



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy Electronic _____ Other Media: _____
PURPOSE: Records for On-Site Storage _____ Records for Off-Site Storage Records for Destruction _____

DEPARTMENT: Metro Council **PROGRAM:** Metro Council **PREPARED BY:** Becky Shoemaker
RECORD SERIES TITLE: Metro Elected Officials, Commissioners, and Officers Records
RECORD SERIES NO: 09.01.01
MINIMUM RETENTION: Permanent
DATE RANGE/FROM: 06/19/1986
DATE RANGE/TO: 11/02/2007

METRO BOX NO: [COUNC0465](#)
ACCESS, INC. BOX NO: [OREG157145](#)
BOX TITLE: Metro Councilor Tanya Collier, District 9 - Professional Archive

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Date Range From/To:
1	Metro Councilor Tanya Collier, District 9 – Professional Profile Materials Documents include: <ul style="list-style-type: none"> • Councilor Collier’s <i>Public Service Profile</i> • Oral History transcript, <i>Interview Release Form</i>, and interview recordings (audio cassettes) (11/02/2007) • Tanya Collier’s Resume – employment history, education, civic and professional activities • Oaths of Office (1986-1989) • Councilor Collier’s official photographs – two 5x7; one 8x10; all black and white 	07/10/1986 to 11/02/2007; undated

Folder No.	Description:	Date Range From/To:
2	Metro Councilor Tanya Collier, District 9 – Background information Documents include: <ul style="list-style-type: none"> • Councilor Collier’s application for appointment to the District 9 vacancy created by Councilor Hardy Myers’ resignation (06/19/1986) • Metro Council Evaluation of District 9 Candidates (06/27/1986) • Re-election materials • Articles written by Councilor Collier - <i>Making Policy for People</i> (Oregon’s Future, Spring 1997); <i>Metro Home Rule Charter Update</i> (undated); <i>Walk of Heroines</i> (undated) • Report – <i>A Report from Metro’s Presiding Officer</i> (July 1991) 	06/19/1986 to 04/01/1997; undated
3	Subject File: Metro Councilor Tanya Collier, District 9 – General Correspondence	08/05/1987 to 04/14/1995; undated
4	Subject File: Finance and Management Information Documents include: Memo - Five-Year Financial Plan Schedule and Historical Information (09/23/1991); Report - <i>Financial Analysis of Regional Facilities</i> (Metro Finance and Management Information Department, October 1991); Memo - Excise Taxes and User Fees on Out-of-District Solid Waste (11/27/1991); Quarterly Financial Reports of Metro departments (various dates)	08/29/1991 to 12/05/1991 undated
5	Subject File: Solid Waste Documents include: Memo - Metro Solid Waste Rate Review Committee (08/20/1991); Memo - Metro’s In-House Waste Reduction and Recycling Program (08/21/1991); correspondence related to Riedel Compost Facility (various dates)	08/20/1991 to 12/05/1991
6	Subject File: Metro Transfer Stations Documents include: Letter - Riedel Waste Disposal System and Wastech to build own, and operate the Metro East Metro Transfer and Recycling Center (09/16/1988); letters and memoranda regarding proposed solid waste facilities in Washington County (various dates); memoranda regarding Regional Solid Waste Plan Requirements (various dates); Metro legislation related to the Washington County Solid Waste System (11/12/1990); Report – <i>Washington County Solid Waste Generation Estimates</i> (Wilsey & Ham Pacific, 11/16/1990); Memo - Tax-Exempt Financing Options for Transfer Stations (11/28/1990)	09/16/1988 to 12/04/1990; undated
7	Subject File: Metro Center Relocation Task Force Documents include: Memoranda regarding current space requirements at Metro’s headquarters (2000 SW First Avenue); Metro Center Relocation Task Force objectives and criteria (05/31/1990); Report – <i>Metro Tour of Sears Building/Lloyd District</i> (Pacific Development, Inc. July, 1990); correspondence and memoranda regarding Sears building acquisition and financing (various dates)	12/11/1989 to 11/27/1990; undated
8	Subject File: Metro Headquarters Building Documents include: Memoranda regarding Metro Council resolutions relating to the Sears building purchase agreement; Report – <i>Financial Analysis of Headquarters Building Purchase and Renovation</i> (Metro Finance and Management Information Department, 08/13/1991); general correspondence (various dates)	07/01/1991 to 11/21/1991; undated
9	Subject File: Trailblazer Arena Memorandum of Understanding (MOU) Documents include: <ul style="list-style-type: none"> • Report – <i>Proposed Arena Memorandum of Understanding</i> (Arena Task Force, 10/28/1991) 	09/04/1991 to 10/29/1991; undated

Folder No.	Description:	Date Range From/To:
10	Subject File: Washington Park Zoo Documents include: Memoranda related to capital projects at the Metro Washington Park Zoo, e.g., Zoo Entrance and Oregon Territory Exhibit; News article – <i>Animal House: Sherry Sheng has invigorated the Metro Washington Park Zoo. So why is she its least popular attraction?</i> (Matt Buckingham, Willamette Week, Vol. 21, No. 40 Aug. 9 – 15, 1995)	10/13/1994 to 09/07/1995
11	Subject File: Whitaker Ponds Project Documents include: <ul style="list-style-type: none"> • Report - <i>Draft Whitaker Ponds Concept Master Plan</i> (February 1995) 	02/21/1995 to 05/01/1995
12	Subject File: Water Documents include: Correspondence and testimony related to regional water supply (various dates) <ul style="list-style-type: none"> • Staff Report – <i>Informational Briefing on Preliminary Regional Water Supply Plan and Adoption Process</i> (Rosemary Furfey, 08/31/1995) • Report - <i>Executive Summary – Preliminary Regional Water Supply Plan for the Portland Metropolitan Area</i> (August 1995) • Newsletter – <i>Regional Water News</i> (Regional Water Supply Plan Project, Fall 1995) 	08/31/1995 to 10/26/1995
13	Subject File: Regional Urban Growth Goals and Objectives (RUGGOs) Documents include: <ul style="list-style-type: none"> • Memoranda and correspondence related to the adoption of the Regional Urban Growth Goals and Objectives (various dates); • Document – <i>What is RUGGO?</i> (undated) • Document - <i>Urban Growth Management Plan Policy Advisory Committee – Revised Regional Urban Growth Goals and Objectives</i> (07/11/1991) • Report – <i>Urban Growth Management Study Summary Report</i> (Oregon Department of Land Conservation and Development, July 1991) • Report – <i>Regional Urban Growth Goals and Objectives</i> (Metro, 09/26/1991) 	07/11/1991 to 09/26/1991; undated
14	Subject File: Urban Growth Management Plan Documents include: Memoranda related to the Urban Growth Management Plan (various dates); Meeting materials related to the Urban Growth Management Plan (05/15/1991)	05/10/1991 to 06/18/1991
15	Subject File: Tri-Met Merger Study Document: Memorandum related to the Tri-Met/Metro merger (11/7/1991)	11/07/1991
16	Subject File: Tax Memo File Documents include: Correspondence and memoranda related to Metro’s participation in tax coordination planning meetings held by Clackamas, Washington, and Multnomah counties (various dates)	11/19/1991 to 11/20/1991
17	Subject File: STRAP [Acronym not identified] Documents include: Memoranda related to STRAP project costs (various dates)	10/09/1991 to 11/04/1991
18	Subject File: Oregon Senate Bill 299 Documents include: Proposed amendments to Oregon Senate Bill 299 related to Metro elections and governing proceedings (undated)	Undated