



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

FILE

DATE: September 8, 1992

TO: Governmental Affairs Committee

FROM: Jennifer Sims, Director of Finance and Management Information

RE: Metro Charter Costs

I am forwarding an updated copy of the estimated incremental costs of adoption for the proposed Metro Charter. The attached projections show the costs of the Charter for the first three years following adoption. You will note that two items, the Regional Framework Plan and Metro Policy Advisory Committees, do not include cost estimates, as the costs are unknown at this time. The assumptions for these estimates are also attached. A particular concern of the Committee was to provide \$60,000 annually for outside performance audit assistance. The format for these projections shows only incremental new costs, except where known reductions will occur. Because we are now spending \$60,000 annually for outside assistance in performance auditing, and that is not shown as a reduction in costs, it is not appropriate nor necessary to include it as an incremental new cost. Therefore, the Committee's concern regarding the \$60,000 is already addressed.

JS:kc
Attachments

c:\wp51\karen\js-memos\charter.cst

cc: Rena Cusma, Executive Officer
Ken Gervais, Senior Management Analyst, Office of Government Relations

bcc: Chris Scherer
Bob Ricks
Don Carlson

**METRO CHARTER
ESTIMATED INCREMENTAL COSTS OF ADOPTION**

	Fiscal Year		
	92-93	93-94	94-95
APPORTIONMENT COMMISSION			
FY 93-94 expenses only if Referee required			
Legal Support	\$10,000	\$2,000	
Secretary	\$17,420	\$6,341	
Data Processing	\$24,120	\$2,508	
Supplies	\$2,400	\$1,632	
Referee		\$7,000	
Office Space	\$4,800	\$4,800	
Subtotal	\$58,740	\$24,281	
AUDITOR			
Start January 2, 1995			
Auditor			\$40,350
Secretary			\$19,670
Material & Supplies			\$1,000
Capital			\$5,000
Office Space			\$1,200
Subtotal			\$67,220
COUNCIL			
January 2, 1995 reduces to 7 Councilors			
Assumes effective date 1/2/93			
Presiding Officer's Salary	\$31,088	\$64,663	\$67,250
Councilor's Salary	\$186,528	\$387,978	\$302,623
Per diem	(\$52,200)	(\$108,576)	(\$112,919)
Subtotal	\$165,416	\$344,065	\$256,954
REGIONAL FRAMEWORK PLAN			
Due 12/31/97			
Start Activity FY 95-96			
Costs Starting after FY 94-95 to be determined			
FUTURE VISION			
by July 1 1995			
Assumed to start January 1, 1994			
Management Analyst (1.5FTE)		\$39,283	\$81,708
Secretary		\$18,914	\$39,341
Supplies		\$2,400	\$4,800
Office Space		\$2,400	\$4,800
Subtotal		\$62,997	\$130,649
CITIZEN INVOLVEMENT OFFICE			
It is assumed to start January 1, 1993			
	\$93,383	\$194,237	\$202,006
EXECUTIVE OFFICER			
Difference in Salary & Fringes			
Executive Officer	(\$2,332)	(\$4,850)	(\$5,044)
METRO POLICY ADVISORY COMMITTEE			
Costs Unknown at this time			
TOTAL	\$315,207	\$620,730	\$651,785

METRO CHARTER

ESTIMATED INCREMENTAL COSTS OF ADOPTION

ASSUMPTIONS

1. All Personal Services expenses include the salaries and fringe expenses at 34%.
2. For the first six months in office, the Auditor will not add direct staff except for a secretary.
3. Prior to FY 95-96, Professional services contracted for financial and performance audits will be uneffected. They will stay at the \$60,000 presently contracted.
4. Effort in the accounting division will not be reduced or increased by the presence of the Auditor.
5. The salaries of the Council and Executive Officer will follow the Charter starting January 1, 1993
6. It is assumed that a paid arbitrator will be required to complete the apportionment task.
7. Costs and staff support of the Metro Policy Advisory Committee are unknown.
8. The Citizen Involvement Office is assumed to cost the average of the budget for comperable offices in Washington and Multnomah counties.
9. The Council and Executive Officer will use the same amount of space under the charter
10. No provision is made for litigation relating to the Charter
11. No provision is made for expenses relating to legislation necessitated by the Charter
12. No provision is made for the contingent liability for the requirement of full funding of planning in the event that current sources of funding decrease or more planning is required

- 1.34 Salary fringe multiplier
- 104% COLA multiplier per year after FY 1992-93
- \$13 Secretarial rate
- \$18 Data Processing rate
- \$70 Apportionment Referee Rate
- \$400 Monthly cost Apportionment Commission Supplies & Coffee
- \$70 Apportionment Referee contract Rate per hour
- 100 Chargable hours by Apportionment Referee in 2 month period.
- 1,000 Secretarial support hours Apportionment Committee Jan-June 1993
- 350 Secretarial support hours Apportionment Committee July-August 1993
- 1,000 Data Processing support hours Apportionment Committee Jan-June 1993
- 100 Data Processing support hours Apportionment Committee July-August 1993
- \$69,600 Current District Court Judge salary
- 80% Auditor's salary as a % of District Court Judge salary
- 100% Executive Officer's salary as a % of District Court Judge salary
- 67% Council Presiding Officer's salary as a % of District Court Judge salary
- 33% Councilor's salary as a % of District Court Judge salary
- 50% Portion of time in FY 94-95 with 7 Councilors
- \$104,400 Budgeted FY 1992-93 Councilor's Per diem
- 50% Future Vision Associate Management Analyst time
- \$18 Associate Management Analyst wage/hour
- \$20 Cost per sq ft per year for office space
- 120 Sq ft per support person

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