

**METRO REGIONAL WASTE ADVISORY COMMITTEE
OCTOBER 15, 2020
REGIONAL WORK PLAN FY 20-23 DEVELOPMENT**

Date: October 8, 2020
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Overview

In March 2019, Metro adopted the 2030 Regional Waste Plan which sets the policy direction for the region’s garbage and recycling system. Responsibility for implementing the plan is shared by Metro and city and county governments in the region. Metro is responsible for coordinating implementation of the plan and assessing plan performance. Implementation of the goals and actions in the plan are shared between Metro and local governments. Some actions will be led by local government, some will be led by Metro and others will be co-led by both local government and Metro

To coordinate implementation of the plan, Metro and local governments will work together to create work plans every three years. A large number of the actions in the Regional Waste Plan represent guidance rather than requirements so timing for implementation will be determined by Metro and local governments. The actions selected for implementation for the first three years will be informed by required responsibilities, priorities set by Metro Council and local government and priorities identified in plan development by community members. The Regional Waste Advisory Committee will also provide input on timing of actions for implementation.

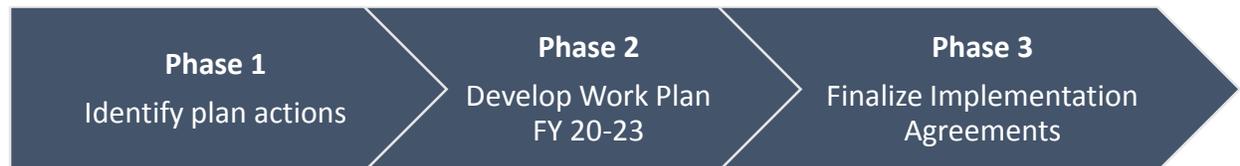
The Regional Waste Advisory Committee’s role in this process is to review and provide input on the actions and activities that are prioritized for implementation in each three-year work plan.

How will the work plan be developed?

The work plan will be collaboratively developed by Metro, cities, counties and community partners with input from the Regional Waste Advisory Committee. The work plan will identify:

- Actions for implementation in the first three years
- Roles for implementation
- High level resource allocations to inform annual budgeting
- Key implementation agreements to support accountability

The process will be broken into three major phases:



DELIVERABLES		
Aug 2020 – Dec 2020	Dec 2020 – Feb 2021	Feb 2021 – April 2021
<ul style="list-style-type: none"> • Prioritize actions • RWAC review and input 	<ul style="list-style-type: none"> • Draft work plan • RWAC review and input • Final work plan 	<ul style="list-style-type: none"> • Decision-making & information sharing agreements • Update to RWAC

Phase 1: Identify Plan Actions

The first phase of work will identify actions for implementation for the first three years. These actions will be identified based on required responsibilities, priorities set by Metro Council and local governments and priorities identified in plan development by community members. Metro, cities and counties will produce a draft list for consideration by the Regional Waste Advisory Committee. This phase will include a series of meetings with the committee to review the draft action list and an online survey to collect additional input.

Phase 2: Develop Work Plan FY 20-23

Phase 2 will develop the draft of the regional work plan that will include the list of actions, roles and high level resource allocations. To inform the work plan development, work groups will be convened to determine high-level activities, decision making agreements and resources necessary to implement specific actions. These work groups will include staff from Metro and local governments in addition to community based organizations that are co-developing and partnering on action implementation. Metro staff will provide the Regional Waste Advisory Committee with updates as this work progresses.

Phase 3: Finalize Implementation Agreements

Phase 3 will develop agreements for implementation of the plan. This will include agreements between Metro, local government and community partners. These agreements will identify decision making processes, information sharing practices and scopes of work for funding allocations. This phase of the project will include a series of meetings with Metro, local governments and community organizations and an informational update to the Regional Waste Advisory Committee.

How will the Regional Waste Committee be engaged in the work plan development?

The first phase of the project is to identify actions for implementation for the Regional Work Plan FY 20-23, including agency roles and responsibilities for action implementation. The role of the Regional Waste Advisory Committee during this phase of the project is to provide input on actions prioritized for the first three years and indicate which actions they would like to remain informed about during work plan implementation. Metro staff will return to the committee throughout the development of the work plan for continued guidance and to provide informational updates. The schedule of engagement with the Regional Waste Advisory Committee for the project is listed in Attachment A.

Regional Waste Advisory Committee Discussion

Thinking about the next three years of the work plan, we'd like the committee's feedback on what was not included in the list and actions that you would like to see implemented in the short term or what was included that you think should be postponed, and why. Questions for consideration include:

- Which actions were not included that should be? Why?
- Which actions were included that should not be? Why?
- Which actions should the Regional Waste Advisory Committee have continued engagement?

Attachment A: Regional Waste Advisory Committee Schedule for Engagement

ENGAGEMENT	TIMELINE	DESCRIPTION
PHASE 1 IDENTIFY PLAN ACTIONS AUG 2020 – DEC 2020		
Informational presentation to committee	October 15, 2020 RWAC Meeting	Metro staff will familiarize the committee with the process to collaboratively develop the first regional work plan to prioritize implementation of the 2030 Regional Waste Plan’s actions for the three-year period FY 20-23
Review list prioritized of actions	October 30, 2020	The list of actions prioritized for implementation by Metro and local governments will be shared with the committee for review.
Assistance provided to community members	November 2 nd to November 6 th	An optional pre-committee call prior to the November RWAC meeting will be offered to community members of the committee to provide assistance in review of the list of actions.
Online survey	Distribution October 30, 2020 Responses due November 12, 2020	Metro staff will distribute an online survey to solicit input from the committee on actions prioritized for the regional work plan.
Input from the committee	November 19, 2020 RWAC Meeting	Metro staff will present results of the survey and request input from the committee on actions prioritized for implementation in the regional work plan FY 20-23.
Informational presentation to committee	December 17, 2020 RWAC Meeting	Metro staff will present final list of actions prioritized for implementation in the regional work plan for FY 20-23, describe how committee input was incorporated and provide an update on the progress of the project.
PHASE 2 DEVELOP FY 20-23 WORK PLAN DEC 2020 – FEB 2021		
Input from the committee	January 21, 2021 RWAC Meeting	Metro staff will present the draft regional work plan for FY 20-23.
Informational presentation to the committee	February 18, 2021 RWAC Meeting	Metro staff will present the final regional work plan for FY 20-23, describe how committee input was incorporated and provide an update on the development of agreements to support implementation of the plan.
PHASE 3 IMPLEMENTATION AGREEMENTS FEB 2021 – APRIL 2021		
Informational presentation to the committee	May 20, 2021 RWAC Meeting	Metro staff presentation of progress on development of the agreements to support plan implementation.