

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-94)
BUDGET AND APPROPRIATIONS SCHEDULE FOR)
THE PURPOSE OF REFLECTING FUNDING)
INCREASES DUE TO DELIVERED SOLID WASTE)
TONNAGE IN EXCESS OF BUDGET EXPECTATIONS,)
RESTORING FUNDING FOR THE NEIGHBORHOOD)
ANNUAL CLEANUP PROGRAM, RECOGNIZING NEW)
GRANT FUNDS AND RELATED EXPENDITURES,)
FUNDING UNANTICIPATED PERSONAL SERVICES)
REQUIREMENTS, AND TRANSFERRING)
APPROPRIATIONS WITHIN THE SOLID WASTE)
REVENUE FUND AND THE REHABILITATION AND)
ENHANCEMENT FUND, AND DECLARING AN)
EMERGENCY)

ORDINANCE NO. 94-541

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, ORS 294.326(2) allows the expenditure in the year of receipt of grants received in trust for specific purpose without a supplemental budget; and


WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing \$27,125 in new grant funds and related expenditures; transferring \$3,512 from the Budget & Finance Division, Personal Services to the Engineering & Analysis Division, Personal Services; transferring \$1,881,240 from the Solid Waste Revenue Fund Contingency to various appropriation categories as listed in Exhibit A; and transferring \$20,000 from the Rehabilitation and Enhancement Fund Contingency to Materials and Services in the Forest Grove and Oregon City Accounts.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 12th day of May, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

kr:ord93-94:94-541:ORD.DOC
March 30, 1994

**Exhibit A
Ordinance No. 94-541**

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND: Resources													
<u>Resources</u>													
305000	Fund Balance												
	* St. Johns Landfill Closure Account		13,031,671	0	0	0	0	0	0	0	0		13,031,671
	* Renewal and Replacement		1,527,571	0	0	0	0	0	0	0	0		1,527,571
	* Construction Account Metro Central		130,000	0	0	0	0	0	0	0	0		130,000
	* Reserve Account Metro Central		2,842,218	0	0	0	0	0	0	0	0		2,842,218
	* Metro Central Debt		1,377,439	0	0	0	0	0	0	0	0		1,377,439
	* General Account (unrestricted)		6,556,438	0	0	0	0	0	0	0	0		6,556,438
331120	Federal Grants-Operating		200,000	0	0	0	0	0	0	27,125	0		227,125
341500	Documents & Publications		3,460	0	0	0	0	0	0	0	0		3,460
343100	Refuse Disposal Charges		330,026	0	0	0	0	0	0	0	0		330,026
343111	Disposal Fees-Credit		24,490,577	0	0	0	0	0	0	0	0		24,490,577
343121	User Fees-Credit		22,704,075	0	0	0	0	0	0	0	0		22,704,075
343131	Regional Transfer Charge-Credit		5,800,631	0	0	0	0	0	0	0	0		5,800,631
343151	Rehabilitation & Enhancement Fee-Credit		166,225	0	0	0	0	0	0	0	0		166,225
343171	Host Fees-Credit		259,398	0	0	0	0	0	0	0	0		259,398
343185	Tire Disposal Fee-Cash		54,195	0	0	0	0	0	0	0	0		54,195
343195	Yard Debris Disposal Fee-Cash		162,105	0	0	0	0	0	0	0	0		162,105
343200	Franchise Fees		2,502	0	0	0	0	0	0	0	0		2,502
343241	Household Hazardous Waste Fees		110,071	0	0	0	0	0	0	0	0		110,071
343211	DEQ - Orphan Site Account - Credit		103,378	0	0	0	0	0	0	0	0		103,378
343221	DEQ - Promotional Program - Credit		758,104	0	0	0	0	0	0	0	0		758,104
343230	Refrigeration Unit Disposal Fee		52,034	0	0	0	0	0	0	0	0		52,034
343300	Salvage Revenue		62,665	0	0	0	0	0	0	0	0		62,665
343800	Sublease Income		2,289	0	0	0	0	0	0	0	0		2,289
343900	Tarp Sales		935	0	0	0	0	0	0	0	0		935
351000	Fines and Forfeits Revenue		25,000	0	0	0	0	0	0	0	0		25,000
361100	Interest on Investments		1,700,000	0	0	0	0	0	0	0	0		1,700,000
363000	Finance Charge		100,000	0	0	0	0	0	0	0	0		100,000
375000	Pass Through Debt Service Receipts		933,013	0	0	0	0	0	0	0	0		933,013
379000	Other Miscellaneous Revenue		213,000	0	0	0	0	0	0	0	0		213,000
385400	Revenue Bond Proceeds		1,919,419	0	0	0	0	0	0	0	0		1,919,419
393768	Trans. Direct Cost from Rehab. & Enhance.		39,048	0	0	0	0	0	0	0	0		39,048
TOTAL RESOURCES			85,657,487	0	0	0	0	0	0	27,125	0		85,684,612

**Exhibit A
Ordinance No. 94-541**

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND: Operating Account (Administration)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Director	1.00	83,123		0		0		0		0	1.00	83,123
	Manager	1.00	58,004		0		0		0		0	1.00	58,004
	Assoc. Management Analyst	1.00	39,977		0		0		0		0	1.00	39,977
	Administrative Assistant	2.00	63,467		0		0		0		0	2.00	63,467
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	27,172		0		0		0		0	1.00	27,172
	Secretary	2.00	45,803		0		0		0		0	2.00	45,803
	Office Assistant	1.00	17,485		0		0		0		0	1.00	17,485
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Office Assistant	1.00	16,786		0		0		0		0	1.00	16,786
	Program Assistant 1	0.50	10,127		0		0		0		0	0.50	10,127
511400	OVERTIME		3,919		0		0		0		0		3,919
512000	FRINGE		150,004		3,395		900		0		0		154,299
Total Personal Services		10.50	515,867	0.00	3,395	0.00	900	0.00	0	0.00	0	10.50	520,162
<u>Materials & Services</u>													
521100	Office Supplies		20,980		0		0		0		0		20,980
521220	Custodial Supplies		302		0		0		0		0		302
521260	Printing Supplies		5,800		0		0		0		0		5,800
521291	Packaging Materials		187		0		0		0		0		187
521293	Promotion Supplies		250		0		0		0		0		250
521310	Subscriptions		7,547		0		0		0		0		7,547
521320	Dues		2,510		0		0		0		0		2,510
521540	Maintenance & Repairs Supplies-Equipment		476		0		0		0		0		476
524190	Misc. Professional Services		0		0		0		0		23,000		23,000
525640	Maintenance & Repairs Services-Equipment		1,373		0		0		0		0		1,373
525710	Equipment Rental		1,000		0		0		0		0		1,000
526200	Ads & Legal Notices		1,665		0		0		0		0		1,665
526310	Printing Services		7,840		0		0		0		4,125		11,965
526410	Telephone		7,800		0		0		0		0		7,800
526420	Postage		300		0		0		0		0		300
526440	Delivery Service		1,840		0		0		0		0		1,840
526500	Travel		6,474		0		0		0		0		6,474
526510	Mileage Reimbursement		672		0		0		0		0		672
526700	Temporary Help Services		12,480		0		0		0		0		12,480
526800	Training, Tuition, Conferences		6,615		0		0		0		0		6,615
529500	Meetings		3,060		0		0		0		0		3,060
529800	Miscellaneous		1,500		0		0		0		0		1,500
Total Materials & Services			90,671		0		0		0		27,125		117,796
TOTAL EXPENDITURES		10.50	606,538	0.00	3,395	0.00	900	0.00	0	0.00	27,125	10.50	637,958

Exhibit A
Ordinance No. 94-541

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Budget and Finance)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Manager	1.00	62,055		0		0		0		0	1.00	62,055
	Sr. Solid Waste Planner	1.00	48,591		0		0		0		0	1.00	48,591
	Sr. Management Analyst	3.00	132,699		0		0		(3,512)		0	3.00	129,187
	Management Technician	1.00	36,778		0		0		0		0	1.00	36,778
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Program Assistant 2	2.00	54,391		0		0		0		0	2.00	54,391
512000	FRINGE		127,115		0		0		0		0		127,115
Total Personal Services		8.00	461,629	0.00	0	0.00	0	0.00	(3,512)	0.00	0	8.00	458,117
<u>Materials & Services</u>													
521110	Computer Software		12,500		0		0		0		0		12,500
521111	Computer Supplies		1,500		0		0		0		0		1,500
521320	Dues		100		0		0		0		0		100
524190	Misc. Professional Services		66,500		0		0		0		0		66,500
525640	Maintenance & Repairs Services-Equipment		15,000		0		0		0		0		15,000
525740	Capital Lease Payments-Furniture & Equipment		30,310		0		0		0		0		30,310
526200	Ads & Legal Notices		500		0		0		0		0		500
526310	Printing Services		15,500		0		0		0		0		15,500
526320	Typesetting & Reprographics Services		1,000		-0		0		0		0		1,000
526410	Telephone		0		0		0		0		0		0
526420	Postage		30,500		0		0		0		0		30,500
526500	Travel		3,350		0		0		0		0		3,350
526510	Mileage Reimbursement		1,000		0		0		0		0		1,000
526612	Disposal Operations-Landfill Disposal		160,083		0		0		0		55,000		215,083
526800	Training, Tuition, Conferences		7,625		0		0		0		0		7,625
528100	License, Permits, Payments to Other Agencies		637,980		0		0		0		0		637,980
529500	Meetings		100		0		0		0		0		100
Total Materials & Services			983,548		0		0		0		55,000		1,038,548
TOTAL EXPENDITURES		8.00	1,445,177	0.00	0	0.00	0	0.00	(3,512)	0.00	55,000	8.00	1,496,665

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ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Operations)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Manager	1.00	59,324		0		0		0		0	1.00	59,324
	Sr. Solid Waste Planner	1.00	48,591		0		0		0		0	1.00	48,591
	Assoc. Management Analyst	1.00	44,074		0		0		0		0	1.00	44,074
	Associate Program Supervisor	3.00	119,538		0		0		0		0	3.00	119,538
	Hazardous Waste Specialist	5.00	155,218		0		0		0		0	5.00	155,218
	Senior Service Supervisor	1.00	41,196		0		0		0		0	1.00	41,196
	Service Supervisor	2.00	68,904		0		0		0		0	2.00	68,904
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Hazardous Waste Technician	17.00	490,642		0		0		0		0	17.00	490,642
	Scalehouse Technician	14.00	330,733		0		0		0		0	14.00	330,733
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Scalehouse Technician	2.15	48,022		0		0		0		0	2.15	48,022
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
511400	OVERTIME		53,500		0		0		0		0		53,500
512000	FRINGE		627,688		12,431		360		0		0		640,479
Total Personal Services		47.15	2,087,430	0.00	12,431	0.00	360	0.00	0	0.00	0	47.15	2,100,221
<u>Materials & Services</u>													
521100	Office Supplies		14,360		0		0		0		0		14,360
521110	Computer Software		500		0		0		0		0		500
521111	Computer Supplies		4,500		0		0		0		0		4,500
521220	Custodial Supplies		1,660		0		0		0		0		1,660
521260	Printing Supplies		6,040		0		0		0		0		6,040
521290	Other Supplies		67,910		0		0		0		0		67,910
521292	Small Tools		4,000		0		0		0		0		4,000
521310	Subscriptions		4,070		0		0		0		0		4,070
521320	Dues		625		0		0		0		0		625
521400	Fuels & Lubricants		4,160		0		0		0		0		4,160
521530	Maintenance & Repairs Supplies-Vehicles		1,500		0		0		0		0		1,500
521540	Maintenance & Repairs Supplies-Equipment		103,930		0		0		0		0		103,930
523200	Merchandise for Resale-Retail		200		0		0		0		0		200
524130	Promotion/Public Relations		11,100		0		0		0		0		11,100
524190	Misc. Professional Services		1,602,386		0		0		0		0		1,602,386
524210	Data Processing Services		51,200		0		0		0		0		51,200
525110	Utilities-Electricity		48,000		0		0		0		0		48,000
525120	Utilities-Water & Sewer		48,000		0		0		0		0		48,000
525610	Maintenance & Repairs Services-Building		13,300		0		0		0		0		13,300

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FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Operations)													
525630	Maintenance & Repairs Services-Vehicles		4,000		0		0		0		0		4,000
525640	Maintenance & Repairs Services-Equipment		137,120		0		0		0		0		137,120
525710	Equipment Rental		3,000		0		0		0		0		3,000
525720	Rentals - Land & Building		14,000		0		0		0		0		14,000
525740	Capital Lease Payments-Furniture & Equipment		27,800		0		0		0		0		27,800
526200	Ads & Legal Notices		4,480		0		0		0		0		4,480
526310	Printing Services		34,300		0		0		0		0		34,300
526320	Typesetting & Reprographics Services		300		0		0		0		0		300
526410	Telephone		28,032		0		0		0		0		28,032
526420	Postage		800		0		0		0		0		800
526430	Catalogues & Brochures		2,000		0		0		0		0		2,000
526500	Travel		7,300		0		0		0		0		7,300
526510	Mileage Reimbursement		6,160		0		0		0		0		6,160
526610	Disposal Operations		5,059,114		0		0		0		0		5,059,114
526611	Disposal Operations-Transportation		9,738,578		0		0		0		656,250		10,394,828
526612	Disposal Operations-Landfill Disposal		19,790,622		0		0		0		1,093,750		20,884,372
526613	Disposal Operations-Hazardous Material		1,588,000		0		0		0		0		1,588,000
526700	Temporary Help Services		30,000		0		0		0		0		30,000
526800	Training, Tuition, Conferences		55,650		0		0		0		0		55,650
526910	Uniform Supply & Cleaning Services		49,800		0		0		0		0		49,800
526911	Disposal Protective Gear		80,000		0		0		0		0		80,000
528100	License, Permits, Payments to Other Agencies		17,875		0		0		0		0		17,875
528310	Real Property Taxes		350		0		0		0		0		350
529500	Meetings		500		0		0		0		0		500
Total Materials & Services			38,667,222		0		0		0		1,750,000		40,417,222
TOTAL EXPENDITURES		47.15	40,754,652	0.00	12,431	0.00	360	0.00	0	0.00	1,750,000	47.15	42,517,443

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FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND: Operating Account (Engineering & Analysis)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Manager	1.00	62,055		0		0		0		0	1.00	62,055
	Sr. Engineer	3.00	150,752		0		0		0		0	3.00	150,752
	Assoc. Engineer	2.00	86,067		0		0		0		0	2.00	86,067
	Sr. Solid Waste Planner	2.00	103,538		0		0		0		0	2.00	103,538
	Construction Coordinator	1.00	56,292		0		0		0		0	1.00	56,292
	Assoc. Solid Waste Planner	1.00	41,984		0		0		0		0	1.00	41,984
511231	WAGES-TEMPORARY EMPLOYEES (full time)												
	Temporary	0.50	10,127		0		0		2,582		0	0.50	12,709
512000	FRINGE		181,340		4,552		300		930		0		187,122
Total Personal Services		10.50	692,155	0.00	4,552	0.00	300	0.00	3,512	0.00	0	10.50	700,519
Total Materials & Services			183,458		0		0		0		0		183,458
TOTAL EXPENDITURES		10.50	875,613	0.00	4,552	0.00	300	0.00	3,512	0.00	0	10.50	883,977

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ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Waste Reduction)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Manager	1.00	62,055		0		0		0		0	1.00	62,055
	Senior Program Supervisor	2.00	90,264		0		0		0		0	2.00	90,264
	Sr. Solid Waste Planner	1.00	46,278		0		0		0		0	1.00	46,278
	Assoc. Solid Waste Planner	5.00	186,786		0		0		0		0	5.00	186,786
512000	FRINGE		142,592		3,594		600		0		0		146,786
Total Personal Services		9.00	527,975	0.00	3,594	0.00	600	0.00	0	0.00	0	9.00	532,169
<u>Materials & Services</u>													
521240	Graphics/Reprographic Supplies		1,900		0		0		0		0		1,900
521290	Other Supplies		9,700		0		0		0		0		9,700
521291	Packaging Materials		250		0		0		0		0		250
521293	Promotion Supplies		3,600		0		0		0		0		3,600
521310	Subscriptions		1,682		0		0		0		0		1,682
521320	Dues		625		0		0		0		0		625
524190	Misc. Professional Services		342,000		0		0		0		0		342,000
526200	Ads & Legal Notices		3,250		0		0		0		0		3,250
526310	Printing Services		44,975		0		0		0		0		44,975
526320	Typesetting & Reprographics Services		2,450		0		0		0		0		2,450
526440	Delivery Service		300		0		0		0		0		300
526500	Travel		6,950		-0		0		0		0		6,950
526800	Training, Tuition, Conferences		5,200		0		0		0		0		5,200
528410	Grants		533,000		0		0		0		35,000		568,000
529500	Meetings		27,280		0		0		0		0		27,280
Total Materials & Services			983,162		0		0		0		35,000		1,018,162
TOTAL EXPENDITURES		9.00	1,511,137	0.00	3,594	0.00	600	0.00	0	0.00	35,000	9.00	1,550,331

**Exhibit A
Ordinance No. 94-541**

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Planning and Technical Services)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Manager	1.00	52,076		0		0		0		0	1.00	52,076
	Sr. Solid Waste Planner	1.00	46,277		0		0		0		0	1.00	46,277
	Assoc. Solid Waste Planner	2.00	78,057		0		0		0		0	2.00	78,057
	Sr. Management Analyst	2.00	84,351		0		0		0		0	2.00	84,351
	Service Supervisor	1.00	39,787		0		0		0		0	1.00	39,787
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Temporary	4.50	85,295		0		0		0		0	4.50	85,295
512000	FRINGE		130,779		2,737		900		0		0		134,416
Total Personal Services		11.50	516,622	0.00	2,737	0.00	900	0.00	0	0.00	0	11.50	520,259
Total Materials & Services			344,816		0		0		0		0		344,816
TOTAL EXPENDITURES		11.50	861,438	0.00	2,737	0.00	900	0.00	0	0.00	0	11.50	865,075

**Exhibit A
Ordinance No. 94-541**

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND: Operating Account (Recycling Information and Education)													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Public Affairs Specialist	1.00	39,983		0		0		0		0	1.00	39,983
	Assoc. Public Affairs Specialist	2.00	70,770		0		0		0		0	2.00	70,770
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Program Assistant 2	4.00	99,780		0		0		6,000		0	4.00	105,780
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Program Assistant 2	0.50	12,319		0		0		0		0	0.50	12,319
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Temporary	0.15	3,191		0		0		0		0	0.15	3,191
511400	OVERTIME		6,864		0		0		0		0		6,864
512000	FRINGE		99,129		1,979		840		2,652		0		104,600
Total Personal Services		7.65	332,036	0.00	1,979	0.00	840	0.00	8,652	0.00	0	7.65	343,507
Total Materials & Services			245,240		0		0		0		0		245,240
TOTAL EXPENDITURES		7.65	577,276	0.00	1,979	0.00	840	0.00	8,652	0.00	0	7.65	588,747

Exhibit A
Ordinance No. 94-541

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Debt Service Account													
Total Requirements			2,890,523	0	0	0	0	0	0	0	0	0	2,890,523
SOLID WASTE REVENUE FUND:Landfill Closure Account													
Total Requirements			10,347,500	0	0	0	0	0	0	0	0	0	10,347,500
SOLID WASTE REVENUE FUND:Construction Account													
Total Requirements			1,780,000	0	0	0	0	0	0	0	0	0	1,780,000
SOLID WASTE REVENUE FUND:Renewal & Replacement Account													
Total Requirements			570,000	0	0	0	0	0	0	0	0	0	570,000
SOLID WASTE REVENUE FUND:General Account													
Total Requirements			440,610	0	0	0	0	0	0	0	0	0	440,610
SOLID WASTE REVENUE FUND:Master Project Account													
Total Requirements			933,013	0	0	0	0	0	0	0	0	0	933,013
SOLID WASTE REVENUE FUND:General Expenses													
Total Interfund Transfers			4,167,887	0	0	0	0	0	0	0	0	0	4,167,887
Contingency and Unappropriated Balance													
599999	Contingency		5,917,571	(28,688)	(3,900)	(8,652)	(1,840,000)						4,036,331
599990	Unappropriated Fund Balance		11,978,552	0	0	0	0						11,978,552
Total Contingency and Unapp. Balance			17,896,123	(28,688)	(3,900)	(8,652)	(1,840,000)						16,014,883
TOTAL REVENUE FUND EXPENDITURES		104.30	85,657,487	0.00	0	0.00	0	0.00	0	0.00	27,125	104.30	85,684,612

**Exhibit A
Ordinance No. 94-541**

FISCAL YEAR 1993-94		CURRENT BUDGET		PERS CALCULATION		TDM PROGRAM COSTS		PERSONNEL COSTS		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Rehabilitation & Enhancement Fund													
<u>Materials & Services</u>													
NORTH PORTLAND ENHANCEMENT ACCOUNT													
524190	Misc. Professional Services		170,000	0		0		0		0			170,000
526200	Ads & Legal Notices		500	0		0		0		0			500
526310	Printing Services		700	0		0		0		0			700
526420	Postage		800	0		0		0		0			800
526800	Training, Tuition, and Conferences		500	0		0		0		0			500
529500	Meetings		360	0		0		0		0			360
COMPOSTER ENHANCEMENT ACCOUNT													
524190	Misc. Professional Services		56,000	0		0		0		0			56,000
526200	Ads & Legal Notices		500	0		0		0		0			500
526310	Printing Services		500	0		0		0		0			500
526420	Postage		300	0		0		0		0			300
529500	Meetings		300	0		0		0		0			300
METRO CENTRAL ENHANCEMENT ACCOUNT													
524190	Misc. Professional Services		330,000	0		0		0		0			330,000
526200	Ads & Legal Notices		500	0		0		0		0			500
526310	Printing Services		560	0		0		0		0			560
526420	Postage		500	0		0		0		0			500
529500	Meetings		500	0		0		0		0			500
FOREST GROVE ACCOUNT													
528100	License, Permits, Payments to Other Agencies		31,030	0		0		0		5,000			36,030
OREGON CITY ACCOUNT													
528100	License, Permits, Payments to Other Agencies		178,368	0		0		0		15,000			193,368
Total Materials & Services			771,918	0		0		0		20,000			791,918
Total Interfund Transfers			39,048	0		0		0		0			39,048
<u>Contingency and Unappropriated Balance</u>													
599999	Contingency		334,533	0		0		0		(20,000)			314,533
599990	Unappropriated Balance		1,698,702	0		0		0		0			1,698,702
Total Contingency and Unappropriated Balance			2,033,235	0		0		0		(20,000)			2,013,235
TOTAL EXPENDITURES			2,844,201	0		0		0		0			2,844,201

Note: Assumes Ordinance 94-536 has been adopted first.

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
Ordinance No. 94-541

	<u>Current Appropriation</u>	<u>PERS Calculation</u>	<u>TDM Program Costs</u>	<u>Personnel Costs</u>	<u>Operational Needs</u>	<u>Proposed Appropriation</u>
SOLID WASTE REVENUE FUND						
Administration						
Personal Services	515,867	3,395	900	0	0	520,162
Materials & Services	90,671	0	0	0	27,125	117,796
<u>Subtotal</u>	<u>606,538</u>	<u>3,395</u>	<u>900</u>	<u>0</u>	<u>27,125</u>	<u>637,958</u>
Budget and Finance						
Personal Services	461,629	0	0	(3,512)	0	458,117
Materials & Services	983,548	0	0	0	55,000	1,038,548
<u>Subtotal</u>	<u>1,445,177</u>	<u>0</u>	<u>0</u>	<u>(3,512)</u>	<u>55,000</u>	<u>1,496,665</u>
Operations						
Personal Services	2,087,430	12,431	360	0	0	2,100,221
Materials & Services	38,667,222	0	0	0	1,750,000	40,417,222
<u>Subtotal</u>	<u>40,754,652</u>	<u>12,431</u>	<u>360</u>	<u>0</u>	<u>1,750,000</u>	<u>42,517,443</u>
Engineering & Analysis						
Personal Services	692,155	4,552	300	3,512	0	700,519
Materials & Services	183,458	0	0	0	0	183,458
<u>Subtotal</u>	<u>875,613</u>	<u>4,552</u>	<u>300</u>	<u>3,512</u>	<u>0</u>	<u>883,977</u>
Waste Reduction						
Personal Services	527,975	3,594	600	0	0	532,169
Materials & Services	983,162	0	0	0	35,000	1,018,162
<u>Subtotal</u>	<u>1,511,137</u>	<u>3,594</u>	<u>600</u>	<u>0</u>	<u>35,000</u>	<u>1,550,331</u>
Planning and Technical Services						
Personal Services	516,622	2,737	900	0	0	520,259
Materials & Services	344,816	0	0	0	0	344,816
<u>Subtotal</u>	<u>861,438</u>	<u>2,737</u>	<u>900</u>	<u>0</u>	<u>0</u>	<u>865,075</u>
Recycling Information and Education						
Personal Services	332,036	1,979	840	8,652	0	343,507
Materials & Services	245,240	0	0	0	0	245,240
<u>Subtotal</u>	<u>577,276</u>	<u>1,979</u>	<u>840</u>	<u>8,652</u>	<u>0</u>	<u>588,747</u>

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
Ordinance No. 94-541

SOLID WASTE REVENUE FUND (continued)	<u>Current Appropriation</u>	<u>PERS Calculation</u>	<u>TDM Program Costs</u>	<u>Personnel Costs</u>	<u>Operational Needs</u>	<u>Proposed Appropriation</u>
Debt Service Account						
Debt Service	2,890,523	0	0	0	0	2,890,523
<u>Subtotal</u>	<u>2,890,523</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,890,523</u>
Landfill Closure Account						
Materials & Services	10,347,500	0	0	0	0	10,347,500
<u>Subtotal</u>	<u>10,347,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,347,500</u>
Construction Account						
Capital Outlay	1,780,000	0	0	0	0	1,780,000
<u>Subtotal</u>	<u>1,780,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,780,000</u>
Renewal and Replacement Account						
Capital Outlay	570,000	0	0	0	0	570,000
<u>Subtotal</u>	<u>570,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>570,000</u>
General Account						
Capital Outlay	440,610	0	0	0	0	440,610
<u>Subtotal</u>	<u>440,610</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>440,610</u>
Master Project Account						
Debt Service	933,013	0	0	0	0	933,013
<u>Subtotal</u>	<u>933,013</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>933,013</u>
General Expenses						
Interfund Transfers	4,167,887	0	0	0	0	4,167,887
Contingency	5,917,571	(28,688)	(3,900)	(8,652)	(1,840,000)	4,036,331
<u>Subtotal</u>	<u>10,085,458</u>	<u>(28,688)</u>	<u>(3,900)</u>	<u>(8,652)</u>	<u>(1,840,000)</u>	<u>8,204,218</u>
Unappropriated Balance	11,978,552	0	0	0	0	11,978,552
Total Fund Requirements	85,657,487	0	0	0	27,125	85,684,612

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
Ordinance No. 94-541

	<u>Current Appropriation</u>	<u>PERS Calculation</u>	<u>TDM Program Costs</u>	<u>Personnel Costs</u>	<u>Operational Needs</u>	<u>Proposed Appropriation</u>
REHABILITATION & ENHANCEMENT FUND						
North Portland Enhancement Account						
Materials & Services	172,860	0	0	0	0	172,860
<u>Subtotal</u>	<u>172,860</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>172,860</u>
Composter Enhancement Account						
Materials & Services	57,600	0	0	0	0	57,600
<u>Subtotal</u>	<u>57,600</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>57,600</u>
Metro Central Enhancement Account						
Materials & Services	332,060	0	0	0	0	332,060
<u>Subtotal</u>	<u>332,060</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>332,060</u>
Forest Grove Account						
Materials & Services	31,030	0	0	0	5,000	36,030
<u>Subtotal</u>	<u>31,030</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>36,030</u>
Oregon City Account						
Materials & Services	178,368	0	0	0	15,000	193,368
<u>Subtotal</u>	<u>178,368</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>193,368</u>
General Expenses						
Interfund Transfers	39,048	0	0	0	0	39,048
Contingency	334,533	0	0	0	(20,000)	314,533
<u>Subtotal</u>	<u>373,581</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(20,000)</u>	<u>353,581</u>
Unappropriated Balance	1,698,702	0	0	0	0	1,698,702
Total Fund Requirements	2,844,201	0	0	0	0	2,844,201

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

NOTE: This action assumes adoption of Ordinance No. 94-536

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-541 AMENDS THE FY 1993-94 BUDGET AND APPROPRIATION SCHEDULE TO FUND INCREASED COSTS RESULTING FROM ADDITIONAL SOLID WASTE ABOVE BUDGET PROJECTIONS, RESTORING FUNDS FOR THE ANNUAL NEIGHBORHOOD CLEAN UP PROGRAM, RECOGNIZING NEW GRANT FUNDS AND RELATED EXPENDITURES, FUNDING UNANTICIPATED PERSONAL SERVICES REQUIREMENTS, TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND DECLARING AN EMERGENCY.

Date: May 12, 1994

Presented By: Councilor McLain

COMMITTEE RECOMMENDATION: At its May 11, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-541. Committee members present and voting were Councilors Devlin, Gardner, McLain, Monroe and Van Bergen. Councilors Buchanan and Kvistad were absent.

COMMITTEE DISCUSSION/ISSUES: Kathy Rutkowski, Financial Analyst, and Roosevelt Carter, SW Financial Manager, presented the Staff Report. Ms. Rutkowski, pointed out that the ordinance amends the Solid Waste Revenue Fund for several purposes. She explained that part of the transfer of \$41,240 from the Operating Account Contingency to the Personal Services category in all divisions was to pay for PERS expenses because of an error in calculating the costs when the original budget was put together.

Mr. Carter stated the major request of the ordinance is to transfer \$1,840,000 from the Operating Account Contingency to pay for costs related to the addition tonnage received at solid waste facilities and restoration of the costs for the Neighborhood Annual Cleanup Grant Program (\$35,000). Other parts of the request include: transfers of funds from the Operating Account Contingency for unanticipated personal services costs in various divisions; receipt of a grant from the U.S. EPA for a publication on the house hold hazardous waste facilities; and for the Rehabilitation and Enhancement Fund transfer of \$20,000 for costs associated with the Forest Grove program and the Oregon City program.

Councilor Monroe pointed out that he had requested this matter be re-referred to the Solid Waste Committee to check the record to make sure that the request for restoration of the Neighborhood Cleanup Grant program was consistent with Council budget approval in June of 1993. He stated he was satisfied that the Department had inadvertently left the funds out of the current year budget and that the Council had not made a specific decision to exclude them. He stated he was supportive of this request.

SOLID WASTE COMMITTEE REPORT

CONSIDERATION OF ORDINANCE NO. 94-541, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF REFLECTING FUNDING INCREASES DUE TO DELIVERED SOLID WASTE TONNAGE IN EXCESS OF BUDGET EXPECTATIONS, RESTORING FUNDING FOR THE NEIGHBORHOOD ANNUAL CLEANUP PROGRAM, RECOGNIZING NEW GRANT FUNDS AND RELATED EXPENDITURES, FUNDING UNANTICIPATED PERSONAL SERVICES REQUIREMENTS, AND TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE REHABILITATION AND ENHANCEMENT FUND, AND DECLARING AN EMERGENCY

Date: May 5, 1994

Presented by: Councilor

Committee Recommendation: At the April 19 meeting, the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-541. Voting in favor: Councilors Buchanan, Hansen, McFarland, McLain, Monroe and Wyers. The ordinance had a subsequent referral to the Finance Committee. At the April 27 Finance Committee meeting, the committee voted to rerefer the ordinance to the Solid Waste Committee to consider issues related to funding of the neighborhood cleanup program.

Following further consideration at its May 3 meeting, the Solid Waste Committee voted 5-0 to recommend Council adoption of the ordinance. Voting in favor: Councilors Hansen, McFarland, McLain, Monroe and Wyers.

Committee Issues/Discussion: Kathy Rutkowski, Finance and Management Information, and Roosevelt Carter, Solid Waste Budget and Finance Division, explained the various transfers within the Solid Waste Revenue Fund, which can be grouped into four categories:

- 1) Transfer from Operating Account Contingency to Personal Services (\$41,240), including
 - a) \$28,688 for unanticipated PERS costs,
 - b) \$8,652 for unanticipated personnel costs associated with hiring an individual in the Recycling Information Center who had been laid off at the Zoo, and
 - c) \$3,900 to fund employee participation in the TDM program.
- 2) Transfer of \$3,512 from the Budget and Finance Division to the Engineering and Analysis Division to fund personal services costs related to the hiring of an employee at a salary higher than that which had been anticipated.

- 3) Transfer of \$1,805,000 to fund increased expenditures related to higher than anticipated solid waste tonnages, and \$35,000 in funding for annual neighborhood cleanup programs.
- 4) Recognition of the receipt of a \$27,125 federal EPA grant to provide a booklet on HHW facilities.

In the Rehabilitation and Enhancement Fund, a total of \$20,000 would be transferred to the Forest Grove and Oregon City Accounts to reflect higher than anticipated tonnages.

Prior to the committee vote, Councilor Monroe requested additional information related to 1) how Metro would be addressing the issue of employer pick-up of a portion of PERS contributions, and 2) the estimated cost of the put-or pay provision at Metro Central for the current fiscal year.

At the April 27 Finance Committee meeting, questions were raised concerning the proposed allocation of \$35,000 for neighborhood cleanup programs. Department staff present at the meeting noted that the funding had been inadvertently omitted from the budget, but were unable to provide a complete history of Council consideration of this item. Therefore, the committee sent the ordinance back to the Solid Waste Committee for further consideration of these issues.

At the May 3 Solid Waste Committee meeting, department and council staff provided information related to the neighborhood cleanup programs. John Houser, Senior Council Analyst, noted that the original proposed FY 93-94 budget contained a narrative description to Metro's grant program to assist local cleanup programs and events, but no funding line item for the program was provided. This omission was noted in budget questions submitted to the department by Council staff. In its response, the department noted that an omission had occurred. But, from that point forward, there was no additional Budget Committee discussion of the program and no attempt was made by the department to add a line item to fund the program.

Department staff accepted responsibility for not seeking to have the funding line item inserted into the budget. But, they noted that Metro has funded this grant program since 1990 and that it provides a positive link between Metro and local governments in cleaning up neighborhoods and illegal dumpsites. They further noted that \$35,000 in funding has been included in the proposed FY 94-95 budget.

Councilor Monroe expressed concern that the omission had not been brought to the Council's attention when it was first discovered last fall and urged that, in the future, immediate notification would be appreciated.

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 94-541 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF REFLECTING FUNDING INCREASES DUE TO DELIVERED SOLID WASTE TONNAGE IN EXCESS OF BUDGET EXPECTATIONS, RESTORING FUNDING FOR THE NEIGHBORHOOD ANNUAL CLEANUP PROGRAM, RECOGNIZING NEW GRANT FUNDS AND RELATED EXPENDITURES, FUNDING UNANTICIPATED PERSONAL SERVICES REQUIREMENTS, AND TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE REHABILITATION AND ENHANCEMENT FUND, AND DECLARING AN EMERGENCY

Date: March 25, 1994

Presented by: Roosevelt Carter
Kathy Rutkowski

FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Solid Waste Revenue Fund and the Rehabilitation and Enhancement Fund for the following purposes:

SOLID WASTE REVENUE FUND:

1. Transfer \$41,240 from the Operating Account, Contingency to personal services as follows:
 - a) Transfer \$28,688 to personal services in all divisions except Budget and Finance to fund unanticipated PERS costs.
 - b) Transfer \$3,900 from the Operating Account, Contingency to personal services in all divisions except Budget and Finance to fund the Transportation Demand Management program costs.
 - c) Transfer \$8,652 from the Operating Account, Contingency to personal services in the Recycling Information and Education Division to fund unanticipated salary and fringe costs
2. Transfer \$3,512 from the Budget and Finance division, personal services to the Engineering and Analysis division personal services to fund unanticipated salary and fringe costs.
3. Transfer \$1,840,000 from the Operating Account, Contingency as follows:
 - a) \$1,750,000 to the Operating Account, Materials and Services Category, Operations Division,
 - b) \$55,000 to the Operating Account, Materials and Services Category, Budget & Finance Division,

The above transfers are required to fund increased costs associated with higher than originally estimated tonnage flows through June 30, 1994.

- c) \$35,000 to the Operating Account, Materials and Services Category, Waste Reduction Division to restore funds for the Neighborhood Annual Cleanup Grant Program.
4. Recognize a grant from the U.S. Environmental Protection Agency (EPA) in the amount of \$27,125 and appropriate these funds to the Operating Account, Materials and Services Category, Administration Division, to create a booklet " What's a Household Hazardous Waste Facility?".

REHABILITATION AND ENHANCEMENT FUND:

1. Transfer \$20,000 from the Forest Grove Account, Contingency Category, as follows:
 - a) \$5,000 to the Forest Grove Account, Materials and Services Category, and
 - b) \$15,000 to the Oregon City Account, Materials and Services Category.

These transfers are required to fund increased costs associated with higher than originally estimated tonnage flows through June 30 , 1994.

Each action will be explained separately.

SOLID WASTE REVENUE FUND:

PERS Rate Calculations for FY 1993-94 Fringe Benefit Rates

The PERS contribution is divided into two rates -- the employee contribution (known as the employer pick-up) and the employer contribution. The fringe rate estimates for the FY 1993-94 budget assumed that the total contribution rate was the simple sum of the two rates. The rates are, however, applied cumulatively. The dollar amount of the employee contribution is added to the employee's wages before applying the employer contribution rate. The result of the cumulative application of the rates increases the percentage contribution assumed in the fringe benefit rates by 0.7 percent.

In addition, Metro's employer contribution rate increased on July 1, 1993. Since Metro's payroll and benefit payments for the last payroll period in FY 1992-93 were not paid until July 6, 1993, PERS required Metro to pay the increased employer contribution rate on that payroll. The incremental increase in the PERS amount for the June 30, 1993, payroll as a result of the PERS rate increase on July 1, 1993, was not settled in sufficient time to charge it to FY 1992-93. This amount was ultimately charged to FY 1993-94.

The cumulative application of contribution rates is not a new process. However, Financial Planning was not aware of the process until this fiscal year. In each of the two preceding years, Metro had anticipated and budgeted an increase in its PERS contribution rate. This rate increase did not materialize until July 1 of this year, which left unused appropriation in the fringe benefit line item in prior years. As a result, in prior years on a budgetary basis, departments were able to absorb the error in the calculation of the fringe rates within their existing budgets. In late October, 1993, Financial Planning identified the error in the calculation of the fringe rates for FY 1993-94 and became aware of the additional charge for the June 30, 1993, payroll. The Council Finance Committee was informed at its first meeting in November, 1993, that budget actions could be necessary.

This request transfers \$28,688 from the Solid Waste Revenue Fund Contingency to personal services, fringe benefits in the following divisions to fund the unanticipated PERS costs. Due to a vacancy, the Budget and Finance division does not require additional appropriation.

Administration	\$3,395
Operations	\$12,431
Waste Reduction	\$3,594
Engineering and Analysis	\$4,552
Planning & Technical Services	\$2,737
Recycling Information and Education	\$1,979
Total	<u>\$28,688</u>

Employee Transportation Demand Management Program

During the FY 1993-94 budget process, the Council approved an employee incentive Transportation Demand Management Program (TDM). The estimated cost of the program at that time was approximately \$33,000, to be paid as a fringe benefit out of numerous personal services appropriation categories. Since it was impossible to predict the usage of the program down to the detailed appropriation category, the Administration proposed to implement the program without additional budgetary authority and wait until actual usage data was available to determine budgetary need.

The Solid Waste department is estimated to pay approximately \$4,020 in TDM costs for FY 1993-94. When combined with other necessary unbudgeted expenses, the department cannot absorb the TDM costs within its existing appropriation authority. This request transfers \$3,900 from the Solid Waste Revenue Fund Contingency to personal services, fringe benefits in the following divisions to fund the TDM costs. Due to a vacancy, the Budget and Finance division does not require additional appropriation.

Administration	\$900
Operations	\$360
Waste Reduction	\$600
Engineering and Analysis	\$300
Planning & Technical Services	\$900
Recycling Information and Education	\$840
Total	<u>\$3,900</u>

Recycling Information Center Division Personal Services

At the end of last fiscal year, there was a vacancy in the Recycling Information Center. The vacancy was filled July 1, 1993, through a transfer of a laid-off Zoo employee. The salary budgeted for the position was based on the former incumbent's pay rate at the third step, range nine of the AFSCME pay plan. The employee transferred from the Zoo on July 1, 1993, was at step six, range nine of the AFSCME pay plan, and shortly thereafter, received an increase to step seven on her anniversary date. Despite careful management of the division's use of temporary and overtime budgets, it is unable to absorb the increase in salary and benefits for this position. The total budget impact of the employee transfer is \$8,652 in salary and fringe. This action requests the transfer of \$8,652 from the Solid Waste Revenue Fund Contingency to the Recycling Information and Education Division, personal services.

Engineering and Analysis Division Personal Services

During FY 1993-94, the Engineering and Analysis division filled a temporary position at a higher step than was originally budgeted. The higher salary was necessitated by the increased complexity of the work than was originally anticipated. The total increase in salary and fringe for this action is \$3,512, and will be funded through savings in personal services from the Budget and Finance division. This action requests the transfer of \$3,512 from the Budget and Finance division, personal services to the Engineering and Analysis division, personal services.

Delivered Solid Waste Tonnage in Excess of Budget Expectations

Metro solid waste facilities are receiving tonnage well in excess of budget estimates for FY 1993-94. These facilities already exceed budget estimates by 29,000 tons year-to-date and are projected to be 46,000 tons (or 6.8%) above by the end of the fiscal year. We now expect to send 43,750 more tons than originally estimated to the Columbia Ridge Landfill after accounting for recycling. Non-Metro facilities are now expected to receive 15,000 fewer tons than budgeted, thus total regional solid waste (Metro and non-Metro) is now expected to exceed budget estimates by 31,600 tons (3.0%) through June 30, 1994.

As noted, the percentage of waste delivered to Metro facilities is growing, while non-Metro facilities are experiencing a decline. Budget assumptions were that 689,000 tons (66%) would be delivered to Metro facilities, and 354,600 tons (34%) would be delivered to non-Metro facilities. This split is now expected to be 735,800 tons (68.4%) for Metro facilities and 339,600 tons (31.6%) for non-Metro facilities.

For each ton delivered to non-Metro facilities in excess of the estimate, Metro receives additional revenue of \$19.00 (the Regional User Fee) and incurs no additional costs. However, if the tonnage delivered to non-Metro facilities is lower than the estimate, Metro does not avoid any costs. Costs funded through the Regional User Fee are considered fixed within the fiscal year and there is a revenue loss of \$19.00 for each ton below the estimate. After deducting excise tax, Metro expects to receive about \$267,000 less revenue from non-Metro facilities than the FY 93-94 budget estimate.

For each ton delivered to Metro facilities in excess of the estimate, Metro receives additional revenue of \$75.00. After deducting excise tax, Metro expects to receive about \$3,272,000 more revenue from Metro facilities than the FY 1993-94 budget estimate. In total, Metro expects to receive \$3,005,000 more revenue than the FY 1993-94 budget estimate from both Metro and non-Metro facilities.

For each ton delivered to Metro facilities in excess of the estimate, additional variable costs may be incurred for station operations, recycling incentive costs, waste transportation, waste disposal, and Department of Environmental Quality (DEQ) payments. The following additional variable costs are estimated based on each ton delivered to the Columbia Ridge Landfill:

- a) \$15.00 for transportation (Jack Gray Transportation), and
- b) \$25.00 for landfill disposal (Columbia Ridge Landfill), and
- c) \$1.25 for DEQ fees.

Additional costs associated with station operations and recycling incentives are expected to be covered within the existing budget.

Therefore, the additional costs associated with the 43,750 additional tons expected to be delivered to the Columbia Ridge Landfill are estimated as follows:

Disposal	\$1,093,750
Transportation	656,250
DEQ Fees	<u>55,000</u>
Total	\$1,805,000

To cover the additional FY 1993-94 tonnage related costs, the Solid Waste Department is requesting a transfer of \$1,805,000 from the Operating Account, Contingency Category to the Operating Account, Materials and Services Category, Operations Division.

In summary, the tonnage delivered to both Metro and Non-Metro Facilities in excess of the budget estimate, is expected to produce additional net revenue of about \$1,200,000.

Although additional revenues will not be recognized in this budget amendment, revenues identified from the additional tonnage will be part of the unappropriated FY 1993-94 ending fund balance. The additional increase in unappropriated fund balance has been taken into consideration in the preparation of the FY 1994-95 Solid Waste Budget to replenish contingency and to avoid a disposal rate increase for FY 1994-95.

Neighborhood Annual Cleanup Grant Program

The Annual Cleanup Matching Grant Program was established to provide partial funding to local governments to help defray the costs of community-based clean-up events and illegal dumpsite clean-ups. Metro's goals are to increase waste recycling opportunities for as many residents as possible, to promote the recycling of source-separated bulky materials which may otherwise be inappropriately disposed, and to provide a visible public service which increases knowledge of anti-litter and anti-vandalism efforts throughout the region.

This is an ongoing program that has been part of the Solid Waste budget since 1990. The Council has clearly indicated its intent that this be an ongoing program. The FY 1992-93 Solid Waste budget included an expenditure authorization of \$30,000 for the Cleanup Program. For FY 1993-94 this program was inadvertently omitted from the line item proposed budget that was presented to Council. When the Waste Reduction Division budget for FY 1993-94 was originally written, it included a \$35,000 request for this program. However, the version presented to Council for budget discussions did not include the request. In the adopted budget, the \$35,000 was not restored to the line item as intended. The Waste Reduction Division FY 1993-94 budget narrative includes this program as part of the Division's ongoing activities and as one of the programs to be continued for FY 1993-94.

The Solid Waste Department is requesting a transfer of \$35,000 from the Operating Account, Contingency Category to the Operating Account, Materials and Services Category, Waste Reduction Division to restore funding for the implementation of the Neighborhood Annual Cleanup Matching Grant Program FY 1993-94.

EPA Grant

Metro requested and was awarded \$27,125 in grant funds from the U.S. Environmental Protection Agency to design and produce 1,500 copies of a booklet entitled, "What's a Household Hazardous Waste Facility?" This brochure will explain what these facilities are and what they do. It will be made available to other governmental agencies, advocacy groups, neighborhood associations and others. The \$27,125 grant will pay \$23,000 for originating author's costs and \$4,125 for costs associated with the printing of the booklet. Metro will furnish \$2,875 of an in-kind match (in the form of staff time for project development and in-house graphic design). This brings the total cost to \$30,000 to create and publish the booklet. All monies will be spent during FY 1993-94.

On January 27, 1994, Metro Council approved Resolution No 94-1887 for the purpose of authorizing the issuance of a request for proposal and authorizing the Executive Officer to enter into a contract for services to create the booklet.

Oregon budget law allows for the recognition and appropriation of grant funds in the year of receipt without a supplemental budget. This request recognizes \$27,125 in new revenue and corresponding expenditures in the Solid Waste Revenue Fund, Materials and Services Category, Administration Division.

Rehabilitation and Enhancement Fund

Delivered Solid Waste Tonnage in Excess of Budget Expectations

The Forest Grove Transfer Station, a privately-owned facility in Forest Grove, collects a Rehabilitation and Enhancement Fee of \$0.50 per ton of material disposed at the Forest Grove Transfer Station. These funds are remitted to Metro, then remitted to the City of Forest Grove and used for community enhancement projects in the vicinity of Forest Grove. Similarly, a Rehabilitation and Enhancement Fee of \$0.50 is collected directly by Metro at the Metro South Transfer Station and then remitted to the City of Oregon City and used for community enhancement projects in the Oregon City area.

The FY 1993-94 budget based Metro's estimated payments to the City of Forest Grove and Oregon City on projections of 62,059 tons and 356,736 tons, respectively. However, based on current projections the Solid Waste Department now estimates payments based on 66,100 tons for the Forest Grove Transfer Station and 374,400 tons for Metro South Station.

The FY 1993-94 adopted budget for the Rehabilitation and Enhancement Fund includes in the Forest Grove Account a \$50,000 contingency to be used for all accounts if needed.

The Solid Waste Department is requesting a \$5,000 transfer of appropriation from the Forest Grove Contingency Account to the Forest Grove Account, Materials and Services Category and a \$15,000 transfer of appropriation from the Forest Grove Contingency Account to the Oregon City Account, Materials and Services Category. These additional appropriations are larger than the current tonnage estimate calls for, in order to insure adequate appropriations in the event that actual tonnage is higher than the latest estimate.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 94-541.

MR:gbc
c:kr:ord93-94:940541:SR.DOC



METRO

DATE: May 17, 1994

TO: Rena Cusma, Executive Officer *JA*

FROM: Paulette Allen, Clerk of the Council

RE: TRANSMITTAL OF ORDINANCE NOS. 94-539, 94-540, 94-541, 94-544A
AND 94-545

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on May 12, 1994.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, May 19, 1994. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, *Unette B. Shiley* received this memo and true copies of Ordinance Nos. 94-539, 94-540, 94-541, 94-544A and 94-545 from the Clerk of the Council on *May 17, 1994*.