

## MINUTES OF THE EXECUTIVE COMMITTEE & COMMITTEE CHAIRMEN

Held: January 21, 1976

PRESENT: Ron Cease, Chairman, Carl Halvorson, Vice-Chairman, Coleman, Gisvold, Kirkpatrick, Mays, Montgomery, Nelson, Nightingale, Roberts, Simpson, Snedecor, Stevenson, Yost

Staff: Rich, Bukowsky, Cross, Garbutt, Lamb

The minutes of the previous meeting were approved.

INTRODUCTION OF NEW STAFF: Chuck Bukowsky, Research Associate  
Bill Cross, Public Information Officer

5. There was a brief discussion on developing a PUBLIC INFORMATION PROGRAM. Bill Cross will be working with Corky Kirkpatrick on this, and it will be discussed further at the next meeting.
6. FUNDING CONTRIBUTIONS FROM BUSINESS COMMUNITY - Carl Halvorson reported the funding process will probably be completed the first part of next week.
7. VACACIES ON COMMISSION - Stuart Crosby and John Hakanson have sent in letters of resignation.

During the early stages of Phase I attempts will be made to find replacements for those who resign, but later on in the project it would be impractical to bring in new people.

In answer to a question, Chairman Cease said an "excused absence" will be acceptable for Committee members who are unable to attend two meetings in succession.

8. The importance of liaison between Committees and staff was stressed by Chairman Cease, as well as the need for focusing on problem areas and maintaining the direction and interest of Commission members.

Douglas Montgomery is coordinator for the six student research teams. He will provide the Committee Chairmen with a list of student group projects. The following subject matter has been chosen for study:

1. Tax and Finance
2. Neighborhood Organizations
3. Regional Organizations
4. Relationships of Urban Counties with Cities
5. Consolidation of Services
6. LCDC

Minutes of the Executive Committee & Committee Chairmen

8. continued -

It was requested that the students also do research from other areas of the country. Mr. Rich suggested staff do this.

The five Committee Chairmen gave brief reports on their Committee's objectives and plans. The key activity at this time is the identification of problems and prioritizing areas for examination.

Committees will not necessarily remain in the same structure throughout Phase II. This will be evaluated later.

It was suggested in order to maintain interest it would be helpful to have a more specific plan for each phase, including hypothetical models for future activities.

9. COMMISSION RETREAT, April 10 & 11 - Bill Cross gave a progress report on finding a suitable location. He is checking out possible sites in the metro area as well as out of town. The Commission will pay for meals and part of the overnight accommodation. It was suggested that a deposit be required from each member. The question of bringing spouses was also discussed.

Chairmen will contact their committee members. Reservations must be made as soon as possible as many places are already booked.

NEXT MEETING - FEBRUARY 4, 7:30 - 9:00 a.m. at the KOPPER KITCHEN.

Future meetings of the Executive Committee will be the first and third Wednesday of each month.