

C 19

EXECUTIVE COMMITTEE MEETING

Held: February 4, 1976

PRESENT: Chairman Cease, Campbell, Kirkpatrick, Mays, Nelson,
Nightingale, Roberts, Tippens, Yost

Staff: Rich, Bukowsky, Cross, Etlinger, Garbutt

Cease informed the Committee that the letters to the business community asking for financial support have all been mailed. The letters have also been sent notifying all commission members of the April 10-11 conference at Otter Crest. The Commission will pay \$15 of the cost for accommodation; the individual will pay \$10 plus the cost for their spouse. The cost will include a noon and evening meal Saturday, and breakfast Sunday. During meal times no business will be discussed. Reservations should be in by February 16.

FEBRUARY 19 COMMISSION MEETING - The Statement of Purpose will be discussed, and Charles Warren of NAPA will be the guest speaker.

OFFICE SPACE - Problem of acquiring space still must be resolved.

PUBLIC INFORMATION - Bill Cross is responsible for coordinating activities with Corky Kirkpatrick. The purpose is to establish a constituency to work with when we begin to present our recommendations in Phase 3. We will ask one of the local TV stations to contribute time. In connection with the TV program a questionnaire could be published in the newspapers for response to the Commission. A persistent effort must be made to get feed-back from a greater segment of the public. We might ask a public relations agency to donate in-kind help in preparation for lobbying the legislature. Students might assist in conducting a telephone survey. Contact cities which have newsletters and ask to be included. We will publish separate internal and external newsletters.

It is generally felt by the commission members that a well defined format and guidelines are needed for directing their efforts. The April conference will serve to establish a sense of mission. A statement for the media should be prepared explaining the purpose of the Commission.

FEBRUARY 18 EXECUTIVE COMMITTEE MEETING - We will discuss the agenda for the March 18 meeting and for the April conference.

ADJOURNED.

C 17

EXECUTIVE COMMITTEE MEETING and COMMITTEE CHAIRMEN

Held: February 18, 1976

PRESENT: Chairperson Cease, Halvorson, Vice Chairperson; Campbell; Gisvold; Hammel; Kirkpatrick; Mays; Nelson; Nightingale; Tippens; Yost

Staff: Rich; Bukowsky; Cross; Etlinger; Garbutt

Barbara Lucas, League of Women Voters

FUNDS - We need to send out a second letter to those businesses that have not responded. In addition, jurisdictions that have not contributed will be contacted again.

CONFERENCE AT OTTER CREST - The reasons for choosing this location were discussed. Many suitable places were examined by the staff; most of them were already booked for April 10-11. Members were polled; 75% were in favor of having the conference at the coast.

Nancy Hoover submitted a letter to the Executive Committee expressing her objections to holding a retreat at the coast. It was a consensus of the Executive Committee to continue with the plans for the conference.

A format for the conference will be drafted by the staff, and an Agenda will be sent out. The special rate will also apply to those who want to stay at the Inn Friday Night. Coffee will be available Saturday, 9:00 A.M. The meeting will begin promptly at 10:00 A.M. The conference will end no later than 3:00 P.M. Sunday.

COMMITTEE STRUCTURE: Organizational or Functional. Chairman Cease asked for suggestions for Phase 2. Two weeks from today the Committee will again discuss the format for the work program. There probably should be an opportunity for some to change committees if the organizational format is adopted.

PUBLIC INFORMATION - Bill Cross reported on producing the Newsletter.

METROPOLITAN STUDY COMMISSION reports should be examined, according to Roger Yost. He noted the commission could build on what was done by that group rather than duplicating their efforts. The Executive Committee agreed and the March 18 meeting is to include a report on what was done by the Study Commission.

Next meeting - March 3

Meeting Adjourned