

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Held: July 7, 1976, 7:30 a.m.

MEMBER PRESENT: Cease, Chairperson; Halvorson, Vice-Chairperson; Bailey, Kirkpatrick, Mays, Nelson, Nightingale, Stevenson, Stuhr, Tippens

STAFF: Rich, Cross, Garbutt

Halvorson opened the meeting and approval of the minutes of June 16 was moved and seconded by Stuhr and Kirkpatrick.

APPROVAL OF BILLS TO BE PAID

The following invoices were approved by the Executive Committee for payment:  
Contract for work study research person (we pay 25% of the student's salary) - \$225.00 for June through September; printing cost for brochures - \$170.00; PSU printing and xeroxing of miscellaneous reports - \$335.75.

FINANCIAL REPORT

Rich presented the financial report for the period from December through June.

Conference Costs:

The Expense for Lunches for the committees was higher than anticipated, which explains why the estimated figure for Conference Costs may go over the budgeted amount.

Office & Equipment Rent: We do not have a statement from PSU or CRAG giving the figure for the in-kind contribution of office space and equipment. This will be part of the \$9,000 listed in this category.

Consultants: This category includes part-time staff - only Rich, Cross, Garbutt and Bukowsky are paid out of the Personal Services category.

REPORT ON MATCHING FUNDS

From our last mailing in May to 17 business organizations requesting funds we have received five replies. To date we have received \$13,900 from firms and \$15,150 from government agencies (the contribution from Portland City Club was changed from private to government category).

AGENDA FOR JULY 15 COMMISSION MEETING

Howard Hallman from the Center for Governmental Studies in Washington, D.C. will be the guest speaker, and will be in Portland from Wednesday to Friday morning.

Committee chairpersons will make progress reports re functional assignments.

There followed a discussion on the working models to be presented at the meeting for use by the committees in making their recommendations.

Minutes of the Executive Committee Meeting 7/7/76

Halvorson proposed we strike out item d. on the Agenda, "Report of Constitutional and statutory obstacles to reorganization". It was generally agreed by those present that this should be discussed at a later meeting.

PUBLIC INFORMATION PROGRAM

Cross said the new brochure, "Let's put Together. . .", which has been sent to all Commission members is also being mailed to approximately 600 names on our general list. A second brochure will be printed later this summer focusing on the problems and alternatives.

Cross has prepared a background information memorandum on the Commission which will be sent to the full commission in Wednesday's mailing.

We are setting up a schedule for radio and TV public service programs for this fall and talking with stations regarding public service announcement policies. There will also be a series of workshops organized by the Public Information Committee with the Commission and various local groups.

Kirkpatrick mentioned the Oregon Community Foundation grant as a possibility for funding a special television show focusing on the issues with opportunity for public feedback.

Alan Brickley will lead an informal discussion at the Mayors' Conference at Otter Crest this week. Kirkpatrick suggested he be given some background information on current Commission activities for presentation at the meeting. This would also be a good opportunity to include these public officials in what the Commission is trying to do and let them know we would like their opinions.

Stuhr asked if anyone has suggestions on which Commission members should be asked to represent the Commission before community planning organizations, etc. It was suggested they should contact Kay Rich or Bill Cross.

Meeting adjourned

AMR/bjg