

TRI-COUNTY LOCAL GOVERNMENT COMMISSION

MINUTES OF MEETING

December 18, 1975 - CRAG Offices

The meeting was called to order by Chairman Ron Cease. Roll call was taken and corrections were made on the membership list.

A motion was made and seconded that smoking be prohibited during the meetings. The motion was passed.

A motion was made and seconded that Rule 13 be added to the Proposed Rules of Procedure. Rule 13: The rules may be changed by the majority of a quorum under a previous agenda. The motion was passed. NAPA was deleted from Rule 9, vacancies are to be filled by the Executive Committee in Rule 10 and 5 under Rule 11 reads "other business".

A motion was made and seconded that the Proposed Rules of Procedure as amended be adopted. The motion was passed. (The amended Rules of Procedure are attached.)

The suggested Commission Work Plan was discussed. The first phase was changed from March to April 1, 1976.

A motion was moved and seconded that the suggested Commission Work Plan be adopted. The motion was passed.

A motion was made and seconded that the Administrative Secretary's sum be raised to \$14,000 and the part time sum be lowered to \$4,000. The motion was defeated.

A motion was made and seconded that the Administrative Secretary's sum be raised to \$14,000 and the sum for the consultants be reduced to accommodate that. The motion was passed.

A motion was moved and seconded that \$2,000 be added to the part time sum and subtracted from the consultants' sum. The motion was defeated.

The motion was made and seconded that the Proposed Budget be adopted. The motion was passed. (A copy of the Proposed Budget with the amendments is attached.)

Ron Cease discussed the local match contributions. Dr. Cease expressed appreciation to Multnomah County for taking the lead in contributing \$5,000. An equal match may come from the City of Portland. Portland State University will be donating office space valued approximately at \$5,000. Portland State will not have the space available until February 1, 1976; CRAG will lend space until that time. Dr. Cease suggested that a letter signed jointly by a select committee is being written to the local private sector asking for contributions.

Mary Rieke gave a report on the Nominating Committee. Nominees for membership on the Executive Committee were introduced. A motion was made and seconded that an unanimous ballot be cast for approving the report from the Nominating Committee. The motion was passed.

A motion was made and seconded that a ten minute recess be granted. The motion was passed.

After calling the meeting back to order, Dr. Cease discussed how committee appointments were put together. No Chairman was assigned to any committee with the same professional or job interest. After three months the committees may be restructured.

The pros and cons of Clark County and Vancouver being invited to send a formal representative or an observer were discussed. The motion was made that Chairman Cease invite those governments in Clark County to send observers. The motion was seconded and passed.

Bob Simpson and Kay Rich discussed the information and resources made available by the Study Commission and what was accomplished by the Commission and what has happened since.

The next meeting will be held Thursday, January 15, 1976. Ideas for the agenda should be given to Dr. Cease or the staff by the first week of January.

The meeting was then adjourned.

RULES OF PROCEDURE

TRI-COUNTY LOCAL GOVERNMENT COMMISSION

PORTLAND, OREGON

1. Name. The commission shall be named the Tri-County Local Government Commission.
2. Membership. Members shall be those individuals appointed to the commission by the Portland Metropolitan Area Local Government Boundary Commission.
3. Officers. Officers of the commission shall be a Chairman and Vice-Chairman. Any vacancy in either office shall be filled at the next meeting of the commission following notification to the members that the vacancy will exist.

The Chairman shall have authority to sign all documents on behalf of the commission and in the event of his unavailability the Vice-Chairman shall have the same authority.

4. Executive Committee. An Executive Committee shall be created consisting of the Chairman, Vice-Chairman and nine members elected by the commission. The Executive Committee shall make recommendations to the commission on the work program and budget, approve all expenditures above \$100, approve the formation of committees recommended by the Chairman and perform other functions assigned to it by the commission.
5. Committees. The Chairman shall appoint the chairmen and members of all committees subject to approval by the Executive Committee. He and the Vice-Chairman shall serve as ex-officio members of all committees.
6. Quorum. A majority of the members of the commission shall constitute a quorum for the transaction of commission business.
7. Notice of Meetings. Notice of a meeting and a proposed agenda of matters to be considered thereat shall be mailed to each member, to such agencies or organizations that request it and to news media in the tri-county area not less than five days prior to the meeting. All meetings shall be open to the public.
8. Staff. The commission shall have a staff consisting of a Director and such other employees as are needed.
9. Travel Expenses. Expenses will be allowed for commission members and staff for those items and at the rates established by the Executive Committee.

10. Vacancies. Membership on the commission will be declared vacant by the Chairman if any member missed three consecutive meetings of the commission or a committee to which the member has been assigned unless excused by the Chairman. Any vacancy shall be filled by the Executive Committee.
11. Order of Business at Meetings. The order of business at meetings unless otherwise authorized by the commission (or the committees) shall be as follows:
  1. Call to order
  2. Roll call of members
  3. Approval of minutes
  4. Agenda business
  5. Other business
  6. Adjournment
12. Parliamentary Procedure. Roberts' Rules of Order, Revised, shall govern all meetings of the commission except where inconsistent with these rules.
13. Change of Rules. These rules may be amended by a majority vote of the commission at any regular meeting provided notice of the proposed amendment was given at the previous meeting of the commission.