

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-)
94 BUDGET AND APPROPRIATIONS)
SCHEDULE TO REFLECT OPERATIONAL)
NEEDS AT MERC FACILITIES, COMPLETE)
WORK ON THE MERC BUSINESS PLAN,)
AND DECLARE AN EMERGENCY)

ORDINANCE NO. 94-544A

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and


WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purposes of completion and implementation of the MERC Business Plan; recognizing operational changes in the Convention Center Project Capital Fund, Oregon Convention Center Operating Fund, MERC Administration Fund and Spectator Facilities Fund as identified in Exhibits A and B to this Ordinance; and recognizing the change of business resulting from the loss of Triple A baseball at the Civic Stadium.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 12th day of May, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

Kr:ord93-94:94-544:ORD.DOC
May 12, 1994

Exhibit A
Ordinance No. 94-544A

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Convention Center Project Capital Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Manager	0.50	24,000		4,000	0.50	28,000
512000	FRINGES		9,240		3,260		12,500
Total Personal Services		0.50	33,240	0.00	7,260	0.50	40,500
<u>Materials & Services</u>							
521100	Office Supplies		500		0		500
524190	Misc. Professional Services		15,000		0		15,000
526200	Ads & Legal Notices		1,000		0		1,000
526310	Printing Services		2,000		0		2,000
526410	Telephone		500		0		500
526420	Postage		300		0		300
526440	Delivery Service		300		0		300
526500	Travel		1,250		0		1,250
526700	Temporary Help Service		1,500		0		1,500
528100	License, Permits, Payments to Other Agencies		15,000		(7,260)		7,740
526800	Training, Tuition and Conferences		1,650		0		1,650
529500	Meetings		500		0		500
Total Materials & Services			39,500		(7,260)		32,240
Total Capital Outlay			1,483,340		0		1,483,340
Total Interfund Transfers			605,920		0		605,920
<u>Contingency and Unappropriated Balance</u>							
599990	Unappropriated Balance		538,000		0		538,000
Total Contingency and Unappropriated Balance			538,000		0		538,000
TOTAL EXPENDITURES		0.50	2,700,000	0.00	0	0.50	2,700,000

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Ordinance No. 94-544A

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
MERC Administration Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	General Manager	1.00	86,294		0	1.00	86,294
	Director of Administration	1.00	55,000		0	1.00	55,000
	Construction/Capital/Project Manager	0.50	24,000		0	0.50	24,000
	Systems Administrator	1.00	43,220		0	1.00	43,220
	Purchasing Coordinator	1.00	32,202		0	1.00	32,202
	Accountant	2.00	76,312		0	2.00	76,312
	Executive Secretary	1.00	34,579		0	1.00	34,579
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	<i>Administrative Secretary</i>	1.00	24,513	(0.75)	(11,000)	0.25	13,513
512000	FRINGE		124,120		0		124,120
Total Personal Services		8.50	500,240	(0.75)	(11,000)	7.75	489,240
<u>Materials & Services</u>							
521100	Office Supplies		10,000		0		10,000
521310	Subscriptions		500		0		500
524190	Misc. Professional Services		0		12,500		12,500
525710	Equipment Rental		15,000		0		15,000
526310	Printing Services		0		6,000		6,000
526410	Telephone		6,000		0		6,000
526440	Delivery Services		0		10,000		10,000
526500	Travel		10,000		0		10,000
526700	<i>Temporary/Purchased Labor</i>		6,000		17,500		23,500
529500	Meetings		0		4,000		4,000
Total Materials & Services			47,500		50,000		97,500
<u>Capital Outlay</u>							
571500	Office Furniture and Equipment		0		6,000		6,000
Total Capital Outlay			0		6,000		6,000
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		80,000		(45,000)		35,000
Total Contingency and Unappropriated Balan			80,000		(45,000)		35,000
TOTAL EXPENDITURES		8.50	627,740	(0.75)	0	7.75	627,740

**Exhibit A
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Oregon Convention Center Operating Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Sales/Marketing Manager	1.00	47,584		0	1.00	47,584
	Sales Associate	1.00	39,069		0	1.00	39,069
	OCC Director	1.00	75,900		0	1.00	75,900
	Event Coordinator II	2.00	62,601		0	2.00	62,601
	Senior Event Coordinator	1.00	32,202		0	1.00	32,202
	Event Services Manager	1.00	43,150		0	1.00	43,150
	Operations Manager	1.00	46,455		0	1.00	46,455
	Booking Coordinator	1.00	29,098		0	1.00	29,098
	Audio Visual Technician	2.00	69,270		0	2.00	69,270
	Set-up Supervisor	3.00	91,141		0	3.00	91,141
	Telephone System Coordinator	1.00	38,185		0	1.00	38,185
	Security Supervisor	1.00	28,352		0	1.00	28,352
	Graphics Coordinator	1.00	34,641		0	1.00	34,641
	Volunteer Coordinator	0.20	5,415		0	0.20	5,415
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary	1.00	27,030		0	1.00	27,030
	Office Clerical/Secretary	5.00	115,072		0	5.00	115,072
	Reception	1.00	20,093		0	1.00	20,093
	Data Entry	1.00	23,311		0	1.00	23,311
	Utility Worker I	7.00	124,082		0	7.00	124,082
	Utility Worker II	10.00	200,894		0	10.00	200,894
	Utility Lead	7.00	153,104		0	7.00	153,104
	Facility Security Agent	8.00	177,381		0	8.00	177,381
	Utility Maintenance	2.00	43,502		0	2.00	43,502
	Utility-Grounds	2.00	43,308		0	2.00	43,308
	Electrician	1.00	39,478		0	1.00	39,478
	Operating Engineer	4.00	143,251		0	4.00	143,251
	Utility Technician	3.00	91,977		0	3.00	91,977
	Event Coordinator I	1.00	26,362		0	1.00	26,362
	Lead Engineer	1.00	37,553		0	1.00	37,553
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Event Receptionist/Secretarial	1.00	18,087		0	1.00	18,087
	Stagehand/Utility Workers	6.00	95,357	1.60	26,000	7.60	121,357
	Security/Medical	6.50	129,637	1.30	26,000	7.80	155,637
	Box Office Supervisor/Sellers	1.25	23,012		0	1.25	23,012
	Ushers/Sellers/Gate Attendants	3.50	59,412		0	3.50	59,412
	Message Center Operators	0.75	11,232		0	0.75	11,232
511400	OVERTIME		61,413		4,000		65,413
512000	FRINGE		819,202		85,000		904,202
Total Personal Services		90.20	3,126,813	2.90	141,000	93.10	3,267,813
<u>Materials & Services</u>							
521100	Office Supplies		31,300		0		31,300
521290	Other Supplies		151,150		0		151,150
521292	Small Tools		4,250		0		4,250
521310	Subscriptions		1,100		0		1,100
521320	Dues		6,410		0		6,410
521510	Maintenance and Repair Supplies - Building		20,000		0		20,000
521540	Maintenance and Repair Supplies - Equipment		56,000		0		56,000
523200	Merchandise for Resale-Retail Goods		3,350		0		3,350
524110	Audit Fees		10,000		0		10,000
524120	Legal Fees		7,000		0		7,000
524130	Promotion/Public Relations		89,015		0		89,015

Exhibit A
Ordinance No. 94-544A

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Oregon Convention Center Operating Fund							
524190	Misc. Professional Services		1,432,450		150,000		1,582,450
525110	Utilities-Electricity		385,000		0		385,000
525120	Utilities-Water and Sewer		65,580		0		65,580
525130	Utilities-Natural Gas		48,000		0		48,000
525150	Utilities-Sanitation Services		27,500		0		27,500
525190	Utilities-Other		3,700		0		3,700
525610	Maintenance & Repair Services-Building		91,750		0		91,750
525640	Maintenance & Repair Services-Equipment		63,790		0		63,790
525710	Equipment Rental		22,700		0		22,700
525720	Building Rental		36,500		0		36,500
525740	Capital Lease Payments-Office Equipment		6,500		0		6,500
526200	Ads & Legal Notices		5,375		0		5,375
526310	Printing Services		80,900		0		80,900
526320	Typesetting and Reprographics		10,200		0		10,200
526410	Telephone		92,326		0		92,326
526420	Postage		13,770		0		13,770
526440	Delivery Service		500		0		500
526500	Travel		30,425		0		30,425
526690	Concession/Catering Contract		2,492,000		100,000		2,592,000
526691	Parking Contract		36,400		0		36,400
526700	Temporary Help Services		6,500		0		6,500
526800	Training, Tuition, Conferences		30,406		0		30,406
526910	Uniforms and Cleaning		13,950		0		13,950
528100	License, Permits, Payments to Other Agencies		3,200		0		3,200
528500	Government Assessments		722,000		0		722,000
529500	Meetings		3,100		0		3,100
529800	Miscellaneous		19,550		0		19,550
529835	External Promotion Expenses		17,000		0		17,000
529930	Bad Debt Expense		2,000		0		2,000
Total Materials & Services			6,142,647		250,000		6,392,647
Total Capital Outlay			248,000		0		248,000
Total Interfund Transfers			1,170,142		0		1,170,142
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		500,000		(391,000)		109,000
599990	Unappropriated Balance		5,872,450		0		5,872,450
Total Contingency and Unapp. Balance			6,372,450		(391,000)		5,981,450
TOTAL EXPENDITURES		90.20	17,060,052	2.90	0	93.10	17,060,052

**Exhibit A
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Resources							
<u>Resources:</u>							
	Beginning Fund Balance		3,867,491		0		3,867,491
CIVIC STADIUM							
347110	Users' Fee		215,000		(109,250)		105,750
347220	Rentals-Building		275,000		(132,900)		142,100
347311	Food Service-Concessions/Food		1,500,000		(467,400)		1,032,600
347500	Merchandising		50,000		(49,000)		1,000
347700	Commissions		65,000		(58,600)		6,400
347900	Miscellaneous Revenue		40,000		(25,900)		14,100
361100	Interest		50,000		(4,300)		45,700
372100	Reimbursements - Labor		175,000		(112,300)		62,700
PERFORMING ARTS CENTER							
347110	Users' Fee		725,000		0		725,000
347220	Rentals-Building		675,000		0		675,000
347311	Food Service-Concessions/Food		130,000		0		130,000
347500	Merchandising		50,000		0		50,000
347700	Commissions		289,000		0		289,000
347900	Miscellaneous Revenue		91,000		0		91,000
361100	Interest		104,000		0		104,000
372100	Reimbursements - Labor		1,590,000		0		1,590,000
TOTAL FUND RESOURCES			9,891,491		(959,650)		8,931,841

Exhibit A
Ordinance No. 94-544A

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Civic Stadium Operations							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Stadium Director	1.00	45,406		8,833	1.00	54,239
	Set-up Supervisor	1.00	37,591	(0.40)	(15,662)	0.60	21,929
	Ticker Service Supervisor II	1.00	28,437		0	1.00	28,437
	Senior Event Coordinator	1.00	34,103		0	1.00	34,103
	Maintenance Operation Supervisor	1.00	37,591		0	1.00	37,591
	Box Office Manager	1.00	30,963		0	1.00	30,963
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Utility Lead	2.00	53,944		0	2.00	53,944
	Security Agent	1.00	23,909	(0.30)	(6,900)	0.70	17,009
	Event Coordinator I	1.00	24,556	(1.00)	(24,556)	0.00	0
	Secretary	1.00	22,247	(0.30)	(6,675)	0.70	15,572
511225	WAGES-REGULAR EMPLOYEES (part time)						
	<u>Temporary Assistance</u>		0		2,500		2,500
	Stagehands/Utility	0.80	23,755		0	0.80	23,755
	Security/Medical	1.64	36,595		0	1.64	36,595
	Ushers/Gatemen	4.44	61,909	(2.50)	(34,982)	1.94	26,927
	Ticket Services	1.85	25,827		0	1.85	25,827
	Merchandising Vendors	0.50	11,736		0	0.50	11,736
	Scoreboard	0.05	1,040		0	0.05	1,040
511400	OVERTIME		2,200		1,699		3,899
512000	FRINGE		153,052		(2,916)		150,136
Total Personal Services		20.28	654,861	(4.50)	(78,659)	15.78	576,202
<u>Materials & Services</u>							
521100	Office Supplies		4,000		(1,400)		2,600
521290	Other Supplies		21,000		(8,300)		12,700
521292	Small Tools		2,500		(1,675)		825
521310	Subscriptions		0		600		600
521320	Dues		0		260		260
521400	Fuels & Lubricants		360		1,120		1,480
521510	Maint & Repair Supplies-Buildings		7,500		3,830		11,330
521540	Maint & Repair Supplies-Equipment		9,300		(6,210)		3,090
521541	Maint & Repair Supplies-Show		0		1,580		1,580
524130	Promotion/Public Relations		57,100		(30,660)		26,440
524190	Misc professional services		8,500		(4,955)		3,545
525110	Utilities-Electricity		85,000		(6,525)		78,475
525120	Utilities-Water and Sewer		20,000		(5,480)		14,520
525150	Utilities-Sanitation Services		15,500		(2,500)		13,000
525610	Maintenance & Repair Services-Building		6,000		(1,385)		4,615
525640	Maintenance & Repair Services-Equipment		5,700		1,200		6,900
525710	Equipment Rental		3,775		1,445		5,220
526310	Printing Services		6,500		(1,450)		5,050
526320	Typesetting & Reprographic		6,500		(5,950)		550
526410	Telephone		9,000		(2,200)		6,800
526420	Postage		3,500		(3,100)		400
526430	Catalogues & Brochures		0		350		350
526440	Delivery Service		0		565		565
526500	Travel		8,300		(3,300)		5,000
526690	Concession/Catering Contract		990,000		(339,835)		650,165
526700	Temporary Help Services		115,000		(51,500)		63,500
526800	Training, Tuition, Conferences		7,000		(5,275)		1,725

**Exhibit A
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Civic Stadium Operations (continued)							
526910	Uniforms and Cleaning		5,000		(2,350)		2,650
528100	Licenses, Permits & Pymts to Agencies		0		770		770
529500	Meetings Expense		0		500		500
529835	External Promotion Expense		0		200		200
529800	Miscellaneous		2,400		(1,380)		1,020
Total Materials & Services			1,399,435		(473,010)		926,425
<u>Capital Outlay</u>							
571200	Improvements Other than Buildings		0		15,500		15,500
571300	Buildings, Exhibits & Related		37,000		(27,000)		10,000
571400	Purchases - Equipment and Vehicles		313,000		(154,840)		158,160
Total Capital Outlay			350,000		(166,340)		183,660
TOTAL EXPENDITURES		20.28	2,404,296	(4.50)	(718,009)	15.78	1,686,287

SPECTATOR FACILITIES FUND:Performing Arts Center Operations

Total Personal Services	108.97	3,389,118	0.00	0	108.97	3,389,118
Total Materials & Services		897,715		0		897,715
Total Capital Outlay		180,000		0		180,000
TOTAL EXPENDITURES	108.97	4,466,833	0.00	0	108.97	4,466,833

SPECTATOR FACILITIES FUND:General Expenses

<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Support Svcs. Fund		228,414		0		228,414
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		90,801		0		90,801
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Cor		50,781		0		50,781
582751	Transfer Resources to Metro ERC Admin. Fund		236,389		0		236,389
583610	Transfer Direct Costs to Support Svcs. Fund		61,772		7,360		69,132
Total Interfund Transfers			668,157		7,360		675,517
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		305,037		(42,360)		262,677
599990	Unappropriated Balance		2,047,168		(206,641)		1,840,527
Total Contingency and Unappropriated Balan			2,352,205		(249,001)		2,103,204
TOTAL FUND EXPENDITURES		129.25	9,891,491	(4.50)	(959,650)	124.75	8,931,841

Exhibit B
Schedule of Appropriations
Ordinance No. 94-544A

	Current Appropriation	Revision	Proposed Appropriation
CONVENTION CENTER PROJECT CAPITAL FUND			
Personal Services	33,240	7,260	40,500
Materials & Services	39,500	(7,260)	32,240
Capital Outlay	1,483,340	0	1,483,340
Interfund Transfers	605,920	0	605,920
Unappropriated Balance	538,000	0	538,000
Total Fund Requirements	2,700,000	0	2,700,000
METRO ERC ADMINISTRATION FUND			
<i>Personal Services</i>	<i>500,240</i>	<i>(11,000)</i>	<i>489,240</i>
<i>Materials & Services</i>	<i>47,500</i>	<i>50,000</i>	<i>97,500</i>
Capital Outlay	0	6,000	6,000
Contingency	80,000	(45,000)	35,000
Unappropriated Balance	0	0	0
Total Fund Requirements	627,740	0	627,740
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	3,126,813	141,000	3,267,813
Materials & Services	6,142,647	250,000	6,392,647
Capital Outlay	248,000	0	248,000
Interfund Transfers	1,170,142	0	1,170,142
Contingency	500,000	(391,000)	109,000
Unappropriated Balance	5,872,450	0	5,872,450
Total Fund Requirements	17,060,052	0	17,060,052
SPECTATOR FACILITIES OPERATING FUND			
Civic Stadium			
<i>Personal Services</i>	<i>654,861</i>	<i>(78,659)</i>	<i>576,202</i>
<i>Materials & Services</i>	<i>1,399,435</i>	<i>(473,010)</i>	<i>926,425</i>
<i>Capital Outlay</i>	<i>350,000</i>	<i>(166,340)</i>	<i>183,660</i>
Subtotal	2,404,296	(718,009)	1,686,287
Performing Arts Center			
Personal Services	3,389,118	0	3,389,118
Materials & Services	897,715	0	897,715
Capital Outlay	180,000	0	180,000
Subtotal	4,466,833	0	4,466,833
General Expenses			
<i>Interfund Transfers</i>	<i>668,157</i>	<i>7,360</i>	<i>675,517</i>
<i>Contingency</i>	<i>305,037</i>	<i>(42,360)</i>	<i>262,677</i>
Subtotal	973,194	(35,000)	938,194
Unappropriated Balance	2,047,168	(206,641)	1,840,527
Total Fund Requirements	9,891,491	(959,650)	8,931,841

All Other Appropriations Remain As Previously Adopted



METRO

DATE: April 12, 1994

TO: Sandi Hansen, Chair, Regional Facilities Committee

FROM: Patrick Lee, Regional Parks and Greenspaces Department *Patrick Lee*

SUBJECT: Background information regarding potential greenspaces bond measure

The Regional Facilities Committee has scheduled four public meetings to receive testimony regarding possible Council referral of a greenspaces acquisition and capital improvement bond measure. Attached are the following potential bond scenarios reviewed by the Greenspaces Policy Advisory Committee (PAC):

1. A \$138.85 million measure recommended by the PAC, including a \$25 million pass-through to local government park providers within the Metro boundary. The estimated pass-through amount each local park provider would receive is included in this information package. The PAC recommended that the Metro Council refer this general obligation bond for action by the region's voters at the September 20, 1994 election.
2. A \$100 million measure including a twenty five percent local pass-through share. The allocation of the local share would be the same as in the PAC-recommended alternative above.
3. A \$100 million measure for regional greenspaces acquisition and development with no local pass-through share.
4. A \$50 million measure for regional greenspaces acquisition and development with no local pass-through share.

If you would like additional information for the Regional Facilities Committee meetings, please call me at extension 1739.

TABLE 1

PAC RECOMMENDATION
Updated April 7, 1994

Greenspace	Acres¹	Cost (\$)¹
Willamette River Greenway	1,600	17.9 million
Willamette Narrows		
Canemah Bluffs		
Cathedral Park to railroad bridge		
Oaks Bottom to OMSI		
West side of Multnomah Channel		
East Buttes/Boring Lava Domes	1,250	12 million
Newell Creek Canyon	400	7 million
Sandy River Gorge	1,000	7 million
Bull Mountain	180	12 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	550	7 million
Jackson Bottom and McKay/Dairy	500	1.75 million
Creeks Addition		
Tonquin Geological Area ²	?	<u>3.5 million</u>
Subtotal (does not include trails)	5,830 acres	\$74.15 million
	+ Tonquin	
Trails		\$19.3 million
Peninsula Crossing Trail (Acquisition only with no improvements)		
Fanno Creek Trail		
Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
North Bank Clackamas River Trail and Access		
Beaver Creek Canyon Trail (Troutdale vicinity)		
Tualatin River Greenway/Access Points and Improvements		
TOTAL ACQUISITION		93.45 million
+ options (sites and trails)		4.0 million
+ local share		25.0 million
+ purchase costs (12%)		14.69 million
+ 1.25% bond issuance costs		<u>1.71 million</u>
GRAND TOTAL		\$138.85 million

¹Preliminary estimates based on recent sales; additional research underway.

²Added by the PAC. No recent sales for the area; thus acreage can not yet be determined from the cost figure.

**Table 2
Clackamas County**

City	% of Total County Allocation¹	Total Allocation
Gladstone	3.11%	\$146,646
Happy Valley	0.70%	\$33,008
Lake Oswego	13.82%	\$651,656
Milwaukie	6.92%	\$326,300
Oregon City	5.32%	\$250,855
Portland (portion)	0.32%	\$15,089
Rivergrove	0.10%	\$4,715
Tualatin (portion)	0.90%	\$42,438
West Linn	6.61%	\$311,682
Wilsonville	4.32%	\$203,701
No. Clackamas County P&R District	20.68%	\$975,127
Unincorporated Clackamas County	37.20%	\$1,754,096
Totals	100%	\$4,715,313

Note: Clackamas Co. jurisdictions share = \$4,715,313

¹Percentage based on a formula using 1991-1992 assessment rolls and 1991 P.S.U. certified population estimates.

**Table 3
Washington County**

City	% of Total County Population	Total Allocation
Beaverton	18.94%	\$1,402,744
Cornelius	2.07%	\$153,309
Durham	0.25%	\$18,516
Forest Grove	4.47%	\$331,059
Hillsboro	13.34%	\$987,994
Lake Oswego	0.00%	none
Portland (portion)	0.39%	\$28,844
Rivergrove	0.01%	\$741
Sherwood	1.27%	\$94,059
Tigard	10.14%	\$750,994
Tualatin (portion)	4.58%	\$339,206
THP & R District (Beaverton Aloha)	33.02%	\$2,445,544
Unincorporated Washington County	11.52%	\$853,200
Totals	100%	\$7,406,250
Note: Washington Co. jurisdictions share = \$7,406,250		

**Table 4
Multnomah County**

Juris- diction	Allocation based on % of Incorp- orated County Population	Base Allo- cation for Cities of < 50,000 popu-lation	Natural Areas Fund Allocation based on % of Incorp- orated County Population	Natural Areas Fund Base Allo- cation for Cities of < 50,000 popu- lation	Total Allocation
Portland	\$5,025,693	0	\$2,096,216	0 \$	7,121,909
Gresham	\$783,770	0	\$326,911	0 \$	1,110,681
Troutdale	\$101,710	\$100,000	\$42,423	\$25,727	\$269,860
Fairview	\$41,880	\$100,000	\$17,468	\$25,727	\$185,075
Wood Village	\$29,915	\$100,000	\$12,477	\$25,727	\$168,119
Totals	\$5,982,968	\$300,000	\$2,495,495	\$77,181 \$	8,855,644
Remainder is Multnomah County Share:					\$3,710,329
<p>Note: Multnomah Co. jurisdictions share = \$12,565,973 County Share = 50% of Allocation \$6,282,968 City Share = 50% of Allocation \$6,282,968</p>					

TABLE 5

DRAFT

**COST ESTIMATES:
\$100 Million with Local Share Scenario**

Greenspace	Acres	Cost (\$)
Willamette River Greenway	1,600	18.9 million
Willamette Narrows		
Canemah Bluffs		
Cathedral Park to railroad bridge		
Oaks Bottom to OMSI		
West side of Multnomah Channel		
East Buttes	1,250	12 million
Kelly Butte		
Mt. Talbert		
Mt. Scott		
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	1,000	3 million
Sandy River Gorge	700	5.5 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	<u>250</u>	<u>4.7 million</u>
Subtotal (does not include trails)	7,050	\$64.3 million
Trails		\$4.0 million
Fanno Creek Trail		
Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
TOTAL ACQUISITION		68.3 million
+ options (sites and trails)		4.0 million
+ \$25 million local share		25.0 million
+ purchase costs (12%)		11.6 million
+ 1.25% bond issuance costs		<u>1.36 million</u>
GRAND TOTAL		\$110.26 million

TABLE 6

**COST ESTIMATES:
\$100 Million Scenario**

DRAFT

Greenspace	Acres	Cost (\$)
Willamette River Greenway Willamette Narrows Canemah Bluffs Cathedral Park to railroad bridge Oaks Bottom to OMSI West side of Multnomah Channel	1,600	18.9 million
East Buttes Kelly Butte Mt. Talbert Mt. Scott	1,250	12 million
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	1,000	3 million
Sandy River Gorge	1,000	7 million
Bull Mountain	180	12 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	<u>550</u>	<u>7 million</u>
Subtotal (does not include trails)	7,830	\$80.1 million
Trails		\$8.4 million
Peninsula Crossing Trail		
Fanno Creek Trail		
Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
TOTAL ACQUISITION		88.5 million
+ options (sites and trails)		4.0 million
+ purchase costs (12%)		11.1 million
+ 1.25% bond issuance costs		<u>1.29 million</u>
GRAND TOTAL		\$104.89 million

TABLE 7

**COST ESTIMATES:
\$50 Million Scenario**

Greenspace	Acres	Cost (\$)
Willamette River Greenway	1,600	18.9 million
Willamette Narrows		
Canemah Bluffs		
Cathedral Park to railroad bridge		
Oaks Bottom to OMSI		
West side of Multnomah Channel		
East Buttes	1,250	12 million
Kelly Butte		
Mt. Talbert		
Mt. Scott		
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	<u>1,000</u>	<u>3 million</u>
Total	5,750	\$48.1 million
TOTAL ACQUISITION		48.1 million
+ options (sites and trails)		4.0 million
+ purchase costs (12%)		6.25 million
+ 1.25% bond issuance costs		<u>.72 million</u>
GRAND TOTAL		\$59.07 million

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-544A, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

Date: May 4, 1994

Presented by: Councilor Hansen

COMMITTEE RECOMMENDATION: At its April 27, 1994 meeting the Finance Committee voted 6-0 to recommend Council adoption of Ordinance No. 94-544A. Voting were Councilors Monroe, Buchanan, Devlin, Gardner, Kvistad, and Van Bergen. Councilor McLain was absent.

COMMITTEE DISCUSSION/ISSUES: Council Analyst Casey Short explained that a revised version of the ordinance had been prepared following the Regional Facilities Committee's consideration of it. The substantive change was to provide that a position in the Regional Facilities Department not continue in that department while the incumbent works for MERC, and provide that MERC establish a temporary position for the incumbent using MERC funds. Changes to accomplish this in the ordinance included deletion of changes to the Support Services Fund, and an additional transfer amount from the Spectator Facilities Fund to the MERC Administration Fund.

MERC General Manager Pat LaCrosse introduced Heather Teed, MERC Director of Fiscal Operations, who presented the staff report. She discussed the change to the Convention Center Operating Fund, noting that \$156,000 in additional expenditures for concessions & catering is being offset by additional \$250,000 in revenue. She discussed the increase to the Fringe line item, saying it was budgeted at 38.5%, but the real fringe costs at OCC are closer to 40-41%. In response to Councilor Monroe's question, Ms. Teed said the higher fringe costs are attributable to more people being employed full time rather than part time, to greater employee selection of the more expensive health care package, and to higher than anticipated unemployment expenses.

Ms. Teed discussed the changes in the Convention Center Capital Fund, MERC Administration Fund, and Spectator Facilities Operating Fund. Councilor Van Bergen asked what was the principal purpose of extending the staff position being requested. Mr. LaCrosse said the person in question is Pam Erickson, whose job for the remainder of the fiscal year will be to work on implementation of the MERC Business Plan. He said she will do as much as she can by June 30 to identify work products and revenue opportunities from the Business Plan, and the rest of the MERC staff and commissioners will pick it up from there. Councilor Van Bergen asked Mr. Short how this work was to be done in the coming fiscal year. Mr. Short said there is no specific

allocation for Business Plan implementation in the 1994-95 budget, and this position is not in next year's budget.

Councilor Kvistad noted that projected losses at Civic Stadium are approaching \$1 million, and asked what the plans are for the future of the Stadium. Mr. LaCrosse said he has pledged to the Regional Facilities Committee that MERC will come back to the Council with alternatives for the Stadium if AAA baseball does not commit by this spring to return to Portland next year; the deadline for Calgary to commit will come within the next two months. In the short run, actions to close the Stadium or turn it over to private operation must wait until the fall because we have commitments for the facility this summer and fall. He expects to be back to Council broaching the decisions before the end of this fiscal year. He said it is not the Commission's intent to continue to subsidize the Stadium with its limited funds without knowing its future. Mr. LaCrosse discussed with Councilors Monroe and Kvistad the alternatives for the Stadium.

Councilor Devlin asked for clarification of the projected net loss for Civic Stadium. Ms. Teed said the projected loss is an additional \$206,000 above the budgeted loss, reducing the fund balance in the Spectator Facilities Fund.

Mr. Short asked for clarification from Mr. LaCrosse that the temporary position being established at MERC to work on the Business Plan was to be retroactively effective as of April 1. Mr. LaCrosse said that was correct.

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES; COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY))))))

ORDINANCE NO. 94-544A

Introduced by Rena Cusma, Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purposes of [transferring \$21,000 from the Support Services Fund Contingency to the Regional Facilities Department, Personal Services to fund .25 FTE to assist MERC in the] completion and implementation of the MERC Business Plan; recognizing operational changes in the Convention Center Project Capital Fund, Oregon Convention Center Operating Fund, MERC Administration Fund and Spectator Facilities Fund as identified in Exhibits A and B to this Ordinance; and recognizing the change of business resulting from the loss of Triple A baseball at the Civic Stadium.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 1994.

Judy Wyers, Presiding Officer

ATTEST:

Clerk of the Council

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SUPPORT SERVICES FUND:Regional Facilities Department							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Directors	0.80	57,448		0	0.80	57,448
	Managers	2.15	127,723	0.25	15,514	2.40	143,237
	Associate Program Supervisor	0.45	22,090		0	0.45	22,090
	Principal Administrative Services Analyst	0.50	26,810		0	0.50	26,810
	Sr. Management Analyst	1.00	47,541		0	1.00	47,541
	Assoc. Management Analyst	1.00	37,768		0	1.00	37,768
	Asst. Management Analyst	0.50	16,446		0	0.50	16,446
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary	0.50	14,090		0	0.50	14,090
	Accounting Clerk 1	1.00	22,800		0	1.00	22,800
	Building Operations Worker	0.50	13,250		0	0.50	13,250
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	1.50	39,166		0	1.50	39,166
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Temporary Professional Support	0.50	9,000		0	0.50	9,000
	Temporary Administrative Support	0.25	4,000		0	0.25	4,000
511400	OVERTIME		3,168		0		3,168
512000	FRINGE		165,167		4,486		169,653
Total Personal Services		10.65	606,467	0.25	20,000	10.90	626,467
Total Materials & Services			362,436		0		362,436
Total Capital Outlay			5,000		0		5,000
TOTAL EXPENDITURES		10.65	973,903	0.25	20,000	10.90	993,903

SUPPORT SERVICES FUND:General Expenses

Total Interfund Transfers			579,671		0		579,671
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency						
	* General		134,655		(20,000)		114,655
	* Builders License		23,165		0		23,165
599990	Unappropriated Fund Balance-Contractors License		151,566		0		151,566
Total Contingency and Unappropriated Balance			309,386		(20,000)		289,386
TOTAL EXPENDITURES		85.37	6,802,525	0.25	0	85.62	6,802,525

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>For Information Only</u>							
SUPPORT SERVICES FUND:Regional Facilities (Program Development)							
	<u>Personal Services</u>						
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Managers	0.75	46,542	0.25	15,514	1.00	62,056
512000	FRINGE		16,755		4,486		21,241
Total Personal Services		0.75	63,297	0.25	20,000	1.00	83,297
Total Materials & Services			11,842		0		11,842
TOTAL EXPENDITURES		0.75	75,139	0.25	20,000	1.00	95,139

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Convention Center Project Capital Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Manager	0.50	24,000		4,000	0.50	28,000
512000	FRINGES		9,240		3,260		12,500
Total Personal Services		0.50	33,240	0.00	7,260	0.50	40,500
<u>Materials & Services</u>							
521100	Office Supplies		500		0		500
524190	Misc. Professional Services		15,000		0		15,000
526200	Ads & Legal Notices		1,000		0		1,000
526310	Printing Services		2,000		0		2,000
526410	Telephone		500		0		500
526420	Postage		300		0		300
526440	Delivery Service		300		0		300
526500	Travel		1,250		0		1,250
526700	Temporary Help Service		1,500		0		1,500
528100	License, Permits, Payments to Other Agencies		15,000		(7,260)		7,740
526800	Training, Tuition and Conferences		1,650		0		1,650
529500	Meetings		500		0		500
Total Materials & Services			39,500		(7,260)		32,240
Total Capital Outlay			1,483,340		0		1,483,340
Total Interfund Transfers			605,920		0		605,920
<u>Contingency and Unappropriated Balance</u>							
599990	Unappropriated Balance		538,000		0		538,000
Total Contingency and Unappropriated Balance			538,000		0		538,000
TOTAL EXPENDITURES		0.50	2,700,000	0.00	0	0.50	2,700,000

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
MERC Administration Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	General Manager	1.00	86,294		0	1.00	86,294
	Director of Administration	1.00	55,000		0	1.00	55,000
	Construction/Capital/Project Manager	0.50	24,000		0	0.50	24,000
	Systems Administrator	1.00	43,220		0	1.00	43,220
	Purchasing Coordinator	1.00	32,202		0	1.00	32,202
	Accountant	2.00	76,312		0	2.00	76,312
	Executive Secretary	1.00	34,579		0	1.00	34,579
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	Administrative Secretary	1.00	24,513	(0.75)	(18,500)	0.25	6,013
512000	FRINGE		124,120		0		124,120
Total Personal Services		8.50	500,240	(0.75)	(18,500)	7.75	481,740
<u>Materials & Services</u>							
521100	Office Supplies		10,000		0		10,000
521310	Subscriptions		500		0		500
524190	Misc. Professional Services		0		12,500		12,500
525710	Equipment Rental		15,000		0		15,000
526310	Printing Services		0		6,000		6,000
526410	Telephone		6,000		0		6,000
526440	Delivery Services		0		10,000		10,000
526500	Travel		10,000		0		10,000
526700	Temporary/Purchased Labor		6,000		25,000		31,000
529500	Meetings		0		4,000		4,000
Total Materials & Services			47,500		57,500		105,000
<u>Capital Outlay</u>							
599999	Contingency		0		6,000		6,000
Total Capital Outlay			0		6,000		6,000
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		80,000		(45,000)		35,000
Total Contingency and Unappropriated Balan			80,000		(45,000)		35,000
TOTAL EXPENDITURES		8.50	627,740	(0.75)	0	7.75	627,740

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Oregon Convention Center Operating Fund							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Sales/Marketing Manager	1.00	47,584		0	1.00	47,584
	Sales Associate	1.00	39,069		0	1.00	39,069
	OCC Director	1.00	75,900		0	1.00	75,900
	Event Coordinator II	2.00	62,601		0	2.00	62,601
	Senior Event Coordinator	1.00	32,202		0	1.00	32,202
	Event Services Manager	1.00	43,150		0	1.00	43,150
	Operations Manager	1.00	46,455		0	1.00	46,455
	Booking Coordinator	1.00	29,098		0	1.00	29,098
	Audio Visual Technician	2.00	69,270		0	2.00	69,270
	Set-up Supervisor	3.00	91,141		0	3.00	91,141
	Telephone System Coordinator	1.00	38,185		0	1.00	38,185
	Security Supervisor	1.00	28,352		0	1.00	28,352
	Graphics Coordinator	1.00	34,641		0	1.00	34,641
	Volunteer Coordinator	0.20	5,415		0	0.20	5,415
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary	1.00	27,030		0	1.00	27,030
	Office Clerical/Secretary	5.00	115,072		0	5.00	115,072
	Reception	1.00	20,093		0	1.00	20,093
	Data Entry	1.00	23,311		0	1.00	23,311
	Utility Worker I	7.00	124,082		0	7.00	124,082
	Utility Worker II	10.00	200,894		0	10.00	200,894
	Utility Lead	7.00	153,104		0	7.00	153,104
	Facility Security Agent	8.00	177,381		0	8.00	177,381
	Utility Maintenance	2.00	43,502		0	2.00	43,502
	Utility-Grounds	2.00	43,308		0	2.00	43,308
	Electrician	1.00	39,478		0	1.00	39,478
	Operating Engineer	4.00	143,251		0	4.00	143,251
	Utility Technician	3.00	91,977		0	3.00	91,977
	Event Coordinator I	1.00	26,362		0	1.00	26,362
	Lead Engineer	1.00	37,553		0	1.00	37,553
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Event Receptionist/Secretarial	1.00	18,087		0	1.00	18,087
	Stagehand/Utility Workers	6.00	95,357	1.60	26,000	7.60	121,357
	Security/Medical	6.50	129,637	1.30	26,000	7.80	155,637
	Box Office Supervisor/Sellers	1.25	23,012		0	1.25	23,012
	Ushers/Sellers/Gate Attendants	3.50	59,412		0	3.50	59,412
	Message Center Operators	0.75	11,232		0	0.75	11,232
511400	OVERTIME		61,413		4,000		65,413
512000	FRINGE		819,202		85,000		904,202
Total Personal Services		90.20	3,126,813	2.90	141,000	93.10	3,267,813
<u>Materials & Services</u>							
521100	Office Supplies		31,300		0		31,300
521290	Other Supplies		151,150		0		151,150
521292	Small Tools		4,250		0		4,250
521310	Subscriptions		1,100		0		1,100
521320	Dues		6,410		0		6,410
521510	Maintenance and Repair Supplies - Building		20,000		0		20,000
521540	Maintenance and Repair Supplies -Equipment		56,000		0		56,000
523200	Merchandise for Resale-Retail Goods		3,350		0		3,350
524110	Audit Fees		10,000		0		10,000
524120	Legal Fees		7,000		0		7,000
524130	Promotion/Public Relations		89,015		0		89,015

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Oregon Convention Center Operating Fund							
524190	Misc. Professional Services		1,432,450		150,000		1,582,450
525110	Utilities-Electricity		385,000		0		385,000
525120	Utilities-Water and Sewer		65,580		0		65,580
525130	Utilities-Natural Gas		48,000		0		48,000
525150	Utilities-Sanitation Services		27,500		0		27,500
525190	Utilities-Other		3,700		0		3,700
525610	Maintenance & Repair Services-Building		91,750		0		91,750
525640	Maintenance & Repair Services-Equipment		63,790		0		63,790
525710	Equipment Rental		22,700		0		22,700
525720	Building Rental		36,500		0		36,500
525740	Capital Lease Payments-Office Equipment		6,500		0		6,500
526200	Ads & Legal Notices		5,375		0		5,375
526310	Printing Services		80,900		0		80,900
526320	Typesetting and Reprographics		10,200		0		10,200
526410	Telephone		92,326		0		92,326
526420	Postage		13,770		0		13,770
526440	Delivery Service		500		0		500
526500	Travel		30,425		0		30,425
526690	Concession/Catering Contract		2,492,000		100,000		2,592,000
526691	Parking Contract		36,400		0		36,400
526700	Temporary Help Services		6,500		0		6,500
526800	Training, Tuition, Conferences		30,406		0		30,406
526910	Uniforms and Cleaning		13,950		0		13,950
528100	License, Permits, Payments to Other Agencies		3,200		0		3,200
528500	Government Assessments		722,000		0		722,000
529500	Meetings		3,100		0		3,100
529800	Miscellaneous		19,550		0		19,550
529835	External Promotion Expenses		17,000		0		17,000
529930	Bad Debt Expense		2,000		0		2,000
Total Materials & Services			6,142,647		250,000		6,392,647
Total Capital Outlay			248,000		0		248,000
Total Interfund Transfers			1,170,142		0		1,170,142
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		500,000		(391,000)		109,000
599990	Unappropriated Balance		5,872,450		0		5,872,450
Total Contingency and Unapp. Balance			6,372,450		(391,000)		5,981,450
TOTAL EXPENDITURES		90.20	17,060,052	2.90	0	93.10	17,060,052

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Resources							
<u>Resources</u>							
	Beginning Fund Balance		3,867,491		0		3,867,491
	CIVIC STADIUM						
347110	Users' Fee		215,000		(109,250)		105,750
347220	Rentals-Building		275,000		(132,900)		142,100
347311	Food Service-Concessions/Food		1,500,000		(467,400)		1,032,600
347500	Merchandising		50,000		(49,000)		1,000
347700	Commissions		65,000		(58,600)		6,400
347900	Miscellaneous Revenue		40,000		(25,900)		14,100
361100	Interest		50,000		(4,300)		45,700
372100	Reimbursements - Labor		175,000		(112,300)		62,700
	PERFORMING ARTS CENTER						
347110	Users' Fee		725,000		0		725,000
347220	Rentals-Building		675,000		0		675,000
347311	Food Service-Concessions/Food		130,000		0		130,000
347500	Merchandising		50,000		0		50,000
347700	Commissions		289,000		0		289,000
347900	Miscellaneous Revenue		91,000		0		91,000
361100	Interest		104,000		0		104,000
372100	Reimbursements - Labor		1,590,000		0		1,590,000
TOTAL FUND RESOURCES			9,891,491		(959,650)		8,931,841

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Civic Stadium Operations							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Stadium Director	1.00	45,406		8,833	1.00	54,239
	Set-up Supervisor	1.00	37,591	(0.40)	(15,662)	0.60	21,929
	Ticker Service Supervisor II	1.00	28,437		0	1.00	28,437
	Senior Event Coordinator	1.00	34,103		0	1.00	34,103
	Maintenance Operation Supervisor	1.00	37,591		0	1.00	37,591
	Box Office Manager	1.00	30,963		0	1.00	30,963
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Utility Lead	2.00	53,944		0	2.00	53,944
	Security Agent	1.00	23,909	(0.30)	(6,900)	0.70	17,009
	Event Coordinator I	1.00	24,556	(1.00)	(24,556)	0.00	0
	Secretary	1.00	22,247	(0.30)	(6,675)	0.70	15,572
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Stagehands/Utility	0.80	23,755		0	0.80	23,755
	Security/Medical	1.64	36,595		0	1.64	36,595
	Ushers/Gatemen	4.44	61,909	(2.50)	(34,982)	1.94	26,927
	Ticket Services	1.85	25,827		0	1.85	25,827
	Merchandising Vendors	0.50	11,736		0	0.50	11,736
	Scoreboard	0.05	1,040		0	0.05	1,040
511400	OVERTIME		2,200		1,699		3,899
512000	FRINGE		153,052		(3,416)		149,636
Total Personal Services		20.28	654,861	(4.50)	(81,659)	15.78	573,202
<u>Materials & Services</u>							
521100	Office Supplies		4,000		(1,400)		2,600
521290	Other Supplies		21,000		(8,300)		12,700
521292	Small Tools		2,500		(1,675)		825
521310	Subscriptions		0		600		600
521320	Dues		0		260		260
521400	Fuels & Lubricants		360		1,120		1,480
521510	Maint & Repair Supplies-Buildings		7,500		3,830		11,330
521540	Maint & Repair Supplies-Equipment		9,300		(6,210)		3,090
521541	Maint & Repair Supplies>Show		0		1,580		1,580
524130	Promotion/Public Relations		57,100		(30,660)		26,440
524190	Misc professional services		8,500		(4,955)		3,545
525110	Utilities-Electricity		85,000		(6,525)		78,475
525120	Utilities-Water and Sewer		20,000		(5,480)		14,520
525150	Utilities-Sanitation Services		15,500		(2,500)		13,000
525610	Maintenance & Repair Services-Building		6,000		(1,385)		4,615
525640	Maintenance & Repair Services-Equipment		5,700		1,200		6,900
525710	Equipment Rental		3,775		1,445		5,220
526310	Printing Services		6,500		(1,450)		5,050
526320	Typesetting & Reprographic		6,500		(5,950)		550
526410	Telephone		9,000		(2,200)		6,800
526420	Postage		3,500		(3,100)		400
526430	Catalogues & Brochures		0		350		350
526440	Delivery Service		0		565		565
526500	Travel		8,300		(3,300)		5,000
526690	Concession/Catering Contract		990,000		(339,835)		650,165
526700	Temporary Help Services		115,000		(51,500)		63,500
526800	Training, Tuition, Conferences		7,000		(5,275)		1,725

**Exhibit A
Ordinance No. 94-544**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Civic Stadium Operations (continued)							
526910	Uniforms and Cleaning		5,000		(2,350)		2,650
528100	Licenses, Permits & Pymts to Agencies		0		770		770
529500	Meetings Expense		0		500		500
529835	External Promotion Expense		0		200		200
529800	Miscellaneous		2,400		(1,380)		1,020
Total Materials & Services			1,399,435		(473,010)		926,425
<u>Capital Outlay</u>							
571200	Improvements Other than Buildings		0		15,500		15,500
571300	Buildings, Exhibits & Related		37,000		(27,000)		10,000
571400	Purchases - Equipment and Vehicles		313,000		(154,840)		158,160
Total Capital Outlay			350,000		(166,340)		183,660
TOTAL EXPENDITURES		20.28	2,404,296	(4.50)	(721,009)	15.78	1,683,287

SPECTATOR FACILITIES FUND:Performing Arts Center Operations

Total Personal Services	108.97	3,389,118	0.00	0	108.97	3,389,118
Total Materials & Services		897,715		0		897,715
Total Capital Outlay		180,000		0		180,000
TOTAL EXPENDITURES	108.97	4,466,833	0.00	0	108.97	4,466,833

SPECTATOR FACILITIES FUND:General Expenses

<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Support Svcs. Fund		228,414		0		228,414
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		90,801		0		90,801
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Cor		50,781		0		50,781
582751	Transfer Resources to Metro ERC Admin. Fund		236,389		0		236,389
583610	Transfer Direct Costs to Support Svcs. Fund		61,772		12,880		74,652
Total Interfund Transfers			668,157		12,880		681,037
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		305,037		(44,880)		260,157
599990	Unappropriated Balance		2,047,168		(206,641)		1,840,527
Total Contingency and Unappropriated Balan			2,352,205		(251,521)		2,100,684
TOTAL FUND EXPENDITURES		129.25	9,891,491	(4.50)	(959,650)	124.75	8,931,841

Exhibit B
Schedule of Appropriations
Ordinance No. 94-544

	Current Appropriation	Revision	Proposed Appropriation
SUPPORT SERVICES FUND			
Finance and Management Information			
Personal Services	2,238,932	0	2,238,932
Materials & Services	794,941	0	794,941
Capital Outlay	77,891	0	77,891
Subtotal	3,111,764	0	3,111,764
Regional Facilities			
Personal Services	606,467	20,000	626,467
Materials & Services	362,436	0	362,436
Capital Outlay	5,000	0	5,000
Subtotal	973,903	20,000	993,903
Personnel			
Personal Services	534,856	0	534,856
Materials & Services	59,646	0	59,646
Capital Outlay	6,675	0	6,675
Subtotal	601,177	0	601,177
Office of General Counsel			
Personal Services	434,876	0	434,876
Materials & Services	26,215	0	26,215
Capital Outlay	1,500	0	1,500
Subtotal	462,591	0	462,591
Public Affairs			
Personal Services	669,686	0	669,686
Materials & Services	91,247	0	91,247
Capital Outlay	3,100	0	3,100
Subtotal	764,033	0	764,033
General Expenses			
Interfund Transfers	579,671	0	579,671
Contingency	157,820	(20,000)	137,820
Subtotal	737,491	(20,000)	717,491
Unappropriated Balance	151,566	0	151,566
Total Fund Requirements	6,802,525	0	6,802,525
CONVENTION CENTER PROJECT CAPITAL FUND			
Personal Services	33,240	7,260	40,500
Materials & Services	39,500	(7,260)	32,240
Capital Outlay	1,483,340	0	1,483,340
Interfund Transfers	605,920	0	605,920
Unappropriated Balance	538,000	0	538,000
Total Fund Requirements	2,700,000	0	2,700,000
METRO ERC ADMINISTRATION FUND			
Personal Services	500,240	(18,500)	481,740
Materials & Services	47,500	57,500	105,000
Capital Outlay	0	6,000	6,000
Contingency	80,000	(45,000)	35,000
Unappropriated Balance	0	0	0
Total Fund Requirements	627,740	0	627,740

Exhibit B
Schedule of Appropriations
Ordinance No. 94-544

	Current Appropriation	Revision	Proposed Appropriation
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	3,126,813	141,000	3,267,813
Materials & Services	6,142,647	250,000	6,392,647
Capital Outlay	248,000	0	248,000
Interfund Transfers	1,170,142	0	1,170,142
Contingency	500,000	(391,000)	109,000
Unappropriated Balance	5,872,450	0	5,872,450
Total Fund Requirements	17,060,052	0	17,060,052
SPECTATOR FACILITIES OPERATING FUND			
Civic Stadium			
Personal Services	654,861	(81,659)	573,202
Materials & Services	1,399,435	(473,010)	926,425
Capital Outlay	350,000	(166,340)	183,660
Subtotal	2,404,296	(721,009)	1,683,287
Performing Arts Center			
Personal Services	3,389,118	0	3,389,118
Materials & Services	897,715	0	897,715
Capital Outlay	180,000	0	180,000
Subtotal	4,466,833	0	4,466,833
General Expenses			
Interfund Transfers	668,157	12,880	681,037
Contingency	305,037	(44,880)	260,157
Subtotal	973,194	(32,000)	941,194
Unappropriated Balance	2,047,168	(206,641)	1,840,527
Total Fund Requirements	9,891,491	(959,650)	8,931,841

All Other Appropriations Remain As Previously Adopted

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY)

ORDINANCE NO. 94-544 Introduced by Rena Cusma, Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$21,099 from the Support Services Fund Contingency to the Regional Facilities Department, Personal Services to fund .25 FTE to assist MERC in the completion and implementation of the MERC Business Plan; recognize operational changes in the Convention Center Project Capital Fund, Oregon Convention Center Operating Fund, MERC Administration Fund and Spectator Facilities Fund as identified in Exhibits A and B to this Ordinance; and recognize the change of business resulting from the loss of Triple A baseball at the Civic Stadium.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 1994.

Judy Wyers, Presiding Officer

ATTEST:

Clerk of the Council

REGIONAL FACILITIES COMMITTEE REPORT

ORDINANCE NO. 94-544, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

Date: April 21, 1994

Presented by: Councilor Moore

COMMITTEE RECOMMENDATION: At its April 20, 1994 meeting the Regional Facilities Committee voted 3-0 to recommend Council adoption of Ordinance No. 94-544, with amendments to be considered by the Finance Committee. Voting were Councilors Hansen, Moore, and Washington. Councilors Gates and McFarland were absent:

COMMITTEE DISCUSSION/ISSUES: MERC General Manager Pat LaCrosse and Director of Fiscal Operations Heather Teed presented the staff report. Ms. Teed said the need for the ordinance was to correct overexpenditures that have already occurred and to adjust budgets to prevent overexpenditures. The first item was a request to continue a Manager position in the Regional Facilities Department, the incumbent in which has been working at MERC since January. Costs for this position to date will be paid by MERC through a transfer to the Support Services Fund. Mr. LaCrosse distributed a draft work plan to implement the MERC Business Plan, and said the person in the requested position would be working through June on implementing the Business Plan. He said MERC does not otherwise have a position to dedicate to this work, and added that he would like to keep this person on staff after June 30 but that is not in the cards.

Ms. Teed said this position would be paid through transfers from the Convention Center and Spectator Facilities Operating Funds, and the ordinance increases the transfer from Spectator Facilities by \$12,880. The OCC transfer does not need to be increased because other transfers will be less than budgeted.

Ms. Teed discussed the amendment to the Spectator Facilities Fund budget, which recognizes reduced revenues at Civic Stadium due to the loss of AAA baseball as a tenant. She summarized the amendments to the OCC Operating Fund, which are needed to accommodate the minority marketing contract (\$150,000) and acknowledge an increase in catering (\$100,000). She summarized the amendment in the OCC Capital Fund, to adjust Personal Services costs to reflect the actual salary and benefits of the incumbent staff person, using savings in Materials & Services to cover those costs. Ms. Teed discussed changes in the MERC Administration Fund, to cover overexpenditures in Materials & Services and Capital Outlay that have already occurred.

Council Analyst Casey Short discussed the extension of the position in the Support Service Fund. He said this position had

been extended once already this fiscal year, when Council approved in December a budget amendment to extend the position through March to work on the MERC Business Plan. He noted that discussion in December was extensive, on matters of whether to extend the position, for how long, and where the position should be budgeted and paid for. At that time, Mr. LaCrosse wrote that MERC could afford only \$20,000 to support this position, which would mean it could only be fully supported by MERC for three months, through the end of March. Mr. Short pointed out that of the \$20,000 required to support the position from April through June, the ordinance would have \$15,000 of the cost coming from MERC and \$5,000 from the General Fund. The justification for that in the staff report was that the incumbent spent time in the January-March period working on the final report of the Funding Task Force; Mr. Short said that report did not acknowledge that the incumbent worked on the MERC Business Plan in the first six months of the fiscal year while she was supported by General Fund money. He recommended that if the Council approves this ordinance, the position should be fully funded by MERC.

Councilor Moore asked if the job description for the Manager position was consistent with the level of work being done for MERC; she said the salary level of over \$60,000 was quite high for the level of work. Mr. LaCrosse said the classification was a Metro classification, and he thought the level of work at MERC was consistent with the classification. Councilor McLain asked what Fund she is being paid out of. Mr. Short said she is paid out of the Support Service Fund. In response to a question from Councilor McLain, Mr. LaCrosse said the work to be done is on implementing the Business Plan, primarily on revenue matters.

Councilor Washington asked how long the person is on the payroll. Mr. Short summarized the history of the position in the past year, saying that it was authorized in June for a six-month extension, then extended again in December for three months. For the first six months, the salary was paid by the General Fund, and for the ensuing three months, it was paid by MERC. Authorization for the position expired on March 31, although the incumbent is still working and being paid.

Councilor McLain said that since the work is being done almost exclusively for MERC, the position should be a MERC position. Mr. LaCrosse said this was discussed in December, at which time it was decided to leave the position a Metro position because it was for a limited three-month term and there is considerable effort involved in closing a Metro position and establishing a MERC position. He advocated continuing this same arrangement for the remaining three months for the same reasons, adding that if a position could be funded after July 1, it would be a MERC position. Councilor McLain encouraged the committee to take whatever action was necessary to have the person in question be employed by the organization for which she is working. Councilor Moore said it is time for the transition to be made, and establish a MERC position. She doesn't think the level of work

described is consistent with the level of work she has seen elsewhere at Metro for Project Managers. She said the funding for the position should not continue as proposed, and that MERC should write a job description for the work to be done and hire for the position that comes out of that job description.

Mr. Short suggested that the committee direct MERC staff to prepare an amendment to the ordinance establishing the position at MERC, for the Finance Committee to review when it considers the ordinance. Councilor Moore moved that MERC staff prepare the job description and compensation level for the Finance Committee to consider. Councilors Washington and McLain spoke in support of Councilor Moore's motion, and the committee voted 3-0 in favor of the amendment.

Councilor Moore asked about the overexpenditures in the MERC Administration Fund. She asked why there is \$10,000 for courier services and \$4,000 for meeting costs. Ms. Teed said the courier service is to provide twice daily mail delivery between MERC facilities and to provide timely delivery of materials to MERC Commissioners. Mr. Short said he had asked a question on this item relative to the 1994-95 budget, and had found that Metro does not have the capacity to incorporate additional delivery services into its current system without extra expense. Councilor Hansen asked for further information on Metro's current system, and directed Mr. Short to ask the General Services Department to report to the committee on this issue at its next meeting. Councilor McLain asked for further justification of the need for twice daily mail delivery.

In response to a question from Councilor Moore, Ms. Teed said revenues at OCC would cover the additional catering costs; Councilor Moore encourage MERC staff to have the revenue figures available for the Finance Committee. Councilor Moore asked for clarification of the detail in the staff report for Temporary Purchased Labor in the MERC Administration Fund, and MERC staff acknowledged that this item was for bookkeeping services and was not related to the Business Plan.

Mr. Short discussed the budget amendment for the Spectator Facilities Fund. He said the amendment recognizing reduced revenues, and resulting expenditure reductions, was probably not necessary but might be desirable. He thought the policy issue related to this amendment would be appropriate for Finance Committee discussion. Mr. Short also noted that expenditures for Materials & Services in MERC Administration total \$69,000 for the first 3/4 of the year. If that expenditure rate held for the last three months, only \$92,000-\$95,000 would be needed, rather than the \$105,000 requested. Ms. Teed said the estimate was based on January financial statements, where Mr. Short had access to March 31 figures, and she said MERC would prefer appropriation of the full \$105,000 to make sure the category was not overspent.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 94-544 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

Date: April 4, 1994

Presented by: Pat LaCrosse

BACKGROUND AND ANALYSIS

This action requests adjustments to various funds for the following purposes:

1. To complete work assignments related to the MERC Business Plan approved by the MERC Commission on March 30, 1994,
2. To reflect adjustments in various MERC funds related to operational needs, and
3. To recognize the impact on the Civic Stadium resulting from the loss of Triple A baseball for the FY 1993-94.

Each action will be addressed separately.

MERC Business Plan

Since January, MERC has been fortunate to utilize a Metro staff employee, Pam Erickson, to assist in the Business Plan process. The initial intent was to use her services until the Business Plans were complete and adopted. In December, 1993, the Metro Council adopted a budget adjustment authorizing additional FTE and appropriation for the period January through March, at a total cost of \$20,000. This cost is paid by MERC through support service transfers. As a result of the Business Plan process, a fairly long list of work items to be accomplished has been developed. These work items are important to complete as MERC considers the Business Plan to be a working document to assist and guide the agency into the future. Therefore, MERC has determined that Ms. Erickson's services will be needed for the remaining quarter of the fiscal year -- April through June.

This action requests the transfer of \$20,000 in total salary and fringe costs for the last quarter of the fiscal year. Ms. Erickson's salary is budgeted in the Program Development division of the Regional Facilities Department, and will be funded through direct support service transfers from the MERC operating funds. Ms. Erickson's salary has historically been budgeted in this division. To maintain consistency in the future identification of expenditures, and to avoid complications resulting from different personnel rules and pay plans between MERC and Metro, we feel it is important to continue to budget her time as it has been for the first three quarters of the fiscal year.

This action would transfer \$20,000 from the Support Services Fund Contingency to Personal Services in the Regional Facilities Department. It also requests an increase in the Spectator Facilities Fund interfund transfers to reflect its share of the increase in direct support transfers. Budget adjustments are not necessary in the Oregon Convention Center Operating Fund and the Expo Center due to savings in other transfer categories.

The total fiscal impact to retain Ms. Erickson's services for the second half of the fiscal year is \$40,000 in salaries and fringe. The initial action adopted by Council in December, 1993, assumed all of Ms. Erickson's time would be devoted to work on the MERC Business Plan, however, circumstances required that she complete some work on the Cultural Funding Task Force during the period from January through March. In the past, her work on the Cultural Funding Task Force has been funded through General Fund sources of revenue. While MERC is prepared to fund her entire salary and fringe costs for the full six months if needed, it is hoped that Metro and the Council would continue to fund that portion of Ms. Erickson's salary spent while completing work for the Cultural Funding Task Force -- approximately \$5,000.

Operational Needs

Oregon Convention Center Operating Fund -- The Oregon Convention Center has experienced an increase in events and catered functions during FY 1993-94 over the amount assumed in the budget. This increase in use has resulted in additional expenditures in part-time employees and overtime to staff the events and functions, as well as increased concessions expense. Additional revenues are being realized but, due to constraints of Oregon Budget Law, are not being recognized as part of this adjustment.

During FY 1993-94, MERC expanded its marketing efforts to directly target minority markets. A contract was signed with Oregon Convention Services Network to perform minority marketing. This contract was not anticipated in the adopted budget, and is over and above the amount assumed in the current budget.

An analysis of the Oregon Convention Center Operating Fund's personal services has indicated several areas where expenditures are exceeding the budget assumptions, primarily in fringe benefits. There are several reasons for the increase in expenditures. The facility budgeted a fringe benefit rate that was a composite rate for both full time and part time employees. The development of that rate assumed the same ratio of full time employees to part time employees. There has been a minor shift in actual salaries from part time to full time. The result is higher expenditures than assumed in the budget. In addition, there has been a shift in the number of employees opting for one medical benefit package over the other medical package, and an increase in unemployment expenses. This has also resulted in a slight increase in expenses. Finally, in spite of best efforts to estimate a correct rate for the facility, it appears the fringe benefit rate used for FY 1993-94 was under-estimated.

Convention Center Project Capital Fund -- During the FY 1993-94 budget process, MERC created a new position of Construction Project Manager. This position was budgeted half time in the Convention Center Project Capital Fund and half time in the MERC Administration Fund. Since the position was new, it was budgeted at an entry rate. However, MERC filled the position by retaining an employee who was identified to be laid-off as a result of the loss of the Coliseum. The position was filled at the existing employee's salary which was higher than budgeted but still within the pay range for the position. This action recognizes the additional personal services expense in the Convention Center Project Capital Fund and funds it through a corresponding reduction in materials and services. A corresponding increase is being realized in the MERC Administration Fund, however, due to position vacancies in that fund no adjustment is proposed at this time.

MERC Administration Fund -- The loss of the Coliseum necessitated the restructuring of this fund for FY 1993-94. The department was in transition as the fiscal year began and some changes in staffing continued to take place. One of the more significant changes to this budget for 1993-94 was to clearly identify and expense against the fund all charges directly related to administration. Most of these charges were formerly expensed directly to the operating funds. In addition, MERC began an extensive process to prepare business plans for all facilities under its direction. The combination of reasons has resulted in significant changes to the MERC Administration Fund. Further explanation by line item of the changes is provided below.

<u>Line Item</u>	<u>Explanation</u>	<u>Amount</u>
Salaries - Full time	Decrease due to position vacancy. Proposed to offset increase in materials & services	(\$18,500)
Misc. Professional Services	Expenditures have been mostly consulting work for MERC reorganization and Business Plan	\$12,500
Printing Services	Expenditures for bulk stationary, envelopes, etc.	\$6,000
Delivery Services	Expenditures for courier service mail delivery among MERC facilities and delivery service to commissioners	\$10,000
Temporary/Purchased Help	Increased use of temporary labor due to unanticipated position vacancies and assistance with Business Plan	\$25,000
Meetings	Expenditures for monthly commission meetings and Business Plan meetings	\$4,000
Capital Equipment	Purchase of computer upgrade and fax machine replacement	\$6,000
Contingency	Decrease to fund additional appropriation requirements.	(\$45,000)

Civic Stadium

On July 1, 1993, the Civic Stadium departed from its partnership with the Memorial Coliseum when the Coliseum was transferred to private management. The Stadium now runs a stand-alone operation where it previously had enjoyed shared administrative, marketing and operations services with the Coliseum. The summer of 1993 also saw the departure of the facility's prime tenant, AAA baseball. The combined effect of these two significant events resulted in a major change to the financial picture of the stadium. While Oregon Budget Law does not require an official amendment to reduce a budget, it was felt the change was of significant magnitude to warrant this action.

The Civic Stadium is realizing loss of revenues in all categories for a total of approximately \$959,650. In addition, expenditures have been reduced \$721,009 and contingency has been reduced \$44,880. The net impact of this action is an increase in the projected negative cash flow of approximately \$206,000. This means that for the current year, the Stadium will use more of its fund balance than was originally anticipated.

EXECUTIVE OFFICERS RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 93-544.



METRO

DATE: May 17, 1994

TO: Rena Cusma, Executive Officer *JA*

FROM: Paulette Allen, Clerk of the Council

RE: TRANSMITTAL OF ORDINANCE NOS. 94-539, 94-540, 94-541, 94-544A
AND 94-545

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on May 12, 1994.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, May 19, 1994. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, *Unette B. Shiley* received this memo and true copies of Ordinance Nos. 94-539, 94-540, 94-541, 94-544A and 94-545 from the Clerk of the Council on *May 17, 1994*.