Memo



Date: Sunday, November 1, 2021

To: Adriana Antelo

ODOT Region 1 Interim STIP Coordinator

123 NW Flanders St Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 971-985-6156 (cell)

Subject: October FFY 2021 Administrative Modification, #AB21-03-OCT1 Approval Request to

the 2021-24 MTIP

Dear Adriana:

In accordance with 23 CFR 450.328, Metro is submitting a Metro approved administrative modification bundle for ODOT review and approval for STIP inclusion. The October FFY 2021 Administrative Modification to the 2021-24 MTIP is under Metro amendment number AB21-03-OCT1.

There are two projects in the bundle:

- Key 18026, Sherwood's Cedar Creek/Tonquin Trail: OR99W SW Pine St
- Key 20329, West Linn's OR43: Marylhurst Dr Hidden Springs Rd (West Linn)

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2021-24 MTIP for this administrative modification bundle. Please direct any comments or questions concerning this amendment to Ken Lobeck, Funding Programs Lead at ken.lobeck@oregonmetro.gov.

Thank you for your time to review Metro's October #1 2020 TIP Administrative Modification.

Kenneth 7 Lobeck

Kenneth F. Lobeck Funding Programs Lead Metro 600 NE Grand Avenue Portland, OR 97232

Metro October FFY 2021Administrative Modification Bundle #1

Modification Number: **AB21-03-OCT1**, Resolution: N/A Number of projects within this amendment: **2 total**Project Narratives



Proposed October FFY 2021 Administrative Modification Bundle #1 Modification Number: AB21-03-OCT1 Total Number of Projects: 2

ODOT Key	Lead Agency	Project Name	Description	Required Changes				
Project #1 Key 18026	Sherwood	Cedar Creek/Tonquin Trail: OR99W - SW Pine St	Construct a multi-modal travel corridor within Sherwood between OR99W and SW Pine Street.	PHASE FUND SWAP: Unobligated ROW phase funding is being shifted to the Construction phase to support construction phase needs.				
Project #2 Key 20329	West Linn	OR43: Marylhurst Dr - Hidden Springs Rd (West Linn)	Construct a new cycle track and sidewalk along OR-43 from Cedar Oaks to Hidden Springs Rd. Install a new traffic signal at OR43 and Hidden Springs Rd.	PHASE REPROGRAMMING: The project schedule update requires added time to complete PS&E and the ROW phase. As a result, the Construction phase to be pushed put from FY 2021 to FY 2022.				

Metro October FFY 2021Administrative Modification Bundle #1

Modification Number: **AB21-03-OCT1**, Resolution: N/A Number of projects within this amendment: **2 total**Project Narratives



Project Summary (#1)											
ODOT Key:	18026	MTIP ID: 70480									
Project Type:	Existing Completion Date:										
Name:	Cedar Creek/Tonquin Trail: OR99	Cedar Creek/Tonquin Trail: OR99W - SW Pine St									
Lead Agency:	Sherwood										
Description:	Construct a multi-modal travel corridor within Sherwood between OR99W and SW Pine Street.										
Amending:	PHASE FUND SWAP										
	Unobligated ROW phase funding is shifted to the Construction phase										

Project Details

No changes

Administrative Amendment Justification

Phase funding transfers within the same project where no scope or cost change occurs may proceed as an admin mod

Project Funding

Preliminary Engineering (PE) Phase:

- DELETE federal CMAQ fund type code (Z400) FY 2016 PE phase cost of \$1,040,868
- DELETE Local fund type (match to CMAQ) FY 2016 PE phase cost of \$119,142
- ADD federal CMAQ fund type code (Z400) FY 2015 PE phase cost of \$1,040,868
- ADD Local fund type code (match to CMAQ) FY 20215 PE phase cost of \$119,142
- Total PE phase programming amount remains unchanged at \$1,160,000

Right of Way (ROW) Phase:

- DECREASE federal CMAQ fund type code (Z400) FY 2019 ROW phase cost from \$500,000 to \$167,633.
- DECREASE Local fund type code (match to CMAQ) FY 2019 from \$57,227 to \$19,186
- Total ROW phase programming decreases from \$557,227 to \$186,819.

Construction Phase:

- INCREASE federal CMAQ fund type code (Z400) FY 2021 Construction phase cost from \$3,418,526 to \$3,750,893
- INCREASE Local fund type code (match to CMAQ) FY 2021 Construction cost from \$391,266 to \$429,307
- Total Construction phase programming amount increases from \$3,809,792 to \$4,180,200
- Total project programming remains unchanged at \$5,527,019

Funding Change Details

Amendment submission items:

- ✓ Email request for amendment
- ✓ Completed PCR
- ✓ MTIP Worksheet

The admin mod shifts unobligated ROW funding o construction phase to support the construction phase needs. PE obligation years are updated as well based on a PE phase obligation date of 4/15/2015.

Metro October FFY 2021Administrative Modification Bundle #1

Modification Number: **AB21-03-OCT1**, Resolution: N/A Number of projects within this amendment: **2 total**Project Narratives



MTIP Review & Certification Details

- Administrative Modification Authorized: Yes. Fund transfers may occur as an administrative
 modification if proof is provided that no scope will occur to the construction phase and backfill is
 required.
- Metro Legislation Required: No
- MTIP Eligibility Verification: Yes
 - o Includes federal transportation funds: Yes
 - o Located on the Metro roadway network: Yes
 - o Provides transportation system improvement: Yes
- Considered a Regionally Significant Project: Yes project has federal funds and is located on the Metro Pedestrian network
- Fiscal Constraint Review and Verification: Yes.
- RTP Consistency Review: Yes
 - o In Current RTP: Yes. Project ID 10701 Cedar Creek Trail
 - RTP Description: Project development, design and construction of 3 main segments of the Ice Age Tonquin Trail. Segment 1 is from SW Oregon St/Murdock Rd roundabout west through Old Town Sherwood into the Cedar Creek Corridor to SW Pacific Highway. Segment 2 is from SW Pacific Highway to SW Edy Road. Segment 3 is from SW Edy Road to SW Roy Rogers Rd. Segment 1 is in design/construction phase. This RTP project covers design & construction of phases 1 & 2 and is a candidate to partner w/ phase 4 north along Roy Rogers to newly developed areas in partnership w/ Metro and Washington County.
 - o RTP and MTIP Costs Consistent: Yes.
- Considered Included in ODOT O&M RTP Project Grouping: No
 - o Bridge Rehabilitate & Repair
 - Culvert Replacement & Repair
 - o Highway Pavement Maintenance
 - Safety and Operations Project
- Project located on the National Highway System (NHS): No.
- Capacity Enhancing Project: No: The project is no a capacity enhancing project and is considered exempt under 40 CFR 93.126, Table 2 Air Quality Bicycle and pedestrian facilities.
 - Satisfies 2018 RTP Goals and Strategies: Yes. Goal #3 Transportation Choices
 - o Objective 3.2 Active Transportation System Completion
 - o **Description:** Complete all gaps in regional bicycle and pedestrian networks.
- **MPO Responsibilities/Public Notification included:** No Administrative Modifications are not subject to the 30 –day Public Notification/Opportunity to comment process.
- OTC action required: No. OTC approval was not required for this Administrative Modification
- **JPACT & Metro Council action required: No.** JPACT and Metro Council approval were not required for this Administrative Modification



Metro

2021-24 Metropolitan Transportation Improvement Program (MTIP) PROJECT ADMINISTRATIVE MODIFICATION DETAIL WORKSHEET

Administrative Modification
PHASE FUND SWAP
Shift ROW funds to Construction

Lead Agency: Sherwood		Project Type:	Active	ODOT K	ey: 1802	6
Project Name:		ODOT Type	CMAQ	MTIP II	7048	0
Cedar Creek/Tonquin Trail: OR99W - SW Pine St	1	Capacity Enhancing:	No	Status	5	
Cedar Creeky Toriquin Trail. Ok35W - 3W Fille St		Conformity Exempt:	Yes	Comp Da	ite 12/31/2	.022
Project Status: 5 = (RW) Right-of Way activities initiated including R/W		Performance Meas:	Yes	RTP ID:	10701	1
acquisition and/or utilities relocation.		On State Hwy Sys:	No	RFFA ID	: 50184	4
		Mile Post Begin:	N/A	RFFA Cyc	le: 2012-1	15
		Mile Post End:	N/A	UPWP:	No	
Short Description: Construct a multi-modal travel corridor within Sherwood		Length:	0	UPWP Cyc	cle: N/A	
between OR99W and SW Pine Street.		1st Year Program'd:	2015	Past Amen	d: 9	
		Years Active:	7	OTC Appro	val: No	
		STIP Amend#: TBD		MTIP Amend	#: AB21-03-OC	Τ1

Detailed Description: The trail along Cedar Creek will provide a major multi-modal travel corridor within Sherwood connecting sections of the City currently separated and without adequate pedestrian connections between OR99W and Pine Street and include SW Alexander Lane.

STIP Description: Construct a trail to better accommodate pedestrian access.

LAST Amendment or Admin Mod: Administrative - AB20-05-DEC2 - December 2019 - Slip CON to 2021

				PROJEC	CT FUNDING DETAI	LS		
Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Other (Utility Relocation)	Construction	Total
Federal Fund	ds							
CMAQ	M40E 2400	2016		\$ 1,040,868				\$ -
CMAQ	M40E Z400	2015		\$ 1,040,868				\$ 1,040,868
CMAQ	Z400	2019			\$ 500,000			\$ -
CMAQ	Z400	2019			\$ 167,633			\$ 167,633
CMAQ	Z400	2021					\$ 3,418,526	\$ -
CMAQ	Z200	2021					\$ 3,750,893	\$ 3,750,893
Note:	"				-		Federal Totals:	\$ 4,959,394
Fund	Obligations A	Amount:		\$ 1,040,868	\$ 167,633			Federal Aid ID
	EA N	Number:		PE002491	R9243000			6710(005)
In	itial Obligation	on Date:		4/15/2015	8/26/2019			
State Funds							Chaha Tabala	\$ -
State Fund	Obligations A	\mount:					State Total:	-
State I and		lumber:						
In	itial Obligation							
Local Funds								
Local	Match	2016		\$ 119,132				\$ -
Local	Match	2015		\$ 119,132				\$ 119,132
Local	Match	2019			\$ 57,227			\$ -
Local	Match	2019			\$ 19,186			\$ 19,186
Local	Match	2021					\$ 391,266	\$ -
Local	Match	2021					\$ 429,307	\$ 429,307
	1			·	•		Local Total	\$ 567,625
Phase To	tals Before A	Amend:	\$ -	\$ 1,160,000	\$ 557,227	\$ -	\$ 3,809,792	\$ 5,527,019
	otals After A			\$ 1,160,000	\$ 186,819	\$ -	\$ 4,180,200	\$ 5,527,019
				·		Year Of Ex	penditure (YOE):	\$ 5,527,019

Notes and Changes

> Exempt Status: Exempt project per 40 CFR 93.126, Table 2 - Air Quality - Bicycle and pedestrian facilities.

Reason for Modification and Summary of Changes plus Impacts:

The Administrative Modification shifts unexpended/deobligated ROW phase CMAQ and matching funds to support the Construction phase. There is no scope or cost change as a result of the fund shift. ROW did not require the entire programmed amount due to alignment changes allowing the remaining unexpended to be de-obligated committed to the Construction phase.

References and Additional Notes:

- > Admin Mod Eligible: Fund shifts with the same project without scope or cost changes may occur administratively.
- > 2018 RTP ID: 10701 Cedar Creek Trail
- > RTP Description: Project development, design and construction of 3 main segments of the Ice Age Tonquin Trail. Segment 1 is from SW Oregon St/Murdock Rd roundabout west through Old Town Sherwood into the Cedar Creek Corridor to SW Pacific Highway. Segment 2 is from SW Pacific Highway to SW Edy Road. Segment 3 is from SW Edy Road to SW Roy Rogers Rd. Segment 1 is in design/construction phase. This RTP project covers design & construction of phases 1 & 2 and is a candidate to partner w/ phase 4 north along Roy Rogers to newly developed areas in partnership w/ Metro and Washington County.
- > Modeling network: Yes Pedestrian
- > Model Type: Modeled as future Pedestrian Parkway
- > NHS: No
- > TCM Project: No
- > On CMP: No
- > Performance Measurements Apply: Yes safety
- > RTP Goal(s): Goal 3 Transportation Choices
- > RTP Goal Description: Objective 3.2- Active Transportation System Completion Complete all gaps in regional bicycle and pedestrian networks.
- > Shelf Life fund expiration applies: Yes. The CMAQ funds for the construction phase must be obligated before the end of FY 2023 or they will expire.
- > ODOT Local Agency Liaison: Justin Shoemaker/Justin Bernt
- > Project Manager: N/A
- > Added Remarks: N/A

Metro October FFY 2021Administrative Modification Bundle #1

Modification Number: **AB21-03-OCT1**, Resolution: N/A Number of projects within this amendment: **2 total**Project Narratives



Project Summa	ary (#2)									
ODOT Key:	20329	MTIP ID: 70882								
Project Type:	Existing	Completion Date: 9/1/2023								
Name:	OR43: Marylhurst Dr - Hidden Springs Rd	(West Linn)								
Lead Agency:	West Linn									
Description:	Construct a new cycle track and sidewalk along OR-43 from Cedar Oaks to Hidden Springs Rd. Install a new traffic signal at OR43 and Hidden Springs Rd.									
Amending:	REPROGRAM PHASE									
	The Construction phase is reprogrammed from FY 2021 to FY 2022. PE phase									
	federal funds are updated for actual obligations									

Project Details

No changes

Administrative Amendment Justification

Reprogramming phases to a later constrained year without scope or cost changes are allowable as admin mod

Project Funding

Preliminary Engineering (PE) Phase:

- DECREASE federal CMAQ fund type code (Z400) FY 2018 PE phase cost from \$386,618 to \$245,549
- DECRAESE Local fund type code (match to CMAQ) FY 2018 PE phase cost from \$44,250 to \$28,104
- INCREASE federal TAP-U fund type code (Z301) FY 2018 PE phase cost from \$664,235 to \$805,304
- INCREASE Local fund type code (match to TAP-U) FY 2018 PE phase cost from \$76,025 to \$92,171
- Total PE phase programming amount remains unchanged at \$1,568,203

Construction Phase:

- DELETE federal CMAQ-U fund type code (Z400) FY 2021 Construction phase cost of \$2,687,441
- DELETE Local fund type code (match to CMAQ) FY
 2021 Construction phase cost of \$307,590
- DELETE local Other fund type code (overmatch) FY
 2021 Construction phase cost of \$1,015,190
- ADD federal CMAQ-U fund type code (Z400) FY 2022 Construction phase cost of \$2,687,441
- ADD Local fund type code (match to CMAQ) FY 2022 Construction phase cost of \$307,590
- ADD local Other fund type code (overmatch) FY 2022 Construction phase cost of \$1,015,190
- Total Construction phase programming amount remains unchanged at \$4,010,221
- Total project programming remains unchanged at \$6,118,203

Funding Change Details

Amendment submission items:

- ✓ Email request for amendment
- ✓ STIP Summary Report
- ✓ STIP Impacts Worksheet
- ✓ MTIP Worksheet

The admin mod updates the PE phase federal obligations and reprograms the Construction phase from FY 2021 to FY 2022. The updated project schedule indicates PS&E and the ROW phase will require additional time. ROW and UR are still projected to be obligated during FY 2021, but the Construction is pushed to FY 2022 as a result.

Metro October FFY 2021Administrative Modification Bundle #1

Modification Number: **AB21-03-OCT1**, Resolution: N/A Number of projects within this amendment: **2 total**Project Narratives



MTIP Review & Certification Details

- Administrative Modification Authorized: Yes. Phase reprogramming to a later constrained year without a scope or cost change may occur as an administrative modification
- Metro Legislation Required: No
- MTIP Eligibility Verification: Yes
 - o Includes federal transportation funds: Yes
 - o Located on the Metro roadway network: Yes
 - o Provides transportation system improvement: Yes
- Considered a Regionally Significant Project: Yes project has federal funds and is located onsystem
- Fiscal Constraint Review and Verification: Yes.
- RTP Consistency Review: Yes
 - o **In Current RTP: Yes.** Two project references:
 - RTP ID: 10127 OR 43 Multimodal Improvements Holly St. to Mary S. Young State Park
 - Description: Improve roadway with widening, turn lanes, street trees, signal interconnections, cycle tracks, and sidewalks
 - RTP ID: 10128 Willamette Falls Drive Multimodal Improvements Hwy. 43 to 10th St.
 - Description: Provide bike lanes/cycle tracks and sidewalks. This will provide a direct connection between commercial areas (including Downtown Oregon City).
 - o RTP and MTIP Costs Consistent: Yes.
- Considered Included in ODOT O&M RTP Project Grouping: No
 - o Bridge Rehabilitate & Repair
 - Culvert Replacement & Repair
 - o Highway Pavement Maintenance
 - o Safety and Operations Project
- Project Located on the National Highway System (NHS): Yes
- Capacity Enhancing Project: No: The project is no a capacity enhancing project and is considered exempt under 40 CFR 93.126, Table 2 Air Quality Bicycle and pedestrian facilities.
- Satisfies 2018 RTP Goals and Strategies: Yes. Goal #3 Transportation Choices
 - Objective 3.2 Active Transportation System Completion
 - o Description: Complete all gaps in regional bicycle and pedestrian networks.
- **MPO Responsibilities/Public Notification included: No** Administrative Modifications are not subject to the 30 –day Public Notification/Opportunity to comment process.
- OTC action required: No. OTC approval was not required for this Administrative Modification
- **JPACT & Metro Council action required: No.** JPACT and Metro Council approval were not required for this Administrative Modification



Metro

2021-24 Metropolitan Transportation Improvement Program (MTIP) PROJECT ADMINISTRATIVE MODIFICATION DETAIL WORKSHEET

Administrative Modification REPROGRAM PHASE

Reprogram Construction phase from FY 2021 to FY 2022

Lead Agency: West Linn		Project Type:	Active		ODOT Key:	20329
Project Name:		ODOT Type	BIKEPED		MTIP ID:	70882
OR43: Marylhurst Dr - Hidden Springs Rd (West Linn)	2	Capacity Enhancing:	No		Status:	4
ON43. Ivial yillulist Di - Hiddell Springs Na (West Lillii)		Conformity Exempt:	Yes		Comp Date	9/1/2023
Project Status: 4 = (PS&E) Planning Specifications, & Estimates (final design 30%,		Performance Meas:	Yes		RTP ID:	10127
60%,90% design activities initiated).		remormance wieas.	163		KII ID.	10128
100%,50% design activities initiated).		On State Hwy Sys:	OR43		RFFA ID:	50285
		Mile Post Begin:	8.43		RFFA Cycle:	2019-21
Short Description: Construct a new cycle track and sidewalk along OR-43 from		Mile Post End:	9.00		UPWP:	No
Cedar Oaks to Hidden Springs Rd. Install a new traffic signal at OR43 and Hidden		Length:	0.47		UPWP Cycle:	N/A
Springs Rd.		1st Year Program'd:	2018		Past Amend:	3
Springs nu.		Years Active:	3		OTC Approval:	No
		STIP Amend#: 21-24-00:	13	N	MTIP Amend#: AB	21-04-OCT1

Detailed Description: Construct a new cycle track and sidewalk along OR-43 from Cedar Oaks to Hidden Springs Rd. Install a new traffic signal at OR43 and Hidden Springs Rd connecting to the new extension of Old River Rd to be constructed by the City of West Linn at OR43 and Marylhurst Drive. (RFFA 2019-21 award cycle)

STIP Description: Construct a new cycle track and sidewalk along OR43 from Hidden Springs to Cedar Oak Drive. Install a new traffic signal at OR43 and Hidden Springs (connecting to the new extension of Old River Road to be constructed by the City of West Linn) and at OR43 and Marylhurst. These improvements will provide a safe and critical link for bicycle riders and pedestrians along this section of roadway.

LAST Amendment or Admin Mod: March 2020 - Formal SCOPE CHANGE - MR20-09-MAR - The formal amendment completes a major scope change to the project. The project name, description, and limits are updated as a result. There is a change in the fund programming - transfer of CMAQ funds from CON to PE.

PROJECT FUNDING DETAILS												
Fund Type	Fund Code	Year	ar Planning		Preliminary Engineering	Right of Way	Other (Utility Relocation)	Construction		Total		
Federal Funds												
CMAQ-U	Z400	2018		\$	386,618				\$	-		
CMAQ-U	Z400	2018		\$	245,549				\$	245,549		
TAP U	Z301	2018		\$ —	664,235				\$	-		
TAP-U	Z301	2018		\$	805,304				\$	805,304		
State TA	Z300	2021				\$ 294,696			\$	294,696		
CMAQ-U	Z400	2021					\$ 67,010		\$	67,010		
CMAQ-U	Z400	2021						\$ 2,687,441	\$	-		
CMAQ-U	Z400	2022						\$ 2,687,441	\$	2,687,441		
									\$	-		
Note: PE phase pro	ograming co	rrections f	or actual phase obligat	ions				Federal Totals:	\$	4,100,000		
Fund Ol	oligations A	Amount:		\$	1,050,853					Federal Aid ID		
	EA	Number:	PE002950						S003(016)			
Initi	al Obligati	on Date:			4/9/2018							
State Funds												
									\$	-		
									\$	-		
State Total: \$										-		
State Fund Ob	oligations	Amount:										
	EA	Number:										
Initi	al Obligati	on Date:										

Local Funds													
Local (CMAQ)	Match	2018			\$	44,250							\$ -
Local (CMAQ)	Match	2018			\$	28,104							\$ 28,104
Local (TAP)	Match	2018			\$	76,025							\$ -
Local (TAP)	Match	2018			\$	92,171							\$ 92,171
Other	OVM	2018			\$	397,075							\$ 397,075
Local (St TA)	Match	2021					\$	33,729					\$ 33,729
Other	OVM	2021					\$	111,354					\$ 111,354
Local	Match	2021							\$	7,670			\$ 7,670
Other	OVM	2021							\$	25,320			\$ 25,320
Local (CMAQ)	Match	2021									\$	307,590	\$ -
Local (CMAQ)	Match	2022									\$	307,590	\$ 307,590
Other	OVM	2021									\$	1,015,190	\$ -
Other	OVM	2022									\$	1,015,190	\$ 1,015,190
		·									L	ocal Total	\$ 2,018,203
Phase Tota	Phase Totals Before Amend: \$ -		-	\$	1,568,203	\$	439,779	\$	100,000	\$	4,010,221	\$ 6,118,203	
Phase To	Phase Totals After Amend: \$		\$	-	\$	1,568,203	\$	439,779	\$	100,000	\$	4,010,221	\$ 6,118,203
	Year Of Expenditure (YOE):									\$ 6,118,203			

Notes and Changes

> Exempt Status: Yes. Exempt project per 40 CFR 93.126, Table 2 - Air Quality - Bicycle and pedestrian facilities.

Reason for Modification and Summary of Changes plus Impacts:

The Administrative Modification primarily reprograms the construction phase from FY 2021 to obligate in FY 2022. Completion of PS&E slower than anticipated. Also, considering that ROW acquisition will take at least a full year, the project schedule indicates that the construction phase will not obligate until spring of FY 2022. The Construction phase is being pushed out for the adjusted schedule. Also, the PE phase federal funds are corrected to reflect the actual funding obligation amounts.

References and Additional Notes:

- > Admin Mod Eligible: The Construction phase reprograming to FY 2022 remains in a constrained year and is allowable as an administrative modification as no scope or cost change is present.
- > 2018 RTP ID:
 - RTP ID: 10127 OR 43 Multimodal Improvements Holly St. to Mary S. Young State Park
 - Description: Improve roadway with widening, turn lanes, street trees, signal interconnections, cycle tracks, and sidewalks
 - RTP ID: 10128 Willamette Falls Drive Multimodal Improvements Hwy. 43 to 10th St.
 - Description: Provide bike lanes/cycle tracks and sidewalks. This will provide a direct connection between commercial areas (including Downtown Oregon City).
- > Modeling network: Pedestrian
- > Model Type: Pedestrian Parkway
- > NHS: Yes "Other NHS Routes"
- > TCM Project: No
- > On CMP: Yes
- > Performance Measurements Apply: Yes subcategory = Safety
- > RTP Goal(s): Goal 3 Transportation Choices
- > RTP Goal Description: Objective 3.2 Active Transportation System Completion Complete all gaps in regional bicycle and pedestrian networks...
- > ODOT Local Agency Liaison: N/A
- > Project Manager: N/A > Added Remarks: N/A