April, 2001 the Commission approved Resolution #01-12 to issue a request for bids for 325 tables and 2500 chairs with an anticipated budget of \$350,000, based on budget estimates from chair and table suppliers.

Fiscal Impact: Bids were received on August 30, 2001 and reviewed by staff for compliance to RFB. Staff recognizes Monroe Company, Colfax, IA and KI, Inc., Green Bay, WI as the lowest responsive and responsible bidder. The Monroe Company bid totaled \$42,700.00 for 250 round tables and 75 rectangular tables with transportation carts. KI, Inc. bid totaled \$174,474.28 for 2500 folding chairs with transportation carts. Combined bids total \$217,174.28 which means acceptance of the bids would bring the cost of the tables and chairs in at a savings of \$132,825.00. In consideration of the substantial cost savings due to the highly favorable bid climate, staff is proposing to increase the amount of tables, chairs, and transportation carts to 450 tables and 3000 chairs. Which would constitute a contract with Monroe for \$56,440.00 and a contract with KI in the amount of \$209,190.68 for a total purchase price of \$265,630.68. Still providing savings from original estimate at \$84,369.32.

Recommendation: Staff recommends that the Commission by Resolution 01-29, authorize contracts with Monroe Company and KI, Inc. for the purchase of the revised quantity of tables, chairs and transport carts for EXPO Hall "D", and further authorizes the General Manager to execute the said contracts.