

MINUTES OF THE BUDGET COMMITTEE OF THE  
METROPOLITAN SERVICE DISTRICT

March 21, 1985

Committee Members Present:

Councilors: Councilors Hansen (Chairman), Gardner  
and Kelley

Citizens: Marc Kelley, James Knoll, Robert  
Phillips, Margaret Post, Norman Rose  
and Barbara Ledbury

Committee Members Absent: Councilors Myers, Kafoury and Cooper

Councilors Present: Councilor Kirkpatrick

Also Present: Rick Gustafson, Executive Officer

Staff Present: Don Carlson, Jennifer Sims, Sonnie  
Russill, Cathy Vandehey, Dan Durig,  
Doug Drennen, Dennis Mulvihill, Mary  
Jane Aman, Gene Leo, Kay Rich, Phillip  
Fell, Keith Lawton, Andy Cotugno,  
Steve Siegel, Janet Schaefer, Ray  
Barker

Chairman Hansen called the first meeting of the Budget Committee to order at 7:05 p.m.

Budget Overview

Don Carlson outlined the process for adoption of Metro's annual budget, explaining there would be ample opportunity for public review: during meetings of the Budget Committee, at a public hearing before the Committee on April 8, before the Metro Council after the Committee had completed its work and before the Tax Supervision and Conservation Commission (TSCC).

Executive Officer's Budget Message

Rick Gustafson, Executive Officer, explained the budget requests were closely tied with Metro's priorities and objectives. He further explained the longer range financial plans of the organization including funding for the Zoo, extension of local government dues and securing General Fund revenue sources. Executive Officer Gustafson also reviewed Metro's organizational structure, as outlined in the budget materials distributed to the Committee.

- \* At the end of the IRC presentation, Mr. Kelley said he wanted more information about Metro's long-range financial plans, especially an explanation of the tax base authority for the Zoo and the reasons for bypassing General Fund requests for the Metro organization. Chairman Hansen requested at the beginning of the next Budget Committee meeting, staff conduct a brief presentation of the five-year financial plan, an overview of the different funding sources and how the sources relate to each department.

### Zoo Department

Gene Leo, Zoo Director, presented a series of slides which described activities of the Administration, Animal Management, Buildings & Grounds, Educational Services, Public Relations, Visitor Services and Capital Projects divisions. He discussed some of the programs proposed for each division, including implementing major exhibit construction projects as outlined in the Zoo Master Plan.

Committee members requested the following information:

- \* Chairman Hansen requested the Committee receive loaner copies of the Zoo Master Plan.
- \* Robert Phillips and Marc Kelley requested information that would indicate what percentage of Zoo revenue was received from admissions, train, gift shop and food services, and how these percentages would compare with other zoos, if such a comparison were possible.
- \* Marc Kelley requested information that would outline revenue projections as they related to capital improvements. Mr. Leo said he would provide the Committee with a copy of the Zoo's five-year fiscal plan which addressed this question.
- \* Norman Rose requested information comparing the Zoo's cost per visitor and how this would compare with other zoos. Kay Rich, Assistant Zoo Director, explained the difficulty of providing comparison information because it was almost impossible to find two zoos funded on the same basis.
- \* Margaret Post requested data that would show the age populations served by the Zoo's educational programs. Councilor Kirkpatrick suggested Mr. Leo might respond to this request by providing the Committee with copies of the recent Zoo class schedule.

- \* Margaret Post requested more specific information about how classroom space in the proposed new Education Center would be used.

At the end of the meeting, Chairman Hansen announced Mr. Leo had extended an invitation to the Committee to tour the Zoo's facilities. All the citizen members indicated interest in the tour. Chairman Hansen said Mr. Leo would contact Committee members to set up appointments for the tours.

#### Solid Waste Department

Dan Durig, Solid Waste Director, presented slides and other graphics which explained the major units of the department: Management and Administration, St. Johns Landfill, Clackamas Transfer & Recycling Center (CTRC), Waste Reduction, System Planning, Landfill Siting and Washington County Transfer & Recycling Center (WTRC). He also discussed how the flow of solid waste influenced budget projections.

Concerns and questions raised by the Committee:

- \* Marc Kelley asked if all chapters of the Solid Waste Management Plan would be completed before the new budget year. Mr. Durig said the Plan would be about 50 percent complete. Mr. Kelley requested copies chapters that were available and explained he thought this plan would be extremely important in understanding Metro's overall approach in solving regional solid waste problems.
- \* Executive Officer Gustafson suggested Solid Waste staff present a short overview of the Solid Waste Management Plan effort at the March 25 Committee meeting.

#### Intergovernmental Resource Center (IRC)

Steve Siegel, IRC Administrator, reviewed IRC's departmental structure and programs proposed to be funded during FY 1985-86. Major units within the department included Data Services, Transportation, Development Services and Criminal Justice. Mr. Siegel explained much of the funding for programs within his department came from dues paid to Metro by regional local governments and grants and that several task forces worked closely with staff to assist in setting program priorities.

Mr. Kelley asked if the IRC work program was regulated by the dues paying members rather than the Metro Council. Mr. Siegel explained the IRC Committee was comprised of dues paying members and three Metro Councilors. Given this structure, the Council did have some influence, he said.

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Chairman Hansen said even though the IRC Committee had already established its funding priorities for FY 1985-86 programs, it was the responsibility of the Budget Committee to review the IRC budget. If the IRC Committee, Budget Committee and Council had different ideas about IRC's budget priorities, he was uncertain how these would be resolved because the IRC concept was very new.

There were no requests by the Committee of IRC staff.

#### General Government/Support Services

Don Carlson, Deputy Executive Officer, and Jennifer Sims, Director of Budget & Administrative Services, briefly described the four departments funded under this fund: Public Affairs, Finance & Administration, Executive Management and Council. Staff from each unit presented an overview of these units.

#### Public Affairs

- \* Mr. Kelley asked Phillip Fell, Acting Director of Public Affairs, to provide information explaining the relationship between Public Affairs and other Metro departments that also produced informational brochures and public service announcements. He said he was especially interested in an evaluation of how these resources were being used. He was also interested in the relationship between Public Affairs and requests from other departments for assistance.

#### Finance and Administration

There were no questions from the Committee.

#### Executive Management

There were no questions from the Committee.

#### Council

- \* Mr. Kelley asked if Resolution No. 85-551 reflected a consensus of the current priorities of the Council and the Executive Officer. Ray Barker, Council Assistant, responded it did.

Chairman Hansen adjourned the meeting at 9:50 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council

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