

# Oregon Zoo Public Arts Advisory Committee

## Charter

### A. The Oregon Zoo Public Arts Advisory Committee's Official Designation

The designation of this committee is the "Oregon Zoo Public Arts Advisory Committee."

### B. The Committee's Objectives and Scope of Activities

The role of the Oregon Zoo Public Arts Advisory Committee (committee) is to make recommendations for selecting, purchasing, commissioning, placing, and maintaining the zoo's public art. This art should be of redeeming quality, advance public understanding of art, enhance education programs and animal exhibits, inspire visitors to be aware of the zoo's inherent role in creating a better future for wildlife, and enhance the aesthetic quality of the zoo campus.

### C. Official to Whom the Committee Reports and Makes Recommendations

The Metro Council maintains oversight, review and approval of the contracts brought forward under this program in accordance with the Metro Code. The committee membership includes a Metro Councilor to support communications between the committee and the Metro Council. In addition, the Office of the Chief Operating Officer of Metro will support and liaison recommendations and communications to the Metro Council, as necessary.

### E. Agency Responsible for Providing the Necessary Support

The zoo will provide the facilities, support staff, and necessary materials and services to support committee activities. Committee members will not be compensated for their services.

### F. Description of the Duties for Which the Advisory Committee is Responsible

The committee is responsible to recommend:

- Suitable art forms and the appropriate locations for artwork within the 2008 Zoo Bond projects and other zoo campus locations in the proximity of bond projects.
- A long-term public art strategy dealing with the zoo's existing public art collection and integrating new pieces into the collection.
- Artist's prerequisites and specifics of artist/art form selection.
- Procedures to be followed in the selection process. The committee may seek the advice of the Regional Arts and Culture Council or other suitable advisors.
- Expenditures for the program in accordance with the approved budget and further guidelines contained in sections VIII and IX of Metro Resolution No. 11-4282.
- Selection of the artists and works of art.
- Appropriate sites and incorporation of artists and the artworks special requirements within construction documents. These recommendations will be coordinated and consulted with Zoo Bond Program staff, the Public Art Collection Coordinator, the project architect, and other stakeholders.

## **G. Estimated Number and Frequency of Committee Meetings**

It is generally expected the committee will meet four times per year. The frequency may increase or decrease depending upon circumstances and committee activity. It is anticipated that the committee will conduct work through meetings, telephone calls, e-mail correspondence, and e-mail discussion lists. Committee recommendations will be included in the official record of the committee's proceedings, and reported to the Office of the Chief Operating Officer of Metro.

## **H. Advisory Committee's Terms**

Committee members serve at the pleasure of the Office of the Chief Operating Office of Metro. Term durations are two-years. Members may renew terms upon approval of the Office of the Chief Operating Office of Metro.

## **I. Membership**

The Office of the Chief Operating Officer of Metro, in consultation with the committee chair, will appoint committee members. Members will be selected to balance the expertise and viewpoints that are necessary to effectively address committee responsibilities.

Members are public officials as defined in Oregon Revised Statute chapter 244 and the Oregon Government Ethics laws and rules. This means that each public official must make a personal judgment in deciding such matters as the use of official position for financial gain, what gifts are appropriate to accept, or when to disclose the nature of conflicts of interest.

## **J. Committee Chair**

The committee chair is appointed by the Office of the Chief Operating Officer of Metro.

## **K. Meetings**

Meetings will be at a time and location to be determined by the committee chair.

## **L. Adoption Date**

08/01/2012