

METRO STRUCTURE

I. Primary organization

A. Executive officer

1. Powers

- a. Administer district business
268.180(1)
- b. Enforce district rules and ordinances
268.180(1)
- c. Subject to council personnel and contract ordinances: 268.180(5)
 - (1) Employ or dismiss any personnel
 - (2) Contract with any person or governmental agency to assist in carrying out duties and powers
- d. Present to the council plans, studies and reports prepared for district purposes
268.190(2)
- e. Propose to the council the adoption of measures to carry out powers and duties of Metro 268.190(2)
- f. Keep council fully advised of Metro financial condition 268.190(3)
- g. Veto council legislation within 5 days after enactment 268.190(5)

- h. Submit an executive office personnel system for council adoption which shows that employees in the office executive officer and department directors serve at the pleasure of the executive officer 268.215
- 2. Election 268.180(2)
 - a. In the same manner as councilors
 - b. From the district-at-large on a nonpartisan basis
 - c. Resident and elector of the district not less than one year before taking office
 - d. Not an elected official of any other governing body
- 3. Term of office 268.180(2)
 - a. Four years
 - b. Vacancy filled by appointment by a council majority
- 4. Office requirements
 - a. Serve full time 268.180(3)
 - b. Can't have other employment 268.180(3)
 - c. Can't serve as council member 268.180(3)
 - d. Salary and employment benefits 268.180(4)
 - (1) Set by council with recommendation of a salary commission
 - (2) Not less than salary of a district court judge

B. Council

1. Powers

- a. Appoint advisory committees of local government officials to assist in performance of duties 268.170
 - (1) From areas receiving Metro services
 - (2) Advisory committees serve without compensation but reimbursed for reasonable expenses
- b. Responsible for Metro legislative functions 268.190(1)
- c. Override executive officer veto with 2/3 vote within 30 days 268.190(5)
- d. Employ or dismiss personnel of the council 268.210
- e. Contract with any person or governmental agency, subject to personnel and contract ordinances 268.210
- f. Require council confirmation of executive officer's appointments and reappointments of department directors 268.215

- g. Give prior approval to the establishment, modification or extension of all public and private disposal, transfer or resource recovery site facilities 268.318
 - (1) An application may be denied if the district:
 - (a) Entered into contracts obligating minimum quantities for economical operation of facilities
 - (b) Adopted a franchise system
 - (2) Consideration may be given to location and number of existing facilities and their capacities
 - h. Review actions of council-created commissions in accordance with procedures established by the council 268.400
- 2. Number, 13 268.150(1)
 - 3. Elections 268.150(1)
 - a. Non-partisan
 - b. Residents and electors of single subdistricts not less than one year before taking office
 - c. Not elected officials of other public bodies
 - 4. Terms of office 268.150(1)
 - a. Four years
 - b. One-half elected biennially

- c. Vacancy filled by majority of remaining councilors
5. Office requirements
- a. Part-time 268.150(1)
 - b. No other compensation given other than per diem, meals, travel and other expenses
268.160
6. Rules, meetings
- a. Adopt and enforce rules governing proceedings
 - b. At first meeting after January 1 of each year, one councilor elected as presiding officer
 - c. Meet at the request of the presiding officer or majority of council
7. Reapportionment 268.150(2)
- a. With each census
 - b. Provide for substantially equal population in each subdistrict
 - c. Subdistrict area is contiguous
 - d. Give consideration to:
 - (1) Existent precincts
 - (2) Historic and traditional communities and counties as opposed to following current city, special district or political boundaries

- e. Enacted by majority council vote
- f. Effective upon enactment
- g. Operative 250th day before next primary election

II. Administration

A. General provisions

B. Administrative departments *from Metro budget*

- 1. Established by council for purpose of carrying out policies of Metro and administering affairs
- 2. Under direction of council
 - a. Council staff
 - b. Metro E-R commission
 - c. General counsel
 - d. Office of government relations
- 3. Under direction of executive officer
 - a. Metro E-R commission
 - b. General counsel
 - c. Office of government relations
 - d. Executive staff
 - e. Regional facilities
 - f. Finance and management information
 - g. Planning and development
 - h. Public affairs
 - i. Solid Waste

- j. Transportation
- k. Zoo

III. Basic procedures

A. Ordinances 268.360

1. All legislative acts by ordinance
2. Violation
 - a. May be enjoined by suit in court
 - b. May incur a civil penalty not to exceed \$500 a day
3. Procedure for adoption Metro Code
 - a. Given public notice prior to consideration
 - b. Introduced at regular council meetings, two readings
 - c. Council vote
 - (1) Seven positive needed for passage
 - (2) Defeated if six or more nay votes received, then no further consideration
 - (3) Six or less nay votes, carried over to next regular meeting
 - d. Executive veto
 - (1) File message within five working days following adoption
 - (2) Override by eight affirmative council votes

(3) Does not apply to ordinance which are determined by the general counsel as not legislative in nature

e. Effective

(1) Ninety days after adoption

(2) Immediately effective if emergency declared

4. May be referred to voters

B. Resolutions *Metro Code*

1. Applies to all matters other than legislation and rules

2. Quorum required for adoption

3. Effective upon adoption