

RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM

**RECORDS LIST**

**Records Format**: Hard Copy \_\_x\_\_\_ Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Purpose**: Records for Storage \_\_\_x\_\_ Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Planning & Development  **PROGRAM:** Various  **PREPARED BY**: Mary Anderson

**RECORD SERIES TITLE**: Project Records, Non Construction Contract Projects

**RECORD SERIES NO**:02.01.08

**MINIMUM RETENTION**:6 years after expiration or termination of contract

**DATE RANGE/FROM**:6/29/2016

**DATE RANGE/TO**: 6/30/2020

**METRO BOX NO**: PLANN0562

**ACCESS, INC. BOX NO**:OREG305420

**BOX TITLE**: Planning & Development Closed Contracts – Box #32

Complete the following section or attach an existing electronic list:

|  |  |  |
| --- | --- | --- |
| **Folder No.** | Description: | Comments: |
|  | See attached spreadsheet for details |  |
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| --- | --- | --- | --- | --- | --- |
| Pow-Div Project Dev Funding | 934236 | State of Oregon | 07/19/2016-12/31/2019 | 1/16/2019 | 32 |
| SW Corridor NEPA Tasks 2-3.13 | 934586 | Parametrix Inc. | 03/01/2017-06/30/2019 | 1/17/2019 | 32 |
| RTP Update 5303 Funds | 934437 | State of Oregon | 12/01/2016-06/30/2018 | 2/26/2019 | 32 |
| RTO Grant 15-17 Grant Cycle | 933335 | City of Lake Oswego | 07/01/2015-12/31/2017 | 7/10/2018 | 32 |
| Map Printing & Fullfolment Services | 933253 | Bridgetown Printing Co. | 03/01/2015-06/30/2018 | 7/9/2018 | 32 |
| RTO Grant 15-17 Grant Cycle | 933658 | Oregon Walks | 07/01/2015-07/31/2018 | 3/5/2019 | 32 |
| RTO Strategic Plan | 934702 | ALTA Planning and Design | 06/09/2017-07/01/20018 | 3/5/2019 | 32 |
| Alta/Land Title Surveys | 935083 | Emerio Design LLC | 02/12/2018-08/15/2018 | 3/6/2019 | 32 |
| RTO Survey | 934703 | Davis Hibbitts & Midghall Inc | 08/11/2017-12/31/2017 | 3/6/2019 | 32 |
| PDX-Mil Light Rail IM Campaign | 933384 | ALTA Planning and Design | 04/13/2015-07/01/2018 | 3/6/2019 | 32 |
| RTO Grant 15-17 Housing Auth | 933349 | Washington County | 07/01/2015-12/31/2017 | 3/6/2019 | 32 |
| RTO Grant 15-17 | 933337 | City of Gresham | 07/01/2015-12/31/2017 | 3/6/2019 | 32 |
| MOSAIC - project | 934466 | PRR Inc | 01/05/2017-07/31/2018 | 3/6/2019 | 32 |
| RTO Mosaic Survey Implementation | 935649 | Lara Media Services | 10/23/2018-06/30/2019 | 3/14/2019 | 32 |
| 2016-18 DAT Acceptance Testing | 934385 | Harris Corporation | 10/10/2016-09/30/2019 | 4/3/2019 | 32 |
| MTIP Data Tool | 934540 | Counterpoint Data Services | 02/23/2019-02/24/2019 | 4/4/2019 | 32 |
| Concept Designs | 935639 | KKDR Acquisition Inc | 10/10/2018-01/31/2019 | 4/4/2019 | 32 |
| TOD Survey 2018 | 935203 | Portland State University | 04/01/2018-12/31/2018 | 4/4/2019 | 32 |
| Sale of 82nd & Division | 934968 | ROSE Community Development Corp | 11/28/2017-07/01/2018 | 4/8/2019 | 32 |
| Keynote Speaker (PILOT) | 935557 | Nelson\Nygaard | 09/13/2018-10/31/2018 | 4/15/2019 | 32 |
| RTO Grant 15-17 | 933351 | West Columbia Gorge Chamber of Commerce | 07/01/2015-02/28/2019 | 4/15/2019 | 32 |
| RTO IM - Photography Project | 934477 | Pedaltown Media Inc | 01/01/2017-07/30/2018 | 4/17/2019 | 32 |
| ODOT to RTO for IM Work | 933332 | State of Oregon | 07/02/2015-08/30/2018 | 4/17/2019 | 32 |
| Placemaking Grant | 934815 | PPS ( King School Museum) | 10/15/2017-01/15/2019 | 5/15/2019 | 32 |
| Placemaking Grant | 935241 | East Portland Neighbors | 06/18/2018-09/30/2019 | 5/15/2019 | 32 |
| 72nd and Foster (TOD) | 934833 | REACH Community Development | 08/22/2017-03/01/2019 | 5/15/2019 | 32 |
| Forum Presentation | 935922 | Smart Growth America | 03/18/2019-04/30/2019 | 5/28/2019 | 32 |
| 04/25/2019 Presentation | 935984 | Equitable Cities LLC | 04/16/2019-05/31/2019 | 5/28/2019 | 32 |
| Housing Measure Plan | 935563 | Home Forward | 09/20/2018-12/31/2018 | 5/30/2019 | 32 |
| Anti-Displacement Housing Strategies | 934624 | City of Beaverton | 04/25/2017-10/31/2018 | 5/30/2019 | 32 |
| Regional Housing Measure | 935580 | City of Gresham | 09/27/2018-03/31/2019 | 5/30/2019 | 32 |
| Division Transit NEPA | 934589 | OBEC Consulting Engineers | 03/01/2017-06/30/2019 | 5/30/2019 | 32 |