

BEFORE THE METRO COUNCIL

CONSIDERATION OF ORDINANCE NO. 94-)
552 AMENDING THE FY 1993-94 BUDGET)
AND APPROPRIATIONS SCHEDULE FOR)
THE PURPOSE OF TRANSFERRING)
\$31,000 FROM THE ZOO OPERATING)
FUND, FACILITIES MANAGEMENT)
DIVISION CAPITAL OUTLAY TO THE)
FACILITIES MANAGEMENT DIVISION)
MATERIALS AND SERVICES TO FUND)
THE PURCHASE OF HIGHER THAN)
EXPECTED UTILITY COSTS, AND)
DECLARING AN EMERGENCY)

ORDINANCE NO. 94-552

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$31,000 total from the Zoo Operation Fund, Facilities Management Division Capital Outlay line items, Purchases - Exhibit and Related, Construction/Mtrls-Bldg Related, Architectural Services and Construction/Mtrls-Railroad Equip to the Facilities Management Division Materials, Utilities, Water and Sewer and Natural Gas to cover an anticipated budget shortfall in these line items.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 23rd day of June, 1994.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

Exhibit A
Ordinance No. 94-552

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Facilities Management							
Total Personal Services		40.06	1,735,729	0.00	0	40.06	1,735,729
<u>Materials & Services</u>							
521100	Office Supplies		1,800		0		1,800
521111	Computer Supplies		1,800		0		1,800
521210	Landscape Supplies		53,000		0		53,000
521220	Custodial Supplies		59,000		0		59,000
521260	Printing Supplies		500		0		500
521290	Other Supplies		17,094		0		17,094
521292	Small Tools		8,150		0		8,150
521310	Subscriptions & Publications		200		0		200
521320	Dues		946		0		946
521400	Fuels & Lubricants		29,000		0		29,000
521510	Maintenance & Repairs Supplies-Building		130,552		0		130,552
521520	Maintenance & Repairs Supplies-Grounds		14,512		0		14,512
521530	Maintenance & Repairs Supplies-Vehicles		14,000		0		14,000
521540	Maintenance & Repairs Supplies-Equipment		12,000		0		12,000
521550	Maintenance & Repairs Supplies-Railroad		30,000		0		30,000
524190	Misc. Professional Services		3,000		0		3,000
524210	Data Processing Services		5,000		0		5,000
525110	Utilities-Electricity		249,000		0		249,000
525120	Utilities-Water & Sewer		406,000		31,000		437,000
525130	Utilities-Natural Gas		79,000		0		79,000
525150	Utilities-Sanitation Services		49,500		0		49,500
525200	Cleaning Services		7,750		0		7,750
525610	M&R-Bldg(Contract/Agreement)		19,600		0		19,600
525620	M&R-Grnds(Contract/Agreement)		39,000		0		39,000
525630	M&R-Vehicles(Contract/Agreement)		8,700		0		8,700
525640	M&R-Equipment(Contract/Agreement)		2,225		0		2,225
525650	M&R-Railroad(Contract/Agreement)		6,500		0		6,500
525690	M&R-Other(Contracts/Agreements)		1,700		0		1,700
525710	Equipment Rental		4,956		0		4,956
525732	Operating Lease Payments-Vehicles		3,648		0		3,648
526310	Printing Services		1,700		0		1,700
526410	Telephone		64,245		0		64,245
526440	Delivery Services		200		0		200
526500	Travel		4,412		0		4,412
526700	Temporary Help Services		5,140		0		5,140
526800	Training, Tuition, Conferences		8,495		0		8,495
526910	Uniform Supply/Cleaning Services		11,440		0		11,440
528100	License, Permits, Payments to Other Agencies		2,200		0		2,200
529500	Meetings		260		0		260
529800	Miscellaneous		500		0		500
Total Materials & Services			1,356,725		31,000		1,387,725
<u>Capital Outlay</u>							
571200	Purchases-Improvements Other than Buildings		5,355		0		5,355
571350	Purchases-Exhibits & Related		5,000		-5,000		0
571400	Purchases-Equipment & Vehicles		16,000		0		16,000
571600	Purchases-Railroad Equipment & Facilities		26,000		0		26,000
574120	Architectural Services		2,500		-2,500		0
574520	Cnstrn Wrk/Mtrl-Building, Related		21,440		-2,500		18,940
574560	Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities		21,000		-21,000		0
Total Capital Outlay			97,295		-31,000		66,295
TOTAL EXPENDITURES		40.06	3,189,749	0.00	0	40.06	3,189,749

Exhibit B
FY 1993-94 SCHEDULE OF APPROPRIATIONS
Ordinance No. 94-552

	Current Appropriations	Revision	Proposed Appropriations
ZOO OPERATING FUND			
Administration			
Personal Services	\$757,850	0	\$757,850
Materials & Services	168,537	0	168,537
Capital Outlay	8,100	0	8,100
Subtotal	<u>\$934,487</u>	<u>\$0</u>	<u>\$934,487</u>
Animal Management			
Personal Services	\$2,163,013	0	\$2,163,013
Materials & Services	504,770	0	504,770
Capital Outlay	152,591	0	152,591
Subtotal	<u>\$2,820,374</u>	<u>\$0</u>	<u>\$2,820,374</u>
Facilities Management			
Personal Services	\$1,735,729	0	\$1,735,729
Materials & Services	1,356,725	31,000	1,387,725
Capital Outlay	97,295	(31,000)	66,295
Subtotal	<u>\$3,189,749</u>	<u>\$0</u>	<u>\$3,189,749</u>
Education Services			
Personal Services	\$615,925	0	\$615,925
Materials & Services	224,349	0	224,349
Capital Outlay	31,600	0	31,600
Subtotal	<u>\$871,874</u>	<u>\$0</u>	<u>\$871,874</u>
Marketing			
Personal Services	\$303,109	0	\$303,109
Materials & Services	617,883	0	617,883
Capital Outlay	7,170	0	7,170
Subtotal	<u>\$928,162</u>	<u>\$0</u>	<u>\$928,162</u>
Visitor Services			
Personal Services	\$1,486,737	0	\$1,486,737
Materials & Services	1,387,870	0	1,387,870
Capital Outlay	79,300	0	79,300
Subtotal	<u>\$2,953,907</u>	<u>\$0</u>	<u>\$2,953,907</u>
Design Services			
Personal Services	\$313,740	0	\$313,740
Materials & Services	112,595	0	112,595
Capital Outlay	401,225	0	401,225
Subtotal	<u>\$827,560</u>	<u>\$0</u>	<u>\$827,560</u>
General Expenses			
Interfund Transfers	\$1,863,921	0	\$1,863,921
Contingency	598,222	0	598,222
Subtotal	<u>\$2,462,143</u>	<u>\$0</u>	<u>\$2,462,143</u>
Unappropriated Balance	\$4,213,862	0	\$4,213,862
Total Fund Requirements	<u>\$19,202,118</u>	<u>\$0</u>	<u>\$19,202,118</u>

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-552 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATION SCHEDULE TO TRANSFER \$31,000 FROM THE ZOO OPERATING FUND FACILITIES MANAGEMENT DIVISION CAPITAL OUTLAY TO THE MATERIALS AND SERVICES FOR THE PURCHASE OF HIGHER THAN EXPECTED UTILITY COSTS

Date: June 14, 1994

Presented By: Councilor Kvistad

COMMITTEE RECOMMENDATION: At its June 8, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-552. Committee members present and voting were Councilors Devlin, Gardner, Kvistad, Monroe and Van Bergen. Councilors Buchanan and McLain were absent.

COMMITTEE DISCUSSION/ISSUES: Ms. Judy Munro, Facilities Manager, presented the Staff Report. She explained the Zoo has experienced higher than anticipated costs for water and sewer service and for natural gas purchases. Some of the increased usage over budgeted projections was because of leakage at the Cascades Exhibit. Ms. Munro, in response to a question, indicated that the leakage problems have been corrected.

Ms. Munro stated the funds to pay for these increased Materials and Services costs are requested to come from under-expenditures in the Divisions various Capital Outlay line items. In response to a question, Ms. Munro stated that the money budgeted for Construction Work/Railroad Materials (\$21,000) is available because the work to be done was accomplished in-house rather than through a contract with an outside contractor.

REGIONAL FACILITIES COMMITTEE REPORT

ORDINANCE NO. 94-552, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING \$31,000 FROM THE ZOO OPERATING FUND, FACILITIES MANAGEMENT DIVISION CAPITAL OUTLAY TO THE FACILITIES MANAGEMENT DIVISION MATERIALS AND SERVICES TO FUND THE PURCHASE OF HIGHER THAN EXPECTED UTILITY COSTS, AND DECLARING AN EMERGENCY.

Date: May 19, 1994

Presented by: Councilor Washington

COMMITTEE RECOMMENDATION: At its May 18, 1994 meeting the Regional Facilities Committee voted 3-0 to recommend Council adoption of Ordinance No. 94-552. Councilors Hansen, Moore, and Washington voted in favor. Councilors Gates and McFarland were absent.

COMMITTEE DISCUSSION/ISSUES: Zoo Facilities Management Director Judy Munro presented the staff report. Councilor Washington asked for clarification of a statement in the written staff report regarding leakage at the Cascades Exhibit. Ms. Munro said those problems have been corrected, and discussed the Zoo's ongoing process for monitoring water usage. She added that the Zoo is working with the Portland Water Bureau to improve water conservation efforts, including capital improvements that will have a short payback in water savings. Councilor Washington asked Ms. Munro to describe the impact of rate increases on the Zoo. Ms. Munro said her estimates are based on projected increases, conservation efforts, and projected attendance.

Councilor Moore asked for the effect of transferring the \$31,000 requested. Ms. Munro said the funds are coming from budgeted Capital Outlay, and certain projects are either not being done or were accomplished for less money than anticipated.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 94-552 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING \$31,000 FROM THE ZOO OPERATING FUND, FACILITIES MANAGEMENT DIVISION CAPITAL OUTLAY TO THE FACILITIES MANAGEMENT DIVISION MATERIALS AND SERVICES TO FUND THE PURCHASE OF HIGHER THAN EXPECTED UTILITY COSTS, AND DECLARING AN EMERGENCY

Date: May 4, 1994

Presented by: Judy E Munro

BACKGROUND AND ANALYSIS

This action requests an increase to Materials and Services Utilities of \$31,000 by transferring the following from Capital Outlay in the Zoo Operating Fund, Facilities Management Division:

Purchases - Exhibit and Related	\$ 5,000
Construction/Mtrls-Bldg Related	\$ 2,500
Architectural Services	\$ 2,500
Construction/Mtrls-Railroad Equip	\$21,000

Projections for the major utility costs (Electricity, Water/Sewer, and Natural Gas) were based on factual consumption data, as well as available information from utilities indicating increases in rates. Projections for utilities for the 93/94 fiscal year budget were computed as follows:

1. Water/Sewer: Cost based on previous year's usage plus 10% projected increase in rates. However, with continued conservation efforts, there was an anticipated savings yield of approximately 3%, so the overall actual increase was 7%.
2. Natural Gas: Cost based on previous year's usage plus the addition of Pygmy Goat Exhibit heat and the anticipated projected use of the Visitor Transport Vehicle reflected the 6% increase.

However, actual costs and projections for the remainder of the fiscal year confirm a shortfall in both Water/Sewer and Natural Gas. Anticipated budget surplus in Electricity will not cover the shortfall.

Some of the increased consumption in Water/Sewer has been attributed to substantial pond and pipe leakage at Cascades Exhibit and excessive usage at the Vollum Aviary. A series of self-audits with new personnel have located these problems. We have also been working with PGE and the Portland Water Bureau to continue conservation efforts.

Staff Report
Ordinance No. 94-552
May 4, 1994

The shortfall will be partially met by over budgeted line items of:

Maintenance/Repair Supplies: Buildings

Utilities: Electricity

Maintenance/Repair Services: Grounds

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 94-552.



METRO

DATE: June 24, 1994
TO: Rena Cusma, Executive Officer
FROM: Paulette Allen, Clerk of the Council
RE: TRANSMITTAL OF ORDINANCE NOS. 94-547, 94-548, 94-550, 94-522B,
94-552 and 94-558

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on June 23, 1994.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, June 30, 1994. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

Please note that Ordinance No. 94-522B is not signed and is pending Presiding Officer Wyers' signature, but that the document provided is the true copy of what the Council adopted. Thank you.

I, Unette Worley, received this memo and true copies of Ordinance Nos. 94-547, 94-548, 94-550, 94-522B, 94-552 and 94-558 from the Clerk of the Council on June 24, 1994.