



METRO

2000 S W First Avenue
Portland, OR 97201-5398
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Memorandum

DATE: October 17, 1991.

TO: Don Carlson, Council Administrator
Karla Forsythe, Council Analyst
John Houser, Council Analyst
Casey Short, Council Analyst

FROM: Paulette Allen, Clerk of the Council *PA*

RE: COUNCIL CONSENT AGENDA

As you know, the Council adopted Resolution No. 91-1467A, For the Purpose of Adopting Rules Establishing Procedures Relating to the Conduct of Council Business on October 10. Resolution No. 91-1467A revives the Council Meeting Consent agenda form (example attached) and defines the criteria to be used when committee chairs designate items for Consent Agenda adoption (resolution Exhibit E attached).

Metro Code Section 2.01.130(c) states "A consent agenda shall be presented for the consideration and vote of the Council only at regular meetings. Items may be placed on the Consent Agenda pursuant to rules establishing criteria adopted by the Council by resolution."

Please ask committee chairs to request the Presiding Officer if items fitting Consent Agenda criteria can be placed on the Council Consent Agenda when they are making committee assignments for presentations to the full Council.

c: George Van Bergen
Judy Wyers
Richard Devlin
David Knowles
Jim Gardner