

METROPOLITAN EXPOSITION-RECREATION COMMISSION

Resolution 99-33

Authorizes General Manager to issue a request for proposals for construction management services for expansion of the Oregon Convention Center.

The Metropolitan Exposition-Recreation Commission finds:

1. The Commission has recommended proceeding with the expansion of the Oregon Convention Center;
2. That the size and complexity of the expansion project will require construction management personnel dedicated exclusively to that project;
3. That the need can be filled through either direct hiring of staff or contracted services;
4. That issuance of a formal competitive request for proposal and job announcements should begin immediately to allow adequate time to identify and select the most qualified service provider.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission authorizes staff to issue a request for proposal, pursuant to Commission policies and procedures, for construction management services for the expansion of the Oregon Convention Center.

Passed by the Commission on July 21, 1999.

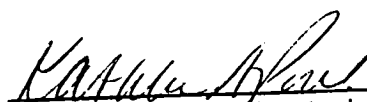


Chair



Secretary-Treasurer

APPROVED AS TO FORM:
Daniel B. Cooper, General Counsel

By: 
Kathleen Pool, Senior Assistant Counsel

MERC Staff Report

Agenda Item/Issue: MERC Commission to authorize the MERC General Manager to issue a Request for Proposals for construction management services and/or hiring competent staff to manage the construction process of the Oregon Convention Center Expansion.

Resolution No.: 99-33

Presented By: Mr. David Biedermann

Date: July 21, 1999

Background and Analysis: With the impending approvals of expanding the Oregon Convention Center, it is time to start the process for hiring qualified construction management services. Scott Moss, Metro Assistant Director of Administrative Services and Jeff Blosser, OCC Director will jointly manage the project. Under their direction, the Construction Manager position will be in charge of managing the day-to-day activities of the project. Staff feels that this acquisition of qualified construction management is required to get the desired result of expanding this first class facility. Staff is proposing to release an RFP to describe the necessary services for this project and accept responses from qualified firms and individuals. It is also the group's intent to open this construction management position to possible recruitment of a qualified employee to perform OCC Expansion construction management duties. Staff will release the RFP and post the job simultaneously with any final contract or hiring contingent on approval of the funding/financing package to support construction of the OCC from all governmental entities through the memorandum of understanding (MOU) or intergovernmental agreement (IGA).

Staff feels this position needs to be selected first and be on board to assist and direct efforts from the beginning, prior to hiring an architect and general contractor. It is anticipated this need would be filled in September of 1999.

Fiscal Impact: The OCC Expansion will cause a budget adjustment to OCC's 1999-2000 budget and this has been anticipated. The cost for this project in 1999-00 is projected to be between \$2 & \$3 million. The costs for this position of construction manager have been included in the budget adjustment needs for OCC expansion. All contracts will be brought to the MERC Commission for approval.

Recommendation: Staff recommends that the Metropolitan Exposition Recreation Commission authorize the MERC General Manager and staff to issue a request for proposal, pursuant to Commission policies and procedures, for construction management services for the expansion of the Oregon Convention Center.