

RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM

**RECORDS LIST**

**Records Format**: Hard Copy \_\_x\_\_\_ Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Purpose**: Records for Storage \_\_\_x\_\_ Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Planning & Development  **PROGRAM:** Various  **PREPARED BY**: Mary Anderson

**RECORD SERIES TITLE**: Project Records, Non Construction Contract Projects

**RECORD SERIES NO**:02.01.08

**MINIMUM RETENTION**:6 years after expiration or termination of contract

**DATE RANGE/FROM**:7/1/2017

**DATE RANGE/TO**: 6/30/2018

**METRO BOX NO**: PLANN0560

**ACCESS, INC. BOX NO**:OREG305418

**BOX TITLE**: Planning & Development Closed Contracts – Box #30

Complete the following section or attach an existing electronic list:

|  |  |  |
| --- | --- | --- |
| **Folder No.** | Description: | Comments: |
|  | See attached spreadsheet for details |  |
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| --- | --- | --- | --- | --- | --- |
| RTO Grant 15-17 Grant Cycle | 933344 | Ride Connection Inc | 07/01/2015 - 12/31/2017 | 2/8/2018 | 30 |
| RTO Grant 15-17 Grant Cycle | 933346 | City of Tigard | 07/01/2015 - 07/01/2017 | 2/8/2018 | 30 |
| RTO Grant 15-17 Grant Cycle | 933338 | City of Portland | 07/01/2015 - 12/31/2017 | 2/8/2018 | 30 |
| RTO Grant 15-17 Grant Cycle | 933339 | Portland Community College | 07/01/2015 - 12/31/2017 | 2/8/2018 | 30 |
| Build Small Live Large 2017 | 934708 | Pacific Agenda Inc | 06/01/2017-11/30/2017 | 2/6/2018 | 30 |
| SWC Graphic Rec/Illustrator | 934508 | Karen Servin | 02/03/2017-02/02/2018 | 2/5/2018 | 30 |
| Research Servs & Products | 933565 | Tualatin Valley Fire & Rescue | 07/01/2015-06/30/2017 | 1/8/2018 | 30 |
| Smart Cities Consortium | 934732 | City of Portland | 06/07/2017-12/31/2017 | 1/8/2018 | 30 |
| Aerial Photo Consortium | 932928 | City of Portland | 07/01/2014-12/31/2017 | 1/8/2018 | 30 |
| Powell/Division Participation | 934843 | City of Gresham | 10/06/2015-12/31/2017 | 12/31/2017 | 30 |
| SW Corridor NEPA 1 | 934435 | Parametrix Inc. | 12/06/2016-12/31/2017 | 12/12/2017 | 30 |
| Housing Investment Strategies | 934377 | David Paul Rosen & Associates | 10/01/2016-12/31/2017 | 1/18/2018 | 30 |
| Aloha TC/TV Hwy TOD Plan | 934021 | Washington County | 03/11/2016-12/31/2017 | 12/21/2017 | 30 |
| Westside Planning Prog Proj | 932489 | City of Forest Grove | 01/08/2014-08/31/2017 | 1/2/2018 | 30 |
| EPA Grant Ed Materials | 934689 | IZO Inc | 05/1//2017-12/31/2017 | 2/22/2018 | 30 |
| Urban Lofts Dev Project | 934019 | City of Tigard | 03/11/2016-09/30/2017 | 2/28/2018 | 30 |
| CET: Rock Creek Employment | 932528 | City of Happy Valley | 02/05/2014-08/29/2017 | 4/12/2018 | 30 |
| Max Woodbury Desk Design/Install | 934677 | Harris WorkSystems | 05/15/2017-05/15/2018 | 4/11/2018 | 30 |
| Storefront Consultant (Enterprising Places) | 931873 | Civilis Consultants | 05/01/2013-06/30/2017 | 6/12/2017 | 30 |
| Translation Services | 933156 | CTS Language Link | 02/01/2015-06/30/2017 | 6/14/2017 | 30 |
| Woodstock Street Art Project | 934410 | Woodstock Stakeholder Group Inc | 11/04/16-06/30/17 | 6/12/2017 | 30 |
| Downtown Improvements | 934345 | City of Forest Grove | 09/16/16-08/31/17 | 9/6/2017 | 30 |
| Tech Services - Let's Play | 934080 | DECA Architects | 04/15/16-08/31/17 | 9/6/2017 | 30 |
| Landscaping - Milwaukie Pod | 934584 | Marianne Zarkin LA | 03/15/17-09/30/17 | 9/6/2017 | 30 |
| District Transformation Grant | 933929 | Our 42nd Avenue | 04/01/16-06/30/17 | 8/14/2017 | 30 |
| Signage Design - EP Program | 933257 | Frontdoor Back LLC | 08/24/15-06/30/17 | 6/12/2017 | 30 |
| Flexible Technical Services | 933554 | Shields Obletz Johnsen Inc | 06/24/15-06/30/17 | 6/12/2017 | 30 |
| Signage Design - EP Program | 933668 | Justin Riede | 08/18/15-06/30/17 | 6/12/2017 | 30 |
| Conceptual Site Plan | 934583 | LRS Architects | 03/27/2017 - 07/01/2017 | 2/28/2018 | 30 |
| SW Corridor Plan Phase 2 | 933048 | TriMet | 01/09/2014-03/31/2018 | 5/22/2018 | 30 |