

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Held: May 19, 1976, 7:30 a.m.

MEMBERS PRESENT: Cease, Chairperson; Halvorson, Vice Chairperson; Kirkpatrick; Nightingale; Roberts; Stevenson; Stuhr; Schumacher; Tippens

EXCUSED: Mays

Staff: Rich, Garbutt

The Chairman called the meeting to order at 7:40 and asked for approval of the meeting minutes of May 5. Nightingale moved to approve the minutes, Kirkpatrick seconded, and the motion was approved. In future the minutes will be handed out with the agenda at the meetings.

FUNDING

Carl Halvorson is preparing a new list of people to be asked for contributions for the Commission. The list will be completed this week.

APPROVAL OF COMMISSION EXPENSES - Kay Rich explained that the rules call for him to submit all expenses over \$100 to the Executive Committee for approval. This creates a problem of getting them to NAPA for approval and payment within a reasonable time. We have received complaints from local businesses on our overdue accounts. Washington sends payment directly to the vendor.

Roberts suggested we submit an estimate of costs for approval by the Executive Committee; when the actual bill arrives it can be sent directly to Washington. This idea was generally accepted by all members present.

Kay said we are also required to get permission from Washington on any printing costs which will exceed \$50.00 and possibly send materials to NAPA for printing. This would cause a serious delay on items such as news letters and reports to the Commission.

Tippens made a motion that this system is not acceptable and we should do the printing here. Stuhr seconded the motion and it was passed.

A motion was made and seconded by Roberts and Tippens to approve payment of the telephone bill for \$449.72, which includes installation costs.

COMMITTEE WORK PROGRAMS

Rich presented the five work programs for Phase II, which outlined the schedules and functional assignments.

Roberts is concerned that the programs are not definite enough - at this point we need to start designing a specific model for government.

Rich said each committee will decide individually which approach they will use.

Tippens said he does not feel comfortable with the shift from the structural approach in Phase I to the functional approach in Phase II.

Roberts pointed out that in the Finance Committee there was no consensus of what the Models II and III meant.

Nightingale said his committee might come up with a plan which does not conform to either Model II or III.

Rich has prepared a brief explanation of the Models, and it will be sent to all Commission members in today's mailing. He noted that the Models are purposely vague because the Committees are supposed to provide the specificity as they decide the services to be provided at each level.

During the next week Halvorson and Cease will attend some of the committee meetings. They will then meet with the committee chairmen to resolve the problem of the relationship between the structural and the functional approach.

Rich reiterated that the matrix is intended as an aid to assigning functions. If any committee feels it gets in the way, it should be discarded.

Etlinger invited anyone present to attend the Human Services Committee meeting next Tuesday, noon, Smith Center, Room M107.

AUTHORIZATION OF HALF-TIME PERSONAL SERVICES CONTRACT

Rich proposed hiring Ken Martin, who has already done two studies for us, on a parttime basis from now until September when he returns to the Boundary Commission. He would work for the two committees Brom Lamb now has when Brom graduates next month.

Tippens is familiar with his work and recommended him highly.

His salary would be \$6.00 per hour, or approximately \$2,200. In response to Kirkpatrick's question, Kay replied that this money is in our budget.

Stuhr made a motion to accept this proposal, Tippens seconded, motion was passed.

Rich proposed we set aside \$3,000 for the Public Information program.

Tippens moved we establish a budget category for Phase III Public Information and set aside \$3,000, Nightingale seconded the motion and it was approved.

There were no further questions on the funding or the budget.

MAY 20 COMMISSION MEETING AGENDA

Legislators, government officials and academic representatives have been invited. This will be a good opportunity for commission members to discuss the functional and structural issues with Art Naftalin.

AGENDA FOR JUNE MEETING

Nightingale suggested a report on what is happening in the interim committees would be helpful.

Cease - We need to coordinate our activities with the Interim Committee on Government Reorganization as well as others.

FALL COMMISSION CONFERENCE

Those present were asked for suggestions for the time and place for a fall conference, late in September or early October. The following were considered good possibilities: Loyola Retreat Center, Marylhurst, PGE Center, Portland Community College.

It will be a weekend meeting near enough to Portland so that overnight facilities will not be necessary.

Cross suggested it should be a very public place, easily accessible. The staff will prepare a list of possible sites.

There was no other business.

MEETING ADJOURNED 9:20 a.m.

bjg
