

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING METRO CODE)
2.06.030(b) AND 2.06.030(b)(1) RELATING)
TO MEMBERSHIP ON THE INVESTMENT)
ADVISORY BOARD; AND DECLARING AN)
EMERGENCY)

ORDINANCE NO. 94-538

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Code, Section 2.06, contains the investment policy which applies to all cash-related assets held directly by Metro; and

WHEREAS, The Metro Code, Section 2.06.030(b) establishes an Investment Advisory Board to be composed of three members; and

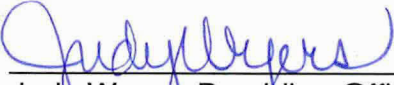
WHEREAS, The Metro Code, Section 2.06.030(b)(1) establishes a staggered term of office; and

WHEREAS, Additional expertise can be obtained by increasing the membership to five; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Metro Code Section 2.06.030(b) and 2.06.030(b)(1) be amended as shown in Exhibit A.
2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 14th day of April, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

Exhibit A

Metro Code 2.06.030 amendment

2.06.030 Responsibility:

(a) Investment Officer: The Executive Officer is the Investment Officer of the District. The authority for investing Metro funds is vested with the Investment Officer, who, in turn, may designate staff to manage the day-to-day operations of Metro's investment portfolio, place purchase orders and sell orders with dealers and financial institutions, and prepare reports as required.

(b) Investment Advisory Board (IAB): There shall be an Investment Advisory Board composed of ~~three~~ five members.

- (1) Terms of Service: The term of service for citizens appointed to the IAB shall be three calendar years. The term of appointment shall be staggered so that ~~only one members' term expires~~ not more than two members' terms expire in any calendar year.
- (2) Appointment: The Investment Officer shall recommend to the Council for confirmation, the names of persons for appointment to the Investment Advisory Board.
- (3) Duties: The IAB shall meet at least quarterly. The IAB will serve as a forum for discussion and act in an advisory capacity for investment strategies, banking relationships, the legality and probity of investment activities and the establishment of written procedures for the investment operations.

(c) Quarterly Reports: At each quarterly meeting, the IAB shall review investment reports submitted by the Investment Officer reflecting investment activity for each of the immediately preceding three months. Acceptance of the report must be by at least two members of the IAB. Should the reports not be accepted, the reports shall be revised accordingly by the Investment officer and resubmitted to the IAB at its next regularly scheduled meeting or sooner if requested.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 94-538 AMENDING METRO CODE CHAPTER 2.06.030(b) AND 2.06.030(b)(1); AND DECLARING AN EMERGENCY

Date: March 2, 1994

Presented by: Howard Hansen

FACTUAL BACKGROUND AND ANALYSIS

Metro Code, Section 2.06, contains investment policies which apply to all cash-related assets held directly by Metro.

Major objectives of the policy are safety, liquidity, yield, and legality, with safety of capital and availability of funds as the overriding objectives.

The Executive Officer is the Investment Officer, who designates staff to manage the day-to-day operations of the portfolio.

A three member Investment Advisory Board (IAB) is established by Code Section 2.06.030(b). They meet at least quarterly to serve as a forum for discussion and act in an advisory capacity.

The IAB members are busy and active members of the community, and therefore, not always available to discuss the quarterly report in a timely manner. In order to resolve this dilemma, and broaden the base of input, it is recommended that the board be increased to five members.

Metro Code Section 2.06.030(b)(1) will also be amended to accommodate the increase in membership and stagger terms accordingly.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends amendment of Metro Code 2.06.030(b) and 2.06.030(b)(1) by Ordinance No. 94-538.

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ADOPTED by the Metro Council this _____ day of _____, 1994.

Judy Wyers, Presiding Officer

ATTEST:

Clerk of the Council

FINANCE COMMITTEE

ORDINANCE NO. 94-538 AMENDING METRO CODE 2.06.030(b) AND 2.06.030(b)(1) RELATING TO MEMBERSHIP ON THE INVESTMENT ADVISORY BOARD AND DECLARING AN EMERGENCY

Date: April 1, 1994

Presented By: Councilor Devlin

COMMITTEE RECOMMENDATION: At its March 23, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-538. Committee members present and voting were Councilors Devlin, Kvistad, Monroe and Van Bergen. Councilors Buchanan, Gardner and McLain were absent.

COMMITTEE DISCUSSION/ISSUES: Mr. Craig Prosser, Financial Planning Manager, gave the Staff Report. He pointed out the Investment Advisory Board has been created by the Council to advise Metro officials on meeting the District's financial policies as set forth in the Metro Code. The objectives of the policies are safety, liquidity, yield and legality of investment. The overriding objectives are safety of capital and availability of funds.

He stated it has been difficult to get a quorum of the Board together for the quarterly meeting to review the quarterly reports because of the busy schedules of the members. To remedy this situation the ordinance amends the code to increase the number of members from three to five and stagger the terms of office accordingly.

There were no questions or issues raised by the Committee.