

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 98-16

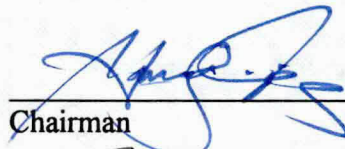
Authorizing a Change Fund for the Oregon Convention Center Business Center.


The Metropolitan Exposition-Recreation Commission finds that:

1. The subcontract for operating the Oregon Convention Center Business Center was terminated on December 31, 1997 and the services were taken in-house.
2. The Business Center provides Oregon Convention Center clients with ancillary services such as photocopying, faxing and computer rental on a fee basis.
3. There is a need to maintain a change fund at the Business Center to transact these business services.

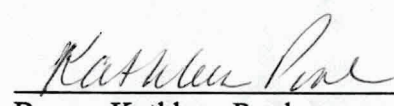
BE IT THEREFORE RESOLVED, that the Metropolitan Exposition-Recreation Commission approves a \$100 change fund for the Oregon Convention Center Business Center.

Passed by the Commission on March 11, 1998.


Chairman


Secretary/Treasurer

APPROVED AS TO FORM:
Daniel B. Cooper, General Counsel


By: Kathleen Pool
Sr. Assistant Counsel

MERC STAFF REPORT

Agenda Item: Authorization of Change Fund for Oregon Convention Center
(OCC) Business Center

Resolution No: 98-16

Date: March 11, 1998 Presented by: Faye Brown

Background: The subcontract with BCMI to operate the OCC Business Center was terminated on December 31, 1997 and the services were taken in-house. The Business Center provides OCC clients with ancillary services such as photocopying, faxing and computer rental on a fee-for-service basis. In order to process the fees for services provided, OCC staff will need to maintain a \$100 change fund at the Business Center.

Fiscal Impact: The establishment of the change fund at the Business Center has no fiscal impact. The change fund will make the sale of Business Center services more convenient for OCC clients.

Recommendation: Staff recommends the Commission approve Resolution 98-16 authorizing a change fund at the OCC Business Center.