

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-)
94 BUDGET AND APPROPRIATIONS)
SCHEDULE TO REVISE THE REGIONAL)
PARKS AND EXPO FUND BUDGET TO)
REFLECT THE JANUARY 1, 1994,)
TRANSFER OF OPERATIONS, AND)
DECLARING AN EMERGENCY)

ORDINANCE NO. 94-550

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The FY 1993-94 Adopted Budget assumed the transfer of the Regional Parks and Expo Center functions from Multnomah County on July 1, 1993; and

WHEREAS, The transfer of operations for the Regional Parks and Expo Center was approved by the Council effective January 1, 1994; and

WHEREAS, Significant changes to the FY 1993-94 Adopted Budget have resulted from the six month delay in the transfer of the functions from Multnomah County; and

WHEREAS, The Metro Council has reviewed and considered the need to revise the Regional Parks and Expo Fund to more accurately reflect Metro's financial obligations for FY 1993-94; and

WHEREAS, The need for a transfer of appropriation has been justified; and

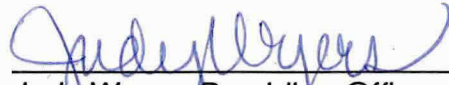
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the columns titled "Revision" of Exhibits A and B to this Ordinance for the purpose of revising the Regional Parks and Expo Fund budget to reflect the transfer of operations from Multnomah County effective January 1, 1994..

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 23rd day of June, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

kr:ord93-94:parkexp:ORD.DOC
May 5, 1994

**Exhibit A
Ordinance No. 94-550**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
REGIONAL PARKS AND EXPO FUND:Resources							
<u>Resources</u>							
339200	Intergovernmental Revenue (fund balance)		187,372		825,048		1,012,420
391010	Trans. of Resources from General Fund		80,000		(57,500)		22,500
REGIONAL PARKS							
322000	Boat Ramp Use Permit		2,000		(2,000)		0
337210	Local Grants - City of Portland		0		10,000		10,000
338000	Local Gov't Shared Revenues-R.V. Registration Fees		28,330		23,700		52,030
338200	Local Gov't Shared Revenues-Marine Fuel Tax		140,929		(86,113)		54,816
339200	Intergov't Revenue (Natural Areas Fund)		0		30,659		30,659
341700	Grave Openings		105,698		(82,455)		23,243
341710	Cemetery Sales		40,214		(31,214)		9,000
347100	Admissions		349,215		(284,142)		65,073
347110	User Fees		23,594		19,844		43,438
347120	Reservation Fees		137,866		(79,958)		57,908
347220	Rental-Buildings		67,000		(33,743)		33,257
347300	Food Service		16,686		(9,553)		7,133
347830	Contract Revenue		708,000		(422,000)		286,000
347900	Other Miscellaneous Revenue		37,552		393		37,945
347960	Boat Launch Fees		111,025		(106,525)		4,500
361100	Interest Earned		5,151		(3,465)		1,686
373500	Sale of Proprietary Assets		15,264		(15,264)		0
EXPO CENTER							
347220	Rental-Buildings		405,000		(132,800)		272,200
347300	Food Service		416,000		(159,000)		257,000
347600	Utility Services		0		25,200		25,200
347900	Other Miscellaneous Revenue		172,532		(153,532)		19,000
361100	Interest Earned		36,000		(26,000)		10,000
372100	Reimbursements		0		1,500		1,500
374000	Parking Fees		520,000		(197,000)		323,000
GREENSPACES PLANNING							
331110	Federal Grants						
	National Parks Service		25,000		0		25,000
	U.S. Fish & Wildlife Service		870,100		0		870,100
	U.S. Fish & Wildlife Service (Year 4)		125,000		0		125,000
337210	Local Grants						
	City of Portland, IPA/EPA		27,500		0		27,500
	Local governments		10,000		0		10,000
365100	Donations & Bequests		5,500		0		5,500
391010	Trans. of Resources from General Fund-Excise Tax		566,672		0		566,672
391140	Trans. Resources from Planning Fund		114,500		0		114,500
393761	Trans. Direct Costs from Smith & Bybee Lakes Fund		18,700		0		18,700
Total Resources			5,368,400		(945,920)		4,422,480

Exhibit A
Ordinance No. 94-550

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Regional Parks Division							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Director	0.83	47,121	(0.41)	(24,202)	0.42	22,919
	Senior Service Supervisor	2.00	73,434	(1.00)	(37,047)	1.00	36,387
	Program Supervisor	1.00	42,514	(0.50)	(23,200)	0.50	19,314
	Senior Regional Planner	0.50	22,325	(0.25)	(11,191)	0.25	11,134
	Associate Regional Planner	1.00	34,968	(0.50)	(18,358)	0.50	16,610
	Assistant Management Analyst	0.83	23,799	(0.55)	(16,849)	0.28	6,950
	Park Ranger	10.00	298,197	(5.00)	(152,887)	5.00	145,310
	Program Coordinator	1.00	31,726	(0.50)	(15,116)	0.50	16,610
	Program Coordinator	1.00	28,776	(0.50)	(13,523)	0.50	15,253
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary - Parks	0.83	20,560	(0.41)	(9,441)	0.42	11,119
	Secretary - Parks		0	0.33	6,559	0.33	6,559
	Senior Gardener	1.00	30,127	(0.50)	(14,812)	0.50	15,315
	Gardener 1	1.00	27,222	(0.50)	(14,986)	0.50	12,236
	Arborist	1.00	33,110	(0.50)	(17,795)	0.50	15,315
511231	WAGES-TEMPORARY EMPLOYEES (full time)						
	Temporary Support	14.85	223,266	(8.35)	(124,963)	6.50	98,303
511400	OVERTIME		12,412		(4,096)		8,316
512000	FRINGE		297,199		(138,038)		159,161
Total Personal Services		36.84	1,246,756	(19.14)	(629,945)	17.70	616,811
<u>Materials & Services</u>							
521100	Office Supplies		99,736		(98,236)		1,500
521110	Computer Software		0		2,300		2,300
521210	Landscape Supplies		0		14,200		14,200
521220	Custodial Supplies		0		5,250		5,250
521260	Printing Supplies		0		16,423		16,423
521290	Other Operating Supplies		0		8,433		8,433
521320	Dues		265		278		543
521510	Maintenance & Repair Supplies-Building		0		4,200		4,200
521540	Maintenance & Repair Supplies-Equipment		0		850		850
523100	Merchandise for Resale-Food		4,700		(4,700)		0
524190	Miscellaneous Professional Services		175,025		18,098		193,123
525190	Utilities-Other		58,340		(29,746)		28,594
525620	Maintenance & Repairs Services-Grounds		33,000		0		33,000
525640	Maintenance & Repairs Services-Equipment		6,800		(6,800)		0
525710	Equipment Rental		23,450		(10,841)		12,609
526500	Travel		200		710		910
526800	Training, Tultion, Conferences		6,597		(1,230)		5,367
526900	Miscellaneous Other Purchased Services		228,600		(228,600)		0
528100	Payments to Other Agencies		0		84,164		84,164
528310	Real Property Taxes		68,000		(36,674)		31,326
Total Materials & Services			704,713		(261,921)		442,792
<u>Capital Outlay</u>							
571300	Buildings and Related		0		5,000		5,000
571400	Equipment and Vehicles		0		7,000		7,000
571500	Purchases-Office Furniture & Equipment		5,800		3,166		8,966
574510	Construction Work/Materials-Improvements		6,145		2,577		8,722
Total Capital Outlay			11,945		17,743		29,688

**Exhibit A
Ordinance No. 94-550**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Regional Parks Division							
<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Supp. Svcs. Fun		197,346		(98,673)		98,673
581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		26,143		(13,072)		13,072
581616	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		21,361		(10,681)		10,681
581513	Trans. Indirect Costs to Bldg Mmgt Fund		6,000		1,500		7,500
Total Interfund Transfers			250,850		(120,925)		129,925
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		45,000		(22,500)		22,500
599990	Unappropriated Balance - Reserved (Parks Development)		0		80,912		80,912
Total Contingency and Unappropriated Balance			45,000		58,412		103,412
TOTAL EXPENDITURES		36.84	2,259,264	(19.14)	(936,636)	17.70	1,322,628

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FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expo Center Division							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Manager	1.00	57,759	(0.50)	(32,759)	0.50	25,000
	Expo Operations Supervisor	1.00	42,081	(0.50)	(18,831)	0.50	23,250
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary - Expo	1.00	32,252	(0.70)	(23,902)	0.30	8,350
	Secretary - Expo	1.00	26,958	(0.50)	(16,458)	0.50	10,500
	Bookkeeper		0	0.20	2,450	0.20	2,450
	Expo Operations Worker	4.00	100,382	(2.00)	(52,935)	2.00	47,447
511231	WAGES-TEMPORARY EMPLOYEES (full time)						
	Temporary Support	0.50	12,000	0.00	(2,000)	0.50	10,000
511400	OVERTIME		5,500		(4,300)		1,200
512000	FRINGE		101,875		(50,596)		51,279
Total Personal Services		8.50	378,807	(4.00)	(199,331)	4.50	179,476
<u>Materials & Services</u>							
521100	Office Supplies		0		700		700
521210	Landscape Supplies		0		1,500		1,500
521220	Custodial Supplies		32,000		(29,400)		2,600
521240	Graphics/Reprographic Supplies		5,000		(4,800)		200
521260	Printing Supplies		0		400		400
521290	Other Operating Supplies		0		900		900
521292	Small Tools		0		1,000		1,000
521293	Promotional Supplies		10,000		(10,000)		0
521310	Subscriptions		0		100		100
521320	Dues		1,500		(1,500)		0
521510	Maintenance & Repair Supplies-Building		0		6,000		6,000
521540	Maintenance & Repair Supplies-Equipment		0		2,300		2,300
524190	Miscellaneous Professional Services		120,000		(49,700)		70,300
525110	Utilities-Electricity		0		42,100		42,100
525120	Utilities-Water & Sewer		0		8,000		8,000
525130	Utilities-Natural Gas		0		20,700		20,700
525150	Utilities-Sanitation		0		15,000		15,000
525190	Utilities-Other		180,000		(180,000)		0
525610	Maintenance & Repair Services-Building		35,000		(33,600)		1,400
525640	Maintenance & Repairs Services-Equipment		0		3,000		3,000
525710	Equipment Rental		0		2,400		2,400
526310	Printing Services		0		4,600		4,600
526320	Typesetting & Reprographics Services		0		1,250		1,250
526410	Telephone		0		4,800		4,800
526420	Postage		0		200		200
526440	Delivery Services		0		180		180
526500	Travel		550		(550)		0
526691	Parking Contract		0		20,000		20,000
526700	Temporary Help Services		0		15,000		15,000
526800	Training, Tuition, Conferences		2,000		(2,000)		0
526900	Miscellaneous Other Purchased Services		181,998		(181,448)		550
526910	Uniform		0		3,000		3,000
Total Materials & Services			568,048		(339,868)		228,180

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FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expo Center Division							
<u>Capital Outlay</u>							
571200	Improvement Other Than Building		0		17,000		17,000
571300	Buildings and Related		0		11,000		11,000
571400	Equipment and Vehicles		0		4,000		4,000
571500	Purchases-Office Furniture & Equipment		0		7,500		7,500
574520	Construction Work/Materials-Buildings		168,970		(168,970)		0
Total Capital Outlay			168,970		(129,470)		39,500
<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Supp. Svcs. Fun		82,193		(39,097)		43,096
581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		11,632		(5,816)		5,816
581616	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		9,514		(4,757)		4,757
581513	Trans. Indirect Costs to Bldg Mmgt Fund		12,000		(12,000)		0
583751	Transfer Direct Costs to MERC Admin. Fund		70,000		(30,000)		40,000
Total Interfund Transfers			185,339		(91,670)		93,669
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		45,000		(16,000)		29,000
599990	Unappropriated Balance - Reserved (Capital per IGA)		0		243,000		243,000
Total Contingency and Unappropriated Balance			45,000		227,000		272,000
TOTAL EXPENDITURES		8.50	1,346,164	(4.00)	(533,339)	4.50	812,825

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FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Greenspaces Planning Division							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Director	0.17	9,863	(0.09)	(5,169)	0.08	4,694
	Manager	1.00	56,286		0	1.00	56,286
	Senior Regional Planner	2.00	98,588		0	2.00	98,588
	Associate Regional Planner	1.00	42,085		0	1.00	42,085
	Assistant Management Analyst	0.47	16,861	(0.12)	(3,558)	0.35	13,303
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary - Parks	0.17	4,303	(0.09)	(2,026)	0.08	2,277
	Program Assistant 1	1.00	20,733		0	1.00	20,733
511231	WAGES-TEMPORARY EMPLOYEES (full time)						
	Temporary Support	0.50	9,009		0	0.50	9,009
512000	FRINGE		95,193		(4,072)		91,121
Total Personal Services		6.31	352,921	(0.30)	(14,825)	6.01	338,096
<u>Materials & Services</u>							
521100	Office Supplies		2,976		0		2,976
521110	Computer Software		2,295		0		2,295
521111	Computer Supplies		2,015		0		2,015
521240	Graphics/Reprographic Supplies		750		0		750
521260	Printing Supplies		1,000		0		1,000
521310	Subscriptions		1,750		0		1,750
521320	Dues		575		0		575
524130	Promotion/Public Relation Services		10,000		0		10,000
524190	Miscellaneous Professional Services		1,005,100		0		1,005,100
525710	Equipment Rental		500		0		500
526200	Ads & Legal Notices		30,000		0		30,000
526310	Printing Services		85,000		0		85,000
526320	Typesetting & Reprographics Services		17,000		0		17,000
526410	Telephone		4,000		0		4,000
526420	Postage		47,500		0		47,500
526440	Delivery Services		800		0		800
526500	Travel		4,300		0		4,300
526700	Temporary Help Services		800		0		800
526800	Training, Tuition, Conferences		2,725		0		2,725
529500	Meetings		4,100		0		4,100
Total Materials & Services			1,223,186		0		1,223,186
<u>Capital Outlay</u>							
571100	Land		50,000		0		50,000
571500	Purchases-Office Furniture & Equipment		2,500		0		2,500
Total Capital Outlay			52,500		0		52,500
<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Supp. Svcs. Fun		91,015		0		91,015
581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		5,225		0		5,225
581616	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		4,125		0		4,125
581513	Trans. Indirect Costs to Bldg Mngt Fund		12,000		3,000		15,000
Total Interfund Transfers			112,365		3,000		115,365

**Exhibit A
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FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Greenspaces Planning Division							
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		22,000		11,825		33,825
Total Contingency and Unappropriated Balance			22,000		11,825		33,825
TOTAL EXPENDITURES		6.31	1,762,972	(0.30)	0	6.01	1,762,972

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FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
REGIONAL PARKS AND EXPO FUND TOTAL							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Director	1.00	56,984	(0.50)	(29,371)	0.50	27,613
	Manager	2.00	114,045	(0.50)	(32,759)	1.50	81,286
	Expo Operations Supervisor	1.00	42,081	(0.50)	(18,831)	0.50	23,250
	Senior Service Supervisor	2.00	73,434	(1.00)	(37,047)	1.00	36,387
	Program Supervisor	1.00	42,514	(0.50)	(23,200)	0.50	19,314
	Senior Regional Planner	2.50	120,913	(0.25)	(11,191)	2.25	109,722
	Associate Regional Planner	2.00	77,053	(0.50)	(18,358)	1.50	58,695
	Assistant Management Analyst	1.30	40,660	(0.67)	(20,407)	0.63	20,253
	Park Ranger	10.00	298,197	(5.00)	(152,887)	5.00	145,310
	Program Coordinator	1.00	31,726	(0.50)	(15,116)	0.50	16,610
	Program Coordinator	1.00	28,776	(0.50)	(13,523)	0.50	15,253
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary - Expo	1.00	32,252	(0.70)	(23,902)	0.30	8,350
	Administrative Secretary - Parks	1.00	24,863	(0.50)	(11,467)	0.50	13,396
	Secretary - Expo	1.00	26,958	(0.50)	(16,458)	0.50	10,500
	Bookkeeper	0.00	0	0.20	2,450	0.20	2,450
	Secretary - Parks	0.00	0	0.33	6,559	0.33	6,559
	Program Assistant 1	1.00	20,733	0.00	0	1.00	20,733
	Senior Gardener	1.00	30,127	(0.50)	(14,812)	0.50	15,315
	Gardener 1	1.00	27,222	(0.50)	(14,986)	0.50	12,236
	Arborist	1.00	33,110	(0.50)	(17,795)	0.50	15,315
	Expo Operations Worker	4.00	100,382	(2.00)	(52,935)	2.00	47,447
511231	WAGES-TEMPORARY EMPLOYEES (full time)						
	Temporary Support	15.85	244,275	(8.35)	(126,963)	7.50	117,312
511400	OVERTIME		17,912		(8,396)		9,516
512000	FRINGE		494,267		(192,706)		301,561
Total Personal Services		51.65	1,978,484	(23.44)	(844,101)	28.21	1,134,383
<u>Materials & Services</u>							
521100	Office Supplies		102,712		(97,536)		5,176
521110	Computer Software		2,295		2,300		4,595
521111	Computer Supplies		2,015		0		2,015
521210	Landscape Supplies		0		15,700		15,700
521220	Custodial Supplies		32,000		(24,150)		7,850
521240	Graphics/Reprographic Supplies		5,750		(4,800)		950
521260	Printing Supplies		1,000		16,823		17,823
521290	Other Operating Supplies		0		9,333		9,333
521292	Small Tools		0		1,000		1,000
521293	Promotional Supplies		10,000		(10,000)		0
521310	Subscriptions		1,750		100		1,850
521320	Dues		2,340		(1,222)		1,118
521510	Maintenance & Repair Supplies-Building		0		10,200		10,200
521540	Maintenance & Repair Supplies-Equipment		0		3,150		3,150
523100	Merchandise for Resale-Food		4,700		(4,700)		0
524130	Promotion/Public Relation Services		10,000		0		10,000
524190	Miscellaneous Professional Services		1,300,125		(31,602)		1,268,523
525110	Utilities-Electricity		0		42,100		42,100
525120	Utilities-Water & Sewer		0		8,000		8,000
525130	Utilities-Natural Gas		0		20,700		20,700
525150	Utilities-Sanitation		0		15,000		15,000
525190	Utilities-Other		238,340		(209,746)		28,594
525610	Maintenance & Repair Services-Building		35,000		(33,600)		1,400
525620	Maintenance & Repairs Services-Grounds		33,000		0		33,000

**Exhibit A
Ordinance No. 94-550**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
REGIONAL PARKS AND EXPO FUND TOTAL							
525640	Maintenance & Repairs Services-Equipment		6,800		(3,800)		3,000
525710	Equipment Rental		23,950		(8,441)		15,509
526200	Ads & Legal Notices		30,000		0		30,000
526310	Printing Services		85,000		4,600		89,600
526320	Typesetting & Reprographics Services		17,000		1,250		18,250
526410	Telephone		4,000		4,800		8,800
526420	Postage		47,500		200		47,700
526440	Delivery Services		800		180		980
526500	Travel		5,050		160		5,210
526691	Parking Contract		0		20,000		20,000
526700	Temporary Help Services		800		15,000		15,800
526800	Training, Tuition, Conferences		11,322		(3,230)		8,092
526900	Miscellaneous Other Purchased Services		410,598		(410,048)		550
526910	Uniform		0		3,000		3,000
528100	Payments to Other Agencies		0		84,164		84,164
528310	Real Property Taxes		68,000		(36,674)		31,326
529500	Meetings		4,100		0		4,100
Total Materials & Services			2,495,947		(601,789)		1,894,158
<u>Capital Outlay</u>							
571100	Land		50,000		0		50,000
571200	Improvement Other Than Building		0		17,000		17,000
571300	Buildings and Related		0		16,000		16,000
571400	Equipment and Vehicles		0		11,000		11,000
571500	Purchases-Office Furniture & Equipment		8,300		10,666		18,966
574510	Construction Work/Materials-Improvements		6,145		2,577		8,722
574520	Construction Work/Materials-Buildings		168,970		(168,970)		0
Total Capital Outlay			233,415		(111,727)		121,688
<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Supp. Svcs. Fun		370,554		(137,770)		232,784
581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		43,000		(18,888)		24,113
581616	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		35,000		(15,438)		19,563
581513	Trans. Indirect Costs to Bldg Mgmt Fund		30,000		(7,500)		22,500
583751	Transfer Direct Costs to MERC Admin. Fund		70,000		(30,000)		40,000
Total Interfund Transfers			548,554		(209,595)		338,959
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		112,000		(26,675)		85,325
599990	Unappropriated Balance - Reserved		0		323,912		323,912
599990	Unappropriated Balance - Unreserved		0		524,055		524,055
Total Contingency and Unappropriated Balance			112,000		821,292		933,292
TOTAL EXPENDITURES		51.65	5,368,400	(23.44)	(945,920)	28.21	4,422,480

**Exhibit B
Schedule of Appropriations
Ordinance No. 94-550**

	Current Appropriation	Revision	Proposed Appropriation
REGIONAL PARKS AND EXPO FUND			
Regional Parks			
Personal Services	1,246,756	(629,945)	616,811
Materials & Services	704,713	(261,921)	442,792
Capital Outlay	11,945	17,743	29,688
Subtotal	1,963,414	(874,123)	1,089,291
Expo Center			
Personal Services	378,807	(199,331)	179,476
Materials & Services	568,048	(339,868)	228,180
Capital Outlay	168,970	(129,470)	39,500
Subtotal	1,115,825	(668,669)	447,156
Greenspaces Planning			
Personal Services	352,921	(14,825)	338,096
Materials & Services	1,223,186	0	1,223,186
Capital Outlay	52,500	0	52,500
Subtotal	1,628,607	(14,825)	1,613,782
General Expenses			
Interfund Transfers	548,554	(209,595)	338,959
Contingency	112,000	(26,675)	85,325
Subtotal	660,554	(236,270)	424,284
Unappropriated Balance	0	847,967	847,967
Total Fund Requirements	5,368,400	(945,920)	4,422,480

All Other Appropriations Remain As Previously Adopted

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-550 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATION SCHEDULE TO REVISE THE REGIONAL PARKS AND EXPO FUND BUDGET TO REFLECT THE JANUARY 1, 1994 TRANSFER OF OPERATIONS TO METRO

Date: June 14, 1994

Presented By: Councilor Devlin

COMMITTEE RECOMMENDATION: At its June 8, 1994 meeting the Committee voted 4-1 to recommend Council adoption of Ordinance No. 94-550. Committee members voting in favor were Councilors Devlin, Gardner, Kvistad and Monroe. Councilor Van Bergen voted in opposition and Councilors Buchanan and McLain were absent.

COMMITTEE DISCUSSION/ISSUES: Mr. Casey Short, Council Analyst, gave the Staff Report. He indicated he was substituting for Ms. Sims or Mr. Prosser both of whom are unavailable. He stated that the major reason for the ordinance is to amend the budget and schedule of appropriations to reflect the fact that the transfer of Multnomah County Parks and Expo programs did not take place until January 1, 1994. The original FY 1993-94 Budget and Appropriation Schedule assumed a July 1, 1993 transfer date. He pointed out the most significant part of the ordinance includes recognizing a total amount of fund equity transferred from the County of \$1,012,420. Of this amount \$285,000 is reserved for Expo Capital Improvements under the IGA with Multnomah County; \$80,912 is reserved for Parks Development which is consistent with the past practice of setting aside a portion of Parks user fees for development of park facilities; establishing \$77,825 of accounting reserves for possible future payment to the County should the programs be transferred back to the County; and recognizing that \$568,683 is undesignated or not reserved for any purpose. Mr. Short noted that only \$300,000 of the "unprogrammed" \$568,683 is recognized as revenue in the FY 1994-95 Approved Budget.

Heather Teed, MERC Director of Financial Operations, pointed out to the Committee that the written material included much detail of the various Materials and Services line items for the Expo Center. She stated that Multnomah County had budgeted \$310,000 for Expo capital improvements but that approximately \$67,000 of work will be completed by the end of this fiscal year, thus, MERC will carry over approximately \$243,000 for capital improvements in the FY 1994-95 Budget. She also stated that through prudent management of the facility, Expo revenue projections are ahead of schedule for the six month period.

In response to questions from Councilor Van Bergen regarding the use of Metro excise tax generated revenue, Charlie Ciecko, Regional Parks Manager, stated no Metro excise tax revenue is being used to pay for the improvement and operation of the former Multnomah County Park facilities and programs. The current FY 1993-94 Budget and the Approved FY 1994-95 Budget include the use of excise tax resources to support the Metro Greenspaces program.

REGIONAL FACILITIES COMMITTEE REPORT

ORDINANCE NO. 94-550, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REVISE THE REGIONAL PARKS AND EXPO FUND BUDGET TO REFLECT THE JANUARY 1, 1994 TRANSFER OF OPERATIONS, AND DECLARING AN EMERGENCY.

Date: May 23, 1994

Presented by: Councilor Gates

COMMITTEE RECOMMENDATION: At its May 18, 1994 meeting the Regional Facilities Committee voted 3-0 to recommend Council adoption of Ordinance No. 94-550. Councilors Hansen, Moore, and Washington voted in favor. Councilors Gates and McFarland were absent.

COMMITTEE DISCUSSION/ISSUES: Principal Management Analyst Kathy Rutkowski presented the overall staff report. Ms. Rutkowski discussed the increase in projected fund balance, as noted in the written staff report. She added that staff will be requesting Council to acknowledge the additional funds in the 1994-95 budget when it returns for final adoption in June.

Regional Parks & Greenspaces Director Charlie Ciecko addressed the parks portion of the budget amendment. He discussed changes from the original budget in personnel, which are consistent with the 1994-95 budget. He said Miscellaneous Professional Services funds have been reallocated to reflect savings, with money for advertising and for design of a regional parks brochure made available with savings elsewhere. He said a \$33,000 item for roof repair was completed before the transfer, but not billed until after. Finally, Mr. Ciecko discussed the capital expenditures.

MERC Director of Fiscal Operations Heather Teed addressed the changes to the Expo Center budget. She said an additional \$243,000 has come from Multnomah County for capital improvements at Expo called for in the intergovernmental agreement, and those funds will need to be carried over into the 1994-95 budget.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 94-550 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REVISE THE REGIONAL PARKS AND EXPO FUND BUDGET TO REFLECT THE JANUARY 1, 1994, TRANSFER OF OPERATIONS, AND DECLARING AN EMERGENCY

Date: 5/16/94

Presented by: Jennifer Sims
Pat LaCrosse
Charlie Ciecko

BACKGROUND AND ANALYSIS

The FY 1993-94 Adopted Budget assumed the transfer of the Regional Parks and Expo Center functions from Multnomah County effective July 1, 1993. The Intergovernmental Agreement between Multnomah County and Metro was signed in December, 1993, resulting in an effective transfer date of the functions of January 1, 1994. This action revises the FY 1993-94 Regional Parks and Expo Fund budget to reflect the effective date of transfer. The significant actions or changes to the adopted are discussed below.

Recognition of the actual fund equity transferred from Multnomah County as of Jan. 1, 1994.

Under section 3(E) of the IGA, the County transferred to Metro all funds, less current obligations contained within the former Multnomah County Recreation Fund. These funds included all revenues generated by or attributed to the County Facilities. The total fund equity as of January 1, 1994, was \$1,012,420, and includes the following components:

\$285,000	Reserved for Expo Capital Improvements under the IGA
\$80,912	Reserved for Parks Development
\$77,825	Accounting reserves for future payments
\$568,683	Undesignated/Unreserved

Further discussion of these components will be provided below.

Revision of all other revenues for Regional Parks and Expo Center to amounts generated during the period January 1, 1994, through June 30, 1994.

This action amends all other revenues generated by the Regional Parks and Expo Center facilities to the amounts anticipated to be received after January 1, 1994. All revenues generated by the facilities prior to January 1, 1994, are included in the fund equity transfer from Multnomah County. The revenue estimates were based upon information received from the County for the first six months of the fiscal year, and two to three months of information at Metro. They are also reflective of the seasonal variations of the facilities.

Revision of position classifications, salaries, wages and benefits to reflect actual placement within Metro and MERC pay and classification plans, and reduction of the budget to include only the amounts needed for the last six months of the fiscal year.

At the time of the transfer of functions, all County positions were reviewed by Personnel for proper placement within Metro/MERC bargaining agreements, classification plans and salary schedules. In addition, following the transfer, the Managers for Regional Parks and the Expo Center reorganized certain positions to accommodate new or different duties resulting from the differences in organizational structure and central services provided by the County versus Metro/MERC. This second review resulted in the reclassification of several positions. This action recognizes the proper classifications, salaries, wages and benefits for all positions resulting from the various reviews and negotiations before and after the transfer. This action also reduces personal services to reflect the FTE's, salaries, wages and benefits required for the last six months of the fiscal year.

Revision of all other expenditure categories for Regional Parks and Expo Center to amounts needed for the period January 1, 1994 through June 30, 1994.

This ordinance revises all expenditure categories to reflect only the six month period between January 1, 1994, and June 30, 1994. Both Regional Parks and Expo Center experience seasonal variations in their expenditure patterns. These variations are reflected in the revised numbers presented in this Ordinance. In addition, both Departments have provided line item revisions which better portray the needs of the functions. Further supporting detail for expenditures has been provided by the Departments in the line item justifications attached to the staff report.

Overall expenditure requirements for the Fund have been reduced substantially. Only one appropriation category within the fund, Regional Parks Capital Outlay, is requesting an increase from the current adopted budget. The requested increase in this category is to reflect capital purchases or improvements for the department which are either necessary for the department to operate within Metro's network and financial system or were approved by the County but not included in Metro's original budget.

In general, interfund transfers for Regional Parks and Expo Center have been reduced by half. Some modifications or corrections to the allocation of the transfers between the facilities has been made. The original adopted budget allocated \$12,000 of Building Management Costs to the Expo Center. Since the Expo staff is not housed in Metro Regional Center, the facility should not pay Building Management transfers. The original budgeted amount of \$30,000 for Building Management transfers should have been borne equally by Regional Parks and Greenspaces. This error has been corrected in this ordinance.

Total expenditures for the Regional Parks and Expo Fund have been reduced \$1,793,887 with an offsetting increase in ending fund balance of \$847,967. The ending fund balance

includes \$243,000 reserved for carry forward of Expo capital requirements under the IGA, \$80,912 for Parks Development, and \$524,055 of unreserved balance. Included in the unreserved balance is approximately \$40,000 accounting reserves for future payments such as compensated absences. This reserve stems from differences in accounting practices between Metro and Multnomah County, and is a liability that would be payable to the County in the event the functions were returned to the County. Further discussion of the Expo capital requirements of the IGA and the Parks Development funds is to follow.

Implementation of Section 3(E)(4) of the intergovernmental agreement relating to capital improvements and ADA compliance at the Expo Center.

Section 3(E)(4) of the Intergovernmental Agreement states that the County shall complete and carry out any currently budgeted capital improvements and/or ADA compliance projects planned for the County facilities. It further states that the County shall complete these improvements/projects by transferring the appropriate budgeted funds to Metro upon the effective date of the transfer. The County budgeted \$310,000 in capital improvements for Expo for FY 1993-94. At the time of the transfer, only \$25,000 of the full amount had been expended. Under the terms of the IGA, Metro/MERC is required to complete the remaining \$285,000 of planned projects. MERC anticipates that at June 30, 1994, only an additional \$42,000 of projects will have been completed, leaving a balance remaining of \$243,000. The list of projects anticipated include:

- (a) Installation of south lot roadway/parking lighting
- (b) Replacement of floors in Halls A & B
- (c) Removal and installation of carpeting
- (d) Installation of exhaust fans in the arena and south hall
- (e) Bathroom remodel and ADA upgrades in Halls A & B

This ordinance reserves \$243,000 of ending fund balance to complete the planned projects. An action by the Council, at the time the FY 1994-95 budget is adopted, will be required to recognize the additional fund balance and provide the Expo Center additional appropriation authority to complete the projects.

Identification of certain moneys for Parks Development consistent with past practices of Multnomah County.

Prior to the enactment of Measure 5, the County had in place an incentive program for Regional Parks which set aside a portion of parks generated "user fees" dedicated for future Parks Development projects. With the passage of Measure 5, the incentive program was eliminated but the funds previously set aside remained with the Parks department. During the analysis for this ordinance, it was estimated that the full amount of these funds transferred from the County was \$80,912. The Regional Parks department anticipates no expenditure from these funds during the remainder of the fiscal year, leaving the full amount to be carried forward to FY 1994-95. The department's FY 1994-95 budget, already recognizes \$29,965 of the \$80,912 as beginning fund balance for FY 1994-95.

This ordinance reserves \$80,912 of ending FY 1993-94 fund balance as Parks Development funds for carryover to FY 1994-95. The FY 1994-95 budget did not assume the full recognition of the entire reserved fund balance. An action by the Council, at the time the FY 1994-95 budget is adopted, will be required to recognize the additional fund balance and provide the Regional Parks additional appropriation authority to complete projects appropriate from these funds.

Recognition of additional unreserved ending fund balance.

At the end of the current fiscal year, it is anticipated the Regional Parks and Expo Fund will have approximately \$524,000 in unreserved/undesignated ending fund balance. The FY 1994-95 Approved Budget recognizes \$300,000 of this amount for use by Regional Parks and Expo Center during the next year. The Council must decide whether to recognize the additional balance and provide for additional expenditure authority at the time they adopt the FY 1994-95 budget in June. If the additional funds are not recognized, they will be unavailable for expenditure next year and will be held in reserve for future needs of the fund in FY 1995-96.

Recognition of minor alterations to the Greenspaces Planning program

The Greenspaces Planning division shares in the expense for three administrative positions transferred from Multnomah County. This action recognizes the reduction of those expenditures to this division as a result of the January 1, 1994, transfer date. In addition, as explained above, a re-allocation of Building Management transfers has increased the share of the transfer amount funded by Greenspaces Planning.

EXECUTIVE OFFICERS RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 94-550.

<u>Line Item</u>	<u>Justification</u>	<u>Fiscal Year 1993-94</u>
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521100	Office Supplies	\$1,500
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Operating Supplies	\$1,500
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Operating supplies include pens, notepads, pencils, folders, staplers, etc. necessary for the operation of the division and 24 full-time staff members.

521110	Computer Software	\$2,300
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(3) Standard software packages	\$2,300
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Standard software packages are needed for three (3) P.C.'s.

521210	Landscape Supplies	\$14,200
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Annuals	\$2,000
Nursery Stock	\$2,300
Fertilizer	\$2,500
Pesticides	\$1,500
Barkdust	\$5,200
Horticultural Supplies	\$700

Annuals are used to plant in floral displays. Nursery Stock is used to replace dead or diseased trees and/or shrubs. Fertilizer is applied or spread to control weeds and unwanted grasses. Barkdust is used on trails and landscape bed areas. Horticultural supplies are additional items needed to grow and maintain healthy plant material.

521220	Custodial	\$5,250
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Toilet Paper	\$2,200
Cleasers	\$525
Disinfectant	\$600
Garbage Bags	\$700
Paper Towels	\$225
Janitorial Supplies	\$1,000

Custodial supplies are used for cleaning, disinfecting and stocking several restroom buildings with over 100 individual toilet stalls. Janitorial supplies include brooms, mops gloves, brushes, light bulbs, etc.

521260	Printing Supplies	\$16,423
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Self-serve fee envelopes	\$3,573
Brochures	\$4,800
Park Maps	\$2,000
Calendar of Events	\$4,000
Copy Machines (2)	\$950
Materials for special print jobs	\$1,100

Printing costs include all the brochures, maps, fee envelopes and event calendars for Blue Lake Park, Oxbow Park, Chinook Landing Marine Park, M. James Gleason Boat Facility and Pioneer Cemeteries. These items cannot be printed by the Metro Print Shop. Two small copiers are needed at Blue Lake and Oxbow Park. Pioneer Cemeteries require special printing for contractual agreements.

521290 Other Operating Supplies \$8,433

Picnic table replacement	\$4,200
First-aid supplies	\$500
Irrigation supplies	\$1,300
Water system supplies	\$1,500
Safety equipment	\$433
Paint, gravel, concrete etc.	\$500

These expenditures are for replacement of hazardous picnic tables; basic first-aid supplies, irrigation repairs and updating; water system repairs and disinfecting supplies, safety equipment such as goggles, face shields, ear plugs. Paint, gravel, concrete, etc. are general supplies used in a variety of projects.

521320 Dues \$543

National Recreation and Parks Association	\$150
Oregon Parks Association	\$50
Oregon Recreation and Parks Association	\$50
Oregon Historical Society	\$50
Other dues as needed	\$243

Professional memberships for the department.

521520 Maintenance and Repair Supplies-Building \$4,200

Hardware supplies	\$2,200
Electrical supplies	\$1,100
Plumbing supplies	\$900

These supplies are necessary for proper upkeep and servicing of facilities.

521540	Maintenance and Repair Supplies-Equipment	\$850
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Backpack blower	\$450
String trimmer	\$400

The backpack blower and string trimmer are replacements for current models that are not repairable.

524190	Miscellaneous Professional Services	\$193,123
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Glendoveer Audit	\$4,500
Glendoveer Maintenance Agreement	\$10,885
Pioneer Cemeteries Burial Contract	\$60,000
Marine Facilities Beak Report	\$1,600
Marine Facilities Parking/Kiosk Constr.	\$5,000
Oxbow Toilet Pumping	\$3,000
Oxbow Education Programs	\$1,000
Blue Lake Concerts	\$40,500
Blue Lake Kids Programs	\$10,500
Blue Lake Lakehouse Contract	\$22,000
R.V. Park Study	\$1,700
Regional Parks brochure design, Blue Lake and Oxbow Brochure design	\$7,500
General advertising for all programs and facilities	\$24,938

These costs are based on historical spending patterns and projected needs for informing the public of the Parks move from Multnomah County to Metro.

525190	Utilities - Other	\$28,594
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Electricity, water, sewer, fuel, sanitation service	\$28,594
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These figures on based on historical spending patterns.

525610	Maintenance and Repairs Services-Building	\$33,000
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Roof replacement	\$33,000
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Replacement of four building roofs at Oxbow and Blue Lake Park.

525710	Equipment Rental	\$12,609
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High Ranger	\$1,600
Portable Toilets	\$4,050
Raft Rentals	\$6,600
Power Equipment	\$359

High Ranger is used by the arborist to trim trees for two weeks. Portable toilets are used at the Gleason and Burlington Boat Ramps and Glendoveer jogging trail. Raft Rentals are used for the River Raft Program at Oxbow.

526500	Travel	\$910
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Travel reimbursement	\$910
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Local travel mileage reimbursement for staff on Metro business.

526800	Training, Tuition, Conferences	\$5,367
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Training and tuition	\$5,367
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Training needs for 24 employees including first-aid/CPR, computer and technical.

Regional Parks and Greenspaces
Regional Parks Division
Materials and Services

05/13/94

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528100	Payments to Other Agencies	\$84,164
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Motor pool services	\$79,700
Sign fabrication	\$4,464

Motor pool services include gas, oil, repairs, depreciation on highway and large non-highway equipment. Sign fabrication and motor pool services are contracted through Multnomah County through an Intergovernmental Agreement.

528310	Real Property Taxes	\$31,326
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Glendoveer Golf Course Property Tax	\$31,326
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Total Material and Services	\$442,792
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**Regional Parks and Greenspaces
Regional Parks Division
Capital Outlay**

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571300	Capital - Building	\$5,000
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Roof Repair	\$5,000
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Repair roof at Blue Lake food concession building.

571400	Capital - Equipment and Vehicles	\$7,000
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Front end loading bucket	\$5,000
Lift Crane	\$2,000

A tractor front end loading bucket is needed to lift and load material. The lift crane will be attached to bed of maintenance vehicle to upright overturned headstones in the Pioneer Cemeteries.

571500	Capital - Office Furniture and Equipment	\$8,966
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486 Personal Computer (3)	\$5,530
Laser Printer	\$1,567
Fax Machine	\$1,869

The computers are necessary to accommodate two new positions in the department as well as provide a computer for the Operations and Maintenance Manager. The Fax Machine replaces an outdated machine and the Laser Printer is needed for the new department.

574510	Capital - Improvements	\$8,722
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Blue Lake ADA Improvements	\$6,145
Road Repairs	\$2,577

Pathways and the park office entry way at Blue Lake Park require ADA improvements. Road repairs will correct a deteriorated stretch of road at Oxbow Park.

Total Capital Outlay	\$29,688
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Total Material & Services and Capital Outlay	\$472,480
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Expo Center
 Estimated FY 93-94 (six months)
 Revised April 20, 1994

<u>Acct #</u>	<u>Description</u>	<u>Amount</u>
	Operating Revenues	
347220	Rentals	\$272,200.00
372100	Reimbursements	1,500.00
347311	Concessions	257,000.00
347600	Utility Services	25,200.00
374000	Parking Fee's	323,000.00
379000	Miscellaneous	19,000.00
	Total Operating Revenues	\$897,900.00

361100	Interest	10,000.00
339200	Mult. Co. Capital Reserve	285,000.00
	Total Revenue/Resources	\$1,192,900.00

	Personal Services	
511121	Salaries - Regular Full-time	\$ 48,250.00
511221	Wages - Regular Full-time	68,700.00
511225	Wages - Part-time	10,000.00
511400	Overtime	1,200.00
512000	Fringes	50,000.00
	Total Personal Services	\$178,150.00

Material & Services

521100	Office Supplies	\$ 700.00
521210	Landscape Supplies	1,500.00
521220	Custodial Supplies	2,600.00
521240	Graphic Supplies	200.00
521260	Printing Supplies	400.00
521290	Other Operating Supplies	900.00
521292	Small Tools	1,000.00
521310	Subscriptions	100.00
521510	Maintenance & Repair Supplies - Building	6,000.00
521540	Maintenance & Repair Supplies - Equipment	2,300.00
524190	Miscellaneous Professional Services	70,300.00
525110	Utilities - Electricity	42,100.00
525120	Utilities - Water & Sewer	8,000.00
525130	Utilities - Northwest Natural Gas	20,700.00
525150	Utilities - Sanitation Services	15,000.00
525610	Maintenance & Repair Services - Building	1,400.00
525640	Maintenance & Repair Services - Equipment	3,000.00
525710	Equipment Rental	2,400.00
526310	Printing Services	4,600.00
526320	Typesetting & Reprographic Services	1,250.00
526410	Telephone	4,800.00
526420	Postage	200.00
526440	Delivery Services	180.00
526691	Parking Contract	20,000.00
526700	Temporary/Purchased Labor	15,000.00
526900	Miscellaneous	550.00
526910	Uniforms	3,000.00

Total Materials & Services **\$ 228,180.00**

Capital Outlay

571200	Improvements Other Than Building	\$17,000.00
571300	Buildings And Related	11,000.00
571400	Equipment & Vehicles	4,000.00
571500	Office Furniture & Equipment	7,500.00

Total Capital Outlay \$ 39,500.00

Interfund Transfers

581610	Metro - Support Services	41,096.00
581615	Metro - Insurance	10,573.00
582751	Transfers - MERC Admin.	40,000.00

Total Transfers \$ 91,669.00

599999	Contingency	\$29,000.00
	Restricted Fund Balance - Multco Capital	243,000.00
	Restricted Fund Balance - Renewal/Replacement	0.00

Total Requirements \$ 809,499.00

Estimated Net Cash Flow \$ 383,401.00

**Expo Center
January - June 1994 Budget
Revised April 14, 1994**

Operating Revenues

347220	Rentals	\$ 272,200.00
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Reviewed existing contracts

372100	Reimbursements	\$ 1,500.00
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347300	Concessions	\$ 257,000.00
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Reviewed current contracts with Concessions management

347600	Utility Services	\$ 25,200.00
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Commissions received from electrical provider and handset telephone rental.

374000	Parking Fee's	\$ 323,000.00
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Reviewed current contracts with Parking management

379000	Other Miscellaneous Revenue	\$ 19,000.00
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Trash removal \$ 17,900.00
ATM commission 150.00
Pay phone commission 950.00

Materials and Services

521100	Office Supplies	\$700.00
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January - March actual \$ 400.00
April - June estimate \$ 300.00

Pencils, forms, note pads, staples, small office equipment etc.

521210	Landscape Supplies	\$ 1,500.00
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January - March actual \$ 0.00
April - June estimated \$ 1,500.00

Agricultural and nursery supplies

521220	Custodial Supplies	\$ 2,600.00
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Perishable items such as soap (\$350.00), tissue (\$2,250.00)

521240	Graphic Supplies	\$ 200.00
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January - March actual \$ 0.00
April - June estimated \$ 200.00

Supplies required to produce sales folder and contents.

521260	Printing Supplies	\$ 400.00
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January - March actual \$ 50.00
April - June estimated \$ 350.00

Rate sheet and other paper, copy machine and printer toner, masters and other items relating to printing.

521290	Operating Supplies	\$ 900.00
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Ballast's and switches (\$700.00) and other supplies (\$200.00) necessary for operating the facility.

521292	Small Tools	\$1,000.00
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January - March actual \$ 50.00
April - June estimated \$ 950.00

Drills, saw blades and other like items to become part of an inventory.

521310	Subscriptions	\$ 100.00
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January - March actual \$ 50.00
April - June estimated \$ 50.00

The Oregonian Newspaper

521510	Maintenance & Repair Supplies - Bldg	\$ 6,000.00
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January - March actual \$ 3,700.00
April - June estimated \$ 2,300.00

Exit Lights (\$3,000.00), Fan's (\$300.00), Laundry & Dustmops (\$300.00) and miscellaneous supplies (\$ 1,600.00) Barkdust, Round-up, herbicide & (\$1,000.00).

521540	Maintenance & Repair Supplies - Equipment	\$ 2,300.00
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January - March actual \$ 1,150.00
April - June estimated \$ 1,250.00

Sprayer (300.00), Batteries for equipment (150.00), forklift basket (600.00), litter pickers (150.00), vacuum (900.00) miscellaneous (300.00)

524190	Miscellaneous Professional Services	\$70,300.00
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January - March actual \$ 34,300.00
April - June estimated \$ 36,000.00

Lawton Publishing (4,000.00) for full page color ad for Portland Chamber directory. Oregonian newspaper (1,000.00) event schedule advertising remaining on agreement. ERA study (31,000.00) and Mr. C's contract (29,000.00).

525110	Utilities - Electricity	\$ 42,100.00
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January - March actual \$ 24,100.00
April - June estimated \$ 18,000.00

525120	Utilities - Water & Sewer	\$ 8,000.00
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January - March actual \$ 4,400.00
April - June estimated \$ 3,600.00

525130	Utilities - Natural Gas	\$ 20,700.00
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January - March actual \$ 16,400.00
April - June estimated \$ 4,300.00

525150	Utilities - Sanitation Services	\$ 15,000.00
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January - March actual \$ 8,400.00
April - June estimated \$ 6,600.00

525610	Maintenance & Repair Services - Building	\$ 900.00
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January - March actual \$ 750.00

April - June estimated \$ 650.00

OCC Support Services (900.00), Grounds M & R (500.00)

525640	Maintenance & Repair Services - Equipment	\$3,000.00
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January - March actual \$ 250.00

April - June estimated \$ 2,750.00

Multnomah County Services, Fire Alarm Technician (300.00), Alarm monitoring (200.00), RIC system software/hardware (1,000.00), Repair service to copy machine, printers, fax machine, poster machine and other office equipment (1,000.00).

525710	Equipment Rental	\$ 2,400.00
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January - March actual \$ 1,000.00

April - June estimated \$ 1,400.00

Portable toilets, fleet services and pager rental Multco, etc.

526310	Printing Services	\$ 4,600.00
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January - March actual \$ 2,350.00

April - June estimated \$ 1,900.00

Insites (400.00), Sales Folders (1,000.00) Misc. Administrative and Sales Information (500.00) Business Plan (350.00)

526320	Typesetting & Reprographic Services	\$ 1,250.00
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January - March actual \$ 750.00

April - June estimated \$ 500.00

Insites negatives, sales folders, etc.

526410	Telephone	\$ 4,800.00
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January - March actual \$ 3,000.00
April - June estimated \$ 1,800.00

526420	Postage	\$ 200.00
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\$ 33.33 monthly x 6 months = \$200.00

526440	Communications & Delivery Services	\$ 180.00
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UPS/Federal Express - \$ 30.00 monthly x 6 months = \$180.00

526691	Parking Contract	\$ 20,000.00
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Management fee to Parking Contractor. * January - March, 82% deposited by contractor with contractor retaining 18%. Procedural changes effective April 1, 1994 has contractor depositing 100% with Merc returning the 18% management fee to contractor. *

526700	Temporary Help Services (Purchased Labor)	\$ 15,000.00
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Parks labor (3,000.00), Inmate labor (3,500.00), Barrett Temporary services (4,500.00), Sno-Cap Security (1,000.00) and Misc. (1,000.00).

526900	Miscellaneous Other Purchased Services	\$ 550.00
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January - March actual \$ 250.00
April - June estimated \$ 300.00

Aqua Cool bottled water service to Operations and Administrative Departments.

526910	Uniform Supplies	\$ 3,000.00
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Jackets, liners, pants, shirts and coveralls for Operations Full and Part-time staff.

571200	Improvements Other Than Buildings	\$ 17,000.00
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Purchase of fencing for R.V. Lot and West Hall fencing.

571300	Buildings And Related	\$ 11,000.00
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Entry carpet and walk-off matting for Facility entry (8,000.00).
Replacement of Administrative office carpet (3,000.00).

571400	Equipment & Vehicles	\$ 4,000.00
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Carpet extractor (2,000.00), Mulcher (2,000.00)

571500	Office Furniture & Equipment	\$ 7,500.00
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Addition of RIC system and equipment to Expo Center.