

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING ORDINANCE)
NO. 93-487A REVISING THE FY 1993-94)
BUDGET AND APPROPRIATIONS)
SCHEDULE FOR THE PURPOSE OF)
FUNDING A COMPOST BIN PROGRAM AND)
THE REMAINDER OF THE PROJECT TO)
REPLACE THE ROOF AND VENTILATION)
SYSTEM AT METRO SOUTH TRANSFER)
STATION; AND DECLARING AN)
EMERGENCY)

ORDINANCE NO. 94-528

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and


WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose transferring \$50,000 from the Solid Waste Fund Contingency to Materials and Services in the Waste Reduction Division to fund a compost bin program, and \$60,000 from the Solid Waste Fund Contingency to Capital in the Renewal and Replacement Account to complete funding for the roof and ventilation system replacement at Metro South Transfer Station.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 10th day of February, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

**Exhibit A
Ordinance No. 94-528**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		ORD. NO.94-528 1/5/94	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Waste Reduction)							
Total Personal Services		9.00	527,975	0	0	9.00	527,975
Materials & Services							
521100	Office Supplies		0		0		0
521110	Computer Software		0		0		0
521210	Landscape Supplies		0		0		0
521240	Graphics/Reprographic Supplies		1,900		0		1,900
521260	Printing Supplies		0		0		0
521290	Other Supplies		9,700		0		9,700
521291	Packaging Materials		250		0		250
521293	Promotion Supplies		3,600		0		3,600
521310	Subscriptions		1,682		0		1,682
521320	Dues		625		0		625
521400	Fuels & Lubricants		0		0		0
521540	Maintenance & Repairs Supplies-Equipment		0		0		0
524130	Promotion/Public Relations		0		0		0
524190	Misc. Professional Services		292,000		50,000		342,000
524210	Data Processing Services		0		0		0
525630	Maintenance & Repairs Services-Vehicles		0		0		0
525640	Maintenance & Repairs Services-Equipment		0		0		0
525710	Equipment Rental		0		0		0
525720	Rentals - Land & Building		0		0		0
525740	Capital Lease Payments-Furniture & Equipment		0		0		0
526200	Ads & Legal Notices		3,250		0		3,250
526310	Printing Services		44,975		0		44,975
526320	Typesetting & Reprographics Services		2,450		0		2,450
526410	Telephone		0		0		0
526420	Postage		0		0		0
526440	Delivery Service		300		0		300
526500	Travel		6,950		0		6,950
526700	Temporary Help Services		0		0		0
526800	Training, Tuition, Conferences		5,200		0		5,200
526900	Miscellaneous Purchased Services		0		0		0
528100	License, Permits, Payments to Other Agencies		0		0		0
528410	Grants		533,000		0		533,000
529500	Meetings		27,280		0		27,280
529800	Miscellaneous		0		0		0
Total Materials & Services			933,162		50,000		983,162
TOTAL EXPENDITURES		9.00	1,461,137	0.00	50,000	9.00	1,511,137

**Exhibit A
Ordinance No. 94-528**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		ORD. NO.94-528 1/5/94	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Renewal & Replacement Account							
	<u>Requirements</u>						
574520	Const. Work/Materials-Bldg., Exhibits & Rel.		510,000		60,000		570,000
	Total Requirements		510,000		60,000		570,000
General Expenses							
	Total Interfund Transfers		4,167,887		0		4,167,887
	<u>Contingency and Unappropriated Balance</u>						
	OPERATING ACCOUNT-unrestricted		2,233,000		(50,000)		2,183,000
	OPERATING ACCOUNT-restricted		0		0		0
	DEBT SERVICE ACCOUNT		0		0		0
	LANDFILL CLOSURE ACCOUNT		2,000,000		0		2,000,000
	CONSTRUCTION ACCOUNT		0		0		0
	RENEWAL & REPLACEMENT ACCOUNT		1,794,571		(60,000)		1,734,571
	GENERAL ACCOUNT		0		0		0
	RESERVE ACCOUNT		0		0		0
599999	Contingency		6,027,571		(110,000)		5,917,571
599990	Unappropriated Fund Balance		11,978,552		0		11,978,552
	Total Contingency and Unappropriated Balance		18,006,123		(110,000)		17,896,123
TOTAL REVENUE FUND EXPENDITURES		104.30	85,657,487	0.00	0	104.30	85,657,487

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
ORDINANCE NO. 94-528

	Current Appropriation	Revision	Proposed Appropriation
SOLID WASTE REVENUE FUND			
Administration			
Personal Services	515,867	0	515,867
Materials & Services	90,671	0	90,671
Subtotal	606,538	0	606,538
Budget and Finance			
Personal Services	461,629	0	461,629
Materials & Services	983,548	0	983,548
Subtotal	1,445,177	0	1,445,177
Operations			
Personal Services	2,087,430	0	2,087,430
Materials & Services	38,667,222	0	38,667,222
Subtotal	40,754,652	0	40,754,652
Engineering & Analysis			
Personal Services	692,155	0	692,155
Materials & Services	183,458	0	183,458
Subtotal	875,613	0	875,613
Waste Reduction			
Personal Services	527,975	0	527,975
Materials & Services	933,162	50,000	983,162
Subtotal	1,461,137	50,000	1,511,137
Planning and Technical Services			
Personal Services	516,622	0	516,622
Materials & Services	344,816	0	344,816
Subtotal	861,438	0	861,438
Recycling Information and Education			
Personal Services	332,036	0	332,036
Materials & Services	245,240	0	245,240
Subtotal	577,276	0	577,276
Debt Service Account			
Debt Service	2,890,523	0	2,890,523
Subtotal	2,890,523	0	2,890,523
Landfill Closure Account			
Materials & Services	10,347,500	0	10,347,500
Subtotal	10,347,500	0	10,347,500
Construction Account			
Capital Outlay	1,780,000	0	1,780,000
Subtotal	1,780,000	0	1,780,000

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
ORDINANCE NO. 94-528

	Current Appropriation	Revision	Proposed Appropriation
Renewal and Replacement Account			
Capital Outlay	510,000	60,000	570,000
Subtotal	510,000	60,000	570,000
General Account			
Capital Outlay	440,610	0	440,610
Subtotal	440,610	0	440,610
Master Project Account			
Debt Service	933,013	0	933,013
Subtotal	933,013	0	933,013
General Expenses			
Interfund Transfers	4,167,887	0	4,167,887
Contingency	6,027,571	(110,000)	5,917,571
Subtotal	10,195,458	(110,000)	10,085,458
Unappropriated Balance	11,978,552	0	11,978,552
Total Fund Requirements	85,657,487	0	85,657,487

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-528 REVISING THE FY 93-94 BUDGET AND APPROPRIATIONS SCHEDULE WITHIN THE SOLID WASTE REVENUE FUND TO FUND INCREASES IN FOR A YARD DEBRIS COMPOST BIN PROGRAM AND TO COMPLETE REPLACEMENT OF THE ROOF AND VENTILATION SYSTEM AT METRO SOUTH TRANSFER STATION AND DECLARING AN EMERGENCY

Date: February 10, 1994

Presented By: Councilor McLain

COMMITTEE RECOMMENDATION: At its February 9, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-528. Committee members present and voting were Councilors Buchanan, Kvistad, McLain, Monroe and Van Bergen. Councilors Devlin and Gardner were absent.

COMMITTEE DISCUSSION/ISSUES: Roosevelt Carter, SW Budget and Finance Manager, and Lauren Ettlín, SW Associate Planner, gave the Staff Report. Mr. Carter stated the purpose of the ordinance was to amend the Budget and Appropriations Schedule for the Solid Waste Revenue Fund to provide funds for two programs. First, \$50,000 is requested to be transferred from the Operating Contingency category to the Waste Reduction Materials and Services category to implement a yard debris compost bin program. Second, \$60,000 is requested to be transferred from the Renewal and Replacement Contingency category to the Renewal and Replacement Capital Outlay category to provide funds to complete the replacement of the roof and ventilation system at the Metro South Transfer Station. Mr. Carter pointed out that this ordinance was heard by the Solid Waste Committee and recommended by that Committee for approval.

In response to a question from Councilor McLain regarding the design of the compost bins, Ms. Ettlín stated that the staff is in the process of writing the RFP which will set forth the criteria for the compost bins. Several staff members are currently testing different models of bins and that information will be incorporated into the RFP. The criteria will address both functionality and aesthetics. In response to another question from Councilor McLain regarding a survey of the public about compost bins, Ms. Ettlín responded that a public survey had not been undertaken. However, she stated that the staff has surveyed the participants at the various compost workshops and have a good idea of what is needed for a good compost bin.

In response to two questions from Councilor Kvistad regarding the processing of two issues in one ordinance and the use of the emergency clause, the Chair stated it was appropriate to include the two issues in a single ordinance because they both were parts of the Solid Waste Revenue Fund; and Mr. Carter stated that the staff is trying to get the program underway by Spring. Without an emergency clause the ordinance will not be effective for 90 days.

SOLID WASTE COMMITTEE REPORT

CONSIDERATION OF ORDINANCE NO. 94-528, AN ORDINANCE AMENDING ORDINANCE NO. 93-487A REVISING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING A COMPOST BIN PROGRAM AND THE REMAINDER OF THE PROJECT TO REPLACE THE ROOF AND VENTILATION SYSTEM AT METRO SOUTH TRANSFER STATION; AND DECLARING AN EMERGENCY

Date: February 3, 1994

Presented by: Councilor

Committee Recommendation: At the February 1 meeting, the Committee voted 5-0 to recommend Council adoption of Ordinance No. 94-528, subject to approval by the Finance Committee. Voting in favor: Councilors Buchanan, Hansen, McFarland, McLain and Wyers. Councilor Monroe was absent.

Committee Issues/Discussion: Roosevelt Carter, Solid Waste Staff, briefly noted that the purpose of the resolution was two-fold: 1) to transfer \$50,000 from contingency for the purpose of funding a discount compost bin program, and 2) to transfer \$60,000 from contingency to cover the final payments for the roof and ventilation system construction project at Metro South.

Debbie Gorham, Solid Waste Staff, explained that the proposed FY 93-94 budget had included two different discount compost bin programs. One would have operated through Metro's home composting workshop program and the second would have provided discount bins to targetted neighborhoods. Neither of these programs were funded. She noted that following reports of increased solid waste revenues, Councilors McLain and Wyers had requested that the department resubmit a discount bin program for Council consideration.

The program to be funded through the budget amendment would purchase 1,000 bins for distribution in targetted neighborhoods. Metro would work with local governments in the development, implementation and evaluation of the program. She explained that if the program proves to be successful, staff would likely seek additional funding in the future.

Jim Watkins, Solid Waste Staff, explained that the need for additional funding for the Metro South roof and ventilation system project stemmed from the multi-year nature of the project and additional change order work. He noted the total cost of the project will now be about \$650,000. The original estimated cost was \$600,000. Watkins noted that much of the additional cost resulted from change order to provide for additional interior painting to reduce the corrosive effects of dust and moisture inside the station.

Councilor McLain asked if Metro had obtained a guarantee or warranty for the roof. Watkins noted that such a guarantee would

be very expensive, noting that Metro believes that the new roof and ventilation system should last for twenty years. Councilor McLain noted that the existing roof was supposed to last for twenty years but had only lasted ten years.

Councilor Hansen asked if we have a warranty for the ventilation system. Watkins replied that the warranty would only apply to the equipment that had been stalled, such as the motors.

Councilor Wyers expressed concern about further escalation of the cost of the project. Watkins noted that no further change orders were anticipated and that staff was in the final stages of approving the work.

Councilor McLain indicated that there is a need to develop a monitoring system for moisture in the building to help insure that the new roof and ventilation last as long as possible.

Susan Ziolk, Clackamas County, testified in favor of the compost bin program and indicated that the county would be interested in participating in the program.

Jeanne Roy, Recycling Advocates, testified in favor of the compost bin program, noting that other jurisdictions had successfully implemented similar types of bin programs.

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO.94-528 AMENDING ORDINANCE NO. 93-487A REVISING THE FY 93-94 BUDGET AND APPROPRIATIONS SCHEDULE WITHIN THE SOLID WASTE REVENUE FUND FOR THE PURPOSE OF FUNDING INCREASES FOR IMPLEMENTING A YARD DEBRIS COMPOST BIN PROGRAM TO TARGETED NEIGHBORHOODS IN THE METRO REGION AND TO COMPLETE THE REPLACEMENT OF THE ROOF AND VENTILATION SYSTEM AT METRO SOUTH TRANSFER STATION AND DECLARING AN EMERGENCY.

Date: December 29, 1993

Presented by: Roosevelt Carter

FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Solid Waste Revenue Fund for the following purposes:

1. Transfer \$50,000 within the Solid Waste Revenue Fund from the Operating Account, Contingency Category to the Operating Account, Materials and Services Category, Waste Reduction Division to implement a yard debris compost bin program.
2. Transfer \$60,000 within the Solid Waste Revenue Fund from the Renewal & Replacement Account, Contingency Category to the Renewal and Replacement Account, Capital Outlay Category to complete the replacement of the roof and ventilation system at the Metro South Transfer Station.

Each action will be explained separately.

Compost Bin Program

In the proposed budget for FY 93-94 the Waste Reduction Division requested \$40,000 to distribute home composting bins within targeted neighborhoods. During the budget process funds were not made available to implement this program. As a result, the adopted FY 93-94 Budget does not include an appropriation for this program.

The actual unappropriated ending fund balance for FY 92-93 for the Operating Account, which represents the beginning fund balance for FY 93-94, is about \$2.3 million higher than was estimated in the FY 93-94 budget. This includes \$30,000 from a Metro Washington Park Zoo/Portland Parks Bureau compost project for FY 92-93 that could not be implemented. Councilors Judy Wyers and Susan McLain requested that the Solid Waste Department utilize \$20,000 from this increased fund balance to implement a discount compost bin program as initially proposed in the FY 93-94 budget.

STAFF REPORT
Ordinance No. 94-528

Waste reduction staff has drafted a preliminary plan to purchase about 1,000 home composting bins. Half of the bins will be distributed to targeted neighborhoods during the spring of 1994, the remaining half in the fall composting season. The objectives of the program are to provide bins, train participants on their use, obtain information on total cost of a bin distribution program, and begin measuring the impact on waste diversion. The pilot project will be implemented jointly with local governments.

To implement this program and receive the advantage of a wholesale discount offered by manufacturers for orders of 1,000 or more bins, the Solid Waste Department requires an additional \$30,000. Since the wholesale price range for the bins that meet Metro's performance criteria is \$41-49 per bin, an expenditure of approximately \$50,000 would be necessary to receive the discounted rate. An average cost savings of \$4.00 per bin can be realized with this minimum purchase.

The compost bins will be sold in targeted neighborhoods to homeowners interested in purchasing a bin at a 50 percent discount. Metro is expecting to receive \$25,000 from this cost-sharing arrangement. This revenue will partially offset program costs. Metro and local governments will share the other costs of implementing the program. Although not recognized in this action, revenues identified from sales of bins will be part of the unappropriated FY 93-94 ending fund balance.

Roof and Ventilation System Replacement at Metro South Transfer Station

The Solid Waste Department issued an RFP in FY 92-93 to replace the roof and ventilation system at Metro South Transfer Station. The construction contract amount is about \$650,000. An expenditure allocation of \$540,000 was budgeted in the Renewal and Replacement Account for FY 92-93 for design and construction, and \$510,000 was budgeted in FY 93-94 with \$10,000 of the amount designated for design. The above amounts reflect the uncertainty of which fiscal year the project would incur expenses. Since the contract was not signed until the end of May 1993 only \$100,000 of the FY 92-93 appropriation was spent on construction. As a result of the late start a majority of the work to be performed during FY 92-93 has been carried forward into FY 93-94 which causes the FY 93-94 allocation to be insufficient to cover the construction contract amount. It is therefore necessary to appropriate \$60,000 from the Contingency account to complete this project and to cover any potential change orders.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 94-528.

RSR:rsr
C:\WINWORD\SOLIDW94-528SR.DOC