
MERC Commission Meeting

March 3, 2021
12:00 pm

Zoom Virtual Meeting

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-813-7514. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at www.trimet.org.

Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullamada dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知

Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要請に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការម Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានក្របខណ្ឌសិទ្ធិសមស្របសម្រាប់ការប្រកាសនៅពេលអង្គការ បេណ្ឌិកអន្តរជាតិសម្រាប់ការអនុវត្តប្រកាសនៅពេលអង្គការ របស់ស្ថាប័នស្រុកស្រីស្រី 503-797-1890 (ម៉ោង 8 រឺក្នុងម៉ោង 5 ល្ងាច ថ្ងៃអាទិត្យ) ប្រាំពីរថ្ងៃមុន ថ្ងៃអង្គារ មុនថ្ងៃដើម្បីអាចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក

إشعار بحقوق مدني من Metro

تحتزم Metro الحقوق والمدنية للمزيد من المعلومات حول برنامج Metro لحقوق والمدنية أو لإبداء شكوى خذات مديري رجي زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب عليك الاتصال مقدم برفق لهاتف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة () أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте www.oregonmetro.gov/civilrights. Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lw m ua nte ntawm lub rooj sib tham.



Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Ray Leary

Dañiel Malán

Deanna Palm

Meeting Agenda

March 3, 2021

12:00 to 3:00 p.m.

Zoom | Webinar ID: 899 5156 1451

12:00 p.m. Call to Order and Roll Call

12:05 Citizen Communication

12:10 Commission / Council Liaison Communications

12:15 Consent Agenda

- Record of MERC Actions February 3, 2021

12:20 Action Agenda

- **Resolution 21-02** For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2020-21.

12:30 FY2021-22 Proposed Budget Presentation

Rachel Lembo

1:15 Action Agenda

- **MERC Resolution 21-03** For the purpose of approving the Metropolitan Exposition Recreation Commission (“MERC”) 2021-22 Proposed Budget and 2021-22 through 2025-26 Capital Improvement Plan.

1:25 Break

1:30 – 3pm Work Session: Expo Development Opportunity Study

MERC Commission Meeting

March 3, 2021
12:00 pm

Financial Report

Metropolitan Exposition Recreation Commission

Memorandum

Date: March 3, 2021
To: Commissioner Karis Stoudamire-Phillips, Chair
Commissioner John Erickson, Vice Chair
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer
Commissioner Damien Hall
Commissioner Ray Leary
Commissioner Dañel Malán
Commissioner Deanna Palm
Councilor Christine Lewis
From: Sarah Keane – Zoo Finance Director and Interim MERC Finance Manager
Subject: January 2021 Financial Update

This is the first report for calendar year 2021, and things continue to look up for the venues. The transient lodging tax turnover is \$2 million year to date (September – January), twice as much as was originally projected.

The Oregon Convention Center and Portland Expo Center are hosting COVID-19 vaccination super centers, helping speed up the distribution of vaccines. Financial impacts of the super sites are conservatively included in OCC's projection through March and not yet in Expo's numbers.

Portland'5 is ready and waiting for the Small Business Administration to open the application portal for the Shuttered Venue Operators Grant funded by the recent COVID-19 relief bill. The maximum grant per venue is \$10 million. This grant is not yet included in the Portland'5 projected reserves.

The Expo Center plans to hold the Sportsmen's Show in March and that is included in the projected reserves.

In addition to these new revenues, spending at all three venues has been below budget, which results in higher projected year-end reserves.

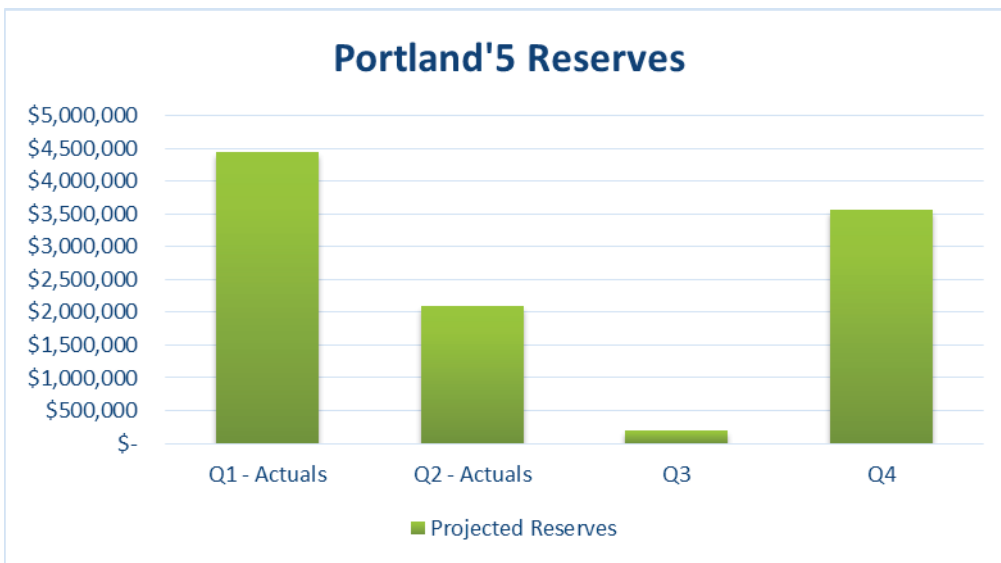
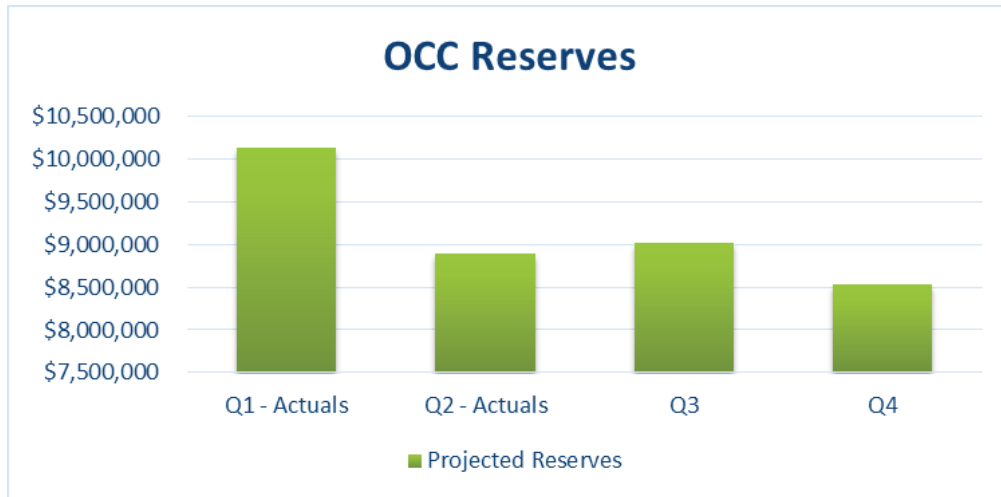
Another important piece in the venues' financial picture is the recovery of the hotel and tourism industry. The charts below show Portland hotel revenue and occupancy change year-over-year in the City of Portland+ (includes central city, airport, jantzen beach and eastside).

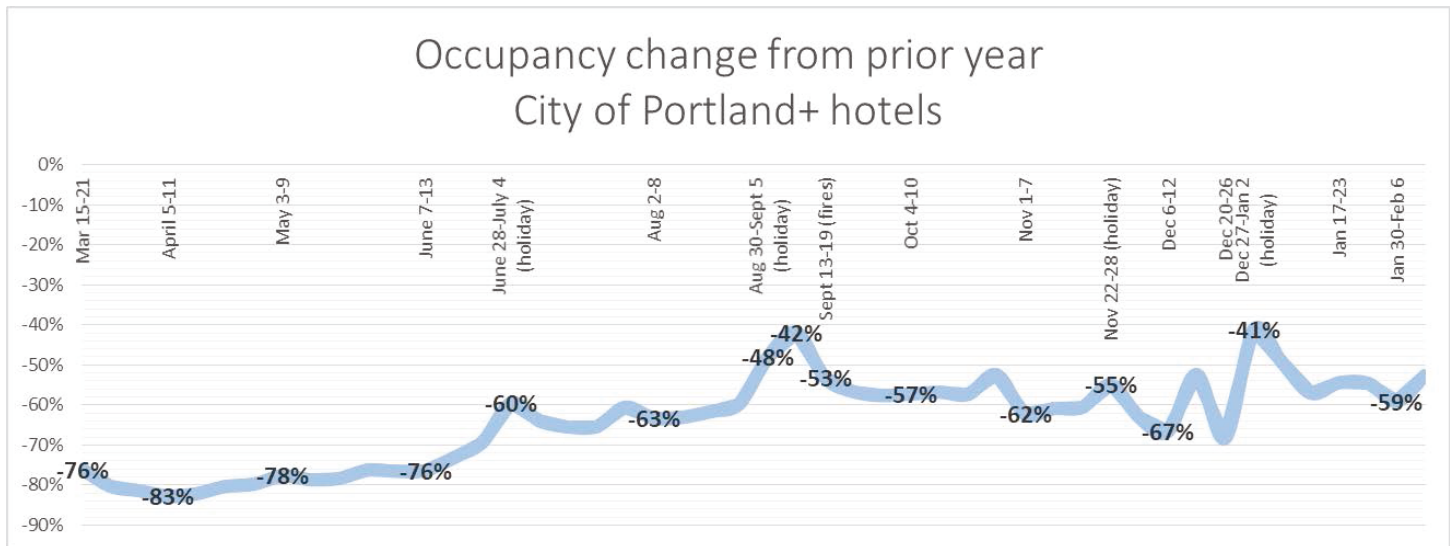
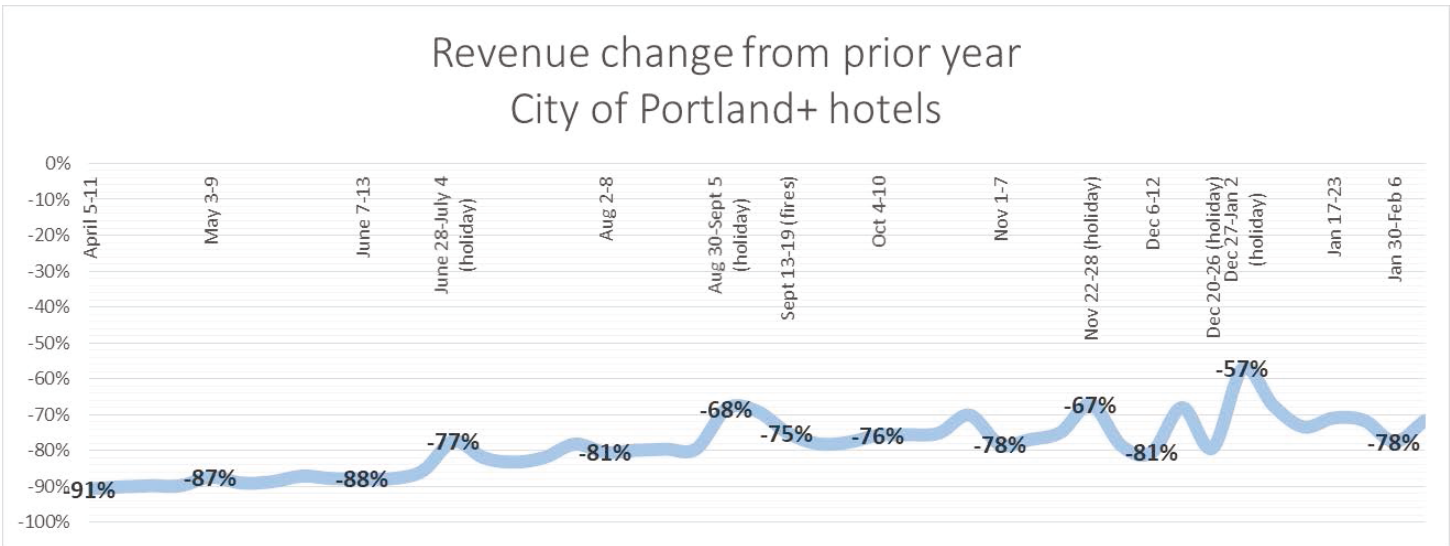
Upcoming Large Procurements

There is one large procurement related to a capital project at Portland'5. Additional information is included at the end of the financial packet.

- Portland'5 – ASCH Sewer Line Replacement







MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Oregon Convention Center

January 2021

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2 - Actuals	Q3	Q4	Full Year	
Operations							
Charges for Services	5,498,000	426,313	503,202	400,678	-	1,330,193	(4,167,807)
Local Government Shared Revenues	3,338,000	-	944,906	1,310,067	2,085,320	4,340,293	1,002,293
Grants	735,000	(177,957)	90,925	883,651	-	796,618	61,618
Interest Earnings	162,322	50,569	58,770	39,164	30,000	178,503	16,181
Miscellaneous Revenue	-	2,849	8,214	6,080	-	17,144	17,144
Transfers-R	3,296,669	294,843	624,781	1,188,522	1,188,522	3,296,668	(1)
Total Revenues	13,029,991	596,617	2,230,798	3,828,163	3,303,842	9,959,419	(3,070,572)
Personnel Services	4,340,153	1,062,045	1,224,060	987,773	1,194,850	4,468,728	128,575
Materials and Services	10,998,500	717,330	1,152,456	1,679,613	1,533,250	5,082,649	(5,915,851)
Transfers-E	4,377,113	1,138,681	1,123,261	1,055,449	1,059,722	4,377,113	-
Total Expenditures	19,715,766	2,918,056	3,499,778	3,722,835	3,787,822	13,928,490	(5,787,276)
Net Operations	(6,685,775)	(2,321,439)	(1,268,980)	105,328	(483,980)	(3,969,070)	2,716,705
Capital							
Total Revenues	-	19,227	(19,227)	-	-	-	-
Total Expenditures	-	64,824	(42,728)	(21,364)	-	732	732
Net Capital	-	(45,597)	23,501	21,364	-	(732)	(732)
Change in Fund Balance	(6,685,775)	(2,367,036)	(1,245,479)	126,692	(483,980)	(3,969,803)	2,715,972
Ending Fund Balance	5,811,552	10,130,291	8,884,812	9,011,504	8,527,524	8,527,524	

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland's 5 Centers for the Arts

January 2021

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2 - Actuals	Q3	Q4	Full Year	
Operations							
Charges for Services	2,852,779	(61,726)	14,124	14,653	55,545	22,596	(2,830,183)
Local Government Shared Revenues	402,000	-	81,787	113,787	292,000	487,574	85,574
Contributions from Governments	2,581,313	-	-	1,290,657	1,390,657	2,681,313	100,000
Grants	735,000	(167,732)	7,944	785,825	-	626,037	(108,963)
Interest Earnings	78,623	34,445	21,314	10,656	10,000	76,415	(2,208)
Miscellaneous Revenue	40,756	43,410	(3,501)	1,347	-	41,257	501
Transfers-R	1,636,310	143,346	295,193	598,887	2,198,887	3,236,313	1,600,003
Total Revenues	8,326,781	(8,257)	416,861	2,815,811	3,947,089	7,171,504	(1,155,277)
Personnel Services	2,349,913	598,321	635,228	559,376	579,264	2,372,190	22,277
Materials and Services	4,989,000	(127,289)	387,568	605,014	524,945	1,390,239	(3,598,761)
Transfers-E	1,981,820	555,759	470,421	477,825	477,815	1,981,820	-
Total Expenditures	9,320,733	1,026,792	1,493,218	1,642,215	1,582,024	5,744,249	(3,576,484)
Net Operations	(993,952)	(1,035,048)	(1,076,356)	1,173,596	2,365,064	1,427,256	2,421,208
Capital							
Total Revenues	4,390,353	2,003,837	3,838	878,838	1,503,837	4,390,350	(3)
Total Expenditures	8,566,127	2,496,120	1,278,481	3,949,345	499,233	8,223,179	(342,948)
Net Capital	(4,175,774)	(492,283)	(1,274,643)	(3,070,507)	1,004,604	(3,832,829)	342,945
Change in Fund Balance	(5,169,726)	(1,527,332)	(2,350,999)	(1,896,911)	3,369,668	(2,405,574)	2,764,152
Total Ending Fund Balance	804,549	4,447,631	2,096,632	199,721	3,569,389	3,569,389	

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland Expo Center

January 2021

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2 - Actuals	Q3	Q4	Full Year	
Operations							
Charges for Services	1,878,572	367,187	619,005	205,021	15,000	1,206,213	(672,359)
Local Government Shared Revenues	115,000	-	-	-	115,000	115,000	-
Grants	145,000	(53,418)	23,672	202,078	-	172,332	27,332
Interest Earnings	28,500	12,467	16,407	6,715	4,167	39,757	11,257
Miscellaneous Revenue	-	79	11,356	8,128	-	19,564	19,564
Transfers-R	483,068	56,361	96,130	165,288	165,288	483,067	(1)
Total Revenues	2,650,140	382,677	766,571	587,230	299,455	2,035,933	(614,207)
Personnel Services	517,357	123,358	176,356	147,176	162,175	609,065	91,708
Materials and Services	2,840,000	307,109	321,933	562,056	328,900	1,519,998	(1,320,002)
Transfers-E	1,795,653	187,872	1,158,295	194,794	254,693	1,795,654	1
Total Expenditures	5,153,010	618,339	1,656,584	904,026	745,768	3,924,717	(1,228,293)
Net Operations	(2,502,870)	(235,662)	(890,013)	(316,796)	(446,313)	(1,888,784)	614,086
Capital							
Total Revenues	-	2,076	37,924	-	-	40,000	40,000
Total Expenditures	11,000	19,814	(6,594)	-	-	13,220	2,220
Net Capital	(11,000)	(17,738)	44,518	-	-	26,780	37,780
Change in Fund Balance	(2,513,870)	(253,400)	(845,495)	(316,796)	(446,313)	(1,862,005)	651,866
Ending Fund Balance	590,615	2,851,085	2,005,590	1,688,794	1,242,481	1,242,481	

Upcoming Large Contract Opportunities

Opportunity: Relocation of sewer line connection for Arlene Schnitzer Concert Hall

Estimated Value: \$350,000 (estimated)

Engineering, Design and Construction work is required in order to build systems required to relocate the main sewer connection for the Arlene Schnitzer Concert Hall from a very old and deep private line running one block north of the facility, to a shallower city line adjacent the building.

- 1) Key project aspects include:
 - a. Study, Engineering and Design of interior sewage lift system or drainage relocation
 - b. Creation of all documentation required for permitting
 - c. Installation of interior plumbing and equipment to realize the design
 - d. Connection of the system to the main line under SW Salmon Street
- 2) This will be solicited in two RFPs resulting in a Personal Services contract for design and a Public Improvement contract for construction. The contract period will be one year and is currently estimated to not to exceed \$350,000, however, at this time, a hard figure is not known
- 3) The current proposed timeline includes:
 - a. Prepare RFP language: Now through March 2021
 - b. Publish RFP and advertise: April 1, 2021
 - c. Award D&E Contract: May 15, 2021
 - d. Award Construction Contract: July 1, 2021
- 4) Advertisement and Outreach:
 - a. Advertisement
 - i. Metro Procurement Services will post the RFPs on the Oregon Procurement Information Network (ORPIN), and will advertise in Portland Tribune and at least one minority paper.
 - b. Planned Outreach
 - i. Direct notification of the opportunity to organizations, including:
 - 1) Oregon Association of Minority Entrepreneurs (OAME);
 - 2) Metropolitan Contractor Improvement Partnership (MCIP); and
 - 3) National Association of Minority Contractors (NAMC)
 - ii. Direct notification of the opportunity to firms on Oregon's Certification Office for Business Inclusion and Diversity (COBID) registry, including:
 - 1) Minority Business Enterprise (MBE);
 - 2) Women Business Enterprise (WBE);
 - 3) Service Disabled Veteran (SDV); and
 - 4) Emerging Small Business (ESB)
 - iii. Notification of firms who have contacted Metro in the last 12 months and notified of their interest in providing Design or Construction services of this type.
- 5) Bids received will be evaluated based on criteria outlined in the RFP, including Subcontractor Equity Program procedures. Awards shall be based on the highest ranked proposers.

MERC Commission Meeting

March 3, 2021
12:00 pm

Venue Business Reports



MERC Commission Business Report for March 3, 2021 Meeting Portland Expo Center – Matthew P. Rotchford, Executive Director

Events / Sales Awareness

- The Expo Center welcomed back a drive-thru testing site managed by OHSU within Lower Parking Lot One. A large 50'x180' tent was constructed to provide COVID-19 Testing M-F, and Vaccinations (once available) Sa-Su. The testing site will be with us through June 30, 2021 with options to continue longer as space is available and the community needs remain. Additionally, the site is focusing on providing access to all and broad accessibility for these services.
- CEVA (Columbia Empire Volleyball Assoc.) began their practice sessions for a variety of regional teams. This COVID-safe environment (Hall D) is limited to a few number of young athletes, coaches and staff (under 50) and brings some normalcy of sports for these accomplished middle & high school athletes. CEVA's efforts to protect all involved are to be commended.
- Amazon continues their Truck driver training events held in Upper Lot One.
- The Pacific NW Sportsmen's and Boat Show continues efforts to present their event from March 24-28, 2021. The event will feature widened-aisles, timed entry for attendees, pre-sale ticketing and parking, plus touchless food and beverage sales. Use of both indoor and outdoor spaces will be a focus of this first COVID-safe retail event. Tickets are on sale now. Thanks to the Metro Risk and others for their assistance. This event is considered indoor retail under the OHA guidelines.
- We have received an increase in sales inquiries for FY22 over the past few weeks – we believe promoters are bolstered by the increase of vaccination programs around the country. While we have a long stretch before the return to normal, these increases bode well for the return of public/consumer tradeshows over the next year.

Building / Department Awareness

- Building fire systems required some updates for hall paging as well as general systems modernization. The expense is required for fire/life/safety.
- HR and Teams are in process of providing invitations to welcome back staff to support the Sportsmen's Show event. Our thanks to Metro HR, our union partners and contracted agents for their efforts.

Capital Project Updates

- The Hall B post repair by Multnomah County is now completed with Hall C repairs still require finalization / engineer review.
- Staff supported the closure, repairs, sign and fencing replacement for Expo Road from 12/31/21-2/22/21. This allowed for the private road to get a much needed break.

Staff / Partners

- Staff are engaged with the Expo DOS project weekly with support for the Venue Performance Team, Core Team, Steering Committee, Public Meetings and stakeholder and cultural engagements.
- Edlen Electrical and Creative Security are to be commended for their partnership for support the OHSU COVID-19 testing site.
- Negotiations and discussions continue for the City of Portland Pump Station Project.



MERC Monthly Business Report - OCC Report

March 2021

1. Mass Vaccination Site

For a little more than a month, OCC has been supporting a mass vaccination center for Kaiser Permanente, Legacy, OHSU and Providence to offer appointment only COVID-19 vaccinations. During the last week of February, total vaccinations exceeded 100,000 individuals and the clinic has increased daily vaccinations from 3,000 to more than 5,000. The health care providers plan to stop operating out of the Oregon Ballroom the evening of Saturday, February 27 and move operations to Exhibit Halls C/D. The mass vaccination center will reopen in the halls on Tuesday, March 2, and will operate Monday-Friday only. This location change will leverage the center's spaces and layout, as well as dramatically improve queuing and provide increased flexibility for physical distancing as the operation scales up in the future.

2. Economic Development Administration Grant Update

Last fall, Metro submitted an \$800,000 grant proposal to the Economic Development Administration in support of our region's tourism industry. In February, we were notified of an opportunity to "carry forward" our proposal with slight modifications, including a co-applicant submission from Metro and Travel Portland. Travel Portland has earmarked unencumbered matching funds which are essential for this process and one of the suggestions to submit as co-applicants.

Additionally, beneficiaries who provided letters of support for the funding will be encouraged to complete ED900B forms which outline predicted job retention and creation through our three-pronged approach to aid in the re-opening of the region's tourism economy. The program of work includes strategies for retaining existing client business and for reaching new markets for future business. It also proposes accreditation for key facilities and partners who can meet the industry's highest standards for cleanliness, disinfection and infectious disease prevention, a certification that will assure visitors that our destination is safe and ready to welcome them once again. This work will help restore lost jobs, recover state and local tax revenue and support a future for the hundreds of small businesses throughout the state that depend on meetings and conventions to survive.

The Economic Development Administration is considering proposals and awarding CARES Act funds on a competitive basis to destination marketing organizations and tourism entities seeking assistance due to the devastating economic impacts of COVID-19 across the U.S. The first awards were announced in early February 2021 and will continue to be awarded on a monthly basis as reviewed by the Independent Review Committee

PORTLAND'5

CENTERS FOR THE ARTS



Portland'5 Centers for the Arts MERC Business Report March 2021



**"Have a belief in yourself that is bigger than anyone's disbelief."
- Playwright August Wilson**

P5 kept Black History month front and forward during February. In addition to all the activities offered by Metro, P5 staff shared a series of Black History Month informational emails. These included:

- "In Their Words". Voices on the black experience from prominent Black Americans
- Interview with Ta-Nehisi Coates
- NY Times article "The Real Rosa Parks Story is Better than the Fairy Tale"
- Live Video-IAVM Foundation's panel "Black Leaders in the Industry"
- Video-"How Can You Hate Me When You Don't Know Me?"
- Live from OCC-Deeper Discussions with MERC Chair Karis Stoudamire-Phillips and Commissioners Ray Leary and Damien Hall.

PORTLAND'S CENTERS FOR THE ARTS



Staff continued to do what they do best-care for the venues.

- We went through the snow and ice with no problems at the venues. (No this is not a recent photo.)
- We've been drilling down to the micro-level on re-opening details. For example, make sure all fire extinguishers are checked and ready to go, order and restock restroom supplies, etc.
- Got a new contract in place for an electrical contractor so staff stays current with the City of Portland's Electrical Master Permit Program. This allows our engineering staff to handle minor electrical work without filing for a permit for small tasks-such as electrical outlet repairs-but insures we have someone readily available to do the work our staff is not licensed to do.
- Continued focus on refining processes and procedures. Making sure all necessary maintenance contracts are current, update and ready for show start up.
- Took advantage of trainings-such as Safe Workplace-to hone the skills of everyone so they will be at their best when we are back to work.
- Researched a new product "ALLCLIR". A pH activated compound printed on cardboard like coasters or stickers. They give visual proof that a surface is disinfected enough to kill COVID. It is made here in Portland and we are currently awaiting samples. Right now they are pretty spendy but we're hoping high demand may start to drive the prices down. These could go a long way to increase confidence of our returning audiences.



PORTLAND'S CENTERS FOR THE ARTS



We participated in Clean and Safes/Portland Business Alliance's "Be there for Portland" marketing campaign by placing posters in our windows and poster cases.



While we long for live shows, streaming has allowed us to serve more children in the region than we ever thought possible.

National Geographic Live's Reimagining the Dinosaurs served 5,136 students in STEM programs in 49 schools in Multnomah and Washington Counties. We are researching why there was no participation from programs in Clackamas County as we've seen this to be the case on some other student shows.

Black Violin-during their multi-week run-served 14, 080 students and 72 schools. BV's popularity with students is amazing. We received this from one school and thought we'd share a few comments. Really made us feel good!!

Hello Imani,

I just want to thank you for the great opportunity to watch the video of Black Violin's performance. They were amazing and very inspirational too. My students wrote Thank you notes for them, can you please share these notes?

- I absolutely loved your performance. It was amazing and so inspiring. I like the mixed music styles too.*
- Thank you for performing and sending important messages that make us feel UNIQUE and good about ourselves. When I heard the music and heard you guys saying the messages, I felt like you guys. All of us as a community can make a change in the world, keep spreading those important messages. I hope you guys feel proud of yourselves for your amazing work.*
- Thank you for the concert. It was really good and inspiring and thank you also for the messages.*
- I liked the Believer song and that you still did music even when they told you that you can't.*
- Thank you for the Music. I love how you are able to do what you love even when you are discouraged by other people.*
- Hi, I really liked seeing your concert. My favorite song that you performed was Radioactive. When listening to the music I felt really inspired and I hope that you do more concerts like this one.*

PORTLAND'5

CENTERS FOR THE ARTS



Today instead of doing writing in class, we watched a video of your concert. I really liked the blend of music styles that you chose for the songs. Thank you so much for these songs and this concert. I also liked the message that you should keep chasing your dreams. No matter what tries to bring you down, you need to keep trying. Also, you should do it differently than everyone else and just be yourself. Thank you Black Violin.

*Respectfully,
Maestra Strode
4/5 Spanish Immersion
Scott Elementary School*



We continue to program “no risk” commercial streaming content. It brings in a little money but is designed more to keep P5 in the public eye. Power outages during Frozen is one of the reasons we think our sales were low as so many people lost their power and internet.

2/10 – Nat Geo Live - Scientific Exposure - 152 sold
2/17 – Broadway Cast Reunion – Frozen – 6 sold

Upcoming in February and March-Check the P5 website for details: www.portland5.com.

2/21 – Nickel Creek
2/24 – Broadway Cast Reunion – Hometown
2/24 – Nat Geo Live – Reimagining Dinosaurs
2/28 – Nickel Creek
3/10 – Broadway Cast Reunion – Lion King
3/17 – Nat Geo Live – Feats of Filmmaking
3/24 – Broadway Cast Reunion – Dear Evan Hanson
3/31 – Nat Geo Live – Mysterious Seas

We are also assisting other local nonprofits with promoting their shows on our social media.

PORTLAND'5

CENTERS FOR THE ARTS



- We promoted two free showings offered by White Bird-Exercising Wombhood. This work was commissioned by White Bird and featured a collaboration between a dancer in Australia and a dancer in California. The other showing was “A Celebration of Black Women in Dance” which featured a panel of black dancers and choreographers talking about the challenges and accomplishments of creating, programming and performing dance over different generations.
- Helped promote PSU’s free online production of “White Nights”. The casting, direction, rehearsing and performances were all conducted on line. The performances are presented live. The production previews on Thursday, February 25 and runs February 26-27, and March 3-6 at 7:30, with a 2:00 matinee on Sunday, February 28. It will be easy to access--just google "PSU WHITE NIGHTS" for links.



The Schnitz was selected to film Council President Petersen’s State of the Region address. This is the closest thing P5 has had to doing an event since shut down. I think Interim Director of Operations Ed Williams summed up everyone’s feelings best in this email he sent to all of us:

I don't think I realized what today's little event at Schnitzer was gonna feel like. Normal! It felt normal. I got a radio call this morning to change a light bulb. I took calls about stage temp and fan speeds. I monitored for issues and kept an eye on the systems while doing other work. I talked with security and production and custodial. Just like any other event. Normal. I don't think I realized just how good it was going to feel to just have the room put to a use even a little close to its intended purpose... As Catherine and I were texting earlier ... let's do more!!! Have a great weekend, all. Ed

I think we all got a little choked up. We can’t wait to get back to doing what we do best.

MERC Commission Meeting

March 3, 2021
12:00 pm

Consent Agenda

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
February 3, 2021
Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, John Erickson, Deidra Kryz-Rusoff, Damien Hall, Ray Leary, Deanna Palm
Absent:	Dañel Malán
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order Chair Stoudamire-Phillips at 12:34 p.m.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Agenda and Non-Agenda items <ul style="list-style-type: none"> • None
3.0	Commission and Council Communications <ul style="list-style-type: none"> • Commissioner Leary congratulated the OCC team for supporting the community by serving as a COVID-19 vaccination site. • Councilor Lewis reported on Councils work towards purchasing land on the West side to expand public services around solid waste and recycling, and preparing the launch of a new grant program to grow capacity for community groups and civic engagement.
4.0	GM Communications Scott Cruickshank provided the following updates: <ul style="list-style-type: none"> • Recently provided a high level overview of our venues to new Councilors Rosenthal and Nolan. • VFTA recommendations for FY22 will be presented to the Visitor Development Fund review board in March. • Due to ongoing uncertainty we have elected to not hold the budget committee meetings this year but will be presenting the FY2021-22 proposed budget to MERC in March. • Invited Commissioners to sign up for a preview of the new Polar Passage at the Zoo. • Invited Andrew Scott to provide an Expo Development Opportunity Study update. • Commissioner Leary asked about communities engaged in the process. Andrew reiterated that the key community engagement is focused on Asian American, African American and urban Indigenous communities. • Commissioners Palm and Erickson voiced concerns around a lack of economic impact comparison on potential futures. • As members of the DOS Steering Committee Commissioners Kryz-Rusoff and Hall offered to discuss the project further. • Chair Stoudamire-Phillips requested a dedicated meeting to discuss the project further.
5.0	Financial Report Rachael Lembo presented a financial update. <ul style="list-style-type: none"> • Lembo introduced Sarah Keane as the new MERC finance manager. • Commissioner Kryz-Rusoff asked our viability moving forward if vaccine rollout takes longer than expected. Lembo responded that in the beginning we established our minimum operating level forecasting a worst case scenario of closure for 2 full fiscal years, so we will be ok financially with some delays. • Commissioner Erickson asked about future projections of hotel tax base. Lembo responded we have not heard specific forward looking projecting but will reach out to Travel Portland for more information. Brian Kennedy added that we anticipate a slow recovery in collections of Transient Lodging Tax.

	<ul style="list-style-type: none"> Commissioners Leary asked about federal support funds process. Lembo responded that the application portal is not open yet, however all of our information is ready to submit.
6.0	<p>Venue Business Reports</p> <p>Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month.</p> <ul style="list-style-type: none"> Commissioner Krys-Rusoff asked about staff safety serving the new vaccination clinic. Stroud responded that Metro overall has had a very good outcome for COVID-19 incidents in the workplace and OCC has had no incidents. Staff do not have a lot of activity in the clinic itself. Chair Stoudamire-Phillips posed the same question around staff safety at Expo. Rotchford responded that security is committed to enforcing proper protocols prior to campus entry. Staff is largely separated from the health care providers. Commissioners Krys-Rusoff and Erickson shared their excitement to see the new updates to the Shnitzer Hall.
7.0	<p>Consent Agenda</p> <ul style="list-style-type: none"> Record of MERC Actions, January 6, 2021 <p>A motion was made by Commissioner Erickson and seconded by Commissioner Krys-Rusoff to approve the Consent Agenda.</p> <p>VOTING: AYE: 6 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, Leary and Palm) NAY: 0</p> <p>MOTION PASSED</p>
8.0	<p>Metro External Audit Presentation</p> <p>Ashley Osten, Moss-Adams, Auditor Brian Evans and Brian Kennedy, Metro</p> <ul style="list-style-type: none"> Commissioner Leary noted the positive feedback of the audit and gave kudos to the Metro budget teams.
	<p>As there was no further business to come before the Commission, the meeting was adjourned at 1:58 p.m.</p>

Minutes submitted by Amy Nelson.

MERC Commission Meeting

March 3, 2021
12:00 pm

Action Agenda

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 21-02

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2020-21.

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2020-21 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the Adopted Budget for fiscal year 2020-21 for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED THAT,

1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021 for inclusion as part of the total Metro budget for this period as described in the attached Staff Report.
2. MERC requests that the Metro COO present these amendments to the amended budget to the Metro Council for ratification.

Passed by the Commission on March 3, 2021.

Approved as to Form:
Carrie MacLaren, Metro Attorney

Chair

Secretary/Treasurer

By:

Nathan A. S. Sykes, Deputy Metro Attorney

MERC Staff Report

Agenda Item/Issue: For the purpose of approving and transmitting to the Metro Council a FY 2020-21 budget amendment to the MERC Fund.

Resolution No: 21-02

Presented By: Rachael Lembo, MERC Finance Manager

Date: March 3, 2021

Background and Analysis:

Metro received \$1.6 million in CARES Act Coronavirus Relief Funds from the City of Portland's PDX-CARES relief package. The intent of these funds is to support Portland's Centers for the Arts. The funds are restricted to eligible CARES Act costs. Metro incurred these eligible costs in departments across the agency; these funds will be recorded in those departments and \$1.6 million will be transferred to Portland's.

FY 2020-21 Operating Budget Impact

Description	FY 20-21 Current Budget	Amendment	FY 20-21 Amended Budget
Transfers – R	1,636,310	1,600,000	3,236,310
Contingency	804,549	1,600,000	2,404,549

Fiscal Impact: This action will amend the FY 2020-21 budget as shown above.

Recommendation: Staff recommends the Metropolitan Exposition Recreation Commission adopt Resolution 20-02.

MERC Commission Meeting

March 3, 2021
12:0 pm

FY2021-22 Proposed Budget
Presentation

Metropolitan Exposition Recreation Commission

Memorandum

Date: March 3, 2021
To: MERC Commissioners
From: Rachael Lembo, MERC Finance Manager
Re: Transmittal of the Fiscal Year 2021-22 MERC Budget

There is still so much uncertainty around the venues' recovery that the budget was not developed in its normal level of detail. Each venue team started by projecting when the building would be able to reopen to large gatherings, and at what speed their revenues would recover. Expenses assume the current minimal operations, plus event related costs in proportion to the revenue projected. The FY21-22 proposed budget is very similar to what was presented to the Commission at the November budget retreat.

Typically, the Budget Committee reviews the budget and recommends it for approval by the Commission. This year the Budget Committee review meetings were postponed, due to the uncertainty and lack of details to discuss. The budget was reviewed by Metro leadership, including the Chief Operating Officer, Deputy Chief Operating Officer, General Manager of Visitor Venues and Chief Financial Officer.

OREGON CONVENTION CENTER – SIGNIFICANT CHANGES IN THE BUDGET

To position OCC for the best opportunity to financially recover and stabilize once pandemic business restrictions ease and are ultimately lifted, the entire OCC team has identified opportunities to increase efficiency and effectiveness since April 2020. This work, titled Reimagining OCC, includes strategic and tactical assessments, restructuring of management and department organization, process improvement initiatives for service delivery and technology systems, and identification of opportunities resulting in numerous plans and initiatives. Because OCC laid off 75 percent of its workforce in April 2020, including significant numbers of management and specialized staff positions, the team has focused on supporting and continuing important initiatives and programs across the remaining staff. New positions proposed in the FY 2020-21 budget prior to the pandemic were eliminated, however a restructuring allowed priority work initiatives, such the OCC Equity and Employee Engagement Program, to be assigned to existing staff. OCC has doubled-down its focus on its greatest asset—its people, to cultivate a more collaborative workforce and environment where managers and staff thrive and feel mutually supported.

The proposed budget assumes no large gatherings through September 2021, then a slow reopening October 2021 through June 2022. COVID-19 will likely constrain event and attendee travel budgets; therefore, OCC expects fewer attendees and exhibitors at meetings, conventions, and consumer shows until the overall economy recovers. The seismic shift caused by the pandemic and expected long-term



adoption of virtual components to augment, or in some cases replace, in-person events will also affect revenues and expenses, with particular impacts to service areas such as catering and retail food and beverage.

Annual event revenues are forecast at \$14.2 million, down 56% from FY 2018-19 actuals of \$32.2 million. Expenditures are forecast at \$28.5 million, down 32% from FY 2018-19 actuals of \$41.8 million. Expenditures include the cost of current operations, keeping the building safe and maintained while coordinating with clients and planning for reopening, and event driven costs when events return. Support from the Visitor Facilities Trust Account and Transient Lodging Tax Excise Fund is also expected to be down as the pandemic has dramatically impacted hotel occupancies and room rates that are the source of these lodging taxes. Revenues of \$21.5 million in FY 2018-19 are only projected to be \$10.6 million in FY 2021-22. With these changes, OCC projects an operating deficit through FY 2021-22 which will be supported by fund balance. Metro has waived the management fee for FY 2021-22.

Capital improvement plans have reduced to a major repairs on a critical HVAC chiller that is at end of life and a planning for food and beverage improvements with funding from the new food and beverage contract partner.

PORTLAND'S CENTERS FOR THE ARTS – SIGNIFICANT CHANGES IN THE BUDGET

Portland's has experienced severe financial impacts due to the COVID-19 pandemic. This budget assumes no events through summer 2021, with a slow reopening in the fall. Overall operating revenues are expected to be approximately \$13.1 million compared to \$18.6 million in a typical year. Expenses are approximately \$14.6 million versus \$16.8 million in a typical year. This results in an operating deficit of \$1.5 million.

Support from the Visitor Facilities Trust Account and Transient Lodging Tax Excise Fund are also expected to be down nearly 30% as the pandemic has significantly impacted our hotel partners.

Due to the impact of the pandemic on resident companies and non-profits, Portland's postponed rental rate increases to those groups in FY 2020-21. Portland's proposed budget includes the typical annual rental rate increase of 3%. Focus will be on cost recovery for labor and services that in the past have been provided at no cost to clients.

Expenses are decreased due to the reduced revenues. Furloughs of non-represented staff are expected to continue through the summer until staff are needed to ready the venues for re-opening. Wage freezes for non-represented staff are also expected to continue for the full fiscal year. Some full-time positions will return as events ramp up, however not all are expected to be filled this year. Variable hour event staff will return as events warrant.

There are no new programs for Portland's. Portland's Presents will be presenting fewer shows and focus primarily on those that have had strong box office sales in the past.

The capital improvement plan includes only two projects: completion of the Arlene Schnitzer Concert Hall acoustical project and planning for improvements to food and beverage areas.

PORTLAND EXPO CENTER – SIGNIFICANT CHANGES IN THE BUDGET

The FY 2021-22 budget reflects a myriad of assumptions and efforts to anticipate the effects of the COVID-19 pandemic. Event revenues are assumed to slowly build back to normal levels over time, starting at 25% of normal in summer 2021 and increasing to 60% of normal by early 2022. The VFIGA allocation is projected at 75% of the allocation amount, or \$431,000. Cirque is scheduled to return in late FY 2021-22 and the budget reflects 50% of those revenues as the event will cross over the fiscal year. Lastly, a new food and beverage agreement is anticipated but only at 50% of normal commission earnings.

Expo has historically employed approximately 17 full time staff, though currently is operating with only four. As events begin to regain strength, the vacant positions will be rehired as necessary as well as a wide variety of event-based positions. Materials and services includes building operating and maintenance costs as well as other event related costs.

Expo does not anticipate any capital revenue from the transient lodging tax. Two projects are included in the capital improvement plan: Hall D/E Exhibit Hall Lighting and Food and Beverage improvements supported by the new food and beverage agreement.

To support Expo through the pandemic recovery, support from Metro's General Fund of \$650,000 has been requested. This assists the facility in meeting its \$1 million debt service. Due to creative fiscal successes in FY 2020-21, Expo anticipates being able to fund its capital projects with existing fund balance.

MERC ADMINISTRATION – SIGNIFICANT CHANGES IN THE BUDGET

MERC Administration costs have been centralized in other support service departments and will be cost allocated.

NEXT STEPS

After approval by the Commission and the Chief Operating Officer the budget will be presented to Metro Council on April 15, 2021, and will be considered for approval by Council on May 6, 2021.

MERC Commission Meeting

March 3, 2021
12:00 pm

Action Agenda

METROPOLITAN EXPOSITION RECREATION COMMISSION
Resolution Number 21-03

For the purpose of approving the Metropolitan Exposition Recreation Commission (“MERC”) 2021-22 Proposed Budget and 2021-22 through 2025-26 Capital Improvement Plan.

WHEREAS, pursuant to Section 6.01.50 of the Metro Code, MERC must prepare and approve a budget by resolution and;

WHEREAS, the MERC has met in a public meeting for the purpose of reviewing the FY 2021-22 through FY 2025-26 five-year budget forecast.

BE IT THEREFORE RESOLVED, that the Metropolitan Exposition Recreation Commission:
Approves the MERC Fiscal Year 2021-22 Budget and 2021-22 through 2025-26 Capital Improvement Plan attached as Exhibit A and transmits it to the Metro Chief Operating Officer for submission to the Metro Council for inclusion in the Metro budget for the Fiscal Year 2021-22.

Passed by the Commission on March 3, 2021.

Approved as to Form:
Carrie MacLaren, Metro Attorney

Chair

Secretary/Treasurer

By: _____
Nathan A. S. Sykes, Deputy Metro Attorney

Metropolitan Exposition-Recreation Commission
Convention Center Operating Fund

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2022 Proposed Budget	FY19-FY22 Var \$	FY19-FY22 Var %
OPERATIONS							
Charges for Services	13,760,945	14,363,218	9,902,483	5,498,000	6,567,391	(7,795,827)	-54%
Food and Beverage Revenue	14,552,832	17,811,358	10,288,538	-	7,595,020	(10,216,338)	-57%
Local Government Shared Revenues	15,468,405	13,998,845	14,903,532	3,338,000	10,604,995	(3,393,850)	-24%
Contributions from Private Sources	300,000	-	-	-	-	-	0%
Grants	88,861	-	248,713	735,000	-	-	0%
Interest Earnings	421,589	45,996	323,139	162,322	160,000	114,004	248%
Miscellaneous Revenue	185,138	680,098	58,020	-	9,331	(670,767)	-99%
Transfers-R	-	64,323	123,052	3,296,669	-	(64,323)	-100%
Total Revenues	44,777,770	46,963,837	35,847,477	13,029,991	24,936,737	(22,027,100)	-47%
Personnel Services	10,996,179	11,258,448	11,017,758	4,340,153	9,266,312	(1,992,136)	-18%
Materials and Services	11,834,275	11,304,527	9,629,245	10,998,500	8,335,847	(2,968,680)	-26%
Food & Beverage Services	11,598,444	13,200,339	9,021,860	-	6,076,016	(7,124,323)	-54%
Management Fee	1,975,380	1,877,840	1,314,456	-	-	(1,877,840)	-100%
Transfers-E	3,739,662	4,157,565	3,583,402	4,377,113	4,822,188	664,623	16%
Total Expenditures	40,143,940	41,798,720	34,566,721	19,715,766	28,500,363	(13,298,357)	-32%
Net Operations	4,633,830	5,165,117	1,280,756	(6,685,775)	(3,563,626)	(8,728,743)	-169%
Food & Beverage Margin \$	2,954,388	4,611,019	1,266,678	-	1,519,004	(3,092,015)	-67%
Food & Beverage Margin %	20%	26%	12%	-	20%	-	-
CAPITAL							
Contributions from Private Sources	535,284	499,091	-	-	2,250,000	1,750,909	351%
Grants	1,600	3,375	46,379	-	-	(3,375)	-100%
Miscellaneous Revenue	2,290	-	18,624	-	-	-	0%
Lodging Tax Pooled Capital	5,065,352	7,489,795	2,520,693	-	-	(7,489,795)	-100%
Transfers-R	10,331,054	-	3,000,000	-	-	-	0%
Total Revenues	15,935,580	7,992,261	5,585,696	-	2,250,000	(5,742,261)	-72%
Personnel Services	-	383,754	324,099	-	-	(383,754)	-100%
Materials and Services	1,678,518	28,439,223	9,680,522	-	410,000	(28,029,223)	-99%
Capital Outlay	4,050,772	3,773,512	4,705,372	-	-	(3,773,512)	-100%
Transfers-E	-	-	84,376	-	403,728	403,728	100%
Total Expenditures	5,729,290	32,596,490	14,794,369	-	813,728	(31,782,762)	-98%
Net Capital	10,206,290	(24,604,229)	(9,208,673)	-	1,436,272	26,040,501	-106%
Grand Total Operations / Capital	14,840,120	(19,439,111)	(7,927,917)	(6,685,775)	(2,127,354)	17,311,757	-89%
Beginning Fund Balance	25,024,238	39,864,358	20,425,247	12,497,330	8,721,708	-	-
Ending Fund Balance - Operating	8,932,845	9,449,356	12,497,330	5,811,555	4,644,354	-	-
Ending Fund Balance - Capital	30,931,512	10,975,888	-	-	1,950,000	-	-
Contingency / Ending Fund Balance	39,864,358	20,425,247	12,497,330	5,811,555	6,594,354	-	-

Note: Certain prior year amounts have been adjusted to be conform to current year presentation. This includes:

- Revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.

- Transfers for MERC Admin support costs are now shown in Transfers-E (expense) rather than Transfers-R (revenue).

CIP Summary Fiscal Year 2022

Department: OCC						
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
CONVENTION CENTER OPERATING FUND						
Food & Beverage Programming: Planning & Design	300,000	-	-	-	-	300,000
OCC - Chiller Unit Replacement (four) (R&R)	110,000	-	-	-	-	110,000
Tower/Crown Glazing	-	1,430,000	-	-	-	1,430,000
ADA Assessment and Improvements	-	130,000	-	-	-	130,000
Prefunction A and C Restroom Renovations	-	50,000	2,600,000	-	-	2,650,000
OCC - Integrated Door Access Controls	-	10,000	700,000	-	-	710,000
Waterproofing: Loading Dock	-	-	650,000	-	-	650,000
Vertical Transportation: Elevator Modernizations	-	-	350,000	350,000	350,000	1,050,000
OCC - AV Audio System Upgrade	-	-	350,000	-	-	350,000
OCC - Website Design/Facility Rebranding	-	-	175,000	-	-	175,000
Articulating Boom Replacement	-	-	150,000	-	-	150,000
OCC Cooling System phase II	-	-	40,000	4,000,000	-	4,040,000
Waterproofing: Rain Garden	-	-	40,000	830,000	-	870,000
Staff Support Area Programming: Guest Services	-	-	-	230,000	1,100,000	1,330,000
VIP B Renovation	-	-	-	120,000	1,200,000	1,320,000
Vertical Transportation: Escalator Modernizations	-	-	-	-	100,000	100,000
TOTAL OCC - CONVENTION CENTER OPERATING FUND	\$410,000	\$1,620,000	\$5,055,000	\$5,530,000	\$2,750,000	\$15,365,000

Metropolitan Exposition-Recreation Commission
Portland'5 Centers for the Arts

	FY 2018 Actual	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2022 Proposed Budget	FY19-FY22 Var \$	FY19-FY22 Var %
OPERATIONS							
Charges for Services	13,810,194	14,174,846	9,959,244	2,852,779	9,739,575	(4,435,271)	-31%
Food and Beverage Revenue	893,240	930,228	627,653	-	553,071	(377,157)	-41%
Local Government Shared Revenues	2,094,123	2,104,010	2,187,092	402,000	1,522,846	(581,164)	-28%
Contributions from Governments	888,823	923,843	957,379	2,581,313	1,006,827	82,984	9%
Contributions from Private Sources	-	-	-	-	139,350	139,350	100%
Grants	-	-	168,724	735,000	-	-	0%
Interest Earnings	294,137	381,489	384,744	78,623	71,000	(310,489)	-81%
Miscellaneous Revenue	122,187	52,788	160,715	40,756	21,523	(31,265)	-59%
Transfers-R	-	-	276,570	1,636,310	-	-	0%
Total Revenues	18,102,704	18,567,205	14,722,121	8,326,781	13,054,192	(5,513,013)	-30%
Personnel Services	7,490,317	7,953,118	7,864,318	2,349,913	7,465,137	(487,981)	-6%
Materials and Services	6,836,778	7,206,819	5,709,387	4,989,000	4,998,533	(2,208,286)	-31%
Food & Beverage Services	-	-	-	-	-	-	0%
Transfers-E	1,808,335	1,647,114	1,852,945	1,981,820	2,132,540	485,426	29%
Total Expenditures	16,135,430	16,807,051	15,426,650	9,320,733	14,596,210	(2,210,841)	-13%
Net Operations	1,967,274	1,760,153	(704,529)	(993,952)	(1,542,018)	(3,302,171)	
CAPITAL							
Local Government Shared Revenues	-	2,500,000	-	-	-	(2,500,000)	-100%
Contributions from Governments	-	-	1,500,000	1,500,000	-	-	0%
Contributions from Private Sources	102,580	142,795	1,000,000	2,875,000	650,000	507,205	355%
Grants	-	-	-	-	-	-	0%
Miscellaneous Revenue	-	-	-	-	-	-	0%
Transfers-R	-	-	-	15,353	-	-	0%
Total Revenues	102,580	2,642,795	2,500,000	4,390,353	650,000	(1,992,795)	-75%
Personnel Services	-	161,087	153,513	159,952	-	(161,087)	-100%
Materials and Services	522,032	1,505,059	5,845,345	-	-	(1,505,059)	-100%
Capital Outlay	2,326,972	1,810,001	2,805,081	8,355,000	800,000	(1,010,001)	-56%
Transfers-E	-	-	48,215	51,175	3,221	3,221	100%
Total Expenditures	2,849,004	3,476,147	8,852,154	8,566,127	803,221	(2,672,926)	-77%
Net Capital	(2,746,424)	(833,352)	(6,352,154)	(4,175,774)	(153,221)	680,131	
Grand Total Operations / Capital	(779,150)	926,801	(7,056,683)	(5,169,726)	(1,695,239)	(2,622,040)	
Beginning Fund Balance	12,883,995	12,104,845	13,031,646	5,974,275	2,901,901		
<i>Ending Fund Balance - Operating</i>	<i>4,395,664</i>	<i>3,110,402</i>	<i>1,927,117</i>	<i>804,549</i>	<i>706,662</i>		
<i>Ending Fund Balance - Capital</i>	<i>7,709,180</i>	<i>9,921,244</i>	<i>4,047,845</i>	<i>-</i>	<i>500,000</i>		
Contingency / Ending Fund Balance	12,104,845	13,031,646	5,974,963	804,549	1,206,662		

Note: Certain prior year amounts have been adjusted to be conform to current year presentation. This includes:
- F&B revenues are shown net of expense to align with anticipated commission arrangement.
- Transfers for MERC Admin support costs are now shown in Transfers-E (expense) rather than Transfers-R (revenue).

CIP Summary Fiscal Year 2022

Department: PCPA						
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
PORTLAND'S CENTERS FOR THE ARTS FUND						
ASCH Sewer Line Replacement	350,000	-	-	-	-	350,000
Schnitzer Acoustical Enhancements	300,000	-	-	-	-	300,000
P5 - F&B Renewal and Replacement	150,000	400,000	100,000	-	-	650,000
Newmark Replace Stage Floor	-	125,000	-	-	-	125,000
Wireless Communications Upgrade	-	110,000	110,000	-	-	220,000
Keller Fall Arrest	-	105,000	-	-	-	105,000
P5 ASCH Roof Drains	-	50,000	400,000	450,000	1,500,000	2,400,000
P5 Fly System Replacement	-	50,000	100,000	200,000	-	350,000
P5 Security Cameras, phase III	-	-	125,000	125,000	-	250,000
ASCH - Cooling System Replacement	-	-	50,000	400,000	800,000	1,250,000
AHH Exterior Cladding	-	-	50,000	200,000	200,000	450,000
TOTAL PCPA - PORTLAND'S CENTERS FOR THE ARTS FUND	\$800,000	\$840,000	\$935,000	\$1,375,000	\$2,500,000	\$6,450,000

Metropolitan Exposition-Recreation Commission
Expo Fund

	FY 2018*	FY 2019	FY 2020	FY 2021	FY 2022*	FY19-FY22	FY19-FY22
	Actual	Actual	Actual	Budget	Proposed Budget	Var \$	Var %
OPERATIONS							
Charges for Services	4,896,643	4,790,623	3,429,121	1,878,572	3,152,728	(1,637,895)	-34%
Food and Beverage Revenue	465,443	239,270	112,247	-	322,829	83,559	35%
Local Government Shared Revenues	-	-	575,000	115,000	431,250	431,250	100%
Grants	-	-	55,071	145,000	-	-	0%
Interest Earnings	36,918	57,286	71,186	28,500	10,000	(47,286)	-83%
Miscellaneous Revenue	52,926	42,543	38,325	-	24,946	(17,597)	-41%
Transfers-R	400,000	400,000	424,030	483,068	650,000	250,000	63%
Total Revenues	5,851,931	5,529,722	4,704,980	2,650,140	4,591,753	(937,969)	-17%
Personnel Services	1,866,136	1,803,458	1,784,400	517,357	1,689,657	(113,801)	-6%
Materials and Services	1,581,294	1,545,325	1,629,755	2,840,000	1,655,756	110,431	7%
Food & Beverage Services	-	-	-	-	-	-	0%
Debt Service	1,022,275	1,022,025	1,019,775	1,016,475	1,021,400	(625)	0%
Management Fee	522,858	463,270	37,948	-	-	(463,270)	-100%
Transfers-E	647,815	693,773	696,346	779,178	815,217	121,444	18%
Total Expenditures	5,640,378	5,527,851	5,168,224	5,153,010	5,182,030	(345,821)	-6%
Net Operations	211,553	1,871	(463,244)	(2,502,870)	(590,277)	(592,148)	
CAPITAL							
Contributions from Private Sources	180,636	123,614	40,000	-	540,000	416,387	337%
Grants	-	-	-	-	-	-	0%
Lodging Tax Pooled Capital	893,886	1,321,729	444,828	-	-	(1,321,729)	-100%
Transfers-R	1,842,980	-	-	-	-	-	0%
Total Revenues	2,917,502	1,445,342	484,828	0	540,000	(905,342)	-63%
Personnel Services	-	137,411	122,758	11,000	-	(137,411)	-100%
Materials and Services	1,425,898	425,199	125,900	-	-	(425,199)	-100%
Capital Outlay	405,911	804,943	(30,789)	-	350,000	(454,943)	-57%
Transfers-E	-	-	18,080	-	-	-	0%
Total Expenditures	1,831,809	1,367,553	235,949	11,000	350,000	(1,017,553)	-74%
Net Capital	1,085,693	77,789	248,879	(11,000)	190,000	112,211	
Grand Total Operations / Capital	1,297,246	79,660	(214,365)	(2,513,870)	(400,277)	(479,937)	
Beginning Fund Balance	1,941,947	3,239,193	3,318,853	3,104,488	1,067,561		
Ending Fund Balance - Operating	2,235,378	2,237,249	1,774,005	590,616	197,284		
Ending Fund Balance - Capital	1,003,813	1,081,602	1,330,481	-	470,000		
Contingency / Ending Fund Balance	3,239,193	3,318,853	3,104,488	590,618	667,284		

* Includes Cirque du Soleil.

Note: Certain prior year amounts have been adjusted to be conform to current year presentation. This includes:

- F&B revenues are shown net of expense to align with anticipated commission arrangement.
- Revenues previously subject to excise tax have been adjusted to reflect gross revenue, not net of excise tax. A comparable Management Fee has been included in Materials and Services.
- Transfers for MERC Admin support costs are now shown in Transfers-E (expense) rather than Transfers-R (revenue).

CIP Summary Fiscal Year 2022

Department: EXPO						
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
EXPO FUND						
Expo - Exhibit Hall Lighting	200,000	-	-	-	-	200,000
Expo - F&B Facility Renewal and Replacement	150,000	400,000	100,000	-	-	650,000
Expo - UP2 North Walkway Cover	-	200,000	300,000	-	-	500,000
Expo - Lighting Control review and install - Halls ABCDE	-	195,000	-	-	-	195,000
A/B/C Electrical Review	-	180,000	-	-	-	180,000
Expo - Hall D&E HVAC	-	150,000	150,000	160,000	160,000	620,000
Expo - Lower Parking Lot: Lighting	-	-	475,000	-	-	475,000
Expo - Lower Parking Lot: Grading	-	-	150,000	300,000	400,000	850,000
Expo - Hall C Roof Recoat	-	-	150,000	-	-	150,000
Expo - Facility Wide Overhead Door improvements	-	-	125,000	100,000	-	225,000
Reseal Hall D/E Flooring	-	-	-	400,000	400,000	800,000
Expo - Halls D&E Interior Improvements	-	-	-	250,000	-	250,000
Electrical Generator Enhancement	-	-	-	250,000	-	250,000
Expo Hall E Flat Roof	-	-	-	150,000	-	150,000
TOTAL EXPO - EXPO FUND	\$350,000	\$1,125,000	\$1,450,000	\$1,610,000	\$960,000	\$5,495,000