

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993- )  
94 BUDGET AND APPROPRIATIONS )  
SCHEDULE TO REFLECT OPERATIONAL )  
NEEDS AT THE METRO WASHINGTON )  
PARK ZOO, AND DECLARING AN )  
EMERGENCY )

ORDINANCE NO. 94-545

Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

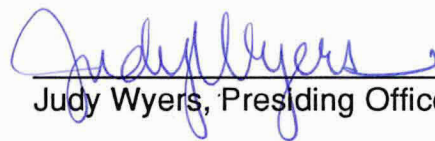
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the columns titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$234,451 from the Zoo Operating Fund Contingency to various appropriation categories as reflected in Exhibits A and B to this Ordinance, and authorizing .97 new FTE in the Zoo Operating Fund.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 12th day of May, 1994.

  
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Judy Wyers, Presiding Officer

ATTEST:

  
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Clerk of the Council

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Administration</b>													
<u>Personal Services</u>													
51121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Director	1.00	83,123		0		0		0		0	1.00	83,123
	Assistant Director	1.00	68,403		0		0		0		0	1.00	68,403
	Service Supervisor	1.00	35,120		0		0		0		0	1.00	35,120
	Principal Administrative Service Analyst	1.00	46,771		0		0		0		0	1.00	46,771
	Senior Administrative Service Analyst	1.00	46,542		0		0		0		0	1.00	46,542
	Assistant Management Analyst	1.00	29,670		0		0		0		0	1.00	29,670
51122	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Support Assistant C	2.00	53,077		0		0		0		0	2.00	53,077
	Security Officer 1	4.00	82,539		0		0		0		0	4.00	82,539
	Security Officer 2	1.00	24,430		0		0		0		0	1.00	24,430
51123	WAGES-TEMPORARY EMPLOYEES (part time)												
	Security Officer 1-temp	1.00	16,829		0		0		0		0	1.00	16,829
51132	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Clerk/Bookkeeper	1.50	34,358		0		0		0		0	1.50	34,358
51133	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Clerk/Bookkeeper	1.00	20,149		0		0		0		0	1.00	20,149
51140	OVERTIME		10,052		0		0		0		0		10,052
51200	FRINGE		206,787		4,493		0		0		0		211,280
<b>Total Personal Services</b>		<b>16.50</b>	<b>757,850</b>	<b>0.00</b>	<b>4,493</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>16.50</b>	<b>762,343</b>
<b>Total Materials &amp; Services</b>			<b>168,537</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>168,537</b>
<b>Total Capital Outlay</b>			<b>8,100</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>8,100</b>
<b>TOTAL EXPENDITURES</b>		<b>16.50</b>	<b>934,487</b>	<b>0.00</b>	<b>4,493</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>16.50</b>	<b>938,980</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Animal Management</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	56,125		0		0		0		0	1.00	56,125
	Program Supervisor	1.00	51,052		0		0		0		0	1.00	51,052
	Associate Service Supervisor	1.00	36,269		0		0		0		0	1.00	36,269
	Research Coordinator	1.00	48,650		0		0		0		0	1.00	48,650
	Veterinarian	1.75	81,213		0		0		0		0	1.75	81,213
511125	SALARIES-REGULAR EMPLOYEES (part time)												
	Assist. Research Coordinator	0.25	6,864		0		0	0.34	9,393	0.41	10,000	1.00	26,257
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Support Assistant C	1.00	24,868		0		0		0		0	1.00	24,868
	Records Specialist	1.00	33,345		0		0		0		0	1.00	33,345
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Management Intern	0.17	3,408		0		0		0		0	0.17	3,408
	Animal Hospital Attendant	0.70	15,376		0		0		0		0	0.70	15,376
	Program Assistant 1	0.50	11,077		0		0		0		0	0.50	11,077
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Program Assistant 2		0		0		0	0.08	2,091		0	0.08	2,091
	Administrative Support Asst. - Secretary		0		0		0	0.08	1,637		0	0.08	1,637
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Nutrition Technician	1.00	29,754		0		0		0		0	1.00	29,754
	Senior Animal Keeper	7.00	219,825		0		0		0		0	7.00	219,825
	Animal Keeper	26.75	798,475		0		0		0		0	26.75	798,475
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Animal Keeper-PT	2.00	59,508		0		0		0		0	2.00	59,508
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Animal Keeper	0.25	6,384		0		0		0		0	0.25	6,384
511400	OVERTIME		67,600		0		0		0		0		67,600
512000	FRINGE		613,220		14,580		0		5,379		4,100		637,279
<b>Total Personal Services</b>		<b>46.37</b>	<b>2,163,013</b>	<b>0.00</b>	<b>14,580</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>18,500</b>	<b>0.41</b>	<b>14,100</b>	<b>47.28</b>	<b>2,210,193</b>

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FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Animal Management</b>													
<u>Materials &amp; Services</u>													
521100	Office Supplies		1,000		0		0		100		0		1,100
521111	Computer Supplies		1,100		0		0		1,000		0		2,100
521230	Vet & Medical Supplies		83,500		0		0		0		0		83,500
521260	Printing Supplies		550		0		0		50		0		600
521270	Animal Food		211,000		0		0		0		0		211,000
521290	Other Supplies		70,490		0		0		750		0		71,240
521292	Small Tools		4,500		0		0		0		0		4,500
521310	Subscriptions & Publications		2,500		0		0		50		0		2,550
521320	Dues		3,680		0		0		0		2,500		6,180
524190	Misc. Professional Services		7,700		0		0		4,250		0		11,950
525640	M&R-Equipment(Contract/Agreement)		2,500		0		0		0		0		2,500
525710	Equipment Rental		4,000		0		0		0		0		4,000
526310	Printing Services		2,500		0		0		0		0		2,500
526420	Postage		0		0		0		500		0		500
526500	Travel		19,000		0		0		200		4,300		23,500
526800	Training, Tuition, Conferences		2,050		0		0		0		0		2,050
526910	Uniform Supply & Cleaning		20,500		0		0		0		0		20,500
528100	Llense, Permits, Payments to Other Agencies		500		0		0		0		0		500
529500	Meetings		0		0		0		0		19,352		19,352
529700	Animal Purchases		67,700		0		0		0		0		67,700
<b>Total Materials &amp; Services</b>			<b>504,770</b>		<b>0</b>		<b>0</b>		<b>6,900</b>		<b>26,152</b>		<b>537,822</b>
<u>Capital Outlay</u>													
571400	Purchases-Equipment & Vehicles		146,841		0		0		0		0		146,841
571500	Purchases-Office Furniture & Equipment		5,750		0		0		2,000		0		7,750
<b>Total Capital Outlay</b>			<b>152,591</b>		<b>0</b>		<b>0</b>		<b>2,000</b>		<b>0</b>		<b>154,591</b>
<b>TOTAL EXPENDITURES</b>		<b>46.37</b>	<b>2,820,374</b>	<b>0.00</b>	<b>14,580</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>27,400</b>	<b>0.41</b>	<b>40,252</b>	<b>47.28</b>	<b>2,902,606</b>

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FISCAL YEAR 1993-94	CURRENT BUDGET	REVISIONS										PROPOSED BUDGET	
		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS					
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Facilities Management</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	48,693		0		0		0		0	1.00	48,693
	Program Supervisor	1.00	37,559		0		0		0		0	1.00	37,559
	Service Supervisor	1.00	35,475		0		0		0		0	1.00	35,475
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	29,670		0		0		0		0	1.00	29,670
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Secretary	0.77	14,727		0		0		0		0	0.77	14,727
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Maintenance Worker 3	1.00	32,416		0		0		0		0	1.00	32,416
	Maintenance Technician	1.00	35,329		0		0		0		0	1.00	35,329
	Maintenance Worker 2	6.00	182,067		0		0		0		0	6.00	182,067
	Maintenance Worker 1	9.00	250,651		0		0		0		0	9.00	250,651
	Senior Gardener	1.00	34,118		0		0		0		0	1.00	34,118
	Gardener 2	1.00	30,109		0		0		0		0	1.00	30,109
	Gardener 1	6.00	163,368		0		0		0		0	6.00	163,368
	Maintenance Lead	1.00	36,958		0		0		0		0	1.00	36,958
	Master Mechanic	1.00	36,958		0		0		0		0	1.00	36,958
	Maintenance Electrician	1.00	42,637		0		0		0		0	1.00	42,637
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Maintenance Worker 3-PT	0.35	11,123		0		0		0		0	0.35	11,123
	Maintenance Worker 2-PT	1.97	59,315		0		0		0		0	1.97	59,315
	Maintenance Worker 1-PT	0.37	10,074		0		0		0		0	0.37	10,074
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Laborer	1.61	34,827		0		0		0		0	1.61	34,827
	Maintenance Worker 3	1.24	35,290		0		0		0		0	1.24	35,290
	Maintenance Worker 2	0.20	5,349		0		0		0		0	0.20	5,349
	Maintenance Worker 1	1.55	38,060		0		0		0		0	1.55	38,060
511400	OVERTIME		44,353		0		0		0		0		44,353
512000	FRINGE		486,603		10,590		79,097		0		0		576,290
<b>Total Personal Services</b>		<b>40.06</b>	<b>1,735,729</b>	<b>0.00</b>	<b>10,590</b>	<b>0.00</b>	<b>79,097</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>40.06</b>	<b>1,825,416</b>
<b>Total Materials &amp; Services</b>			<b>1,356,725</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,356,725</b>
<b>Total Capital Outlay</b>			<b>97,295</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>97,295</b>
<b>TOTAL EXPENDITURES</b>		<b>40.06</b>	<b>3,189,749</b>	<b>0.00</b>	<b>10,590</b>	<b>0.00</b>	<b>79,097</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>40.06</b>	<b>3,279,436</b>

**Exhibit A  
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FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Education Services</b>													
	<u>Personal Services</u>												
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Program Supervisor	1.00	49,298		0		0		0		0	1.00	49,298
	Associate Program Supervisor	1.00	45,706		0		0		0		0	1.00	45,706
	Program Coordinator	2.00	67,881		0		0		0		0	2.00	67,881
	Volunteer Coordinator	1.00	37,897		0		0		0		0	1.00	37,897
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	26,852		0		0		0		0	1.00	26,852
	Program Assistant 2	1.00	29,670		0		0		0		0	1.00	29,670
	Program Assistant 1	2.00	47,794		0		0		0		0	2.00	47,794
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Education Service Aide I	8.52	140,920		0		0		0		0	8.52	140,920
	Education Service Aide II	0.65	12,935		0		0		0		0	0.65	12,935
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
511400	OVERTIME		16,224		0		0		0		0		16,224
512000	FRINGE		140,748		2,971		0		0		0		143,719
<b>Total Personal Services</b>		<b>18.17</b>	<b>615,925</b>	<b>0.00</b>	<b>2,971</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>18.17</b>	<b>618,896</b>
<b>Total Materials &amp; Services</b>			<b>224,349</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>224,349</b>
<b>Total Capital Outlay</b>			<b>31,600</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>31,600</b>
<b>TOTAL EXPENDITURES</b>		<b>18.17</b>	<b>871,874</b>	<b>0.00</b>	<b>2,971</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>18.17</b>	<b>874,845</b>

**Exhibit A  
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FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Marketing</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Program Supervisor	1.00	53,620		0		0		0		0	1.00	53,620
	Assoc. Pub. Affairs Specialist	1.00	41,781		0		0		0		0	1.00	41,781
	Asst. Pub. Affairs Specialist	1.00	37,897		0		0		0		0	1.00	37,897
	Event Technician	1.00	30,255		0		0		0		0	1.00	30,255
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Program Assistant 1	0.50	13,071		0		0		0		0	0.50	13,071
	Educational Service Aide 2	0.50	10,241		0		0		0		0	0.50	10,241
	Secretary	0.75	14,345		0		0		0		0	0.75	14,345
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Education Service Aide II	0.34	6,191		0		0		0	(0.14)	(2,437)	0.20	3,754
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Laborer	0.48	10,383		0		0		0	0.20	7,024	0.68	17,407
512000	FRINGE		85,325		1,734		0		0		505		87,564
<b>Total Personal Services</b>		<b>6.57</b>	<b>303,109</b>	<b>0.00</b>	<b>1,734</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.06</b>	<b>5,092</b>	<b>6.63</b>	<b>309,935</b>

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		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS				
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>ZOO OPERATING FUND:Marketing</b>														
<u>Materials &amp; Services</u>														
521100	Office Supplies		1,850		0		0		0		0		1,850	
521111	Computer Supplies		2,400		0		0		0		0		2,400	
521290	Other Supplies		8,000		0		0		0		0		8,000	
521293	Promotion Supplies		77,735		0		0		0		500		78,235	
521310	Subscriptions		2,460		0		0		0		0		2,460	
521320	Dues		1,290		0		0		0		0		1,290	
524130	Promotional Services		76,830		0		0		0		0		76,830	
524190	Misc. Professional Services		237,075		0		0		0		1,000		238,075	
525640	M&R-Equipment(Contract/Agreement)		4,780		0		0		0		0		4,780	
525710	Equipment Rental		6,580		0		0		0		0		6,580	
525731	Operating Lease Payments-Building		18,000		0		0		0		0		18,000	
526200	Ads & Legal Notices		65,950		0		0		0		3,000		68,950	
526310	Printing Services		94,213		0		0		0		1,000		95,213	
526320	Typesetting & Reprographics Services		5,500		0		0		0		0		5,500	
526440	Delivery Service		850		0		0		0		0		850	
526500	Travel		6,880		0		0		0		0		6,880	
526700	Temporary Help Services		1,440		0		0		0		0		1,440	
526800	Training, Tuition, Conferences		1,705		0		0		0		0		1,705	
526910	Uniform Supply & Cleaning		525		0		0		0		0		525	
528100	License, Permits, Payments to Other Agencies		2,370		0		0		0		0		2,370	
529500	Meetings		1,150		0		0		0		0		1,150	
529800	Miscellaneous		300		0		0		0		0		300	
<b>Total Materials &amp; Services</b>			<b>617,883</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>5,500</b>		<b>623,383</b>	
<b>Total Capital Outlay</b>			<b>7,170</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>7,170</b>	
<b>TOTAL EXPENDITURES</b>		<b>6.57</b>	<b>928,162</b>	<b>0.00</b>	<b>1,734</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.06</b>	<b>10,592</b>	<b>6.63</b>	<b>940,488</b>	



**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Visitor Services</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	52,743		0		0		0		0	1.00	52,743
	Senior Service Supervisor	2.00	86,903		0		0		0		0	2.00	86,903
	Associate Service Supervisor	6.65	185,110		0		0		0		0	6.65	185,110
	Catering Coordinator	1.00	29,545		0		0		0		0	1.00	29,545
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	26,935		0		0		0		0	1.00	26,935
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Office Assistant	0.75	11,792		0		0		0		0	0.75	11,792
	Secretary	0.75	19,184		0		0		0		0	0.75	19,184
	Food Service/Retail Specialist	0.90	21,686		0		0		0		0	0.90	21,686
	Visitor Service Worker 3-reg	5.00	82,601		0		0		0		0	5.00	82,601
	Visitor Service Worker 1-reg	0.50	9,563		0		0		0		0	0.50	9,563
511241	WAGES-SEASONAL EMPLOYEES												
	Visitor Service Worker 3-temp	1.25	16,965		0		0		0		0	1.25	16,965
	Visitor Service Worker 2-temp	9.50	136,868		0		0		0		0	9.50	136,868
	Visitor Service Worker 1-temp	23.25	279,140		0		0		0		0	23.25	279,140
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Typist/Receptionist-reg	1.00	21,486		0		0		0		0	1.00	21,486
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Typist/Receptionist Reg.(Part Time)	2.25	48,342		0		0		0		0	2.25	48,342
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Typist/Receptionist-temp	1.60	30,602		0		0		0		0	1.60	30,602
	Stationmaster-temp	2.20	52,275		0		0		0		0	2.20	52,275
512000	FRINGE		356,277		5,782		0		0		0		362,059
<b>Total Personal Services</b>		<b>60.60</b>	<b>1,486,737</b>	<b>0.00</b>	<b>5,782</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>60.60</b>	<b>1,492,519</b>
<b>Total Materials &amp; Services</b>			<b>1,387,870</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,387,870</b>
<b>Total Capital Outlay</b>			<b>79,300</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>79,300</b>
<b>TOTAL EXPENDITURES</b>		<b>60.60</b>	<b>2,953,907</b>	<b>0.00</b>	<b>5,782</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>60.60</b>	<b>2,959,689</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Design Services</b>													
<i>Personal Services</i>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Associate Program Supervisor	1.00	46,228		0		0		0		0	1.00	46,228
	Graphics/Exhibit Designer	1.00	34,348		0		0		0		0	1.00	34,348
	Project Coordinator	1.00	38,377		0		0		0		0	1.00	38,377
511125	SALARIES-REGULAR EMPLOYEES (part time)												
	Graphics/Exhibit Designer	1.00	34,348		0		0		0		0	1.00	34,348
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Program Assistant 2-Graphics	1.00	29,670		0		0		0		0	1.00	29,670
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Administrative Secretary	0.75	23,506		0		0		0		0	0.75	23,506
	Program Assistant 2-Graphics	0.50	11,630		0		0		0		0	0.50	11,630
511400	OVERTIME		1,664		0		0		0		0		1,664
512000	FRINGE		93,969		1,960		0		0		0		95,929
<b>Total Personal Services</b>		<b>6.25</b>	<b>313,740</b>	<b>0.00</b>	<b>1,960</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>6.25</b>	<b>315,700</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Design Services</b>													
<u>Materials &amp; Services</u>													
521100	Office Supplies		600		0		0		0		0		600
521110	Computer Software		2,636		0		0		0		0		2,636
521111	Computer Supplies		800		0		0		0		0		800
521240	Graphics/Reprographic Supplies		31,200		0		0		0		0		31,200
521260	Printing Supplies		416		0		0		0		0		416
521290	Other Supplies		360		0		0		0		19,350		19,710
521292	Small Tools		260		0		0		0		0		260
521310	Subscriptions & Publications		815		0		0		0		0		815
521320	Dues		365		0		0		0		0		365
521540	Maintenance & Repairs Supplies-Equipment		6,032		0		0		0		0		6,032
524190	Misc. Professional Services		38,000		0		0		0		5,650		43,650
525640	M&R-Equipment(Contract/Agreement)		5,684		0		0		0		0		5,684
525710	Equipment Rental		444		0		0		0		0		444
526310	Printing Services		3,408		0		0		0		10,000		13,408
526320	Typesetting & Reprographics Services		6,300		0		0		0		0		6,300
526440	Delivery Service		104		0		0		0		0		104
526500	Travel		2,394		0		0		0		0		2,394
526700	Temporary Help Services		2,600		0		0		0		0		2,600
526800	Training, Tuition, Conferences		2,900		0		0		0		0		2,900
526900	Miscellaneous Other Professional Services		5,200		0		0		0		0		5,200
526910	Uniform Supply & Cleaning		187		0		0		0		0		187
528100	License, Permits, Payments to Other Agencies		1,520		0		0		0		0		1,520
529500	Meetings		100		0		0		0		0		100
529800	Miscellaneous		270		0		0		0		0		270
<b>Total Materials &amp; Services</b>			<b>112,595</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>35,000</b>		<b>147,595</b>
<b>Total Capital Outlay</b>			<b>401,225</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>401,225</b>
<b>TOTAL EXPENDITURES</b>		<b>6.25</b>	<b>827,560</b>	<b>0.00</b>	<b>1,960</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>35,000</b>	<b>6.25</b>	<b>864,520</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:General Expenses</b>													
<u>Interfund Transfers</u>													
581010	Trans. Indirect Costs to Gen1 Fund		0		0		0		0		0		0
581610	Trans. Indirect Costs to Support Svcs. Fund		1,048,727		0		0		0		0		1,048,727
581615	Trans. Indirect Cost to Risk Mgmt. Fund (liability)		97,940		0		0		0		0		97,940
581615	Trans. Indirect Cost to Risk Mgmt Fund (Workers' Comp)		258,254		0		0		0		0		258,254
582325	Trans. Resources to Zoo Cap. Fund		434,000		0		0		0		0		434,000
583615	Trans. Direct Cost to Insur. Fund-EIL		25,000		0		0		0		0		25,000
<b>Total Interfund Transfers</b>			<b>1,863,921</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,863,921</b>
<u>Contingency and Unappropriated Balance</u>													
599999	Contingency		598,222		(42,110)		(79,097)		(27,400)		(85,844)		363,771
599990	Unappropriated Balance		4,213,862		0		0		0		0		4,213,862
<b>Total Contingency and Unappropriated Balance</b>			<b>4,812,084</b>		<b>(42,110)</b>		<b>(79,097)</b>		<b>(27,400)</b>		<b>(85,844)</b>		<b>4,577,633</b>
<b>TOTAL EXPENDITURES</b>		<b>194.52</b>	<b>19,202,118</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>0</b>	<b>0.47</b>	<b>0</b>	<b>195.49</b>	<b>19,202,118</b>

**Exhibit B**  
**Schedule of Appropriations**  
**Ordinance No. 94-545**

**REVISIONS**

	Current Appropriation	PERS Calculation	Oregon Laborers Trust Settlement	Murdock Grant	Operational Needs	Proposed Appropriation
<b>ZOO OPERATING FUND</b>						
Administration						
Personal Services	757,850	4,493	0	0	0	762,343
Materials & Services	168,537	0	0	0	0	168,537
Capital Outlay	8,100	0	0	0	0	8,100
<b>Subtotal</b>	<b>934,487</b>	<b>4,493</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>938,980</b>
Animal Management						
Personal Services	2,163,013	14,580	0	18,500	14,100	2,210,193
Materials & Services	504,770	0	0	6,900	26,152	537,822
Capital Outlay	152,591	0	0	2,000	0	154,591
<b>Subtotal</b>	<b>2,820,374</b>	<b>14,580</b>	<b>0</b>	<b>27,400</b>	<b>40,252</b>	<b>2,902,606</b>
Facilities Management						
Personal Services	1,735,729	10,590	79,097	0	0	1,825,416
Materials & Services	1,356,725	0	0	0	0	1,356,725
Capital Outlay	97,295	0	0	0	0	97,295
<b>Subtotal</b>	<b>3,189,749</b>	<b>10,590</b>	<b>79,097</b>	<b>0</b>	<b>0</b>	<b>3,279,436</b>
Education Services						
Personal Services	615,925	2,971	0	0	0	618,896
Materials & Services	224,349	0	0	0	0	224,349
Capital Outlay	31,600	0	0	0	0	31,600
<b>Subtotal</b>	<b>871,874</b>	<b>2,971</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>874,845</b>
Marketing						
Personal Services	303,109	1,734	0	0	5,092	309,935
Materials & Services	617,883	0	0	0	5,500	623,383
Capital Outlay	7,170	0	0	0	0	7,170
<b>Subtotal</b>	<b>928,162</b>	<b>1,734</b>	<b>0</b>	<b>0</b>	<b>10,592</b>	<b>940,488</b>
Visitor Services						
Personal Services	1,486,737	5,782	0	0	0	1,492,519
Materials & Services	1,387,870	0	0	0	0	1,387,870
Capital Outlay	79,300	0	0	0	0	79,300
<b>Subtotal</b>	<b>2,953,907</b>	<b>5,782</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,959,689</b>

**Exhibit B  
Schedule of Appropriations  
Ordinance No. 94-545**

**REVISIONS**

	Current Appropriation	PERS Calculation	Oregon Laborers Trust Settlement	Murdock Grant	Operational Needs	Proposed Appropriation
<b>ZOO OPERATING FUND (continued)</b>						
Design Services						
Personal Services	313,740	1,960	0	0	0	315,700
Materials & Services	112,595	0	0	0	35,000	147,595
Capital Outlay	401,225	0	0	0	0	401,225
Subtotal	827,560	1,960	0	0	35,000	864,520
General Expenses						
Interfund Transfers	1,863,921	0	0	0	0	1,863,921
Contingency	598,222	(42,110)	(79,097)	(27,400)	(85,844)	363,771
Subtotal	2,462,143	(42,110)	(79,097)	(27,400)	(85,844)	2,227,692
Unappropriated Balance	4,213,862	0	0	0	0	4,213,862
<b>Total Fund Requirements</b>	<b>19,202,118</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,202,118</b>

**All Other Appropriations Remain As Previously Adopted**

FINANCE COMMITTEE REPORT

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ORDINANCE NO. 94-545 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS OF THE WASHINGTON PARK ZOO

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Date: May 3, 1994

Presented By: Councilor Washington

**COMMITTEE RECOMMENDATION:** At its April 27, 1993 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-545. Committee members present and voting were Councilors Devlin, Gardner, Kvistad, Van Bergen and Monroe. Councilors Buchanan and McLain were absent.

**COMMITTEE DISCUSSION/ISSUES:** Ms. Kathy Rutkowski, Financial Analyst and A. McKay Rich presented the Staff Report. Ms. Rutkowski stated the ordinance requests the transfer of \$234,451 from the Zoo Operating Fund Contingency to various appropriation categories to pay for the following: 1) unanticipated PERS costs for personnel in all Zoo Divisions; 2) a settlement with the Oregon Laborers Trust; 3) expenditures related to the receipt of a Murdock Foundation Grant; and 4) operational costs related to increased events at the Zoo. She pointed out that the PERS expenditure was due to a miscalculation of the percentage contribution to the PERS during the preparation of the FY 1993-94 Budget. The Fringe Rate for Zoo employees should have been 0.7 percent higher.

In response to a question from Councilor Van Bergen, Mark Williams, Legal Counsel, stated the Oregon Laborers Trust matter involved a dispute over language in the Collective Bargaining Agreement requiring Metro to pay into the Trust for members who elected to be in the unions health insurance pool rather than the plans offered by Metro. This matter has been in dispute since 1992 and both sides reached agreement which required Metro to pay \$79,097 in claims costs and attorneys fees. A. McKay Rich pointed out that in the process Mr. William had achieved clarification of the contract language for the future.

Mr. Rich explained the remaining two requests pointing out that \$27,400 will enable the Zoo to receive a \$200,000 Murdock Foundation Grant over a two year period to enhance the Zoo Education program; \$85,844 is needed to produce several special events by the Zoo Marketing Division. In response to a question from Councilor Gardner, Mr. Rich pointed out that the event will be revenue producers for the Zoo.

## STAFF REPORT

### CONSIDERATION OF ORDINANCE NO. 94-545 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT THE METRO WASHINGTON PARK ZOO, AND DECLARING AN EMERGENCY

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Date: April 1, 1994

Presented by: McKay Rich  
Kathy Rutkowski

## BACKGROUND AND ANALYSIS

This action requests adjustments to Zoo Operating Fund for the following purposes:

1. Transfer \$42,110 from Contingency to Personal Services in all divisions of the Zoo to fund unanticipated PERS costs,
2. Transfer \$79,097 from Contingency to Personal Services in the Facilities Management division to reflect a legal settlement with Oregon Laborers Trust,
3. Transfer \$27,400 from Contingency to the Animal Management Division to fund expenditures related to the receipt of the Murdock Grant, and
4. Transfer \$85,844 from Contingency to various divisions reflect operational expenses related to increased events.

Each action will be addressed separately.

## PERS Rate Calculations for FY 1993-94 Fringe Benefit Rates

The PERS contribution is divided into two rates -- the employee contribution (known as the employer pick-up) and the employer contribution. The fringe rate estimates for the FY 1993-94 budget assumed that the total contribution rate was the simple sum of the two rates. The rates are, however, applied cumulatively. The dollar amount of the employee contribution is added to the employee's wages before applying the employer contribution rate. The result of the cumulative application of the rates increases the percentage contribution assumed in the fringe benefit rates by 0.7 percent.

In addition, Metro's employer contribution rate increased on July 1, 1993. Since Metro's payroll and benefit payments for the last payroll period in FY 1992-93 were not paid until July 6, 1993, PERS required Metro to pay the increased employer contribution rate on that payroll. The incremental increase in the PERS amount for the June 30, 1993, payroll as a result of the PERS rate increase on July 1, 1993, was not settled in sufficient time to charge it to FY 1992-93. This amount was ultimately charged to FY 1993-94.



The cumulative application of contribution rates is not a new process. However, Financial Planning was not aware of the process until this fiscal year. In each of the two preceding years, Metro had anticipated and budgeted an increase in its PERS contribution rate. This rate increase did not materialize until July 1 of this year, which left unused appropriation in the fringe benefit line item in prior years. As a result, in prior years on a budgetary basis, departments were able to absorb the error in the calculation of the fringe rates within their existing budgets. In late October, 1993, Financial Planning identified the error in the calculation of the fringe rates for FY 1993-94 and became aware of the additional charge for the June 30, 1993, payroll. The Council Finance Committee was informed at its first meeting in November, 1993, that budget actions could be necessary.

This request transfers \$42,110 from the Zoo Operating Fund Contingency to personal services, fringe benefits in the following divisions to fund the unanticipated PERS costs.

Administration	\$4,493
Animal Management	\$14,580
Facilities Management	\$10,590
Education Services	\$2,971
Marketing	\$1,734
Visitor Services	\$5,782
Design Services	\$1,960
Total	\$42,110

### Oregon Laborers Trust Settlement

In 1992, there was a disagreement between Metro and the Oregon Laborers Health and Welfare Trust Fund in the interpretation of a specific clause in the collective bargaining agreement regarding the payment of premiums for certain seasonal employees. As a result, Oregon Laborers Health & Welfare Trust Fund filed suit, and Metro filed counterclaims in the litigation. In January, 1994, Metro and Oregon Laborers Health and Welfare Trust Fund reached a settlement agreement. The settlement required Metro to pay \$79,097 in claims costs and attorney fees. The payment of this settlement was charged against the Facilities Management division of the Zoo Operating Fund. This action requests the transfer of \$79,097 from the Zoo Operating Fund to the Facilities Management Division, Personal Services to fund this unanticipated expense.

### Murdock Grant

In March, 1994, the Zoo received notice of a grant award from the Murdock Foundation. The award is a \$200,000 grant to be received in five installments over a two year period. The purpose of the grant is to teach science to elementary teachers. Authorized expenditures under the grant include the development of curriculum and the funding of three positions. This action recognizes the additional expenditures under this grant for period March 9, 1994

through June 30, 1994, in the amount of \$27,400. It also authorizes the continuation of the Assistant Research Coordinator (Dr. Shepardson) who will act as program coordinator and assist in the teaching, and adds a part-time Program Assistant 2 and a part-time Secretary beginning May 1, 1994. Although this action funds these expenditures from Contingency, grant funds will be received to offset the costs.

### Operations Needs

The Zoo Marketing Division is responsible for the coordination of special events, including catered events, at the Zoo. During FY 1993-94, they have experienced a 47 percent increase in the number of events requiring extra set up, such as canopies. The increase in event laborers has been partially offset by a decrease in the use of event assistants. However, if this action is not approved, the continued increase in laborers hours will be funded by further cutting the number of hours Event Assistants would use towards next year's events, leaving production five months behind schedule.

The Zoo is producing a new Zoo Key/talking box promotion and special event. Both the Marketing Division and the Design Services Division have experienced unanticipated expenditures for marketing, promotion and production of this event. Although this action is funded through a transfer from Contingency, sponsor donations have been received to offset these costs.

During FY 1993-94, the Zoo hosted an environmental enrichment conference. Neither the revenues nor the expenditures for this event were reflected in the adopted budget. The Zoo received \$32,507 in revenues from the conference. Related meeting expenditures in the Animal Management Division equaled \$19,352. From the profits of the conference the Assistant Research Coordinator's position was extended for another five months.

The Animal Management division is requesting an additional \$2,500 in dues resulting from a billing change for ISIS dues requiring two payments in one fiscal year. In addition, the division has experienced approximately \$4,300 in unanticipated travel expenses related to the acquisition of the Golden Lion Tamarins and for veterinarian interviews and moving expenses.

The total impact for operational needs requires the transfer of \$85,844 from the Zoo Operating Fund Contingency to the various divisions as described above.

### EXECUTIVE OFFICERS RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 93-545.



## METRO

DATE: May 17, 1994

TO: Rena Cusma, Executive Officer *JA*

FROM: Paulette Allen, Clerk of the Council

RE: TRANSMITTAL OF ORDINANCE NOS. 94-539, 94-540, 94-541, 94-544A  
AND 94-545

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on May 12, 1994.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, May 19, 1994. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

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I, Walter B. Shelby received this memo and true copies of Ordinance Nos. 94-539, 94-540, 94-541, 94-544A and 94-545 from the Clerk of the Council on May 17, 1994.